

# Public Document Pack



## LICENSING SUB-COMMITTEE

Wednesday, 8 May 2019 at 9.30 am  
Council Chamber, Civic Centre, Silver Street,  
Enfield, EN1 3XA

Contact: Jane Creer  
Committee Secretary  
Direct : 020-8379-4093  
Tel: 020-8379-1000  
Ext: 4093  
E-mail: [jane.creer@enfield.gov.uk](mailto:jane.creer@enfield.gov.uk)  
Council website: [www.enfield.gov.uk](http://www.enfield.gov.uk)

Councillors : George Savva MBE (Chair), Derek Levy and Chris Dey

## AGENDA – PART 1

### 1. WELCOME AND APOLOGIES FOR ABSENCE

### 2. DECLARATION OF INTERESTS

Members are asked to declare any disclosable pecuniary, other pecuniary or non pecuniary interests relating to items on the agenda.

### 3. THE OCCASIONAL HALF, 66 - 77 GREEN LANES, LONDON, N13 4TD (REPORT NO. 226) - TO COMMENCE AT 09:30 (Pages 1 - 62)

Application for variation of a Premises Licence.

### 4. BROADWICK VENUES LTD, MERIDIAN WATER, UNIT 4-6B ORBITAL BUSINESS PARK, & LAND TO THE SOUTH OF UNITS 4-6B, ORBITAL BUSINESS PARK, 5 ARGON ROAD, EDMONTON, N18 3BW (REPORT NO. 227) - TO COMMENCE AT 11:00 (Pages 63 - 466)

Application for a new Premises Licence.

### 5. MINUTES OF PREVIOUS MEETINGS (Pages 467 - 474)

To receive and agree the minutes of the meeting held on Wednesday 13 March 2019.

### 6. EXCLUSION OF THE PRESS AND PUBLIC

If necessary, to consider passing a resolution under Section 100A(4) of the Local Government Act 1972 excluding the press and public from the meeting for any items of business moved to part 2 of the agenda on the grounds that they involve the likely disclosure of exempt information as defined in those paragraphs of Part 1 of Schedule 12A to the Act (as amended by the Local Government (Access to Information) (Variation) Order 2006).  
(There is no part 2 agenda)



**MUNICIPAL YEAR 2018/19 REPORT NO.**

**COMMITTEE:**  
Licensing Sub-Committee  
8 May 2019

**REPORT OF :**  
Principal Licensing Officer

**LEGISLATION :**  
Licensing Act 2003

Agenda - Part	Item
<p><b>SUBJECT:</b> Application for a Variation of a Premises Licence</p> <p><b>PREMISES:</b> The Occasional Half, 66 – 77 Green Lanes, N13 4TD</p> <p><b>WARD:</b> Bowes</p>	

**1 LICENSING HISTORY:**

- 1.1 On 10 February 2006, an application by **Bramwell Pubs and Bars Limited** to convert an existing Justices On Licence to a Premises Licence, which was not subject to any representations, was granted by the Licensing Authority (LN/200502147).
- 1.2 On 29 November 2013, a transfer application was made naming Stonegate Pub Company Limited as the new Premises Licence Holder.
- 1.3 Susan Smyth has been the Designated Premises Supervisor at the premises since 13 January 2012.
- 1.4 In 2018, the following Temporary Event Notices (TENs) were granted at The Occasional Half: 18 and 25 March; 1 and 2 April; 6 and 27 May; 10 June; 15 and 15 July; 14 and 28 October; 16, 22 and 23 December.
- 1.5 This year (2019), Susan Smyth has applied for and been granted the following TENs at The Occasional Half:
  - 18 March: 00:01 to 02:00
  - 6 and 7 April: 2359 to 02:00
  - 21 April: 00:01 to 02:00
  - 5 May: 00:01 to 02:00
- 1.6 The Occasional Half has not been subject to any licence review.
- 1.7 A number of nearby bars/restaurants have been identified as holding a premises licence. For information purposes, the licensing details for each premises are as follows:

2 Address	3 Opening Hours	4 Alcohol Hours
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	(latest closing time)	(latest sale of alcohol)
5 Alba Vita Restaurant, 12 Green Lanes	6 00:00	7 00:00
8 The Truth, 30 – 32 Green Lanes	9 23:00	10 23:00
11 Tirana 2, 47 Green Lanes	12 04:00	13 03:00
14 Bujani, 89 Green Lanes	15 23:00	16 22:30
17 Piazza, 111 Green Lanes	18 22:00	19 21:30
20 Dom's Café, 117 Green Lanes	21 22:30	22 22:00

1.8 A map of the area is attached as Annex 1.

1.9 A copy of the existing premises licence is attached as Annex 2.

## 2.0 THIS APPLICATION:

2.1 On 15 March 2019 an application was made by **Stonegate Pub Company Limited**, Porter Tun House, 500 Capability Green, Luton, LU1 3LS to vary the premises licence.

2.2 The application seeks:

<b>Licensable Activities</b>	<b>Existing Licensing Hours</b>	<b>Hours sought by this application</b>	<b>Amendments to Non-Standard Timing</b>
Opening Hours	07:00 to 00:30 daily	07:00 to 00:30 Sunday to Thursday  07:00 to 01:30 Friday and Saturday	An additional hour to the standard and non-standard times on the say when British Summertime commences.
Alcohol Sales (On and Off Supplies)	10:00 to 00:00 daily	10:00 to 00:00 Sunday to Thursday  10:00 to 01:00 Friday and Saturday	Remove non-standard timing condition relating to Christmas Day. Retain existing New Year's Eve/New Year's Day timing condition.
Live music (indoor)	10:00 to 00:00 daily	No change	Remove non-standard timing condition relating to Christmas Day. Retain existing New Year's Eve/New Year's Day timing condition.
Recorded music (indoor)	10:00 to 00:00 daily	10:00 to 00:00 Sunday to Thursday  10:00 to 01:00 Friday and Saturday	Remove non-standard timing condition relating to Christmas Day. Retain existing New Year's Eve/New Year's Day timing condition.

<b>Licensable Activities</b>	<b>Existing Licensing Hours</b>	<b>Hours sought by this application</b>	<b>Amendments to Non-Standard Timing</b>
Performance of dance (indoor and outdoor)	10:00 to 00:00 daily	No change	Remove non-standard timing condition relating to Christmas Day.  Retain existing New Year's Eve/New Year's Day timing condition.
Indoor sporting events	10:00 to 00:00 daily	No change	Remove non-standard timing condition relating to Christmas Day.  Retain existing New Year's Eve/New Year's Day timing condition.
Films (indoor)	10:00 to 00:00 daily	10:00 to 00:00 Sunday to Thursday  10:00 to 01:00 Friday and Saturday	Remove non-standard timing condition relating to Christmas Day.  Retain existing New Year's Eve/New Year's Day timing condition.
Late Night Refreshment	23:00 to 00:00 daily	23:00 to 00:00 Sunday to Thursday  23:00 to 01:00 Friday and Saturday	Remove non-standard timing condition relating to Christmas Day.  Retain existing New Year's Eve/New Year's Day timing condition.

2.3 Each of the Responsible Authorities were consulted in respect of the application.

2.4 A copy of the application is attached as Annex 3.

### **3.0 RELEVANT REPRESENTATIONS:**

3.1 **Other Persons:** Representations have been made, against the application, by three local residents, all of Kelvin Avenue. They are supported by their ward councillor, Cllr Alessandro Georgiou, who will also be representing the residents at the hearing. The residents are referred to as IP1 to IP3. The grounds of representation include the prevention of crime & disorder and the prevention of public nuisance.

3.2 Copies of these IP representations are attached in Annex 4.

3.3 None of the Responsible Authorities made a representation to this application.

### **4.0 PROPOSED LICENCE CONDITIONS:**

4.1 No modification of conditions has arisen from this application; therefore, the existing conditions can be found within Annex 2 (Part 2, Annex 1 of the premises licence).

### **5.0 RELEVANT LAW, GUIDANCE & POLICIES:**

5.1 The paragraphs below are extracted from either:

5.1.1 the Licensing Act 2003 ('Act'); or

5.1.2 the Guidance issued by the Secretary of State to the Home Office of April 2017 ('Guid'); or

5.1.3 the London Borough of Enfield's Licensing Policy Statement of January 2015 ('Pol').

#### **General Principles:**

5.2 The Licensing Sub-Committee must carry out its functions with a view to promoting the licensing objectives [Act s.4(1)].

5.3 The licensing objectives are:

5.3.1 the prevention of crime and disorder;

5.3.2 public safety;

5.3.3 the prevention of public nuisance; &

5.3.4 the protection of children from harm [Act s.4(2)].

5.4 In carrying out its functions, the Sub-Committee must also have regard to:

5.4.1 the Council's licensing policy statement; &

5.4.2 guidance issued by the Secretary of State [Act s.4(3)].

**Hours:**

- 5.5 The Sub-Committee decides licensed opening hours as part of the implementation of the licensing policy statement and is best placed to make decisions about appropriate opening hours in their area based on their local knowledge and in consultation with responsible authorities [Guid 10.13].
- 5.6 Stricter conditions with regard to licensing hours may be required for licensed premises situated in or immediately adjacent to residential areas to ensure that disturbance to local residents is avoided. This will particularly apply in circumstances where, having regard to the location, size and nature of the premises, it is likely that disturbance will be caused to residents in the vicinity of the premises by concentrations of people leaving, particularly during normal night-time sleeping periods [Pol s.8.4].

**Decision:**

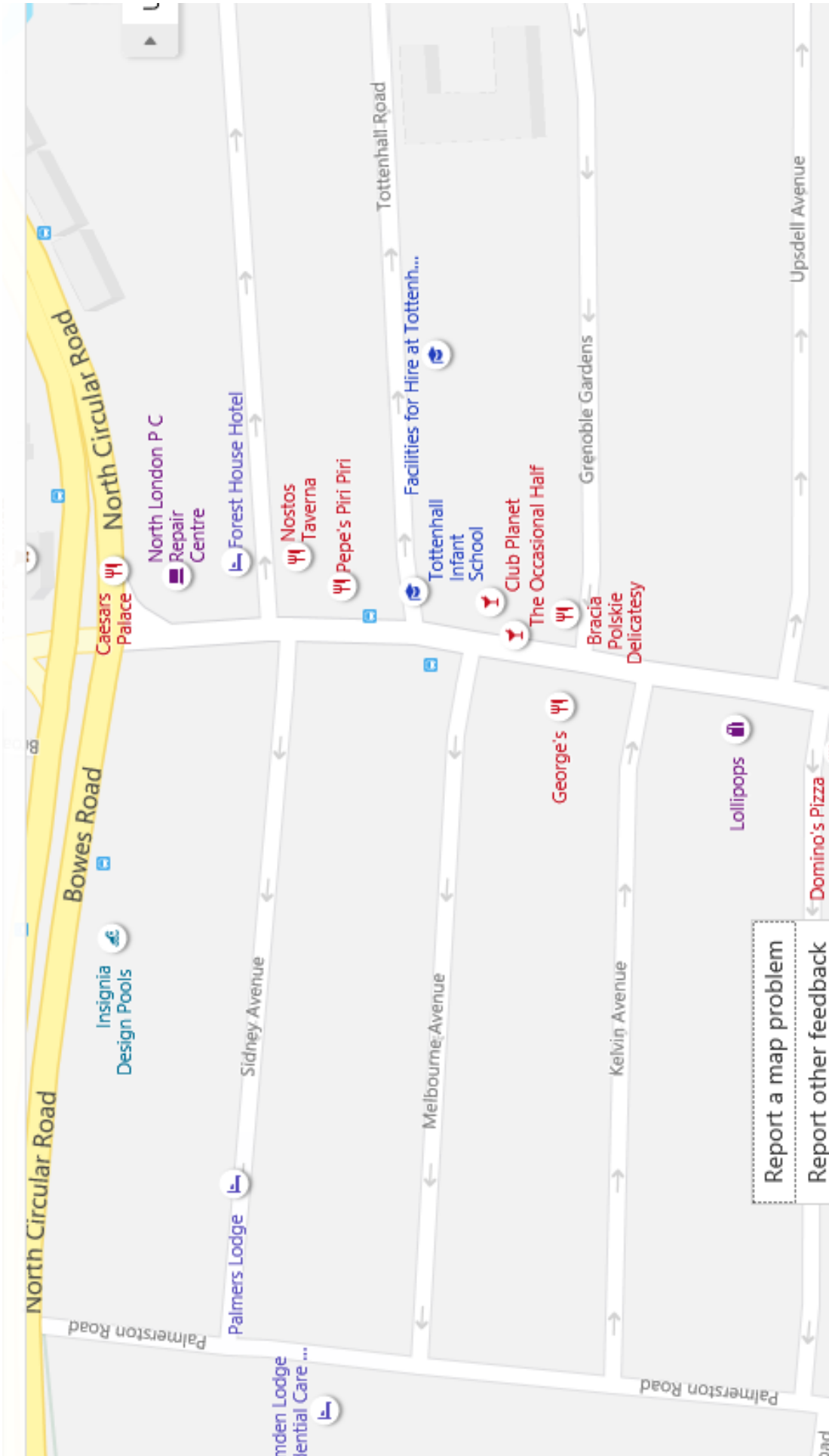
- 7.1 As a matter of practice, the Sub-Committee should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas [Guid 9.37].
- 7.2 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the Sub-Committee must give appropriate weight to:
  - 7.2.1 the steps that are appropriate to promote the licensing objectives;
  - 7.2.2 the representations (including supporting information) presented by all the parties;
  - 7.2.3 the guidance; and
  - 7.2.4 its own statement of licensing policy [Guid 9.38].
- 7.3 Having heard all of the representations (from all parties) the Sub-Committee must take such steps as it considers appropriate for the promotion of the licensing objectives. The steps are:
  - 7.3.1 to grant the application subject to the mandatory conditions and such conditions as it considers necessary for the promotion of the licensing objectives;
  - 7.3.2 to exclude from the scope of the licence any of the licensable activities to which the application relates;
  - 7.3.3 to refuse to specify a person in the licence as the premises supervisor;
  - 7.3.4 to reject the application [Act s.18].

**Background Papers:**  
**None other than any identified within the report.**

**Contact Officer :**  
**Ellie Green on 020 8379 8543**



# Appendix 1



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Licensing Act 2003

**PART A – PREMISES LICENCE**

**Granted by the London Borough of Enfield as Licensing Authority**

**Premises Licence Number :** LN/200502147

**Part 1 – Premises Details**

**Postal address of premises :**

**Premises name :** The Occasional Half

**Telephone number :** 020 8881 5444

**Address :** Public House 67-77 Green Lanes LONDON N13 4TD

**Where the licence is time-limited, the dates :** Not time limited

**The opening hours of the premises, the licensable activities authorised by the licence and the times the licence authorises the carrying out of those activities :**

**(1) Open to the Public - Whole premises**

<b>Sunday :</b>	<b>07:00 - 00:30</b>
<b>Monday :</b>	<b>07:00 - 00:30</b>
<b>Tuesday :</b>	<b>07:00 - 00:30</b>
<b>Wednesday :</b>	<b>07:00 - 00:30</b>
<b>Thursday :</b>	<b>07:00 - 00:30</b>
<b>Friday :</b>	<b>07:00 - 00:30</b>
<b>Saturday :</b>	<b>07:00 - 00:30</b>

**New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day**

**(2) Supply of Alcohol - On and Off Supplies**

<b>Sunday :</b>	<b>10:00 - 00:00</b>
<b>Monday :</b>	<b>10:00 - 00:00</b>
<b>Tuesday :</b>	<b>10:00 - 00:00</b>
<b>Wednesday :</b>	<b>10:00 - 00:00</b>
<b>Thursday :</b>	<b>10:00 - 00:00</b>
<b>Friday :</b>	<b>10:00 - 00:00</b>
<b>Saturday :</b>	<b>10:00 - 00:00</b>

**Christmas Day : 11.00 - 23.00**

**New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day**

**(3) Films - Indoors**

<b>Sunday :</b>	<b>07:00 - 00:00</b>
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<b>Monday :</b>	<b>07:00 - 00:00</b>
<b>Tuesday :</b>	<b>07:00 - 00:00</b>
<b>Wednesday :</b>	<b>07:00 - 00:00</b>
<b>Thursday :</b>	<b>07:00 - 00:00</b>
<b>Friday :</b>	<b>07:00 - 00:00</b>
<b>Saturday :</b>	<b>07:00 - 00:00</b>
<b>Christmas Day : 11.00 - 23.00</b>	
<b>New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day</b>	

**(4) Indoor Sporting Events - Indoors**

<b>Sunday :</b>	<b>10:00 - 00:00</b>
<b>Monday :</b>	<b>10:00 - 00:00</b>
<b>Tuesday :</b>	<b>10:00 - 00:00</b>
<b>Wednesday :</b>	<b>10:00 - 00:00</b>
<b>Thursday :</b>	<b>10:00 - 00:00</b>
<b>Friday :</b>	<b>10:00 - 00:00</b>
<b>Saturday :</b>	<b>10:00 - 00:00</b>
<b>Christmas Day : 11.00 - 23.00</b>	
<b>New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day</b>	

**(5) Live Music - Indoors**

<b>Sunday :</b>	<b>10:00 - 00:00</b>
<b>Monday :</b>	<b>10:00 - 00:00</b>
<b>Tuesday :</b>	<b>10:00 - 00:00</b>
<b>Wednesday :</b>	<b>10:00 - 00:00</b>
<b>Thursday :</b>	<b>10:00 - 00:00</b>
<b>Friday :</b>	<b>10:00 - 00:00</b>
<b>Saturday :</b>	<b>10:00 - 00:00</b>
<b>Christmas Day : 11.00 - 23.00</b>	
<b>New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day</b>	

**(6) Recorded Music - Indoors**

<b>Sunday :</b>	<b>10:00 - 00:00</b>
<b>Monday :</b>	<b>10:00 - 00:00</b>
<b>Tuesday :</b>	<b>10:00 - 00:00</b>
<b>Wednesday :</b>	<b>10:00 - 00:00</b>
<b>Thursday :</b>	<b>10:00 - 00:00</b>
<b>Friday :</b>	<b>10:00 - 00:00</b>
<b>Saturday :</b>	<b>10:00 - 00:00</b>
<b>Christmas Day : 11.00 - 23.00</b>	
<b>New Year's Eve : from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day</b>	

**(7) Performance of Dance - Indoors**

<b>Sunday :</b>	<b>10:00 - 00:00</b>
<b>Monday :</b>	<b>10:00 - 00:00</b>
<b>Tuesday :</b>	<b>10:00 - 00:00</b>
<b>Wednesday :</b>	<b>10:00 - 00:00</b>
<b>Thursday :</b>	<b>10:00 - 00:00</b>
<b>Friday :</b>	<b>10:00 - 00:00</b>

<b>Saturday :</b> 10:00 - 00:00 <b>Christmas Day :</b> 11.00 - 23.00 <b>New Year's Eve :</b> from the end of permitted hours on New Year's Eve to the start of permitted hours on New Years Day
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<b>(8) Late Night Refreshment - Indoors</b>
<b>Sunday :</b> 23:00 - 00:00
<b>Monday :</b> 23:00 - 00:00
<b>Tuesday :</b> 23:00 - 00:00
<b>Wednesday :</b> 23:00 - 00:00
<b>Thursday :</b> 23:00 - 00:00
<b>Friday :</b> 23:00 - 00:00
<b>Saturday :</b> 23:00 - 00:00
<b>New Year's Eve :</b> 23:00 - 05:00

**Part 2**

**Name and (registered) address of holder of premises licence :**

<b>Name :</b>	Stonegate Pub Company Limited
<b>Telephone number :</b>	020 7399 4200
<b>e-mail :</b>	[REDACTED]
<b>Address :</b>	[REDACTED]

**Registered number of holder (where applicable) :**

FC029833
03997571

**Name and (registered) address of second holder of premises licence (where applicable) :**

<b>Name :</b>	Not applicable
<b>Telephone number :</b>	
<b>Address :</b>	

**Name and address of designated premises supervisor (where the licence authorises the supply of alcohol) :**

<b>Name :</b>	Miss Susan Mary Smyth
<b>Telephone number :</b>	020 8881 5444
<b>e-mail :</b>	
<b>Address :</b>	The Occasional Half, Public House, 67-77 Green Lanes, LONDON, N13 4TD

**Personal licence number and issuing authority of personal licence held by designated premises supervisor (where the licence authorises the supply of alcohol) :**

<b>Personal Licence Number :</b>	LN/200500961
<b>Issuing Authority :</b>	London Borough of Enfield

**Premises Licence LN/200502147 was first granted on 5 September 2005.**

**Signed :** 

**Date : 11th January 2016**

**for and on behalf of the  
London Borough of Enfield  
Licensing Unit, Civic Centre, Silver Street, Enfield EN1 3XH  
Telephone : 020 8379 3578**



## **Annex 1 - Mandatory conditions**

**The Mandatory Conditions are attached and form part of the Operating Schedule of your licence/certificate. You must ensure that the operation of the licensed premises complies with the attached Mandatory Conditions as well as the Conditions in Annex 2 and Annex 3 (if applicable). Failure to do this can lead to prosecution or review of the licence.**

## **Annex 2 - Conditions consistent with the Operating Schedule**

- 1. A CCTV system shall be installed at the premises and maintained in good working order and used at all times when the premises are open for licensable activities.**
- 2. Any CCTV footage shall be held for at least 31 days and shall be made available to an officer of the Licensing Authority or Police on reasonable request.**
- 3. Cameras shall be sited so as to ensure coverage of entrances, exits and effective coverage of internal and external customer areas.**
- 4. The CCTV system shall be of sufficient quality to capture any person entering the premises in any light condition and operate under existing light levels within and outside the premises.**
- 5. Cameras overlooking floor areas should be wide angled to give an overview of the premises.**
- 6. Cameras shall provide a linked record of the date, time and place of any image.**
- 7. The recording device for the CCTV system shall be located in a secure area or locked cabinet.**
- 8. The CCTV system shall have a monitor to review images and recorded picture quality.**
- 9. An incident log book (which may be electronic) shall be kept on the premises and made available on request to an authorised officer of the Council or Police which will record the following:-**
  - a. Any incidents of disorder**
  - b. Any seizures of drugs or offensive weapons**
  - c. Any ejections of patrons**
- 10. Alcoholic and other drinks shall not be removed from the premises in open containers save for consumption in the external areas provided for that purpose.**
- 11. All staff shall receive induction and refresher training (at least every three months) relating to the sale of alcohol and the terms and conditions of this licence. Training shall be documented and records shall be kept for 12**

months and made available to an authorised officer of the police and / or local authority on request.

12. Reasonable steps will be taken to recognise the rights of local residents and notices will be displayed at the premises exits requesting customers to leave quietly and reminding them that they are in a residential area.

13. All doors and windows shall be kept closed when regulated entertainment in the form of live or recorded music is taking place, except for access and egress.

14. A sound limiting device shall be fitted to the musical amplification system which is set and maintained at a level which ensures no noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a public nuisance.

15. The premises must operate the Local Authority or similar proof of age scheme and display the relevant material. Only passport, photographic driving licences or ID with the P.A.S.S. logo (Proof of Age Standards Scheme) may be accepted.

16. A log (which may be electronic) shall be kept detailing all refused sales of alcohol. The log shall include the date and time of the refusal and the name of the member of staff who refused the sale. A copy of the log or electronic report shall be made available upon reasonable request.

17. Signs shall be prominently displayed on the exit doors and immediately outside the premises in the outside seating area advising customers that the premises is in a 'Designated Public Place Order' and that alcohol should not be should not be taken off the outside seating area and consumed in the street. These notices shall be positioned at eye level and in a location where those leaving the premises can read them.

18. At least 4 prominent, clear and legible notices shall be displayed throughout the premises warning customers that drug use will not be tolerated.

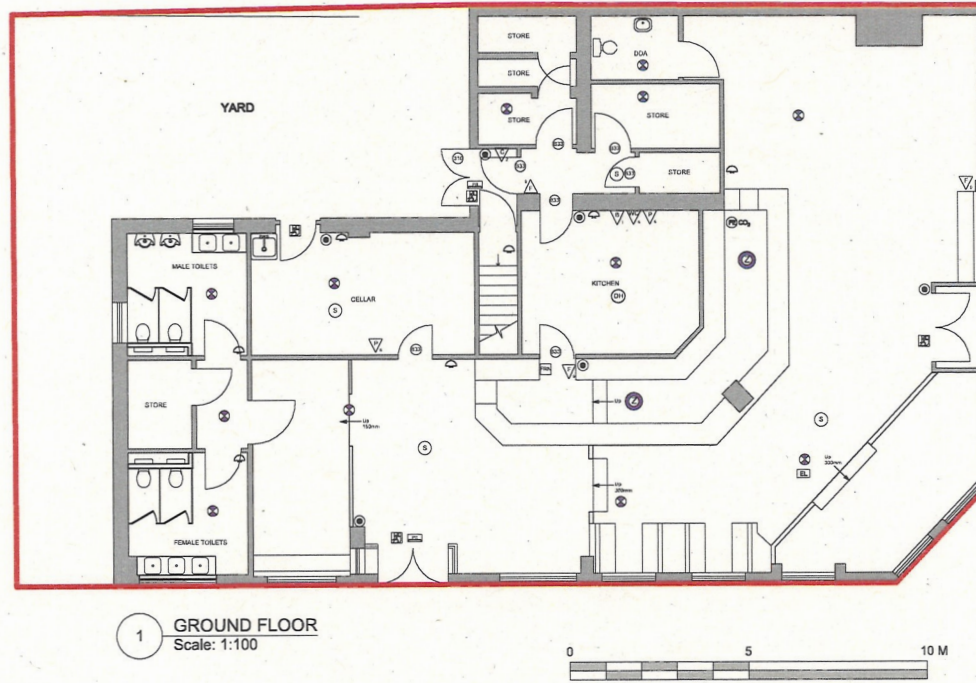
19. Children under the age of 18 shall not be permitted on the premises after 23:00.

**Annex 3 - Conditions attached after a hearing by the Licensing Authority**

**Not applicable**



KEY TO FIRE REQUIREMENTS	
<b>STRUCTURE</b>	
	1HR FIRE RESISTING WALL - K1033 Partition to extent of full height and be fire stopped to suit of structural sills
	1/2 HOUR FIRE RESISTING WALL - K1033 Partition to extent of full height and be fire stopped to suit of structural sills
	STUD PARTITION (NON-FR) - K1323
	1 HOUR FIRE RESISTING SELF-CLOSING DOOR WITH INTUMESCENT STRIPS AND SMOKE SEALS
	1/2 HOUR FIRE RESISTING SELF-CLOSING DOOR WITH INTUMESCENT STRIPS AND SMOKE SEALS
	1/2 HOUR FIRE RESISTING SELF-CLOSING DOOR WITH INTUMESCENT STRIPS
	VISION PANEL IN FIRE RESISTING SELF-CLOSING DOOR - FIRE RESISTANCE AS NOTED
FR specification of existing structure retained. Only new or upgraded structural elements required where relating to new works	
<b>FIRE SAFETY SIGNAGE IN ACCORDANCE WITH B.S. 5499 pt1 1990</b>	
	FIRE DOOR KEEP SHUT NOTICE ref B.3.3 FITTED TO BOTH SIDES OF ALL FIRE DOORS.
	FIRE DOOR KEEP LOCK KEY SEAL ref B.3.4
	FIRE NOTICE NOTICE
	FIRE ESCAPE KEEP CLEAR SIGN ref B.3.10
	PUSH BAR DEVICE OR CIVILIAN EMERGENCY OPENING DEVICE WITH NOTICE PUSH BAR TO OPEN B.A.E
Existing fire safety signage retained. Only new or upgraded where required due to new works	
<b>EMERGENCY LIGHTING INSTALLATION TO B.S. 5265 pt1 - 1999 &amp; BS EN 1838 - 1999</b>	
SYSTEM TO BE COMPATIBLE WITH AND INTER LINKED WITH MAIN DEVELOPER'S ALARM SYSTEM	
	AREA COVERED BY EMERGENCY LIGHT - 3 HOUR (MAINTAINED)
	AREA COVERED BY EMERGENCY LIGHT SPOTLIGHT - 3 HOUR (NON-MAINTAINED)
	ILLUMINATED BULKHEAD TEXT SIGN ref B.S.1 (MAINTAINED)
	TEXT NOTICE WITH DIRECTION ARROW ref B.3.2 (MAINTAINED)
Existing emergency lighting installation retained. Only altered to suit new works where required.	
<b>FIRE ALARM INSTALLATION TO B.S.5839 pt1 Protection type L1</b>	
	FIRE ALARM RELAY INTERFACE
	FIRE ALARM PANEL
	AREA COVERED BY HEAT DETECTOR TO BS 5833 WITH INTEGRAL SOUNDER
	AREA COVERED BY SMOKE DETECTOR TO BS 5839 (OPTICAL) WITH INTEGRAL SOUNDER
	AREA COVERED BY SMOKE DETECTOR TO CEILING VOID WITH INTEGRAL SOUNDER
	AREA COVERED BY AUDIBLE FIRE ALARM WARNING DEVICE (SUBJECT TO AUDIBILITY TEST)
	MANUAL CALL POINT
	DOOR FITTED WITH AUTOMATIC DOOR DETANT LINKED TO FIRE ALARM INSTALLATION
	ZONE BEACON (LOCATION TO BE AGREED WITH FPO)
	INPUT / OUTPUT UNIT
The system shall provide automatic shutdown of all ventilation, high voltage systems, public address and music systems	
Fire alarm system to be compatible with and interface to landlords fire alarm installation	
Existing fire alarm system retained. To be checked and altered where required to suit new works	
<b>FIRE FIGHTING EQUIPMENT TO COMPLY WITH BS EN3, BS 7683 - 1996, BS 5306 - 3 - 2000 and BS 5306-8 - 2000</b>	
	WET CHEMICAL (W.C.) WALL MOUNTED @ 1m
	POWDER SPRAY (P.S.) WALL MOUNTED @ 1m
	FOAM SPRAY (F.S.) WALL MOUNTED @ 1m
	CARBON DIOXIDE (C.D.) WALL MOUNTED @ 1m
	FIRE BLANKET 1.1 x 1.1m WALL MOUNTED @ 1.5m
Existing fire equipment retained. To be checked and re-positioned where required to suit new works	
<b>UPHOLSTERY</b>	
ALL UPHOLSTERY TO SATISFY CIGARETTE AND MATCH IGNITABILITY TEST AND IGNITION SOURCE TESTS AS SPECIFIED IN BS 5852 - 1990 (1998)	
Licensable activities	
The location and type of any fire safety and any other safety equipment is shown as at present. This may be varied from time to time with the agreement of the Fire Officer or after a fire risk assessment.	
Anything shown on this plan which is not required by the regulations is for illustrative purposes only and does not form part of the licence	



Rev	Date	Notes

**LBF Architects**

Unit 72, 58 Marsh Wall, London E14 9TP - Tel: 0207 536 2100  
info@lbfarchitects.co.uk www.lbfarchitects.co.uk

**Project:**  
OCCASIONAL HALL  
PALMERS GREEN  
LONDON  
N13 4TD

**Client:**  
STONEGATE PUB COMPANY

**Drawing:**  
LICENCE PLAN

Scale:	Drawn:	Checked:	Date:
1:100@A2	NLG	FB	OCT-18

**Rev:**

Drg no:	Rev:
2018-079-L01	A

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£190.00

**London Borough of Enfield**

**Application to vary a premises licence under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Stonegate Pub Company Limited

being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below

<b>Premises licence number</b> LN/200502147
--

**Part 1 – Premises Details**

<b>Postal address of premises or, if none, ordnance survey map reference or description</b>			
Occasional Half 67-77 Green Lanes			
<b>Post town</b>	London	<b>Post code</b>	N13 4TD

<b>Telephone number at premises (if any)</b>	0208 8815444
<b>Non-domestic rateable value of premises</b>	£25,000.00

**Part 2 – Applicant details**

<b>Daytime contact telephone number</b>			
<b>E-mail address (optional)</b>			
<b>Current residential address if different from premises address</b>	Porter Tun House 500 Capability Green		
<b>Post Town</b>	Luton	<b>Postcode</b>	LU1 3LS

*Email*  
LONDON BOROUGH OF ENFIELD  
RECEIVED  
14 MAR 2019  
ENVIRONMENT &  
STREET SCENE

**Part 3 - Variation**

Please tick yes

Do you want the proposed variation to have effect as soon as possible?

If not, from what date do you want the variation to take effect?

Day		Month		Year	

Do you want the proposed variation to have effect in relation to the introduction of the late night levy? (Please see guidance note 1)  Yes  No

**Please describe briefly the nature of the proposed variation (Please read guidance note 2)**

1. To extend the permitted hours for sale of alcohol and regulated entertainment in the form of films, recorded music and late night refreshment to 01:00 hours the following day on Fridays and Saturdays.
2. To extend the permitted opening hours to allow the premises to close at 01:30 hours the following day on Fridays and Saturdays.
3. To remove, retain and add non standard timings as detailed in the application.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

N/A

**Part 4 Operating Schedule**

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

**Provision of regulated entertainment (Please read guidance note 3)**

**Please tick all that apply**

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment (if ticking yes, fill in box I)**

**Sale by retail of alcohol (if ticking yes, fill in box J)**

**In all cases complete boxes K, L and M**



**B**

<b>Films</b> Standard days and timings (please read guidance note 8)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	No Change	No Change	<b>Please give further details here</b> (please read guidance note 5)  No Change	Both	<input type="checkbox"/>
Tue	No Change	No Change			
Wed	No Change	No Change	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 6)		
Thur	No Change	No Change			
Fri	No Change	01:00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 7)  1. To remove the existing non standard timing for Christmas Day 2. To retain the existing non standard timing for New Year's Eve, as follows: <i>New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.</i>		
Sat	No Change	01:00			
Sun	No Change	No Change			

## C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 8)			<b><u>Please give further details</u></b> (please read guidance note 5)
Day	Start	Finish	No Change
Mon	No Change	No Change	
Tue	No Change	No Change	<b><u>State any seasonal variations for indoor sporting events</u></b> (please read guidance note 6)
Wed	No Change	No Change	
Thur	No Change	No Change	<b><u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u></b> (please read guidance note 7)
Fri	No Change	No Change	<ol style="list-style-type: none"> <li>1. To remove the existing non standard timing for Christmas Day</li> <li>2. To retain the existing non standard timing for New Year's Eve, as follows: <i>New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.</i></li> </ol>
Sat	No Change	No Change	
Sun	No Change	No Change	

**D**

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 8)			<b>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>		Both	<input type="checkbox"/>
Mon			<b>Please give further details here</b> (please read guidance note 5)		
Tue					
Wed			<b>State any seasonal variations for boxing or wrestling entertainment</b> (please read guidance note 6)		
Thur					
Fri			<b>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
Sat					
Sun					

F

<b>Recorded music Standard days and timings (please read guidance note 8)</b>			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 4)</b>	Indoors <input checked="" type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b>Please give further details here (please read guidance note 5)</b>	
Mon	No Change	No Change	No Change	
Tue	No Change	No Change		
Wed	No Change	No Change	<b>State any seasonal variations for the playing of recorded music (please read guidance note 6)</b>	
Thur	No Change	No Change	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 7)</b> <ol style="list-style-type: none"> <li>1. To remove the existing non standard timing for Christmas Day</li> <li>2. To retain the existing non standard timing for New Year's Eve, as follows: <i>New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.</i></li> </ol>	
Fri	No Change	01:00		
Sat	No Change	01:00		
Sun	No Change	No Change		



**G**

<b>Performances of dance</b> Standard days and timings (please read guidance note 8)			<b>Will the performance of dance take place indoors or outdoors or both – please tick</b> (please read guidance note 4)	Indoors <input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors <input type="checkbox"/>
				Both <input type="checkbox"/>
Mon	No Change	No Change	<b>Please give further details here</b> (please read guidance note 5)  No Change	
Tue	No Change	No Change		
Wed	No Change	No Change	<b>State any seasonal variations for the performance of dance</b> (please read guidance note 6)	
Thur	No Change	No Change		
Fri	No Change	No Change	<b>Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list</b> (please read guidance note 7)  1. To remove the existing non standard timing for Christmas Day 2. To retain the existing non standard timing for New Year's Eve, as follows: <i>New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.</i>	
Sat	No Change	No Change		
Sun	No Change	No Change		

Late night refreshment Standard days and timings (please read guidance note 8)			<u>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</u> (please read guidance note 4)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	No Change	No Change	<u>Please give further details here</u> (please read guidance note 5)  No Change	Both	<input type="checkbox"/>
Tue	No Change	No Change			
Wed	No Change	No Change	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 6)		
Thur	No Change	No Change			
Fri	No Change	01:00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 7)  1. To retain the existing non standard timing for New Year's Eve, as follows: <i>New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.</i>		
Sat	No Change	01:00			
Sun	No Change	No Change			

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 8)			<b>Will the supply of alcohol be for consumption</b> (Please tick box) (please read guidance note 9)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
<b>Day</b>	<b>Start</b>	<b>Finish</b>			
Mon	No Change	No Change	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 6)		
Tue	No Change	No Change			
Wed	No Change	No Change			
Thur	No Change	No Change	<b>Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 7)		
Fri	No Change	01:00	<ol style="list-style-type: none"> <li>1. To remove the existing non standard timing for Christmas Day</li> <li>2. To retain the existing non standard timing for New Year's Eve, as follows: <i>New Year's Eve – from the end of permitted hours on New Year's Eve to the start of permitted hours on New Year's Day.</i></li> </ol>		
Sat	No Change	01:00			
Sun	No Change	No Change			

**K**

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children** (please read guidance note 8)

**None**

L

<b>Hours premises are open to the public Standard days and timings (please read guidance note 8)</b>			<b>State any seasonal variations (please read guidance note 6)</b>
<b>Day</b>	<b>Start</b>	<b>Finish</b>	
Mon	No Change	No Change	
Tue	No Change	No Change	
Wed	No Change	No Change	
Thur	No Change	No Change	
Fri	No Change	01:30	
Sat	No Change	01:30	
Sun	No Change	No Change	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

None

Please tick yes

- I have enclosed the premises licence
- I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence  
N/A

**M Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:**

**a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)**

*[The information provided in this box is solely for information only and not intended to be converted into conditions on the licence].*

We have considered the impact of the proposed variation which seeks to extend the terminal operating hours for sale of alcohol and certain regulated entertainment on Fridays and Saturdays by one hour, from midnight to 1am, with close at 1.30am. As part of the application, the applicant is also seeking to amend and add non standard timings for notable days. There is no proposed change to the existing permissions for live music, performance of dance or indoor sporting events, save for the removal of the current Christmas Day timings.

Given the changes proposed, the applicant has carefully considered the application, the effect upon the licensing objectives, and the London Borough of Enfield's Licensing Policy. Although the premises does not fall within a designated cumulative impact area, the applicant has given the same consideration to their proposal to ensure that it continues to operate to the high standards and promotes the licensing objectives.

The existing conditions on the premises licence were put in place in 2015 in consultation with the Police and other responsible authorities and it is considered that these conditions remain appropriate to promote the licensing objectives. As such, no changes are proposed to the conditions at this time.

Prior to submission of the application, pre-consultation took place with the Licensing and Police Teams. In particular, it was noted that there are no outstanding complaints against the premises and no further measures were requested prior to submission.

The applicant believes the hours sought, coupled with the existing conditions in the operating schedule, along with the internal measures and policies in place will not undermine the licensing objectives and further will allow the premises to continue to operate to high standards and be of benefit to the area.

The applicant feels the extension of the terminal hour for licensable activities and opening hours will ensure customers can stay in a well-managed, controlled and supervised environment premises for longer, if they wish, and that the later hours will allow a longer wind down period and a more gradual dispersal of customers from the premises, which can be managed and contained, reducing impact on the area and licensing objectives by a mass dispersal at any one time. This is also recognised by the Council's Policy which identifies the benefits of flexible licensing hours on the concentration of customers leaving premises.

The premises has operated with temporary event notices to hours sought, and later, without any issues of note and which have not had a negative impact on the licensing objectives or received complaints.

Stonegate are an experienced licensed operator and have in place an extensive licensing manual containing policies and procedures across the whole estate, which are adapted at site level to ensure the premises operates to a high standard and promotes the Licensing Objectives. These include policies regarding social responsibility, training, underage sales and challenge policies, incident logs, queuing policy, drugs and dispersal policy, and noise management and the management of outside areas policies as well as procedures to prevent crime and disorder and public nuisance. These robust policies and procedures that already in place will continue to operate if application and extended hours are granted.

Considering the above, we believe that the Variation Application will not have an adverse impact on the licensing objectives. The applicant believes that the existing operating schedule along with the existing internal measures and robust policies in place, and experience of the operator (including operating to the hours sought without issues of note), will ensure the premises continue to promote the licensing objectives and further conditions are not required.

**b) The prevention of crime and disorder**

Please see box a) and existing premises licence.

**c) Public safety**

Please see box a) and existing premises licence.

**d) The prevention of public nuisance**

Please see box a) and existing premises licence.

**e) The protection of children from harm**

Please see box a) and existing premises licence.

**Please tick yes**

- I have made or enclosed payment of the fee or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**Part 5 – Signatures (please read guidance note 12)**

**Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (please read guidance note 13). If signing on behalf of the applicant please state in what capacity.**

Signature	<i>Poppleston Allen</i>
Date	<i>14 March 2009</i>
Capacity	Poppleston Allen – Solicitors for & on behalf of the applicant

**Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (please read guidance note 14). If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

**Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)**

Helen Ward  
Poppleston Allen Solicitors  
The Stanley Building  
7 Pancras Square

Post town	London	Post code	N1C 4AG
Telephone number (if any)	0203 859 7751		
If you would prefer us to correspond with you by e-mail your e-mail address (optional) h.ward@popall.co.uk			

#### Notes for Guidance

**This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act 2003.**

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
  - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
  - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.

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**IP1 Representation**

Dear Councillor Georgiou,

Could you please pass this letter to the Licencing Officer. With reference to the extended hour by the Stonegate Co. regarding the Occasional Half Pub, N13 4TD, my objections are 01.30am is over the top as we have enough problems in the area where we live in Kelvin Avenue.

The pub is in the corner of Kelvin Avenue and Green Lanes. We have anti social behaviour, drugs, prostitutions and endless coffee shops that are opened till very late. This extension will only make things worse. We have informed all our Councillors. We have an alleyway which runs between Kelvin to Melbourne Avenues behind the pub which is frequently for other things \_ \_ \_ \_?

---

Thank you for your email. I would like to inform you that Councillor A.Georgiou is representing us in this matter.

many residents in Kelvin Avenue had sent their objections by post. Would you please check if you had received them as you do not have a Licencing Objection Page on your council website.

Some of the anti social behaviour is spitting which is green, yellow and red. This could be TB.The pub has good toilets yet the punters leave the pub and go in the alleyway behind the pub to pee also the other poo or vomit. Banging car doors in Kelvin Avenue and also knee deep dog ends.

We also have flower bed steel containers on Green Lanes near the pub which the Council provided because people were driving in the pavement. These containers are used as rubbish tips like used condoms, cigarette dog ends, empty drink cans and plastic bottles. Also in Kelvin Avenue, leaving beer and small spirits bottles, empty or half full and take away food containers.

Could you please look in this matter as soon as possible.

### **IP2 Representation**

I am writing to you about the above application to vary the hours for the sale of alcohol and provision of entertainment until 1am and for closing time to be extended to 1.30am on Fridays and Saturdays.

The pub is separated from my mother's house at xxx Kelvin Avenue by the alleyway. Kelvin Avenue is primarily a residential road and my mother is xxxxxx and xxxxx. I know that it is now history but the hardware shop (Legge & Co) was turned into a pub in contravention of restrictive covenants which were in place. So over the years the noise, rubbish and disturbances caused by people visiting/leaving the pub, or large lorries making deliveries and parking problems have been a constant. The extended hours will further encroach on the residents' quiet enjoyment of their homes and add to the existing problems.

For these reasons I urge you to object to the proposed variation on behalf of the residents and in particular my mother.

There have been numerous incidents in recent months of anti social behaviour in the vicinity and particularly in the alley way and in its surrounding areas. The police should be well aware of these incidents. I am happy for Councillor Georgiou to represent my mother's interests in respect of this application.

**IP3 Representation**

8 April 2019

The Licensing Authority

Enfield Council

PO Box 57, Civic Centre

Silver Street, Enfield

London EN1 3XH

Dear Sir/Madam

**Re: Extension of Opening Hours Occasional Half Pub 67-77 Green Lanes, N13 4TD**

I wish for consideration to be taken into account regarding the impact on Kelvin Avenue residents of an extension to the Occasional Half's opening hours until 1.30am Fridays/Saturdays. Please take into account that the pub is not situated solely on Green Lanes (High Street) – it also abuts Kelvin Avenue (a residential road). It is difficult to see how an extension of weekend hours won't further impact on the pressures Kelvin Avenue already endures:

1. Pressure on limited car parking spaces.
2. Soliciting around the pub area
3. Noise from people making their way home.
4. Littering on Kelvin Avenue (particularly at that end of the road)

For these reasons the current opening hours should be retained to avoid further pressures on the residents of Kelvin Avenue and the surrounding area.

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**MUNICIPAL YEAR 2018/19 REPORT NO.**

**COMMITTEE:**  
Licensing Sub-Committee  
8 May 2019

**REPORT OF :**  
Principal Licensing Officer

**LEGISLATION :**  
Licensing Act 2003

Agenda - Part	Item
<p><b>SUBJECT:</b> Application for a Variation of a Premises Licence</p> <p><b>PREMISES:</b> The Occasional Half, 66 – 77 Green Lanes, N13 4TD</p> <p><b>WARD:</b> Bowes</p>	

**1 SUPPLEMENTARY REPORT:**

- 1.1 The applicant has provided an Evidence Bundle for the Licensing Sub-Committee and objectors to consider and is attached in Annex 5.

**Background Papers:**  
None other than any identified within the report.

**Contact Officer :**  
Ellie Green on 020 8379 8543

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**OCCASIONAL HALF**  
**67-77 Green Lanes, London, N13 4TD**

**Variation of Premises Licence Application**

**Licensing Sub Committee: Wednesday 8<sup>th</sup> May 2019**  
**Evidence Bundle**

<b>Document</b>	<b>Page Number</b>
Stonegate Pub Company Information Sheet	1 – 2
Stonegate Pub Company Licensing Manual Index	3 – 5
Correspondence to Representations	6
Photos of Premises	7 – 11
Daniel Thwaites plc v Wirral Borough Magistrates Court (6 May 2008)	12 – 25



### **The Company**

Stonegate Pub Company is the largest privately held managed pub operator in the UK operating over 690 pubs across the UK. The business comprises 6 operating Divisions, consisting of branded and unbranded pubs and bars which include community and local pubs, catering for customers within the local neighbourhood; high street venues including the Slug & Lettuce, Yates's and Walkabout brands that attract businessmen and women, tourists, families, and students; our Venues Division of late night style bars and nightclubs.

Since the formation of the company in 2010 the company has made significant investment within the estate, both within the fabric of the buildings and the services offered. Its pubs and bars continue to benefit from a multi-million pound investment programme that continually strives to improve amenities and community facilities. Free Wi-Fi is now standard across the estate.

Stonegate's 'Bar to Boardroom' training ethos has resulted in the company being awarded the following;

- Best Managed Pub Company 2017 (Publican Awards)
- Best Late Night Operator 2017 (Publican Awards)
- Best Managed Company for Training (More than 30 outlets) BII National Industry Training Awards 2016
- Distinction in Innovation for digital and social media – HR Distinction Awards 2016
- Distinction in People Development – HR Distinction Awards 2015
- Distinction in Innovative Use of Technology Award – HR Distinction Awards 2014
- Menu Masters Award for Best New Concept category for Missoula, Montana Bar & Grill at the Menu Innovation and Development Awards (MIDAS) 2014
- Best Pub Employer (51+ sites) – Publican Awards 2013
- Menu Masters Award for City and Bar Dining category for Slug and Lettuce at the Menu Innovation and Development Awards (MIDAS) 2013
- Winner of the Town and City category for Yates's in the Menu Innovation and Development Award (MIDAS) in 2012
- MA 250 Best Training Programme award in 2012 – Publican's Morning Advertiser

### **People**

The company employs over 12,500 people and make significant investment in the training and development of their staff. A leading edge, award winning training programme ensures all front-line staff are equipped with the necessary skills to operate safely and legally within the business. Within the last 6 months alone, over 94,000 training modules have been undertaken by pub staff.

### **Community and Social Responsibility**

All pub managers are encouraged to join their local Pubwatch, town centre management or business improvement forums, where they operate. Entry into Best Bar None programmes has resulted in many Stonegate pubs across the country being recognised for their contribution in helping create safer environments for staff and customers alike. This has resulted in a number of our pubs, bars and clubs winning local Best Bar None, Pubwatch and Community Safety awards.





Engagement with the local community takes place in many forms, from supporting community groups, providing facilities clubs, teams and local supplier. Many of these activities result in the raising of significant funds for local and national charities.

#### **The Senior Management**

Stonegate Pub Company is operated by a team of highly experienced directors that have a wealth of industry experience.

Ian Payne is Chairman of Stonegate Pub Company. Ian, an accomplished expert in the licensed leisure sector, has held Board positions with Bass Taverns, Stakis plc and Ladbroke gaming. He was CEO of the Laurel Pub Company from its inception in May 2001 through to December 2004 and later Chairman of the Bay Restaurant & Town and City Pub Groups prior to the formation of Stonegate in November 2010. Ian started his career in the trade behind the bar of a local pub more than 35 years ago.

Simon Longbottom serves the Chief Executive Officer of Stonegate Pub Company. Simon held the post of Managing director of Pub Partners at Greene King plc since 2010. Prior to that, he served as Managing Director of Gala Coral's gaming division. He has over 11 years' experience at a senior level in the sector having held prominent positions at Mill House Inns and Mitchells & Butlers.

Graham Jones is Director of Operations Support of Stonegate Pub Company, with direct and specific responsibility for licensing matters. A high performing and long standing professional, Graham has held senior operations positions in Whitbread PLC, Laurel Pub Company, Greene King, Barracuda Group and more recently Punch Taverns.

Suzanne Baker is the Commercial Director of Stonegate Pub Company, responsible for all commercial contracts including purchasing and property. Suzanne has spent her career within the licensed leisure sector having previously held Board positions in Bay Restaurant Group, Laurel Pub Company and JD Wetherspoon. She commenced her career joining Grandmet Retail in operations progressing within the marketing and purchasing roles across national brands, including Chef & Brewer.

Tim Painter is the HR Director of Stonegate Pub Company. Tim, who joined from Musgrave Retail Partners, has extensive experience in HR strategy, leadership and development, and change management across the retail sector.

## CONTENTS

1. Guidance on How to Use and Complete This Manual
2. Licensing Manual Training Sign Off Sheet for Management Team
3. Record of Licences Held
4. Complete List of Mandatory Conditions
5. Certified Copy Premises Licence and All Other Licences (Tables and Chairs, Gaming Permits)
6. Details of Temporary Event Notices at Premises for Current Calendar Year
7. Details of Personal Licence Holders at Premises
8. Bar Staff Authorisation/ DPS Authorisation Sign Off Sheets
9. Key Contact Details, i.e. Police, Council, Head Office, Solicitors
10. Company Licensing Policies
  - a. Social Responsibility Policy
  - b. Underage Sales and Age Verification Policy
  - c. Dispersal Policy
  - d. Outside Areas Policy
  - e. Search Policy
  - f. Drugs Policy
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  - h. Mobile Phone and Theft Policy
  - i. Door Staff Policy
  - j. Drink Spiking Policy
  - k. Children Policy
  - l. Entry Queues Policy
  - m. Floor Walkers' Policy
  - n. Intoxicated Customer Policy
  - o. Crime Reporting and Crime Scene Preservation Policy
  - p. Disorder Strategy Policy and Conflict Management
  - q. Noise Management Policy
  - r. Glassware and Glass Collection Policy
  - s. Vulnerability Awareness and Duty of Care Policy
  - t. Capacity Policy
11. Risk Assessments and Action Plans
  - a. High Profile Event Risk Assessment
  - b. Drug Awareness Action Plan
12. Minutes of Pubwatch Meetings
13. Minutes of Residents' Meetings
14. Minutes of Other Meetings
15. Any Other Business

## COMPANY POLICIES AND REFERENCE TO THE LICENSING OBJECTIVES

Under the Licensing Act 2003 the fundamental principles that underpin the licensing system are the licensing objectives. Not only the Licensing Authority but all organisations and persons involved in the licensing process must operate in a way which promotes these licensing objectives. The company has a number of policies that relate to the licensing objectives and you will see from below there is overlap.

### Prevention of crime and disorder

- Underage Sales/ Challenge 21 Policy
- Dispersal Policy
- Search Policy
- Drugs Policy
- Drug Awareness Action Plan
- Mobile Phone and Theft Policy
- Door staff Policy
- Drinks spiking Policy
- Entry queues Policy
- Floorwalker Policy
- Intoxicated Customer Policy
- Crime Reporting and Crime Scene Preservation Policy
- High Profile Risk Event Assessment
- Conflict Management and Disorder Strategy Policy
- Glassware and Glass Collection Policy
- Vulnerable Persons and Duty of Care Policy

### Protection of Children from Harm

- Policy on children
- Underage sales and refusals Policy
- Floorwalker Policy
- Intoxicated Customer Policy
- High Profile Risk Event Assessment
- Vulnerable Persons and Duty of Care Policy

### Public Safety

- Policy on entry queues
- Door staff Policy
- Floorwalker Policy
- Intoxicated Customer Policy
- High Profile Risk Event Assessment
- Conflict Management and Disorder Strategy Policy
- Glassware and Glass Collection Policy
- Vulnerable Persons and Duty of Care Policy

### Prevention of Public Nuisance

- Policy on entry queues
- Door staff Policy
- Outside areas Policy
- Social responsibility charter
- Dispersal Policy
- Floorwalker Policy
- Intoxicated Customer Policy
- High Profile Risk Event Assessment
- Conflict Management and Disorder Strategy Policy
- Noise Management Policy

## COMPLIANCE WITH THE POLICIES

It is the aim of Stonegate Pub Company Limited to promote the licensing objectives and to ensure that all employees are aware of their responsibilities under the Licensing Act. It is the responsibility of the Site Management Team in conjunction with the Door Team to ensure that these Policies are followed.

Any breach of the Policies will be considered a disciplinary matter. The disciplinary procedure will be applied, following an investigation. In cases where the Company believes an act of serious negligence (or misconduct) has been committed, this would be considered gross misconduct. In these circumstances the employee will be suspended whilst an investigation is carried out and this could lead to dismissal.

Date: 30 April 2019  
 Our ref: HEC/HEC/L10942-19285  
 Doc Ref: 2146935351  
 Your ref:  
 E-mail: h.ward@popall.co.uk  
 Direct line: 0203 859 7751

Dear Sir/Madam

**Occasional Half, 67-77 Green Lanes, London**  
**Variation of Premise Licence - Hours**

I act on behalf of the owners and operators of the Occasional Half in relation to licensing matters.

As you are aware, my clients submitted an application to extend their trading hours at the premises on Fridays and Saturdays and I am aware you have submitted a letter of representation raising concerns.

The matter is due to be determined by the Licensing Authority in May and I am writing to you as my clients' Area Manager, Tim Greaves, together with Susan Smyth, the General Manager of the premises, would welcome the opportunity to meet with you to discuss your concerns and also to explain to you how the premises will be managed in the event that the application for later hours is granted.

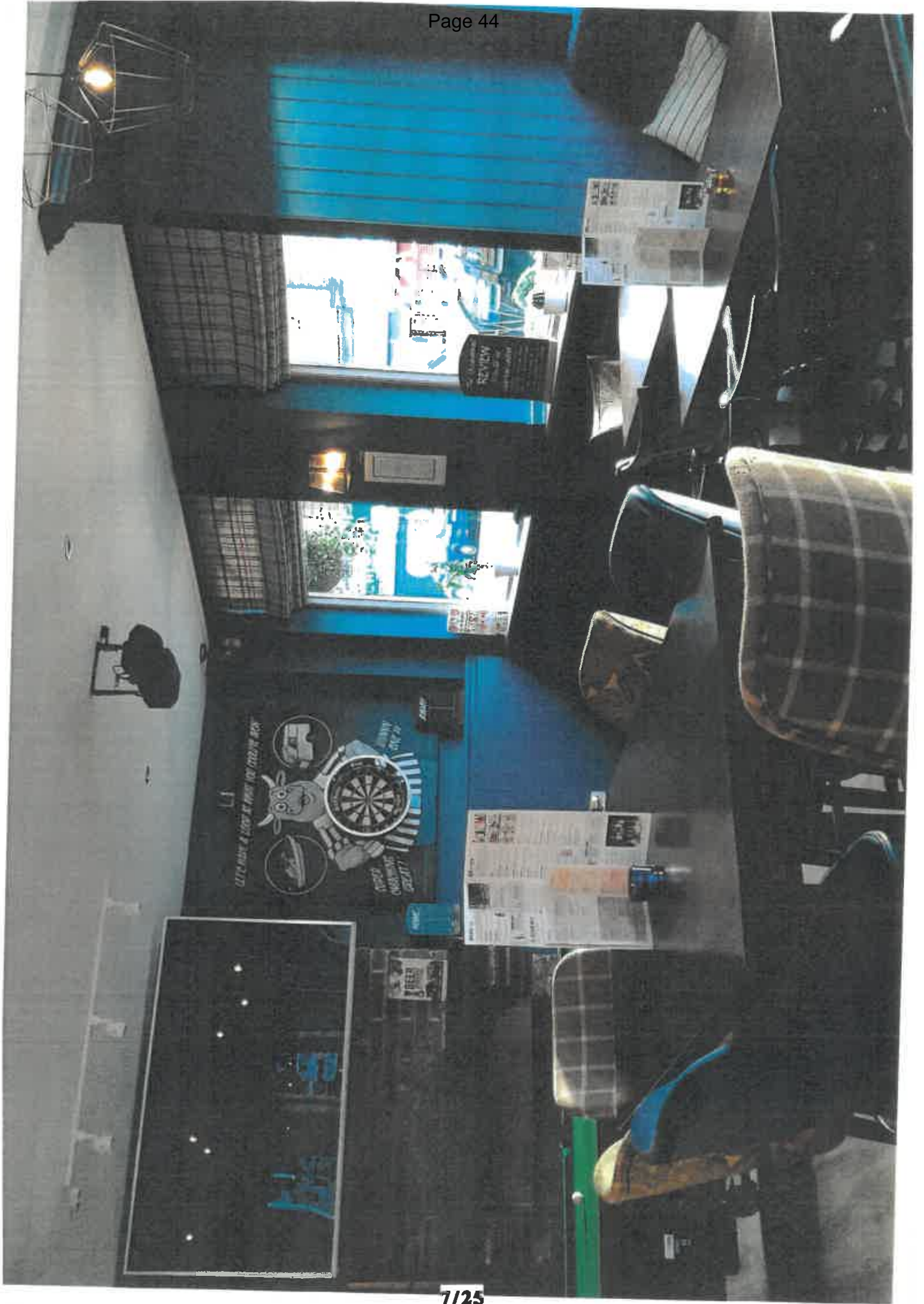
As such, Tim and Susan will be available to meet you at the premises or alternatively, you may wish to discuss over the phone. Tim's mobile number is 07867 163 714 and please do feel free to contact Tim to arrange a convenient time to meet.

If I can be of any assistance, then please do also feel free to contact me using the contact details at the top of this letter.

Yours sincerely

Helen Ward  
**Poppleston Allen**





TOILETS







TRADITION

TRADITIONAL FREE HOUSE

CRAFT BEER

sky SPORTS

BT Sport

CASK ALES

OCCASIONAL HALE

KEVIN AVENUE



TRADITIONAL FREE HOUSE

OCCASIONAL HALF

CASK ALES

sky SPORTS

BT Sport

CRAFT BEERS  
LIVE SPORTS

LICENSING REVIEW APR/MAY 08

**Daniel Thwaites plc v  
Wirral Borough Magistrates' Court  
The Saughall Massie Conservation Society (First Interested Party)  
Wirral Metropolitan Borough Council (Second Interested Party)**

**QUEEN'S BENCH DIVISION  
6 May 2008**

**The Hon Mrs Justice Black**

**XXXXXXXX / XXXXXXXX**

**David MW Pickup (instructed by Napthens plc) for the Claimant  
The Defendant did not appear and was not represented  
David Flood (instructed by Messrs Kirwans) for the First Interested Party  
Matthew Copeland (instructed by Wirral MBC) for the Second Interested Party**

**Mrs Justice Black:**

1. This is an application by Daniel Thwaites Plc ("the Claimant") for judicial review of a licensing decision made by the Wirral Magistrates' Court ("the Magistrates' Court") on 5 April 2006 and that court's decision on 21 April 2006 concerning the costs of the proceedings. The Claimant seeks an order quashing both decisions. Permission to apply for judicial review was granted by Mr Justice Pitchford on 2 November 2006.

**The factual background**

2. The Claimant owns the Saughall Hotel in Saughall Massie, Wirral which it operates as licensed premises ("the premises"). It originally held a licence under the Licensing Act 1964. In June 2005, it commenced an application to the Licensing Sub-Committee of the Metropolitan Borough of Wirral ("the licensing authority") for the existing licence to be converted to a premises licence under the Licensing Act 2003 and for the licence to be varied simultaneously.
3. In essence, the Claimant was seeking to conduct business at the premises for longer hours than were permitted under the original licence. The police did not support the extension of the hours to the extent that the Claimant initially proposed. The Claimant agreed to restrict the hours to those that were acceptable to the police. Accordingly, the licensing authority was asked to grant a licence that would permit music and dancing to 11 p.m. and alcohol sales until midnight on all nights except Friday and Saturday and, on Friday and Saturday nights, music and dancing to midnight and alcohol sales until 1 a.m., with the doors closing one hour after the last alcohol sale every night.
4. The police withdrew their representations against the modified proposals and did not appear before the licensing authority when the matter was heard on 23 August 2005. No representations were made by the Wirral Environmental Health Services either. However, there was opposition to the proposals at the hearing from the Saughall Massie Conservation Society ("the First Interested Party") and other Saughall Massie residents.
5. The Claimant told the licensing authority at the hearing that the hours of operation at the premises would not vary significantly from the existing hours of operation and that the application for extended hours was to allow flexibility to open later "on special occasions".

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This was a matter of which the licensing authority took note as is recorded in the minutes of their determination.

6. The licence was granted in the modified terms requested together with an additional hour for licensable activities and an extra 30 minutes for the hours the premises were to be open to the public over Christmas and at the major bank holidays. Special arrangements were also permitted for New Year's Eve. The licensing authority removed certain conditions that had been imposed on the old licence (requiring all alcohol to be consumed within 20 minutes of the last alcohol sale and banning children under 14 from the bar) and imposed other conditions which were obviously aimed at controlling noise, namely that the area outside must be cleared by 11 p.m., that the premises must promote the use of taxi firms which use a call-back system, that all doors and windows must be kept closed when regulated entertainment was provided and that prominent notices should be placed on the premises requiring customers to leave quietly.
7. The Saughall Massie Conservation Society and "others" appealed against the licensing decision to the Magistrates' Court on the ground that the licensing authority's decision "was not made with a view to promotion of and in accordance with the licensing objectives pursuant to Section 4, Part 2 of the Licensing Act 2003".
8. The appeal occupied the Magistrates' Court from 3 - 5 April 2006. The respondents to the appeal were the licensing authority and the Claimant which both defended the licensing authority's decision. Witnesses were called including Saughall Massie residents, Police Sergeant Yehya who dealt with the stance of the Merseyside police, and Mr Miller, the manager of the premises.
9. The justices granted the appeal. Their Reasons run to 3 pages of typescript, one page of which is entirely taken up with setting out the new hours of operation they imposed. These permitted entertainment until 11 p.m. and alcohol sales until 11.30 p.m. on all nights except Friday and Saturday when entertainment would be permitted until 11.30 p.m. and alcohol sales until midnight. The premises could remain open to the public until midnight on all nights except Friday and Saturday when they could close at 1 a.m.. Similar provisions were imposed to those imposed by the licensing authority in relation to later opening at Christmas and major bank holidays and the provisions relating to New Year's Eve and the conditions of the licence remained unaltered.
10. The new licence had come into effect on 24 November 2005 so the new arrangements had been running for several months by the time of the hearing before the Magistrates' Court. There had been no formal or recorded complaints against the premises under the old or the new regime as the justices acknowledged in their Reasons. The residents who gave evidence were fearful of problems if the extended hours were allowed in the summer. The Chairman of the Conservation Society, who gave oral evidence, spoke of people urinating in the gardens and a problem with litter. It appears from the statement filed by the Chairman of the Bench for these judicial review proceedings that evidence was also given of interference with machinery on nearby Diamond Farm. The justices' Reasons make no reference at all to these matters. As to the statements of the "Witnesses of the Appellant", they say simply that they have read and considered them but attached little or no weight to them.
11. The justices and their legal advisor have filed a considerable amount of material in response to the judicial review proceedings, in all 31 closely typed pages. These comprise their Response to the Claim, statements from Alistair Beere (who was the chairman of the bench), Mary Woodhouse (another of the bench) and Stephen Pickstock (the legal advisor), and what is said in the index to be a document by Mr Beere from which he prepared his statement. There was limited argument before me as to the status of these documents and the weight that I should give to them. It was not submitted that I should decline to have *any* regard to them although I think it is fair to say that it was common ground between the

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parties, rightly in my view, that I should concentrate principally on the Reasons. It is established by authorities such as *R v Westminster City Council ex parte Ermakov* [1996] 2 All ER 302 that the court can admit evidence to elucidate or, exceptionally, correct or add to the reasons given by the decision maker at the time of the decision but that it should be very cautious about doing so. The function of such evidence should generally be elucidation not fundamental alteration, confirmation not contradiction. In the circumstances, I have read carefully what the magistrates have provided but approached its role in the judicial review proceedings cautiously.

The broad nature of the claim in relation to the licensing decision

12. The Claimant argues that the Magistrates' Court decision is unlawful for a number of reasons. It is argued that the decision was not in line with the philosophy of the Licensing Act 2003 ("the Act") and imposed restrictions on the Claimant's operation which were not necessary to promote the licensing objectives set out in that Act, that it was based on speculation rather than evidence, that it took into account irrelevant considerations and failed to take into account proper considerations, and that it was a decision to which no properly directed magistrates' court could have come on the evidence. In so far as the court imposed conditions as to the time at which the premises must close, it is submitted that this was not a matter which can be regulated under the Act. It is further argued that the magistrates failed to give adequate reasons for their decision.

The legal background

13. The Licensing Act 2003 was intended to provide a "more efficient" "more responsive" and "flexible" system of licensing which did not interfere unnecessarily. It aimed to give business greater freedom and flexibility to meet the expectations of customers and to provide greater choice for consumers whilst protecting local residents from disturbance and anti-social behaviour.

14. Note 12 of the explanatory notes to the Act gives an indication of the approach to be taken under the Act. It reads:

"12. In contrast to the existing law, the Act does not prescribe the days or the opening hours when alcohol may be sold by retail for consumption on or off premises. Nor does it specify when other licensable activities may be carried on. Instead, the applicant for a premises licence or a club premises certificate will be able to choose the days and the hours during which they wish to be authorised to carry on licensable activities at the premises for which a licence is sought. The licence will be granted on those terms unless, following the making of representations to the licensing authority, the authority considers it necessary to reject the application or vary those terms for the purpose of promoting the licensing objectives."

15. Section 1 of the Act provides:

"S 1 (1) For the purposes of this Act the following are licensable activities

(a) the sale by retail of alcohol,

(b) [clubs]

(c) the provision of regulated entertainment, and

(d) the provision of late night refreshment."

16. To carry on a licensable activity, a premises licence granted under Part 3 of the Act is generally required, section 2. Application for a premises licence must be made to the relevant licensing authority, section 17(1).

17. By virtue of section 4, the licensing authority must carry out all its functions under the Act (including its functions in relation to determining an application for a premises licence or

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an application for a variation of a premises licence) with a view to promoting the "licensing objectives". These are set out in section 4 as follows:

"S4(2) The licensing objectives are –

- (a) the prevention of crime and disorder;
- (b) public safety;
- (c) the prevention of public nuisance; and
- (d) the protection of children from harm."

18. In carrying out its licensing functions, by virtue of section 4(3) the licensing authority must also have regard to its licensing statement published under section 5 and any guidance issued by the Secretary of State under section 182.

19. Section 182 obliges the Secretary of State to issue guidance to licensing authorities on the discharge of their functions under the Act. Guidance was issued in July 2004 ("the Guidance"). It was updated in June 2007 but it is the original guidance that is relevant in this case. In any event, none of the changes made are material to the issues I have to determine.

20. The Foreword says that the Guidance

"is intended to aid licensing authorities in carrying out their functions under the 2003 Act and to ensure the spread of best practice and greater consistency of approach. This does not mean we are intent on eroding local discretion. On the contrary, the legislation is fundamentally based on local decision-making informed by local knowledge and local people. Our intention is to encourage and improve good operating practice, promote partnership and to drive out unjustified inconsistencies and poor practice."

21. As the Guidance says in paragraph 1.7, it does not replace the statutory provisions of the Act or add to its scope. Paragraph 2.3 says:

"Among other things, section 4 of the 2003 Act provides that in carrying out its functions a licensing authority must have regard to guidance issued by the Secretary of State under section 182. The requirement is therefore binding on all licensing authorities to that extent. However, it is recognised that the Guidance cannot anticipate every possible scenario or set of circumstances that may arise and so long as the Guidance has been properly and carefully understood and considered, licensing authorities may depart from it if they have reason to do so. When doing so, licensing authorities will need to give full reasons for their actions. Departure from the Guidance could give rise to an appeal or judicial review, and the reasons given will then be a key consideration for the courts when considering the lawfulness and merits of any decision taken."

22. An application to the licensing authority for a premises licence must be accompanied by an operating schedule in the prescribed form including a statement of the matters set out in section 17(4) which are as follows:

"(a) the relevant licensable activities,

(b) the times during which it is proposed that the relevant licensable activities are to take place,

(c) any other times during which it is proposed that the premises are to be open to the public,

(d) where the applicant wishes the licence to have effect for a limited period, that period,

(e) where the relevant licensable activities include the supply of alcohol, prescribed information in respect of the individual whom the applicant wishes to have specified in the premises licence as the premises supervisor,

(f) where the relevant licensable activities include the supply of alcohol, whether the supplies are proposed to be for consumption on the premises or off the premises, or both,

(g) the steps which it is proposed to take to promote the licensing objectives,

(h) such other matters as may be prescribed."

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23. Section 18 deals with the determination of an application for a premises licence. Section 35 deals in very similar terms with the determination of an application to vary a premises licence. It will be sufficient only to set out here the provisions of s18.

24. Section 18(2) provides that, subject to subsection (3), the authority must grant the licence in accordance with the application subject only to:

"(a) such conditions as are consistent with the operating schedule accompanying the application, and

(b) any conditions which must under section 19, 20 or 21 be included in the licence."

25. Section 19 deals with premises licences which authorise the supply of alcohol. Such licences must include certain conditions ensuring that every supply of alcohol is made or authorised by a person who holds a personal licence and that no supply of alcohol is made when there is no properly licensed designated premises supervisor. Sections 20 and 21 are not relevant to this claim.

26. Section 18(3) provides that where relevant representations are made, the authority has certain specified obligations. In so far as is relevant to this appeal "relevant representations" are defined in section 18(6) as follows:

"(6) For the purposes of this section, "relevant representations" means representations which -

(a) are about the likely effect of the grant of the premises licence on the promotion of the licensing objectives,

(b) meet the requirements of subsection (7),

(c) ... "

27. Subsection (7) provides:

(7) The requirements of this subsection are -

(a) that the representations were made by an interested party or responsible authority within the period prescribed under section 17(5)(c),

(b) that they have not been withdrawn, and

(c) in the case of representations made by an interested party (who is not also a responsible authority), that they are not, in the opinion of the relevant licensing authority, frivolous or vexatious.

28. Where relevant representations are made, the authority must hold a hearing to consider them unless the authority, the applicant and each person who has made representations agrees that a hearing is unnecessary. By virtue of section 18(3)(b), the authority must also:

"(b) having regard to the representations, take such of the steps mentioned in subsection (4) (if any) as it considers necessary for the promotion of the licensing objectives."

29. Section 18(4) provides:

"(4) The steps are

(a) to grant the licence subject to -

(i) the conditions mentioned in subsection (2)(a) modified to such extent as the authority considers necessary for the promotion of the licensing objectives, and

(ii) any condition which must under section 19, 20 or 21 be included in the licence;

(b) to exclude from the scope of the licence any of the licensable activities to which the application relates;

(c) to refuse to specify a person in the licence as the premises supervisor;

(d) to reject the application."

30. Conditions are modified for the purposes of subsection (4)(a)(1) if any of them is altered or omitted or any new condition is added.

31. During the currency of a premises licence, by virtue of section 51, an interested party (broadly speaking, a local resident or business) or a responsible authority (police, fire, environmental health etc.) may apply to the relevant licensing authority for a review of the licence on a ground which is relevant to one or more of the licensing objectives. By virtue of

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section 52, a hearing must be held to consider the application and any relevant representations and the authority must take such steps from a specified list as it considers necessary for the promotion of the licensing objective. The steps range from modifying the conditions of the licence to suspending it or revoking it completely.

32. The Act makes provision in Part 5 for "permitted temporary activity" which, loosely speaking, is a form of ad hoc licensing to cover licensable activities which are not covered by a more general licence. The system involves proper notification of an event to the licensing authority and the police. Provided the applicable number of temporary event notices has not been exceeded and the police do not intervene, the event is automatically permitted.

Temporary event notices can only be given in respect of any particular premises 12 times in a calendar year and the period for which each event lasts must not exceed 96 hours.

33. Section 181 provides for appeals to be made against decisions of the licensing authority to a magistrates' court which is, of course, how the decisions in relation to which judicial review is sought in this case came to be made.

## The detail of the claim

34. The Claimant submits that in making its decision to allow the appeal in relation to the premises licence, the Magistrates' Court failed in a number of respects to take account of the changes that the new licensing regime has made and failed to adopt the approach required by the Act. It is further submitted that the magistrates failed properly to consider and take into account the Guidance.

35. There is no doubt that the Guidance is relevant in the magistrates' decision making. As I have set out above, section 4(3) requires the licensing authority to "have regard" to the Guidance. By extension, so must a magistrates' court dealing with an appeal from a decision of the licensing authority. The Guidance says:

"10.8 In hearing an appeal against any decision made by a licensing authority, the magistrates' court concerned will have regard to that licensing authority's statement of licensing policy and this Guidance. However, the court would be entitled to depart from either the statement of licensing policy or this Guidance if it considered it is justified to do so because of the individual circumstances of any case."

36. Mr Pickup submits that although the Guidance is not binding and local variation is expressly permitted, it should not be departed from unless there is good reason to do so.

37. Mr Flood for the First Interested Party submits that the Guidance simply serves to provide information for the magistrates and provided that they have had regard to it, that is sufficient. He also points out that, in some respects (as is clear from the wording of the Guidance), the Guidance is a statement of Government belief rather than proved fact. Inviting attention to the judgment of Beatson J in *J. D. Wetherspoon plc v Guildford Borough Council* [2006] EWHC 815 (Admin), he identifies that different policy elements in the Guidance may pull in different directions in a particular case, flexibility and customer choice potentially conflicting with the need to prevent crime and disorder. He submits that provided that the magistrates consult the Guidance, they do not need to use it as "a decision making matrix that the deciding Court has to sequentially address in making its decision in the manner it would if considering a section of a statute".

38. There is no doubt that regard must be had to the Guidance by the magistrates but that its force is less than that of a statute. That is common ground between the parties. The Guidance contains advice of varying degrees of specificity. At one end of the spectrum, it reinforces the general philosophy and approach of the Act. However, it also provides firm advice on particular issues, an example being what could almost be described as a prohibition on local authorities seeking to engineer staggered closing times by setting quotas for particular closing



times. I accept that any individual licensing decision may give rise to a need to balance conflicting factors which are included in the Guidance and that in resolving this conflict, a licensing authority or magistrates' court may justifiably give less weight to some parts of the Guidance and more to others. As the Guidance itself says, it may also depart from the Guidance if particular features of the individual case require that. What a licensing authority or magistrates' court is not entitled to do is simply to *ignore* the Guidance or fail to give it any weight, whether because it does not agree with the Government's policy or its methods of regulating licensable activities or for any other reason. Furthermore, when a magistrates' court is entitled to depart from the Guidance and justifiably does so, it must, in my view, give proper reasons for so doing. As paragraph 2.3 of the Guidance says in relation to the need for licensing authorities to give reasons:

"When [departing from the Guidance], licensing authorities will need to give full reasons for their actions. Departure from the Guidance could give rise to an appeal or judicial review, and the reasons given will then be a key consideration for the courts when considering the lawfulness and merits of any decision taken."

This is a theme to which the Guidance returns repeatedly and is a principle which must be applicable to a magistrates' court hearing an appeal as it is to a licensing authority dealing with an application in the first instance. I agree with Mr Flood for the First Interested Party that the magistrates did not need to work slavishly through the Guidance in articulating their decision but they did need to give full reasons for their decision overall and full reasons for departing from the Guidance if they considered it proper so to do.

39. In this case, Mr Pickup submits that proper attention to the Guidance would have helped the magistrates to come to a correct and reasonable decision and that they have failed to adhere to it without proper reason and failed to carry out their licensing function in accordance with the Act.

40. The foundation of the Claimant's argument is that the Act expects licensable activities to be restricted only where that is necessary to promote the four licensing objectives set out in section 4(2). There can be no debate about that. It is clearly established by the Act and confirmed in the Guidance. For example, in the Act, section 18(3)(b), dealing with the determination of an application for a premises licence, provides that where relevant representations are made the licensing authority must "take such of the steps mentioned in subsection (4) (if any) as it considers necessary for the promotion of the licensing objectives" (the steps in subsection (4) include the grant of the licence subject to conditions). Section 34(3)(b), dealing with the determination of an application to vary a premises licence, is in similar terms. The Guidance repeatedly refers, in a number of different contexts, to the principle that regulatory action should only be taken where it is necessary to promote the licensing objectives. In particular, it clearly indicates that conditions should not be attached to premises licences unless they are necessary to promote the licensing objectives, see for example paragraph 7.5 and also paragraph 7.17 which includes this passage:

"Licensing authorities should therefore ensure that any conditions they impose are only those which are necessary for the promotion of the licensing objectives, which means that they must not go further than what is needed for that purpose."

41. The Guidance also refers a number of times to the need for regulation to be "proportionate". This is not a term contained in the Act but if a regulatory provision is to satisfy the hurdle of being "necessary", it must in my view be confined to that which is "proportionate" and one can understand why the Guidance spells this out.

42. Mr Pickup submits, and I accept, that the Act anticipates that a "light touch bureaucracy" (a phrase used in paragraph 5.99 of the Guidance) will be applied to the grant and variation of premises licences. He submits that this means that unless there is evidence that extended hours will adversely affect one of the licensing objectives, the hours should be granted. A

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prime example of this arises when an application for a premises licence is made and there are no relevant representations made about it. In those circumstances, s18(2) obliges the licensing authority to grant the licence and it can only impose conditions which are consistent with the operating schedule submitted by the applicant. Mr Pickup says that such a light touch is made possible, as the Guidance itself says, by providing a review mechanism under the Act by which to deal with concerns relating to the licensing objectives which arise following the grant of a licence in respect of individual premises. He invites attention also to the existence of other provisions outside the ambit of the Act which provide remedies for noise, for example the issue of a noise abatement notice or the closure of noisy premises under the Anti-Social Behaviour Act 2003. The Guidance makes clear that the existence of other legislative provisions is relevant and may, in some cases, obviate the need for any further conditions to be imposed on a licence. Paragraph 7.18 from the section of the Guidance dealing with attaching conditions to licences is an illustration of this approach:

"7.18 It is perfectly possible that in certain cases, because the test is one of necessity, where there are other legislative provisions which are relevant and must be observed by the applicant, no additional conditions at all are needed to promote the licensing objectives."

43. The Guidance includes a section dealing with hours of trading which the Claimant submits further exemplifies the philosophy of the Act. It begins with paragraph 6.1 which reads:

"This Chapter provides guidance on good practice in respect of any condition imposed on a premises licence or club premises certificate in respect of hours of trading or supply."

44. It continues:

"6.5 The Government strongly believes that fixed and artificially early closing times promote, in the case of the sale or supply of alcohol for consumption on the premises, rapid binge drinking close to closing times; and are a key cause of disorder and disturbance when large numbers of customers are required to leave premises simultaneously. This creates excessive pressures at places where fast food is sold or public or private transport is provided. This in turn produces friction and gives rise to disorder and peaks of noise and other nuisance behaviour. It is therefore important that licensing authorities recognise these problems when addressing issues such as the hours at which premises should be used to carry on the provision of licensable activities to the public.

6.6 The aim through the promotion of the licensing objectives should be to reduce the potential for concentrations and achieve a slower dispersal of people from licensed premises through longer opening times. Arbitrary restrictions that would undermine the principle of flexibility should therefore be avoided. We will monitor the impact of the 2003 Act on crime and disorder and the other licensing objectives. If necessary in the light of these findings, we will introduce further legislation with the consent of Parliament to strengthen or alter any provisions."

45. The Claimant submits that in imposing shorter hours than it requested for the supply of alcohol and for entertainment, the magistrates went beyond that which was necessary for these premises and failed to take into account that, as the Guidance explains, longer opening times would in fact reduce the potential for problems arising from licensed premises whereas curtailing operations could run counter to the licensing objectives.

46. The magistrates' Reasons record their acceptance that there had been no reported complaint in regard to public nuisance and that the extended hours had operated without any incidents. The magistrates also record in the Reasons, as I have already said, that they had attached little or no weight to the statements from witnesses of the appellant. Nothing is said about difficulties mentioned in evidence by the witnesses. As it was clearly incumbent on the magistrates at least to advert in broad terms to those matters that they took into account, it is fair to conclude in the circumstances that they proceeded upon the basis that there was no

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reliable evidence of actual problems linked to the premises either under the old licence or under the new revised licence. This was in line with the oral evidence of Police Sergeant Yehya (as recorded in the rather truncated notes of the legal advisor):

"1 reported incident for the site. No other incidents or complaints have been received. There are none in my file. There are no incidents we can directly link to the Saughall Hotel since previously open. There have been incidents locally but not linked to these premises."

47. To judge by the Reasons therefore, what led the magistrates to impose restricted hours of operation was their forecast as to what would occur in the future in association with the premises, notwithstanding the absence of reliable evidence of past problems. The First Interested Party observes that the manager of the premises had given evidence that he intended in the summer to "make hay while the sun shines" and submits, correctly in my view, that the magistrates were entitled to take this apparent change of emphasis into account. However, Mr Flood further submits that the evidence of what had happened in the winter months was therefore of "little evidential value" in determining what was likely to happen in the future and I cannot wholly agree with him about this. Undoubtedly the fact that the Claimant intended in future to make more use of the extended hours reduced the value of the premises' past record as a predictor of the future but it could not, in my view, be completely discarded by the magistrates. They still had to take into account that there had been extended hours for some months without apparent problems.

48. It is plain that the magistrates' particular concern was "migration" rather than problems generated by those coming directly to the premises for their evening out. Under the heading "The Four Licensing Objectives", they say that they accept that there have been no formal or recorded complaints against the premises "but feel that because of the concept of migration that public nuisance and crime and disorder would be an inevitable consequence of leaving the hours as granted by the Local Authority". Under the heading "Migration/Zoning" they begin:

"The Saughall Hotel due to its location and the fact that a number of license premises in the surrounding area have reduced hours to that of the Saughall Hotel we believe that as a consequence of this would be that customers would migrate from these premises to the Saughall Hotel. [sic]"

and end:

"We appreciate that the extended hours have been in operation for several months without any incidents but have taken into consideration this was during the Winter months and inevitable numbers will increase in the Summer causing nuisance/criminality."

49. They reiterate their concern under the heading "Nuisance (Existing/Anticipated)" saying that they "feel that public nuisance will be inevitable".

50. The Claimant complains that the magistrates' treatment of the issue of "migration" was fundamentally flawed on a number of grounds.

51. Firstly, it submits that there was no evidence on which the magistrates could find that customers *would* come to the premises when other premises in the vicinity closed or cause trouble and their concerns were no more than inappropriate speculation. The Claimant's position was that there was no evidence of migration to their premises. There were no recorded complaints of any kind about the premises let alone specifically about migration. Ms Lesley Spencer who lives opposite the premises and is the Secretary of the Saughall Massie Conservation Society gave evidence of her fear that customers would migrate but said that she did not think there had been any migration.

52. Apart from their own local knowledge, the only material on which the magistrates could possibly have formed their views about migration was what Police Sergeant Yehya said in evidence. According to the legal advisor's notes, whilst being cross-examined by Mr Kirwan, the sergeant gave evidence about the other licensed premises operating in the vicinity (which

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I have seen marked on a local map and which were within walking distance of the premises) and their closing hours and said that there were three assaults each week at one of the premises. The legal advisor records that he also said,

"We have staggered closing. This could cause problems it has the potential to cause difficulties in the area. I have a list of considerations but none would rank as high as crime, not even noise. No complaints have been made to me even regarding noise. One concern was dispersal. We gave people one hour to disperse and therefore reduced from 2.00 a.m. to 1.00 a.m.. 1.00 a.m. closing at 2. 280 people leaving premises. Other premises subject to high levels of crime *migration not an issue.*" [my italics]

53. I appreciate that this evidence acknowledged that staggered closing *could* cause problems but, had migration been a significant issue as opposed to a mere possibility, one can, I think, assume that the police would have made representations on that score, particularly given that they had plainly considered the impact of trading hours specifically and *had* initially objected to the even longer hours originally proposed by the Claimant. It is noteworthy that even when they were in opposition to the plans, it was never on the basis of migration of disruptive characters from other licensed premises and always simply on the basis of late noise from ordinary customers of the premises dispersing. The absence of police objections before either the licensing authority or the Magistrates' Court seems to have surprised the magistrates who said so in their Reasons, commenting:

"We were surprised that the Police originally objected to the application but withdrew that objection after a slight variation of the terms."  
In so saying, they convey, in my view, not only their surprise about the Police approach but also their disagreement with it.

54. It was not open to the magistrates, in my view, to elevate what Sergeant Yehya said in the witness box to evidence that a problem with migration could reasonably be expected, nor do they say anything in their reasons which suggests that they did rely on his evidence in this way. The only concerns about migration were therefore the magistrates' own with perhaps some fears expressed by local residents though not on the basis of firm historical examples of migration to the premises.

55. It is clear from the Guidance that drawing on local knowledge, at least the local knowledge of local licensing authorities, is an important feature of the Act's approach. There can be little doubt that local magistrates are also entitled to take into account their own knowledge but, in my judgment, they must measure their own views against the evidence presented to them. In some cases, the evidence will require them to adjust their own impression. This is particularly likely to be so where it is given by a responsible authority such as the police. They must also scrutinise their own anxieties about matters such as noise and other types of public nuisance particularly carefully if the responsible authorities raise no objections on these grounds. These magistrates did recognise the absence of police objections which caused them surprise and they chose to differ from the police in reliance on their own views. The Claimant submits that in so doing they departed into the realms of impermissible speculation not only in concluding that there would be migration but also in concluding that in this case it would generate nuisance and disorder. The First Interested Party is correct in submitting that the Guidance accepts a link between migration and a potential breach of the licensing objectives but it is also clear from the Guidance that each case must be decided on its individual facts so the magistrates could not simply assume that if people came from other premises, there would be trouble.

56. The Claimant complains that the magistrates' treatment of the migration issue also flies in the face of the Guidance because firstly it was an improper attempt to implement zoning and secondly it ignored the general principle of longer opening hours.

57. Zoning is the setting of fixed trading hours within a designated area so that all the pubs in a given area have similar trading hours. The problem created by it, as demonstrated by experience in Scotland, is that people move across zoning boundaries in search of pubs opening later and that causes disorder and disturbance. The Guidance says, at paragraph 6.8: "The licensing authority should consider restricting the hours of trading only where this is necessary because of the potential impact on the promotion of the licensing objectives from fixed and artificially-early closing times."

It stresses that above all, licensing authorities should not fix predetermined closing times for particular areas.

58. I am not convinced that the magistrates' limiting of the Claimant's operational hours can properly be described as implementing zoning which, in my view, is a term that is more appropriate to describe a general policy imposed by a licensing authority for a defined area than an individual decision of this type, albeit made with reference to the opening hours of other premises in the vicinity and having the effect of imposing the same hours as those premises.

59. What has more weight, however, is the Claimant's submission that the magistrates failed to give proper weight to the general principle of later opening hours and to the intention that the approach to licensing under the Act would be to grant the hours sought for the premises unless it was necessary to modify them in pursuit of the licensing objectives. The Reasons include a heading "Flexibility" under which the magistrates say simply: "We have considered the concept of Flexibility."

In so saying, they may be referring to the sort of flexibility to which reference is made, for example, in paragraph 6.6 of the Guidance (see above) but their shorthand does not enable one to know to what conclusions their consideration of the concept led them in this case nor whether they had reliably in mind that the starting point should be that limitations should not be imposed upon the licence sought unless necessary to promote the licensing objectives rather than that the licensing authority or the court should form its own view of what was necessary for the premises and only grant that.

60. The Claimant was seeking to have the freedom to open later on certain occasions when the trade justified it or, as the magistrates put it, "the application for extended hours was to allow flexibility to open later on certain occasions". As the First Interested Party would submit, the magistrates may have inferred from Mr Miller's comment about making hay that the premises would often be open late rather than this happening only infrequently in accordance with the picture presented to the licensing authority. If this was their inference, however, it is odd that they considered that the Claimant could deal with the position by applying for a temporary certificate because this would have allowed the premises to open later on only a limited number of occasions. They make no express finding in their Reasons as to the frequency on which they considered the Claimant intended to keep the premises open late. This was material not only to the degree of disturbance that might be caused generally by late opening but also specifically to the issue of whether there would be migration. It would seem unlikely that customers from nearby pubs would bother to walk or even drive to the Saughall Hotel in search of another drink at the end of their evenings unless the Saughall Hotel was open late sufficiently frequently to lead them to a reasonable expectation that their journey would be worthwhile.

61. The magistrates' comment about the temporary certificate also seems to me to be an example of a failure by them to adopt the lighter approach that the Act dictated and to allow flexibility to those operating licensed premises unless the licensing objectives required otherwise. Temporary certificates would be a cumbersome and restricted means of achieving flexibility, not responsive to the day to day fluctuations in business. only available a limited number of times, and not in line with the philosophy of the Act.

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62. There is no consideration in the magistrates' decision of whether the imposition of conditions to control noise or other nuisance which were going to be imposed would be sufficient to promote the licensing objectives without reducing the operating hours of the premises. Given that the Act dictates that only such steps as are necessary should be taken with regard to the variation of the terms of operation sought, such consideration was required.

#### My overall conclusions

63. It would be wrong, in my judgment, to say that the magistrates failed to take account of the licensing objectives. At the outset of their Reasons, they correctly identify those which are relevant. Similarly, as the First Interested Party submits, whilst they did not *articulate* that the curtailment of the hours sought was "necessary" to promote those objectives, it is implied in their decision that they did take this view and it can also be inferred from their comment that because of the concept of migration, public nuisance and crime and disorder would be "an inevitable consequence" of leaving the hours as granted by the local authority. However, in my view their approach to what was "necessary" was coloured by a failure to take proper account of the changed approach to licensing introduced by the Act. Had they had proper regard to the Act and the Guidance, they would have approached the matter with a greater reluctance to impose regulation and would have looked for real evidence that it was required in the circumstances of the case. Their conclusion that it was so required on the basis of a risk of migration from other premises in the vicinity was not one to which a properly directed bench could have come. The fact that the police did not oppose the hours sought on this basis should have weighed very heavily with them whereas, in fact, they appear to have dismissed the police view because it did not agree with their own. They should also have considered specifically the question of precisely how frequently the premises would be likely to be open late and made findings about it. They would then have been able to compare this to the winter opening pattern in relation to which they accepted there had been no complaints and draw proper conclusions as to the extent to which the summer months would be likely to differ from the winter picture. Having formed a clear view of how frequently late opening could be anticipated, they would also have been able to draw more reliable conclusions about the willingness of customers from further afield to migrate to Sanghall Massie. They proceeded without proper evidence and gave their own views excessive weight and their resulting decision limited the hours of operation of the premises without it having been established that it was necessary to do so to promote the licensing objectives. In all the circumstances, their decision was unlawful and it must be quashed.

64. I have said little so far about what appears in the magistrates' response for the judicial review proceedings. The various documents comprising the response did nothing to allay my concerns about the magistrates' decision. Indeed quite a lot of what was said reinforced my view that the magistrates had largely ignored the evidence and imposed their own views. They refer in their response to incidents about which the residents had given evidence and to the residents not having complained formally for various reasons, for example because it was Christmas or because there was thought to be no point. If the magistrates considered these matters to be relevant, it was incumbent on them to say so clearly in their reasons whereas they there recorded their acceptance that there had been no formal or recorded complaints, that the extended hours had been in operation for several months without incidents and that they had attached little or no weight to the statements of the witnesses of the appellant. They also refer extensively in their response to their thoughts on migration, including that people may come from further afield than the pubs in the vicinity in cars. Particularly concerning is that they refer repeatedly to a perceived issue over police resources which is not something that, as far as I can see, had been raised by Sergeant Yehya or explored with him in evidence.

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Mr Beere says in his statement for example, "... there is also the question of Police resources and their ability to effectively police this area especially at weekends with already stretched resources being deployed in Hoylake".

65. Reference is made in the response documents to the court feeling that the Brewery's proposed opening hours contradicted the acceptable activities of a family pub and that the Saughall Hotel is "a village pub and not a night spot in the centre of town". For the court to take matters such as this into account seems to me to be an interference with the commercial freedom of the premises of a type that was not permissible under the Act unless it was necessary to promote the licensing objectives. I appreciate that the magistrates' response seems to suggest that they feared that a different type of customer was being courted or would invite themselves once it got too late for families but this does not seem to have been founded on anything that was given in evidence so was really not much more than speculation.

66. Mr Beere's statement ends with a reference to the Brewery wanting to make hay while the sun shines, of which he says, "I believe that this statement was indicative of the Brewery's attitude to local residents and to the general management of the premises." Given that problems with or in the vicinity of the premises had been almost non-existent and that the magistrates had not seen fit to make reference in their Reasons to any difficulties caused by the Hotel, it is hard to see how this belief could be justified but it does perhaps exemplify the approach of the magistrates.

67. I have considered quite separately the argument as to whether the hours of opening can be regulated as part of the licensing of premises as opposed to the hours during which licensable activities take place. It was suggested during argument that there was no power to regulate the time by which people must leave the premises. I cannot agree with this. Clearly keeping premises open (as opposed to providing entertainment or supplying alcohol there) is not a licensable activity as such. However, the operating schedule which must be supplied with an application for a premises licence must include a statement of the matters set out in section 17(4) and these include not only the times when it is proposed that the licensable activities are to take place but also "any other times during which it is proposed that the premises are to be open to the public". On a new grant of a premises licence, where there are no representations the licensing authority has to grant the application subject only to such conditions as are consistent with the operating schedule. I see no reason why, if it is necessary to promote the licensing objectives, these conditions should not include a provision requiring the premises to be shut by the time that is specified in the operating schedule. If representations are made and the licensing authority ultimately grants the application, it can depart from the terms set out in the operating schedule when imposing conditions in so far as this is necessary for the promotion of the licensing objectives. It must follow that it can impose an earlier time for the premises to be locked up than the applicant wished and specified in its operating schedule. It is important to keep in mind in this regard that the role of the licensing authority and, if there is an appeal, the court, has two dimensions: the fundamental task is to license activities which require a licence and the associated task is to consider what, if any, conditions are imposed on the applicant to ensure the promotion of the licensing objectives. A requirement that the premises close at a particular time seems to me to be a condition just like any other, such as keeping doors and windows closed to prevent noise. I see no reason why a condition of closing up the premises at a particular time should not therefore be imposed where controlling the hours of the licensable activities on the premises (and such other conditions as may be imposed) is not sufficient to promote the licensing objectives.

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**The costs argument**

68. In the light of my conclusion that the magistrates' decision is unlawful and therefore must be quashed, it is not appropriate for me to consider the arguments in relation to their costs order further. The appellants had given an undertaking to the Licensing Authority that they would not seek costs against the Licensing Authority and they sought the entirety of their costs of the appeal from the Claimant. The magistrates granted that order and the Claimant submits that that was not an order that was open to them. Whatever the merits of that argument, the magistrates' order in relation to costs cannot now stand. The basic foundation for the order for costs was that the appeal had succeeded and the Claimant had lost. That position has now been overturned and the costs order must go along with the magistrates' main decision. The magistrates would have had no reason to grant costs against the Claimant if the appeal had been dismissed.



**MUNICIPAL YEAR 2018/19 REPORT NO.**

**COMMITTEE:**  
Licensing Sub-Committee  
8 May 2019

**REPORT OF:**  
Principal Licensing Officer

**LEGISLATION:**  
Licensing Act 2003

Agenda - Part	Item
<p><b>SUBJECT:</b> Application for a New Premises Licence – Broadwick Venues Ltd, Festival Application</p> <p><b>PREMISES:</b> Meridian Water, Unit 4-6B Orbital Business Park, &amp; Land to the south of Units 4-6B, Orbital Business Park, 5 Argon Road, Edmonton, N18 3BW</p> <p><b>WARD:</b> Upper Edmonton</p>	

**1. LICENSING HISTORY:**

- 1.1 The premises are situated in the area known as Meridian Water and consists of warehouses in the Orbital Business Park and also land, referred to as the IKEA clear site.
- 1.2 The warehouses and land have not been subject to a licence application previously.
- 1.3 The Council's Socio-Economic Lead Meridian Water Team has provided an overview of the Meridian Water project which is produced in Annex 1.
- 1.4 Local area maps are produced in Annex 2. The entrance to the land backs on to Leaside Road, the north side of the road is in Enfield, the south side is Haringey.

**2. THIS APPLICATION:**

- 2.1 On 15 March 2019 two applications were made by Broadwick Venues Limited, for two new Premises Licence as follows:
  - A. The Festival Application (reference numbers WK/218074578 and WK/218074598) for Meridian Water, Unit 4-6B Orbital Business Park, and Land to the south of Units 4-6B, Orbital Business Park, 5 Argon Road, Edmonton, N18 3BW.
  - B. The Events Application (reference number WK/218074640) for Meridian Water, Unit 4-6B Orbital Business Park, Orbital Business Park, 5 Argon Road, Edmonton, N18 3BW.
- 2.2 This report relates to the 'Festival Application only'.

2.3 The hearing for the 'Events Application' has been adjourned to a later date, which will be confirmed to all parties.

2.4 An explanation has been provided by the Property Information Team in Annex 3 for the two reference numbers given to the Festival Application. The online register information relating to each reference number is identical as it relates to the same Festival Application.

2.5 According to Companies House (check carried out on 29/04/2019), the Company Directors of Broadwick Venues Limited are listed as: Simon Tracey, Simeon Aldred, Ian Buckley, Ian Hanson, Darren Singer and Bradley Thompson.

2.6 The proposed Designated Premises Supervisor (DPS) is Mr Simeon Aldred.

2.7 The application seeks:

2.7.1 The premises licence to be unlimited.

2.7.2 The maximum capacity will not exceed 22,261.

2.7.3 For the licence to be in force annually for the 'Field Day Festival' which is two event days only.

2.7.4 The application seeks the following licensable activities (amended 30/4/2019):

<b>Licensable Activity</b>	<b>Timings (daily)</b>	<b>Indoors</b>	<b>Outdoors</b>	<b>Both</b>
Plays	12:00 to 03:00	X		
Plays	12:00 to 22:30		X	
Films	12:00 to 03:00	X		
Films	12:00 to 22:30		X	
Live music	12:00 to 03:00	X		
Live music	12:00 to 22:30		X	
Recorded music	12:00 to 03:00	X		
Recorded music	12:00 to 22:30		X	
Performance of dance	12:00 to 03:00	X		
Performance of dance	12:00 to 22:30		X	
Anything else of a similar description	12:00 to 03:00	X		
Anything else of a similar description	12:00 to 22:30		X	
Late night refreshment	23:00 to 03:00			X
Supply of Alcohol	12:00 to 02:30	X		
Supply of Alcohol	12:00 to 22:00		X	
Hours premises are open to the public	12:00 to 03:00			

2.8 Each of the Responsible Authorities were consulted in respect of the application.

2.9 A copy of the application and the original plan is attached as Annex 4 and Annex 5 respectively. NB. Significant amendments have been made to the

application and most up to date details are referred to in this report and provided in the additional information provided - see section 4.1 below.

- 2.10 As with all large-scale events in the borough, the applicant has attended meetings with Enfield's Safety Advisory Group (SAG). The Chair of the SAG has provided a summary of the Event Management Plan (EMP) for the Licensing Sub-Committee and is attached as Annex 6.
- 2.11 Field Day Festival has taken place on previous years within other London parks, such as Victoria Park (London Borough of Tower Hamlets) and Brockwell Park (London Borough of Lambeth). The premises licence holder for these events were Waxarch Limited.
- 2.12 Broadwick Venues Limited is linked to The Printworks London, Surrey Quays Road, London, SE16 7PJ (London Borough of Southwark), and the premises licence holder is Xcite Campaign Management Limited.
- 2.13 The licensing authorities, for the venues stated above, have reported that no review action or other enforcement action has been taken against the premises licence holders for breaches of licensing or health and safety law.

### **3. RELEVANT REPRESENTATIONS:**

#### **3.1 Responsible Authorities:**

- 3.1.1 **The Metropolitan Police** made representation against the application on the grounds of prevention of crime and disorder; prevention of public nuisance and public safety. This representation will be referred to as IP2 and produced in Annex 7.
- 3.1.2 **The London Fire Brigade** made representation against the application on the grounds of public safety. This representation will be referred to as IP4 and produced in Annex 8.

#### **3.2 Other Persons:** Representations have been made, against the application, by six parties. The representations will be produced as and referred to as follows:

**IP1** – Resident A, Chingford – Annex 9

**IP3** - Tottenham Hotspur Football & Athletic Co Ltd – Annex 10a to 10f (this includes the representation from the previous application)

**IP5** – Resident B, Edmonton – Annex 11

**IP6** - Enfield's Safety Advisory Group (SAG) – Annex 12

**IP7** – London Borough of Haringey Licensing Authority – Annex 13

**IP8** – Resident C, Chingford – Annex 14

- 3.3 The grounds of these representations include the prevention of crime & disorder; the prevention of public nuisance, public safety and protection of children from harm.

#### **4. ADDITIONAL INFORMATION PRODUCED BY THE APPLICANT:**

4.1 The applicant has provided additional information to support the application, which has also been circulated to the objectors, as follows:

- 4.1.1 Letter to the council, dated 26 April 2019. Attached as Annex 15.
- 4.1.2 Planning Committee Report for Site. Attached as Annex 16.
- 4.1.3 Covering letter, dated 30 April 2019. Attached as Annex 17.
- 4.1.4 Index for hearing bundle. Attached as Annex 18.
- 4.1.5 Hearing bundle. Attached as Annex 19.

4.2 Conditions arising from this application and representations are presented in Tab 2, Annex 19.

4.3 An updated site plan for the Field Day Festival 2019 is presented in Tab 4, Annex 19.

#### **5. ADDITIONAL REPRESENTATIONS FROM OBJECTORS**

5.1 Tottenham Hotspur Football & Athletic Co Ltd (IP3) has provided additional representations and are attached as Annex 20a to 20d.

#### **6. SITE VISIT**

6.1 The SAG Chair recommended that Members of the licensing sub-committee carry out a site visit, as it would be beneficial to view the actual site and area, due to the unusual layout of the site, event type and also the large capacity being sought in the application.

6.2 The site visit took place on Friday 26 April 2019, with the Members and Principal Licensing Officer only, and in accordance with the Site Visit Protocol.

#### **7. RELEVANT LAW, GUIDANCE & POLICIES:**

7.1 The paragraphs below are extracted from either:

7.1.1 the Licensing Act 2003 ('Act'); or

7.1.2 the Guidance issued by the Secretary of State to the Home Office of April 2017 ('Guid'); or

7.1.3 the London Borough of Enfield's Licensing Policy Statement of January 2015 ('Pol').

##### **General Principles:**

7.2 The Licensing Sub-Committee must carry out its functions with a view to promoting the licensing objectives [Act s.4(1)].

- 7.3 The licensing objectives are:
  - 7.3.1 the prevention of crime and disorder;
  - 7.3.2 public safety;
  - 7.3.3 the prevention of public nuisance; &
  - 7.3.4 the protection of children from harm [Act s.4(2)].
  
- 7.4 In carrying out its functions, the Sub-Committee must also have regard to:
  - 7.4.1 the Council's licensing policy statement; &
  - 7.4.2 guidance issued by the Secretary of State [Act s.4(3)].

### **Significant Events:**

- 7.5 The Council recommends that for significant events, a comprehensive risk assessment is undertaken by premises licence holders to ensure that matters related to the licensing objectives are identified and addressed. [Pol 14.1]

### **Hours:**

- 7.6 The Sub-Committee decides licensed opening hours as part of the implementation of the licensing policy statement and is best placed to make decisions about appropriate opening hours in their area based on their local knowledge and in consultation with responsible authorities [Guid 10.13].
  
- 7.7 Stricter conditions with regard to licensing hours may be required for licensed premises situated in or immediately adjacent to residential areas to ensure that disturbance to local residents is avoided. This will particularly apply in circumstances where, having regard to the location, size and nature of the premises, it is likely that disturbance will be caused to residents in the vicinity of the premises by concentrations of people leaving, particularly during normal night-time sleeping periods [Pol s.8.4].

### **Cumulative Impact Policy**

- 7.8 The premises is not situated in any of Enfield's Cumulative Impact Policy areas [Pol 9.20].

### **Public Space Protection Orders (PSPO)**

- 7.9 Public Spaces Protection Orders (PSPOs) allow the council to work with the police to control antisocial behaviour in public places. A PSPO imposes prohibitions or restrictions in a public place to stop people committing antisocial behaviour. Breaking a PSPO is a criminal offence which can result in a Fixed Penalty Notice (FPN) of £100, or a fine of up to £1,000 if prosecuted. Since March 2018, several PSPOs were issued across Enfield, including control of alcohol consumption. The order relating to the control of alcohol consumption designates the whole borough of Enfield as the area to which it applies and states:

1. Person(s) within the designated area shall not consume alcohol, or anything which the authorised person reasonably believes to be alcohol, if requested to stop by an authorised person.
2. Exemptions shall apply in cases where the consumption of alcohol is on premises or public space licensed under the Licensing Act 2003, or where the consumption of alcohol is authorised by virtue of Part III of the London Local Authorities Act 1990 (tables and chairs licences).
3. Person(s) who breach this prohibition shall (with the exemption of the matters referred to in above) immediately surrender if requested in accordance with the requirements under section 63(2), alcohol, or anything which the authorised person reasonably believes to be alcohol, in his/her possession to an authorised person and the authorised person is thereafter authorised to dispose of any item under section 63(5) of the Act.

### **Advertisement of applications**

- 7.10 The Licensing Authority is satisfied that the application was advertised in accordance with the requirements of the Licensing Act 2003.

### **Decision:**

- 7.11 As a matter of practice, the Sub-Committee should seek to focus the hearing on the steps considered appropriate to promote the particular licensing objective or objectives that have given rise to the specific representation and avoid straying into undisputed areas [Guid 9.37].
- 7.12 In determining the application with a view to promoting the licensing objectives in the overall interests of the local community, the Sub-Committee must give appropriate weight to:
- 7.12.1 the steps that are appropriate to promote the licensing objectives;
  - 7.12.2 the representations (including supporting information) presented by all the parties;
  - 7.12.3 the guidance; and
  - 7.12.4 its own statement of licensing policy [Guid 9.38].
- 7.13 Having heard all of the representations (from all parties) the Sub-Committee must take such steps as it considers appropriate for the promotion of the licensing objectives. The steps are:
- 7.13.1 to grant the application subject to the mandatory conditions and such conditions as it considers necessary for the promotion of the licensing objectives;
  - 7.13.2 to exclude from the scope of the licence any of the licensable activities to which the application relates;
  - 7.13.3 to refuse to specify a person in the licence as the premises supervisor;
  - 7.13.4 to reject the application [Act s.18].

**Background Papers:**  
**None other than any identified within the report.**

**Contact Officer:**  
**Ellie Green on 020 8379 8543**

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## Annex 1

### Meridian Water Project Overview

Meridian Water is a 20 year project which will bring 10,000 new homes and 6,000 new jobs to Enfield across an 85ha site including 55ha of developable land.

As with any scheme of this scale, one of the greatest challenges is to establish an approach to development which creates a sense of place from day one and doesn't leave residents and businesses who invest in the early phases of development from feeling like they are living or working on a building site for decades.

Part of that process is to bring forward meanwhile uses which animate the scheme by creating jobs and visitors onto sites which will almost certainly evolve in terms of their final use. These meanwhile uses are also important for a number of other reasons:

- They bring visitors to the area which is vital both in terms of raising the profile of Meridian Water but also in justifying early investment in transports infrastructure – the new Meridian Water station being a notable example in this instance.
- They keep sites secure from, for example, fly tipping. Meridian Water has suffered significantly from illegal fly tipping which is both expensive to remove and creates a negative image of the area for potential investors.
- They create opportunities, including jobs, for residents in surrounding areas, an essential part of realising integration between existing and new communities.
- They realise income to improve overall viability of the development.

The Council has identified the empty Orbital Business park sheds and IKEA clear site as a part of its meanwhile strategy. The site, at approximately 4 ha, and is one of the larger meanwhile opportunities across the development and could provide meanwhile uses that could benefit from both the cleared land and a number of large sheds with excellent ceiling heights.

The Council's decision to enter into discussion with Vibration Group was on the basis that their proposals meet all of the key aspirations set out above.

Cabinet supported the principle of progressing a proposal with Vibration Group in July 2018. In making its decision Cabinet considered that the industrial sheds would be converted into a major cultural and music venue in London celebrating music, film, art performance and theatre, complemented by music festivals and other outdoor content during the summer months – establishing Meridian Water as an exciting cultural destination. It was noted that this would make a major contribution to the borough's cultural offer, establish a night time economy offer and significantly raise the profile of Meridian Water.

Cabinet also considered the track record of the operator – noting that the provider had demonstrated that carefully curated culture attracts footfall to an area, generates considerable PR and changes the perception of an area, all of which are key aspirations for Meridian Water.

Simon Gardner  
Socio- Economic Lead Meridian Water Team

## Annex 2

### Local Area Maps

#### Key for all three maps:

A – Broadwick Ltd

B – Tottenham Hotspurs, White Hart Lane Stadium

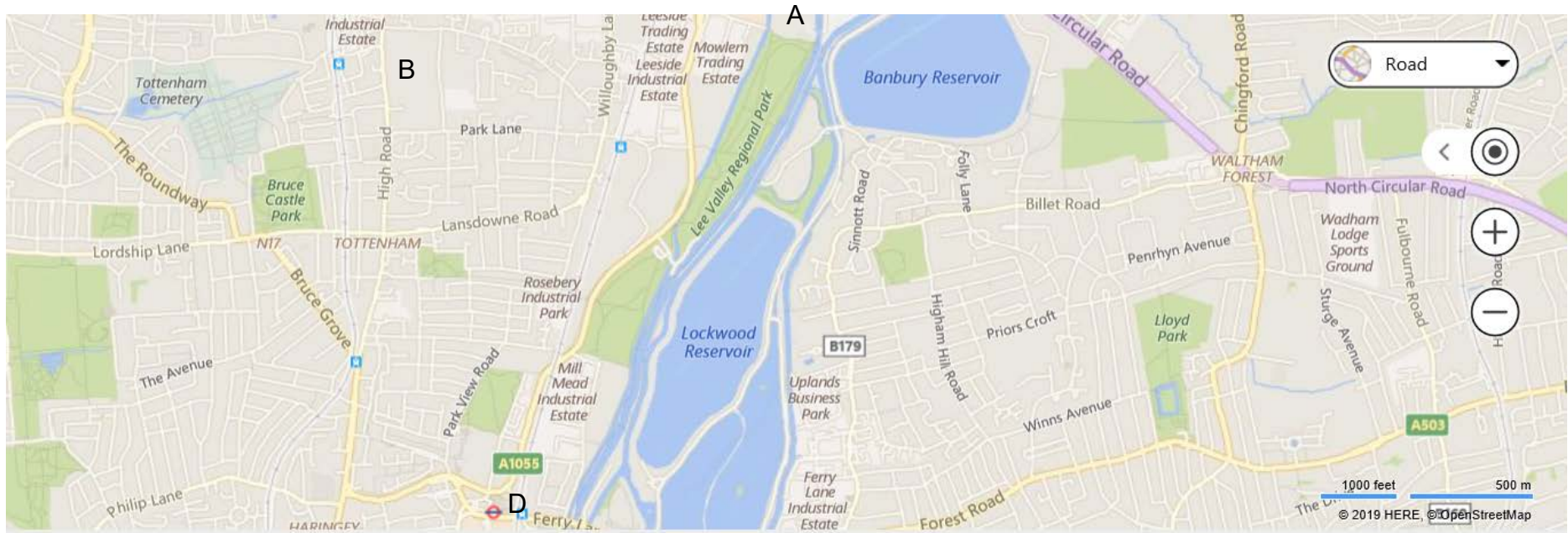
C – Meridian Water new station (overground)

D – Tottenham Hale station (overground and underground)

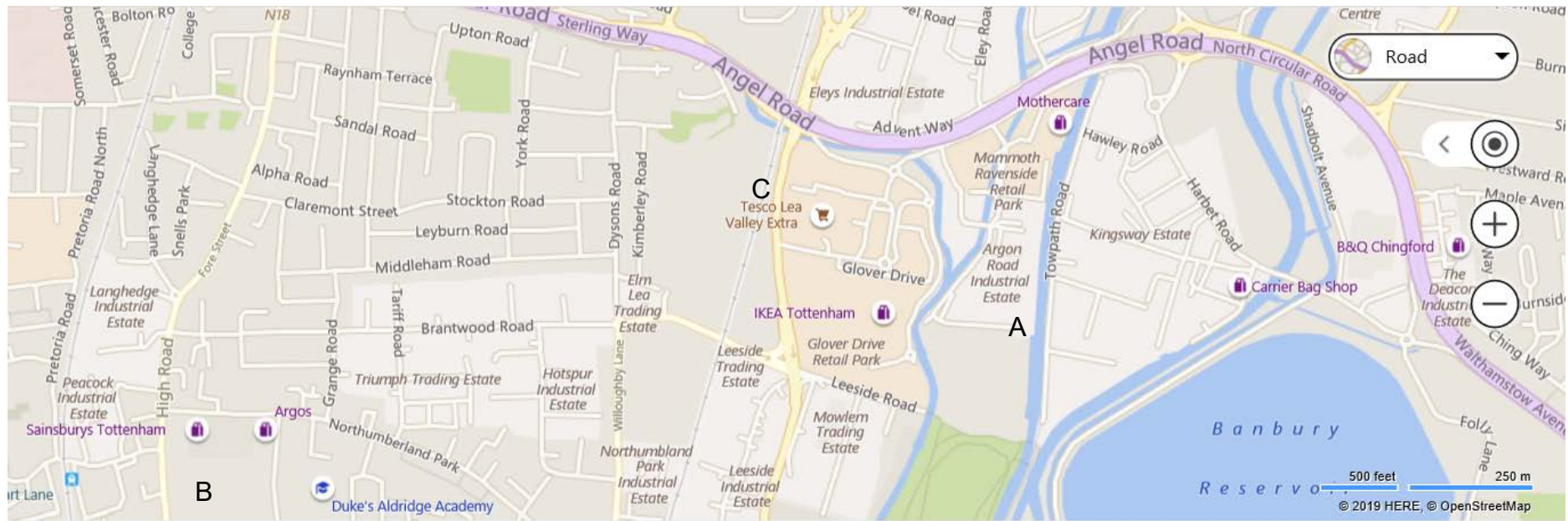
#### Map 1:



Map 2:



Map 3:



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## Annex 3

### Property Information Explanation

The Council's Property Information Team had to create two separate addresses for the below:

Meridian Water  
4-6b Orbital Business Park  
5 Argon Road  
Edmonton  
N18 3BW

And

Meridian Water  
Land to south of 4-6b Orbital Business Park  
5 Argon Road  
Edmonton  
N18 3BW

The system would not allow the team to enter this as one address.

The Property Information Team also have standards that they have to adhere to. BS7666 is a British standard that they have to follow and detailed in this is how addresses are to be entered.

BS7666 is a British Standard that sets out the guidelines upon which the Local Land and Property Gazetteers (LLPGs) and Local Street Gazetteers (LSGs) are built. It sets out standards by which to record Basic Land and Property Units (BLPUs), which include within them a Unique Property Reference Number (UPRN), grid co-ordinates and one or more Land Property Identifiers (LPIs).

BS7666 defines the essential components of a gazetteer of geographic locations and provides a general model of spatial references based upon named spatial units in the UK. It defines the attributes of each geographic location to be recorded in a gazetteer, and the metadata associated with the gazetteer. It provides the basis for the other parts of BS7666 by defining general structures to enable gazetteers of a range of classes of geographic locations to be created in a consistent way. Specific gazetteers of particular classes of locations are defined in the other parts of BS 7666.

Because of the standardised way that BS7666 enforces the recording of street and land and property information, each LLPG or LSG is able to be amalgamated into their corresponding national datasets i.e. the National Land and Property Gazetteer and the National Street Gazetteer. If addresses are entered incorrectly the national hub will exclude the address from the database until it meets BS7666 standards.

Creating two separate addresses was the only way to create land and 4-6b Orbital Business Park.

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Wk 218074578

8  
Wk 218074598

London Borough of Enfield

**Application for a premises licence to be granted under the Licensing Act 2003**

**PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST**

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Broadwick Venues Limited

*(Insert name(s) of applicant)*

**apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003**

**Part 1 – Premises Details**

Postal address of premises or, if none, ordnance survey map reference or description			
Meridian Water Units 4, 5, 6, 6a&b Orbital Business Park 5 Argon Road and Land to the south of Units 4, 5, 6, 6a&b Orbital Business Park 5 Argon Road Edmonton			
		LONDON BOROUGH OF ENFIELD RECEIVED  15 MAR 2019  ENVIRONMENT & STREET SCENE	
Post town	London	Postcode	N18 3BW

*Enfield*

Telephone number at premises (if any)	
Non-domestic rateable value of premises	Not rated

**Part 2 - Applicant Details**

Please state whether you are applying for a premises licence as

Please tick as appropriate

- a) an individual or individuals \*  please complete section (A)
- b) a person other than an individual \*
  - i. as a limited company  please complete section (B)
  - ii. as a partnership  please complete section (B)
  - iii. as an unincorporated association or  please complete section (B)
  - iv. other (for example a statutory corporation)  please complete section (B)

- c) a recognised club  please complete section (B)
- d) a charity  please complete section (B)
- e) the proprietor of an educational establishment  please complete section (B)
- f) a health service body  please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales  please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England  please complete section (B)
- h) the chief officer of police of a police force in England and Wales  please complete section (B)

\* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or

I am making the application pursuant to a  
 statutory function or   
 a function discharged by virtue of Her Majesty's prerogative

**(A) INDIVIDUAL APPLICANTS (fill in as applicable)**

<b>Mr</b> <input type="checkbox"/>	<b>Mrs</b> <input type="checkbox"/>	<b>Miss</b> <input type="checkbox"/>	<b>Ms</b> <input type="checkbox"/>	<b>Other Title (for example, Rev)</b>	
<b>Surname</b>			<b>First names</b>		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
<b>Current postal address if different from premises address</b>					
<b>Post town</b>			<b>Postcode</b>		
<b>Daytime contact telephone number</b>					
<b>E-mail address (optional)</b>					

**SECOND INDIVIDUAL APPLICANT (if applicable)**

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/>	Please tick yes
Current postal address if different from premises address					
Post town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

**(B) OTHER APPLICANTS**

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name Broadwick Venues Limited
Address 30 Leicester Square London WC2H 7LA
Registered number (where applicable) 10884920
Description of applicant (for example, partnership, company, unincorporated association etc.) Company
Telephone number (if any)
E-mail address (optional)

**Part 3 Operating Schedule**

When do you want the premises licence to start?

DD	MM	YYYY
A	S	A P

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

A festival licence for warehouses and external space. The premises are situated at Meridian Water, Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW and Land to the South of Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW.

The capacity for events will be capped at 25,000. The capacity will remain 25,000 until infrastructure is in place.

The capacity will only be increased when adequate means of escape to meet the capacity for any event, including any required infrastructure, for example bridges, emergency exits are agreed with the safety advisory group and are in place prior to the premises being open.

A detailed layout plan showing positions of temporary structures such as stages, bars, food concessions, temporary toilet blocks and other infrastructure for the event will be provided and agreed through the SAG process.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

39,999
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What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick any that apply

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

**Provision of late night refreshment** (if ticking yes, fill in box I)

**Supply of alcohol** (if ticking yes, fill in box J)

**In all cases complete boxes K, L and M**

**A**

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon	08:00	06:00	<b>Please give further details here</b> (please read guidance note 3)		
Tue	08:00	06:00			
Wed	08:00	06:00	<b>State any seasonal variations for performing plays</b> (please read guidance note 4)		
Thur	08:00	06:00			
Fri	08:00	06:00	<b>Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	08:00	06:00	That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.		
Sun	08:00	06:00	That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.		

**B**

Films Standard days and timings (please read guidance note 6)			<b>Will the exhibition of films take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>Please give further details here</b> (please read guidance note 3)		
Mon	08:00	06:00			
Tue	08:00	06:00			
Wed	08:00	06:00	<b>State any seasonal variations for the exhibition of films</b> (please read guidance note 4)		
Thur	08:00	06:00			
Fri	08:00	06:00	<b>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	08:00	06:00			
Sun	08:00	06:00			
			That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.		
			That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.		

C

<b>Indoor sporting events</b> Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon	08:00	06:00	
Tue	08:00	06:00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed	08:00	06:00	
Thur	08:00	06:00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri	08:00	06:00	That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.
Sat	08:00	06:00	That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.
Sun	08:00	06:00	

## D

<b>Boxing or wrestling entertainments</b> Standard days and timings (please read guidance note 6)			<b><u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon	08:00	06:00	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Tue	08:00	06:00			
Wed	08:00	06:00	<b><u>State any seasonal variations for boxing or wrestling entertainment</u></b> (please read guidance note 4)		
Thur	08:00	06:00			
Fri	08:00	06:00	<b><u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sat	08:00	06:00	That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.		
Sun	08:00	06:00	That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.		



## E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place <b>indoors or outdoors or both</b> – please tick (please read guidance note 2)  Times in bold are for outdoors.	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	08:00	06:00		Both	<input checked="" type="checkbox"/>
	<b>09:00</b>	<b>22:30</b>			
Tue	08:00	06:00			
	<b>09:00</b>	<b>22:30</b>			
Wed	08:00	06:00		<b>State any seasonal variations for the performance of live music</b> (please read guidance note 4)	
	<b>09:00</b>	<b>22:30</b>			
Thur	08:00	06:00			
	<b>09:00</b>	<b>22:30</b>			
Fri	08:00	06:00			<b>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)  That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.  That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.
	<b>09:00</b>	<b>22:30</b>			
Sat	08:00	06:00			
	<b>09:00</b>	<b>22:30</b>			
Sun	08:00	06:00			
	<b>09:00</b>	<b>22:30</b>			

## F

<b>Recorded music</b> Standard days and timings (please read guidance note 6)			<b>Will the playing of recorded music take place indoors or outdoors or both – please tick</b> (please read guidance note 2)  Times in bold are for outdoors.	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Mon	08:00	06:00	<b>Please give further details here</b> (please read guidance note 3)		
	<b>09:00</b>	<b>22:30</b>			
Tue	08:00	06:00			
	<b>09:00</b>	<b>22:30</b>			
Wed	08:00	06:00	<b>State any seasonal variations for the playing of recorded music</b> (please read guidance note 4)		
	<b>09:00</b>	<b>22:30</b>			
Thur	08:00	06:00			
	<b>09:00</b>	<b>22:30</b>			
Fri	08:00	06:00	<b>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
	<b>09:00</b>	<b>22:30</b>			
Sat	08:00	06:00	That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.		
	<b>09:00</b>	<b>22:30</b>			
Sun	08:00	06:00	That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.		
	<b>09:00</b>	<b>22:30</b>			

## G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	08:00	06:00			
Tue	08:00	06:00			
Wed	08:00	06:00	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	08:00	06:00			
Fri	08:00	06:00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	08:00	06:00	That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.		
Sun	08:00	06:00	That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.		

**H**

<b>Anything of a similar description to that falling within (e), (f) or (g)</b> Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
<b>Day</b>	<b>Start</b>	<b>Finish</b>	<b><u>Will this entertainment take place indoors or outdoors or both – please tick</u></b> (please read guidance note 2)	<b>Indoors</b>	<input type="checkbox"/>
Mon	08:00	06:00		<b>Outdoors</b>	<input type="checkbox"/>
				<b>Both</b>	<input checked="" type="checkbox"/>
Tue	08:00	06:00	<b><u>Please give further details here</u></b> (please read guidance note 3)		
Wed	08:00	06:00			
Thur	08:00	06:00	<b><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u></b> (please read guidance note 4)		
Fri	08:00	06:00			
Sat	08:00	06:00	<b><u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u></b> (please read guidance note 5)		
Sun	08:00	06:00	That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.		
			That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.		

**J**

<b>Supply of alcohol</b> Standard days and timings (please read guidance note 6)			<b>Will the supply of alcohol be for consumption – please tick</b> (please read guidance note 7)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<b>State any seasonal variations for the supply of alcohol</b> (please read guidance note 4)		
Mon	08:00	06:00			
Tue	08:00	06:00			
Wed	08:00	06:00			
Thur	08:00	06:00			
Fri	08:00	06:00			
Sat	08:00	06:00			
Sun	08:00	06:00			
			<b>Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list</b> (please read guidance note 5)		
			That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.		
			That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.		

**State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:**

Name Simeon Aldred	
Date of Birth [REDACTED]	
Address [REDACTED]	
Postcode	[REDACTED]
Personal licence number (if known) [REDACTED]	
Issuing licensing authority (if known) Broxtowe Borough Council	

## I

<b>Late night refreshment</b> Standard days and timings (please read guidance note 6)			<b>Will the provision of late night refreshment take place indoors or outdoors or both – please tick</b> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	23:00	05:00	<b>Please give further details here</b> (please read guidance note 3)	Both	<input checked="" type="checkbox"/>
Tue	23:00	05:00			
Wed	23:00	05:00	<b>State any seasonal variations for the provision of late night refreshment</b> (please read guidance note 4)		
Thur	23:00	05:00			
Fri	23:00	05:00	<b>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</b> (please read guidance note 5)		
Sat	23:00	05:00			
Sun	23:00	05:00			

That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.

That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.

K

**Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8).**

N/A

L

<b>Hours premises are open to the public</b> Standard days and timings (please read guidance note 6)			<u>State any seasonal variations</u> (please read guidance note 4)
Day	Start	Finish	
Mon	08:00	06:00	<p><b><u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u></b> (please read guidance note 5)</p> <p>That at the start of British Summertime the terminal hour for all licensable activities shall be extended by one hour.</p> <p>That on New Year's Eve licensable activities shall also be permitted between the end of the hours permitted for licensable activities on New Year's Eve to the start of the hours permitted for licensable activities on New Year's Day.</p>
Tue	08:00	06:00	
Wed	08:00	06:00	
Thur	08:00	06:00	
Fri	08:00	06:00	
Sat	08:00	06:00	
Sun	08:00	06:00	

**M** Describe the steps you intend to take to promote the four licensing objectives:

**a) General – all four licensing objectives (b, c, d and e) (please read guidance note 9)**

The running of the festival and/or large scale events and licensing requirements will be approved by a formal SAG process. This process will have an event management and safety plan (EMSP) which will be agreed through the SAG process. This will create additional operational conditions which will be attached to the premises licence as a result of the SAG process.

A detailed layout plan showing positions of temporary structures such as stages, bars, food concessions, temporary toilet blocks and other infrastructure for the event will be provided and agreed through the SAG process.

**b) The prevention of crime and disorder**

1. For all events, the premises licence holder shall submit the following completed documentation bespoke to that event that meets the requirements of the Licensing Authority and the Enfield Safety Advisory Group:

- (a) Events Management and Safety Plan;
- (b) Traffic Management Plan;
- (c) Security/Crowd Management Plan;
- (d) Noise Management Plan;
- (e) Risk Assessment(s);
- (f) Drugs Policy;
- (g) Youth and Vulnerable Persons Policy;
- (h) Medical Management Plan;
- (i) Any other associated documentation.

2. The event will be subject to the full Enfield Safety Advisory Group process.

3. All documentation, monitoring procedures, registers and records required by the conditions of this licence must be made available at the premises to the police and authorised officers of the council and should be kept for at least one year.

4. Requirements to or affecting any of the Licensing Objectives set out in the Licensing Act 2003 contained within all the documentation set out in Conditions 1 and 2 creating the Event Management and Safety Plan will form additional conditions on the premises licence which will be observed and complied with.

5. That all staff will be given training in relation to the Licensing Act 2003 and the following specific areas; Licensing Act 2003 objectives and awareness, management systems and processes to enforce the premises licence conditions, Challenge 25 and the responsible retail of alcohol, warning and eviction (guidelines and procedures), conflict management and maintaining all required records and registers.

6. That clearly legible signage shall be prominently displayed where it can easily be seen and read by customers at all exits / entrances at the premises and in all external areas of the premises requesting to the effect that customers leave the premises in a quiet and orderly manner with respect for local residents.

7. That a register will be maintained at the main entrance to the premises showing the names, addresses and up to date contact details including mobile phone contact numbers for the Licensee and other members of the management team who are on duty

8. That no alcohol will be brought in to the premises by any customers at any time.



9. That any event held at the premises will be risk assessed and a suitable and sufficient number of male and female door supervisors will be employed at the premises in accordance with the risk assessment. A search policy will be implemented in line with the risk assessment.

10. The Licensee will only permit the sale of alcohol for consumption off the premises where the alcohol is a specialist product, or a gift in part of a corporate event. For events which are promotional events, sealed bottles of alcohol may be part of a gift for people attending the event and customers will be allowed to leave with those sealed containers. This will be enforced by security confiscating open vessels on exit points.

11. The Crowd Management Plan dealing with the dispersal and egress of guests will be in operation for every event held at the premise.

12. That promotional literature and tickets will contain information regarding transport options and shall request that persons leave the area quietly.

13. That SIA security staff and/or stewards to be briefed to monitor and remind patrons where necessary to leave the site quietly

14. The incident and event log shall be kept on the premises and completed on each occasion an incident or event as listed in a-g below occurs:

- (a) All crimes reported to the site;
- (b) All ejections of patrons;
- (c) Any complaints received;
- (d) Any incidents of disorder;
- (e) Any faults in the CCTV system;
- (f) Any visit by a relevant authority or emergency service.
- (g) Any other incident or event that impacts upon the promotion of the Licensing Objectives within the Licensing Act 2003.

15. The incident book / incident recording system shall record the time, date, location and description of each incident, the printed and signed name of the person reporting the incident and any action taken in respect of the incident. The incident book / incident recording system shall be available / be accessible at the premises at all times that the premises are in use in accordance with this licence and shall be made available to officers of the council, police or fire brigade on request.

16. That a written record is kept of all staff authorised to sell alcohol; this staff record is to contain the full name, home address, date of birth and national insurance number of each person so authorised. The staff record is to be kept on the licensed premises and made available for inspection by the Licensing Authority, Trading Standards or the Police as soon as reasonably practicable.

17. That SIA security staff and/or stewards to be briefed to monitor and remind patrons where necessary to leave the area quietly.

18. A digital CCTV system must be installed in the premises complying with the following criteria:

- Cameras must be sited to observe customer entrance and exit doors both inside and outside, the bars and floor areas.
- Where practical be capable of visually confirming the nature of the crime committed.
- Provide a linked record of the date, time and place of any image.
- Provide good quality images during opening times.
- Have the recording device located in a secure area or locked cabinet.

- Have a monitor to review images and recorded picture quality.
- Be regularly maintained to ensure continuous quality of image capture and retention.
- Have signage displayed in the customer area to advise that CCTV is in operation.
- Digital images must be kept for 31 days.
- The police and authorised officers of the council will have access to images upon request
- The equipment must have a suitable export method, e.g. CD/DVD writer so that the police or authorised officers of the council can make an evidential copy of the data when they require.
- All cameras shall record constantly during all hours the premises are open to the public or to a section of the public permitted access for corporate or private events.
- There must be a member of staff on site who can operate the CCTV when requested

19. That all information contained in the transport statement submitted to Enfield Council on application for this licence will be implemented by the premises licence holder. A copy of the transport statement shall be kept at the premises and be made available to council or police officers on request.

20. A last entry policy will be in place stopping guests from entering the site past 1:00am.

21. The sale of alcohol will cease one hour prior to the site closing for events with a run-time to 06:00am. This will allow a one hour wind down unless agreed in advance with the responsible authorities.

22. Prior to the organisation of any festival event; the premises licence holder shall have regard to the close proximity of the White Hart Lane Stadium and shall consult with Tottenham Hotspur Limited (premises licence holder) to collaboratively manage events that take place on any day a Football Association, Premier League or UEFA football match takes place at White Hart Lane Stadium and any other large-scale simultaneous events.

23. The Crowd Management Plan shall detail action to be taken by staff on the discovery of drugs on a person within the premises and will be in line with the premises Drugs Policy.

24. A personal licence holder shall be present on the premises and supervise the sale of alcohol, throughout the permitted hours for the sale of alcohol.

**c) Public safety**

25. That unless otherwise agreed in writing with the Licensing Authority, details of any proposed use and storage of lasers, special effects, fireworks or pyrotechnics shall be detailed in advance and reflected in the Event Management and Safety Plan.

26. That a medical plan shall be devised in respect of the premises and a copy of the medical plan shall be available / be accessible at the premises at all times that the premises are in operation. The medical plan shall be made immediately available to council or police officers on request. First aid cover and facilities appropriate to any event must be provided in accordance with the medical plan.

27. The Licensee will ensure adequate means of escape to meet the capacity for any event, including any required infrastructure, for example, bridges, emergency exits are agreed with the Safety Advisory Group and are in place prior to the premises being open.

28. The security/crowd management plan will define the procedure and process for managing the numbers of people in each area to ensure that capacity is not exceeded.

29. The Youth and Vulnerable Persons Policy shall detail actions to be taken by staff upon identification of customer vulnerability and shall include but not be limited to:

- (a) Customer intoxication through drink and or drugs;
- (b) Ejection of vulnerable persons;
- (c) Refusal of entry to vulnerable persons;
- (d) The use of advertising materials directing customers who feel vulnerable a member of staff.

30. All staff shall receive training that will assist them in identifying customer vulnerability and shall make interventions in accordance with the written Youth and Vulnerable Persons Policy.

31. The incident and event log shall be kept on the premises and completed on each occasion an incident or event as listed below occurs:

- (a) All crimes reported to the event;
- (b) All ejections of patrons;
- (c) Any complaints received;
- (d) Any incidents of disorder;
- (e) Any faults in the CCTV system;
- (f) Any visit by a relevant authority or emergency service.
- (g) Any other incident or event that impacts upon the promotion of the Licensing Objectives within the Licensing Act 2003.

32. That any substantial queues formed within and outside the premises shall be supervised by event staff where appropriate. Such supervision shall be aimed at preventing disorder and discouraging anti-social behaviour.

33. That in the event of an emergency, music will cease and safety announcements will be relayed to attendees to a suitable non-powered back-up system will be in place.

**d) The prevention of public nuisance**

34. That a comprehensive Noise Management Plan shall be devised and reflected as an Appendix to the Event Management and Safety Plan in respect of the premises and a copy of the Noise Management Plan shall be accessible at the premises at all times that the premises are in operation. The Noise Management Plan shall be made immediately available to council or police officers on request. That the licensee will ensure that the premises Noise Management Plan is adhered to at all times.

35. That all relevant staff working at the premises shall be trained in the content of the Noise Management Plan and be aware of their responsibilities and duties under it. Records of relevant training shall be kept with the Noise Management Plan.

36. That a telephone number and/or email address should be made available on relevant websites for any noise complaints. Any noise complaints should be logged and investigated with written records of the details available to view by the Local Authority. Should any noise complaints be received, and if noise levels are above those specified in the licence conditions, action should be taken to reduce the levels at the noise source.

37. That permitted sound levels shall be specified in the contract conditions with hirers of the premises to ensure sound levels are maintained within the limits in order to reduce the risk of disturbance. Further, during a function in the premises, sample noise measurements shall be made by a designated person with an approved sound level meter to ensure that the levels are not being breached. Immediate action will be taken to reduce levels if this should arise.

38. Signs shall be prominently displayed on the exit doors advising customers that the premises are in a Public Space Protection Order Area (or similar) and that alcohol should not be taken off the premises and consumed in the street. These notices shall be positioned at eye level and in a location where they can be read by those leaving the premises.

**e) The protection of children from harm**

39. That a challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 years old.

40. Clearly legible signs shall be prominently displayed stating to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the acceptable forms of proof of age are.

41. That suitable records are kept of all refused sales of age restricted products.

42. The operational procedure of all bars will adhere to the Event Management and Safety Plan.

**Checklist:**

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan of the premises.
- I have sent copies of this application and the plan to responsible authorities and others where applicable.
- I have enclosed the consent form completed by the individual I wish to be designated premises

supervisor, if applicable.


- I understand that I must now advertise my application.
- I understand that if I do not comply with the above requirements my application will be rejected.
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom (please read note 15).

**IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.**

**IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.**

**Part 4 – Signatures** (please read guidance note 10)

**Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 11). If signing on behalf of the applicant, please state in what capacity.**

<b>Declaration</b>	<ul style="list-style-type: none"> <li>• [Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15)</li> <li>• The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</li> </ul>
<b>Signature</b>	
<b>Date</b>	15. March 2019
<b>Capacity</b>	Woods Whur 2014 Limited - Solicitors for the Applicant

**For joint applications, signature of 2<sup>nd</sup> applicant or 2<sup>nd</sup> applicant’s solicitor or other authorised agent (please read guidance note 12). If signing on behalf of the applicant, please state in what capacity.**

<b>Signature</b>	
<b>Date</b>	

Capacity			
<b>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)</b> Paddy Whur Woods Whur 2014 Limited Devonshire House 38 York Place			
Post town	Leeds	Postcode	LS1 2ED
Telephone number (if any)	0113 234 3055		
<b>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</b> carole@woodswhur.co.uk			

# Annex 5



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## **Annex 6**

**Report by**

**Esther Hughes**

**Team Leader – Consumer Protection**

**Chair of the Safety Advisory Group**

**30<sup>th</sup> April 2019**

**Report for**

**Licensing Sub Committee**

**Regarding Premises Licence Applications by**

**Broadwick Venues Limited**

**for**

**Drumsheds AND Land to the South (Festival Licence)**

Meridian Water, Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road,  
Edmonton, London, N18 3BW **And** Land to the south of Units 4, 5, 6,  
6a&b,Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW

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1. Introduction and Background
2. Enfield Safety Advisory Group
3. Licence Application Background
4. Field Day Event Documentation Summary
5. Tottenham Hotspurs Stadium (THS)
6. Planning Permission
7. Independent Review of the Event Documentation
8. Recommendations
9. Conclusions

## **List of Appendices**

Appendix 1: Site Plan – proposed licenced area

Appendix 2: List of Meridian Water SAG members by Organisation

Appendix 3: Field Day – ESMP V1.4 (Headings Only)

## 1.0 Introduction and Background

- 1.1 This is a report of the Chair of the Enfield Safety Advisory Group (SAG) to the Licensing Committee following an application, in accordance with the Licensing Act 2003, by Broadwick Venues Limited for a premise license for a two day annual event (Field Day) at;

1.1.1 **Drumsheds AND Land to the South** (Festival Application Ref: WK218074598 and WK218074578, for 25,000)

Meridian Water, Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW

### **And**

Land to the south of Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW

- 1.2 The proposed site was formerly industrial so has not previously been used for the purposes regulated entertainment.

- 1.3 See Appendix 1 for site plan.

## 2. **Enfield's Safety Advisory Group (SAG)**

- 2.1 Due to the scale of the event the proposed event was subject to a SAG.

- 2.2 SAGs provide a forum for discussing and advising on public safety at events. The SAG will review event documentation and assist in providing any additional recommendations to improve on any safety matters. The SAG process facilitates cooperation and coordination between all relevant agencies. SAGs are non-statutory bodies and so do not have legal powers or responsibilities.

- 2.3 However, the members of the SAG have their own statutory responsibilities outside of the group and certain members are defined as Responsible Authorities under the Licencing Act 2003 and have in relation to this application submitted their own representations.

- 2.4 The SAG is not responsible for the safe planning and management of the event. Event organisers and others involved in the running of an

event, retain the principal legal duties for ensuring public safety and adherence to the licencing objectives.

- 2.5 The role of the SAG is different to that of the Licensing Authority who are responsible for determining licence applications. However, consultation with the SAG regarding event documentation should provide some additional assurance to the Licensing Authority regarding the suitability of plans submitted by the applicant for the safe running of their event.
- 2.6 The Enfield SAG routinely meet every third Tuesday of the month or more frequently if required. The group have specific terms of reference and a core membership. However, for the proposed use of this event location the membership was extended to include stakeholders not usually part of the regular Enfield SAG. For example, Enfield's Regeneration Team; Haringey Council; Waltham Forest Council; Lee Valley Regional Parks Authority and Greater Anglia. This is referred to as the Meridian Water SAG.
- 2.7 The Meridian Water SAG have met regularly since September 2018 and carried out various site visits to discuss the use of the site for a two-day music festival; Field Day.
- 2.8 A list of Meridian Water SAG members by organisation and dates of SAG meetings for Field Day, are detailed in Appendix 2.
- 2.9 In consideration of the suitability of event documentation the SAG has referred to industry recognised events guidance "the Purple Guide – to Health, Safety and Welfare at Music and Other Events;" "Guide to Safety at Sports Grounds "Green Guide"" and "The UK Good Practice Guide to Working in Safety Advisory Groups."

### **3. License Application – Background**

- 3.1 Historically, Field Day has been held at Brockwell Park, Lambeth in 2018, following ten years at Victoria Park, Tower Hamlets  
  
Field Day is a two-day music festival hosted by Broadwick Live. It is planned for an attendee level of 25,000 on both the 7<sup>th</sup> and 8<sup>th</sup> June 2019; including outdoor music 12:00-22:30 and indoor music (recorded) until 03:00.




















- 3.2 For the later finish from 22:30 to 03:00, attendees will be in the Drumsheds and not on the open field. The attendee level for this latter part of the festival is 7,000 on both days. There is a last entry of 20:00.
- 3.3 In March 2019, Broadwick Live provided draft event documentation to the SAG for consultation. Following feedback from the SAG and review by Eric Stuart, Gentain Events (see para 9.), these documents were updated.
- 3.4 However due to ongoing work and development of the site, the following documentation was not submitted in the March draft.
- 3.3.1 Appendix F - Risk Assessments
  - 3.3.2 Appendix R - Emergency Evacuation
  - 3.3.3 Venue capacity assessment for the Drumsheds
- 3.4 The last working day for representations was Friday 12<sup>th</sup> April 2019. In the absence of the above documents it would have been remiss of the SAG not to make a representation until it had had the opportunity to review these.
- 3.5 Appendix F – Risk Assessments was provided to the SAG Chair by email on the 29<sup>th</sup> April 2019 and Appendix R – Emergency Evacuation plan was provided by email on the 30<sup>th</sup> April.

Unfortunately, this does not give enough time for a review of the documents before the deadline for submission of this report. The Chair of the SAG will consult with the group and provide an update in advance of the 8<sup>th</sup> May Licensing Committee Hearing, should there be any concerns over these documents.

- 3.6 The event documents are not appended to this report; some of them will be exempt under Freedom of Information. The purpose of this report is to provide an overview and summary to the Licensing Sub Committee.

#### **4. Field Day Event Documentation Summary**

- 4.1 The suite of event documentation comprises the following;

Name	Date modified	Compress...
 1 - Strategic Objectives V1.1	30/04/2019 13:47	53 KB
 2 - Threat Risk Assessment V1.1	30/04/2019 13:47	78 KB
 3 - ESMP V1.4	30/04/2019 13:47	212 KB
 App A - Event Overview V1.4	30/04/2019 13:47	168 KB
 App B - Site Plan V3.3	30/04/2019 13:47	849 KB
 App C - Contacts V1.1	30/04/2019 13:47	41 KB
 App F - Risk Assessment V1.3	30/04/2019 13:47	252 KB
 App H - Medical Plan V1.0	30/04/2019 13:47	2,004 KB
 App I - Crowd Management Plan V3.1	30/04/2019 13:47	2,790 KB
 App J - Drugs Policy V1.0	30/04/2019 13:47	103 KB
 App L - Adverse Weather V1.2	30/04/2019 13:47	123 KB
 App M - Transport & Pedestrian Management Plan V7.0	30/04/2019 13:47	13,350 KB
 App N - Noise Management Plan V1.1	30/04/2019 13:47	2,598 KB
 App O - Ingress and Egress Plan V1.6	30/04/2019 13:47	1,267 KB
 App P - Water Management Plan V1.0	30/04/2019 13:47	3,659 KB
 App Q - Waste Management Plan V2.0	30/04/2019 13:47	290 KB
 App S - Youth and Vulnerable Adult Policy V1.0	30/04/2019 13:47	99 KB
 App T - Organisational Structure V1.1	30/04/2019 13:47	82 KB
 App U - Communications V1.0	30/04/2019 13:47	163 KB

## 4.2 3 ESMP V1.4

- 4.2.1 This document has been prepared by James Dutton (Operations Manager, Broadwick Live - Promoter) and Rob Dudley (Health and Safety Consultant, The Fair)
- 4.2.2 This is an overarching document which details more specifically certain aspects; as detailed in Appendix 3.
- 4.2.3 The event site is flanked by two waterways: Pymmes Brook (managed by the Environment Agency), and the River Lee Navigation (managed by the Canal & River Trust). Within the event site there will be a dedicated Water Safety team provided by Event Fire Solutions

## 4.3 Appendix H Medical Plan V1.0

- 4.3.1 EMC Medical Services Ltd is registered, and therefore licensed to provide services, by the Care Quality Commission (Provider ID: 1-191582984). This is the medical provider for this event.

#### **4.4 Appendix I Crowd Management Plan V3.1.**

4.4.1 Both the Metropolitan and British Transport Police will be providing a uniformed presence for Field Day, however in the first instance security is very much the responsibility of the licence holder and event organiser.

4.4.2 Showsec are the appointed Crowd/Security Management Company for Field Day. This company have provided this service for previous Filed Day events. They are a recognised event crowd management and security company.

4.4.3 The Crowd Management Plan details the use of SIA (Security Industry Authority) staff and stewards. SIA staff are considered to be “fit and proper” persons who are properly trained and qualified to do their job. They have undergone assessment by the SIA who are the organisation responsible for the regulating the private security industry. Showsec also have experience of managing crowds at festivals which is critical as the environment is very different to a “night club or pub.”

4.4.4 The exact number of SIA staff is yet to be finalised

4.4.5 Stewards will also be provided, trained and suitably assessed by Showsec and they will be assigned roles for example as “way finding” rather than specific crowd management tasks.

4.4.5 On entry all attendees will be subject to a search procedure. In agreement with the police, provisions have been made for the arrest and removal of any persons from the site should this be required.

SIA security staff will be wearing body cams to record any incidents. These will be retained and made available to the Police if required.

#### **4.5 Appendix M Transport & Pedestrian Management Plan V7.0**

4.5.1 CarPark At (CPA) are the nominated contractor for the provision of the transport and pedestrian management plan. Whilst the licensed

premises are in Enfield, Haringey will be affected as the main ingress and egress is via Tottenham Hale Station.

- 4.5.2 The two public transport hubs for ingress will be Meridian Water Station and Tottenham Hale Station. Those attendees arriving via Tottenham Hale Station will be routed north via Watermead Way.
- 4.5.3 The safety of attendees egressing the site is of paramount importance, especially having regard to the high speeds on Watermead Way. At the request of the SAG, a diversion route has been agreed to permit a managed closure of Watermead Way, south of Glover Drive (Ikea) to Burdock Road (Haringey) This road closure will be in effect for peak egress periods between 20:00 and 05:00.
- 4.5.4 Egress phase 1 will commence at 22:30 when the main outdoor stage finishes; egress phase 2 will commence at 03:00 when the music in the Drumsheds ceases.
- 4.5.5 At the transport SAG on the 11<sup>th</sup> February 2019 Broadwick Venues Limited were advised they needed to have plans in place to ensure a clearance at Tottenham Hale Station (THS) by 01:00. This was based on the Licensing objective of Public Safety and Crime and Disorder Objective.
- 4.5.6 01:00 was derived from Transport for London (TFL) data evidencing that at other music venues in London the clearance time was usually within 2 hours of the main stage closing. An additional half an hour was added to this venue to accommodate the distance of THS.
- 4.5.7 Based on 25,000 capacity, the projected clearance time at THS for egress phase 1 is between 00:15 to 00:30. This is based on a 60% mode share at this station. For egress phase 2, increasing to a 70% mode share, the clearance time at THS is projected to be 04:30.  
  
The clearance times have been extensively discussed at the SAG; all recognise the success of this will require very good communication and delivery of the crowd management plan.
- 4.5.8 Broadwick Venues Limited are aware that they will need to apply to both Enfield and Haringey Council for traffic orders. Both Authorities are in discussion to provide enforcement vehicles and staff to deal with any breach of the road closure.



4.5.9 The impact of the road closure on the Friday night will need to be discussed at the Event Liaison Team on site for any alterations, within the parameters of which it is written, for improvements/amendments for the Saturday night.

#### 4.5.10 Meridian Water Station

The new Meridian Water Station, opposite Glover Drive, is due to be fully operational in September 2019. However, Enfield Council are in negotiations with Greater Anglia (GA) to use Field Day as a soft-launch for this Station.

At the time of writing a provisional time table has been provided; all parties are waiting for final confirmation.

### 4.6 Appendix O Ingress and Egress Plan V1.6

4.6.1 The purpose of this document is to lay out a clear plan for managing the arrival and dispersal of attendees to and from local transport hubs, and to establish contingency plans for controlling the flow rates and re-routing crowds when necessary. It is for ingress and egress under non emergency conditions.

4.6.2 The plan incorporates a comprehensive barrier plan at Tottenham Hale Station in order to manage the event attendees and to still permit the “normal background” station use.

### 4.7 Appendix X Noise Plan V1.1

4.7.1 Chris Hurst from Three Spires Acoustics Limited has provided a comprehensive noise management plan for the event. Mr. Hurst will also be present for the duration of Field Day to monitor the noise and respond to any complaints.

4.7.2 The levels have been set at:

12:00-23:00 75dB  $L_{Aeq}$  15 minute and 90dB  $L_{Ceq}$  15 minute

23:00 – 03:00 45dB  $L_{Aeq}$  15 minute and 65 dB  $L_{Ceq}$  15 minute.

## 5. Tottenham Hotspurs Stadium (THS)

- 5.1 On the 4<sup>th</sup> June 2018, Haringey Council issued license LN/000020310 to Tottenham Hotspur Stadium (THS), 748 High Road, Tottenham, London N17 0AP

Condition 5 of this licence under the sub heading Public Safety reads:

### **THE PREVENTION OF PUBLIC NUISANCE**

#### **Conditions 5 to 34: Specific to Regulated Entertainment Events:**

5. The Premises may be used for up to 16 non-football Events each calendar year; a maximum of 6 of which can be music concerts.
- 5.2 At the time the THS licence was granted, neither Haringey Council or THS were aware of the Meridian Water meanwhile project and subsequent proposal to use the land for regulated entertainment. THS has a capacity of 62,000.
- 5.3 At the time of writing, the SAG understands that the proposed Field Day event for 2019 does not clash with any non-football event at THS.
- 5.4 The SAG has made their concerns known to Broadwick Venues Limited that large scale multiple events with a simultaneous finish times would not be acceptable. The reason for this is that both venues seek to use Tottenham Hale Station as a primary egress route. The station infrastructure is unable to support the egress from two simultaneous large-scale events.
- 5.5 The arbitration of this is outstanding and very difficult, however the SAG would recommend that this is a matter for Broadwick and THS to agree between themselves.
- 5.6 The SAG would recommend that in the first instance the resolution of this needs to be between THS and Broadwick Venues Limited outside of any involvement by Enfield or Haringey Council and respective SAG groups.

## **6. Planning Permission**

- 6.1 Planning permissions are outside the scope of the SAG, albeit the group would recommend that all necessarily planning permissions are obtained.

## **7. Independent Review of the Event Documentation**

- 7.1 Eric Stuart from Gentain Events, a bespoke Safety Management Company, specialising in crowd movement and behaviours in public spaces during all phases of crowd movement and including emergency procedures, was commissioned by the SAG to undertake a review of all event documentation and to carry out a desk top scenario-based exercise on the 24<sup>th</sup> April 2019.

Thus, giving third-party oversight and an independence to the desk top exercise.

## **8. Recommendations**

- 8.1 Debrief meeting scheduled for the 13<sup>th</sup> June 2019.
- 8.2 Broadwick Venues Limited and Tottenham Hotspurs Stadium, have in place an agreement for the communication; management and arbitration of events to avoid any future clash of Field Day and any future event at the Stadium.
- 8.3 Staff from Enfield Council should be present for the duration of events to assess compliance with the premises licence.

## **9. Conclusion**

- 9.1 Whilst the planning and delivery of any event is not without risk, the SAG have been consulted regarding the EMP and associated documents. At the time of writing the Chair of the SAG is unable to comment if all members of the Meridian Water SAG are satisfied with the documentation due to the late circulation of the risk assessments and evacuation plans. The capacity assessment for the Drumsheds are also outstanding. Broadwick Venues Limited have advised this document will be circulated in advance of the licensing hearing.
- 9.2 The Chair of the SAG will provide an update in advance of the 8<sup>th</sup> May.

## Appendix 1 – Site Plan



## Appendix 2 - List of Meridian Water SAG members by Organisation

### Organisation

Acoustic Consultant - Three Spires  
British Transport Police  
Emergency Planning - Enfield  
Emergency Planning - Haringey  
Environment Agency  
Event Organiser - Broadwick Live  
Fire Commission  
Haringey - Traffic  
LBE - Building Control  
LBE - EHO ( non noise)  
LBE - Licensing Officer

LBE - Regeneration  
LBE - Traffic & Transportation  
LBE- EHO (Noise)  
Lee Valley Parks  
London Ambulance  
Police - Central Event Planning  
Police - Central Licensing  
Police - Enfield & Haringey  
Police - Superintendent, Close  
Protection  
Police Central Licensing  
Security - ShowSec  
TFL - London Underground  
TFL - Buses  
Traffic Management Company - Car  
Park At  
Trains - Arriva  
Trains - Great Anglia  
Waltham Forest - Emergency Planning  
Police - Bronze Command Field Day

**Dates of Meridian Water SAG meetings:**

- 161018 - Full SAG
- 231018 - Transport Sub SAG
- 231018 - Security Sub SAG
- 071118 - Transport Sub SAG
- 141118 - SAG site visit
- 191118 - SAG site visit (fire; ambulance; Env Health & SAG Chair)
- 201118 - Full SAG
- 080119 - Transport Sub SAG
- 100119- site visit (fire; central police licensing)
- 150119 – meeting with local & central police licensing to discuss the licence application.
- 080219 – Env Health & Licencing Sub SAG
- 110219 – Transport Sub SAG
- 190219 – Full SAG
- 250219- Site visit Gentian Events; SAG Chair; Environmental Heath/Licensing Officer
- 010319 – Site visit – Police; Car Park At; Broadwick Live (specifically to look at traffic & vehicle mitigation especially around Tottenham Hale Station.
- 070319 – Edmonton Police Station (AU; MG; EZH; EVG; ST; JD; JH; Central Police licensing)
- 190319- Full SAG

- 260319 – Site meeting with Hale Village ( EZH; James Dutton; Hale Village)
- 040419 – SAG (Drum sheds) (Police central and local and Fire Brigade)
- 240419 April – Desk top scenario
- 060619 – Proposed full SAG site visit
- 130619 – Debrief Meeting for Field Day

### **Appendix 3 Field Day ESMP V1.4 (Headings Only)**

## EVENT SAFETY MANAGEMENT PLAN V1.4

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Licensing Officers,  
Environment & Operational Services  
Place Directorate  
Enfield Council  
Silver Street  
Enfield  
EN1 3XY

*C/O Licensing office*  
Metropolitan Police Service  
North Area BCU  
Edmonton Police Station  
462 Fore Street  
London N9 0PW  
E-mail:

[www.met.police.uk](http://www.met.police.uk)

11<sup>th</sup> April 2019

**Meridian Water, Units 4, 5, 6, 6a and b and Land to the South**  
**of the Orbital Business Park, 5 Argon Road, London N18**  
**3BW**

***“Festival Application”***

Dear Sir / Madam,

I write with regards to the above application, which is an application for a new premises licence in accordance the Licensing Act 2003.

**The Metropolitan Police hereby make objection** to the application on the grounds that should it be granted in its current form it is likely to undermine the Prevention of Crime and Disorder, the Prevention of Public Nuisance and the Public Safety licensing objectives.

The application is submitted by Broadwick Venues Ltd and is made in regard to the Meridian Water site within Enfield Borough. Currently this is a disused area of land with numerous warehouses however it is an area that will be subject to significant development and regeneration in the future.

In close proximity to the site there are two large business premises and a large football stadium accommodating a Premier League Football Club, Tottenham Hotspur.

The Metropolitan Police are keen to support regeneration of this area however should this application be granted in its current form it is the view of the Police that incidents of crime and disorder would increase and in addition there would be significant risk to public safety.

This application is one of two Premises Licence applications that have been submitted for this site and this "festival" application seeks a capacity of up to 40,000 persons permitting all licensable activities both inside and outside from 0800 hours – 0600 hours (with the exception of outside Live Music and Recorded Music where the application is for 0900 hours – 2230 hours 365 days a year). It would still permit music to be played and alcohol sold right through the night inside the large warehouses (without any capacity limit proposed as a licence condition).

In other words,– if not properly conditioned – this application would permit the venue to operate under this licence for 7 days per week for 22 hours a day throughout the year as a nightclub type premises hosting many thousands of

attendees each day/night.

Having met with the applicant Police believe the intention is to use this premises licence in order to authorise licensable activity for large external music events. The application seeks a capacity of up to 40,000 persons however this number is currently restricted to 25,000 persons due to the infrastructure of the site. There is no cap on the frequency of events.

Although the application is capped at 25,000 persons Police would have even more concerns should the premises licence capacity ever rise to 40,000 persons. During previous SAG meetings Transport for London have calculated that for 40,000 persons attending an event finishing at 22.30 the projected clearance times based on 60% (24,000 persons) would mean that the last persons being cleared from Tottenham Hale Station would be 0215 hours. It would be the view of the Police, that having a large number of persons who have been consuming alcohol waiting for long periods of time is likely to give rise to incidents of crime and disorder.

Application Form Box M(a) indicates that festivals and/or "large scale" events will be subject to SAG scrutiny. However it should be noted that the role of the SAG is that of an advisory group and the gathered members have ***no legal powers*** to prohibit events from taking place. Moreover, the licence does not define what a "large scale" event actually is. Do small scale events also have to pass SAG scrutiny too?

An event (the only event so far) that has been subject to the SAG process is Field Day on 7-8 June 2019 and event details can be found at the following link <https://fielddayfestivals.com/>.

There have been significant discussions and planning at SAG meetings with regards to this ticketed event which is due to take place at Meridian Water over

the weekend of 7-8 June 2019. The event occurs over 2 days and will incorporate a live music event for up to 25,000 persons concluding at 22:30 hours followed by an event for up to 7000 persons inside the warehouses finishing at 03:00 hours over both days. This is an untested event and this will be the first occasion that such a large event has been held at this location. It is surprising that tickets are already being sold for an event when no premises licence has yet been granted.

There is, as always, likely to be a commercial imperative for operators to use their licence to their fullest extent and in light of this Police have met with the applicant in order to establish detailed plans for the site. Following this meeting Police have received an e-mail stating that they would seek to use the site for up to 25 large external events and 100 indoor events for in excess of 5,000 persons. No number has been given for events under 5000 persons however there would be nothing to stop the applicant using the warehouses as a large night club every weekend and that appears to be their intention. The applicant however has offered to provide Police with an event management plan.

This would mean that, should this application be granted as applied for, the warehouses could be used every weekend to accommodate thousands of people until 06:00 hours in the morning as a night club. That would place an intolerable pressure on limited police resources and so engages the prevention of crime and disorder objective because in the absence of sufficient numbers of police officers to police all these events, there is a reduced chance of crime and disorder being prevented.

It is the view of the Police that incidents of crime and disorder would increase significantly if this application is granted in its present form.

Police would also have concerns that should any violence take place the large scale egress and subsequent congestion at limited public transport hubs could

lead to further clashes between groups & individuals who have consumed alcohol or are fuelled by other motives as they make their way over the 1.5 mile journey to the local tube station (24 hours).

Geographically this is an area of land within Enfield Borough that is in close proximity to two business premises and a large football stadium. One of the business premises is a 24 hour supermarket which currently benefits from a premises licence permitting the sale of alcohol 24 hours a day.

Although this premises is not located within an area covered by a special policy the most recent revised Secretary of State Section 182 Guidance at 14.42 states:

*“The absence of a special policy does not prevent any responsible authority or other person making representations on an application for the grant or variation of a licence on the grounds that the premises will give rise to a negative cumulative impact on one or more of the licensing objectives. However on each occasion it would be incumbent on the person making the representation to provide relevant evidence of cumulative impact”.*

It is the view of Police that if granted in the terms applied for this premises licence would also give rise to a negative cumulative impact with persons being drawn to the area for large events. Police experience suggests that persons would attend the nearby supermarket to purchase cheaper alcohol prior to attending the Meridian Water site (pre loading). Persons could also attend the supermarket at the conclusion of events to purchase further alcohol thus hindering the dispersal of persons from this area.

In addition if an event was to be held at the same time as other events within the local area this could potentially see up to 90,000 persons dispersing from this site placing significant strain on Transport For London (TFL) services.

In conclusion if this application is granted in its current format it is the view of the Police that the licensing objectives of the prevention of crime and disorder, the prevention of public nuisance and public safety would be undermined.

Police are keen to support the applicant in the regeneration of this area but it is important that members of the public are kept safe and incidents of crime and disorder do not increase significantly.

In light of the above and in order to promote the licensing objectives Police would ask that if the committee are minded to grant this application then they do so only to the extent that it permits Field Day event only to take place by granting a premises licence permitting the licensable activities applied for over the weekend of 7-8 June 2019 only.

This would be subject to all SAG members being satisfied that all recommendations have been addressed to their satisfaction in order for the event to take place.

We would make the additional point that the plans attached to the application appear to be non-compliant with reg.23 of the Licensing Act 2003 (Premises Licence) Regulations 2005 and so this application is defective in a material way.

Yours sincerely,



A/Chief Inspector Jonathan Waterfield

Neighbourhood Policing – North Area (Enfield & Haringey)



## Annex 8

### IP4 – London Fire Brigade Representation

#### LICENSING ACT 2003

Your Ref: WK/218074578 & WK/218074598

Premises: Drum Sheds / Meridian Water, Units 4, 5, 6 & 9 Orbital Business Park and land to the south, 5 Argon Road, Edmonton, London, N18 3BY

The London Fire Commissioner (the Commissioner) is the fire and rescue authority for London. The Commissioner is responsible for enforcing the Regulatory Reform (Fire Safety) Order 2005 (The Order) in London.

With reference to the application dated 15/03/2019, as shown on the plan provided, the application has been examined and **the Commissioner will make a representation** to the Licensing Authority.

The Applicant has been informed, by copy of this letter, of this representation.

The items that are of concern to this authority are detailed below:

- **The Commissioner has not received all of the information required and has not therefore been able to form a judgement as to whether the public safety objective of the Licensing Act has been adequately addressed.**
- **The applicant has not shown that the number of people to be accommodated can be safely evacuated in an emergency.**

The representation may be withdrawn if all of the matters detailed above are addressed to the satisfaction of the Commissioner. The Commissioner must be advised of the completion of the work at least 5 working days before the committee hearing date, so that an inspection can be arranged.

This email is without prejudice to the powers of the licensing authority and to any requirements or recommendations that may be made by enforcing authorities under other legislation. It is also without prejudice to any requirements or recommendations that may be made by the Commissioner under the Regulatory Reform (Fire Safety) Order 2005 or the Petroleum (Consolidation) Act 1928. All alterations should comply with the appropriate provisions of the current Building Regulations.

If you are dissatisfied in any way with the response given, please send an email to [FSR-AdminSupport@london-fire.gov.uk](mailto:FSR-AdminSupport@london-fire.gov.uk), quoting our reference 32/205151/DL

Regards  
London Fire Brigade  
Fire Safety Regulation Admin  
169 Union Street, London, SE1 0LL  
T: Helpdesk 020 8555 1200 x89170  
E: [FSR-AdminSupport@london-fire.gov.uk](mailto:FSR-AdminSupport@london-fire.gov.uk)

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## **Annex 9**

### **IP1 - Resident A Representation**

I wish to object to the licence application on the grounds that the noise nuisance generated by this venue will unreasonably and substantially interfere with the use or enjoyment of my home and garden. As I am a person that is sensitive to noise pollution (there are many others), it makes my life miserable leading to depression and anxiety and it's impact at night is especially unwelcome as my sleep is disturbed.

This application is for 8 am until 6 am the following morning, seven days a week. This is an unacceptable amount of time for a person to be subjected to noise nuisance. Potentially this nuisance could continue for days on end.

There is very little built environment between the venue and a densely populated area of Waltham Forest. The prevailing wind is from the west and carries the sound across the river valley and reservoir.

In the past there was a Warehouse music venue on a site very close to this new proposal. I was regularly woken by the noise, and it took me some time to establish the source, allowing me to make a complaint. Many people in Waltham Forest complained about the noise disturbance but were unable to trace the source.

My compromise would be that a license is granted for a limited number of days each month and for a trial period of time (not one year!) to see how residents respond. At the moment this venture has had no publicity in Waltham Forest. I understand you have fulfilled your legal requirement regarding the posting of notices, regrettably noise nuisance does not end at the borough boundary.

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## BLANDY & BLANDY

solicitors

The Licensing Authority  
London Borough of Enfield  
By Email Only

Blandy & Blandy LLP  
One Friar Street  
Reading  
Berkshire  
RG1 1DA  
0118 951 6800  
DX 4008 Reading  
www.blandy.co.uk

DD: 0118 951 6822  
DF: 0870 197 5383  
E: Sue.Dowling@blandy.co.uk

Our Ref: SED/TOT9/10  
Your Ref: Licensing  
Authority/Ellie Green  
Date: 12 April 2019

Dear Sirs

### Relevant Representations against new Premises Licence applications:

- WK/218074640:** Units 4-6B Orbital Business Park, 5 Argon Road, London N18 3BW –  
Capacity Limit: 9,999
- WK/218074598:** Units 4-6B Orbital Business Park, 5 Argon Road, London N18 3BW –  
Capacity Limit: 39,999
- WK/218074578:** Meridian Water Land to South of Units 4 to 6B, Orbital Busin,  
5 Argon Road, N18 3BW.  
Capacity Limit: 39,999

**Our Client/Objector:** Tottenham Hotspur Limited and Tottenham Hotspur Football & Athletic Co Ltd, both of Lilywhite House, 782 High Road, London N17 0BX

We have been instructed by the above-named clients to lodge representations against the above three applications made by the Applicant (Broadwick Venues Limited) seeking Premises Licence(s) in relation to proposed licensed "Premises" as identified in the above heading.

### Introduction

Unless otherwise stipulated in this letter, kindly note that:

1. The contents of this Representation applies in terms of relevance to and/or in objection to, each of the (three) Applications;
2. This Representation is in addition to and should be read in conjunction with the Representation lodged on 23 January 2019 ("the Original Representation") which relates to the same proposed licensed "Premises".

Blandy & Blandy LLP is a limited liability partnership registered in England and Wales under number OC 348096. The registered office is at One Friar Street Reading, RG1 1DA. A list of Members may be inspected at our Registered Office. "Partner" denotes a Member or a senior Employee of Blandy & Blandy LLP.

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### ***General Observations/Objections to the Applications***

Before setting out in detail the nature of our clients' objections to the applications, our clients wished to put on record their dismay at what they perceive is a total lack of serious engagement that the Applicants have displayed to date, not only with the statutory licensing process but also with regards to proper engagement with their organisation, and others in the locality, whose input should clearly matter to the Applicant.

Bearing in mind that our clients' fully licensed and GSC certificated Stadium is 'a stone's throw' away from the Applicants' proposed "Premises", our clients expected the Applicants to be in a position to share properly articulated plans (for example relating to transport management; crowd control; stewarding; security etc...) to demonstrate how they propose operating a large scale event, in a locality where the infrastructure will already be saturated by existing licensed events.

Disappointingly the Applicants have not been forthcoming with any specifics as to how they will ensure that their proposed licensable activities will not (as a result of cumulative impact, or otherwise) negatively impact on the promotion of all four licensing objectives.

In sharp contrast, the Applicants appear to be acting in a manner which assumes that the issue of a Premises Licence for large scale festival events (in an open space with no infrastructure supporting such events) is a foregone conclusion. This is evident from their (and/or their partners) website relating to the Field Day festival event in June 2019 (see printed information at **Appendix 1**). Although this large-scale event (which clearly will involve considerable licensable activities and large crowds) has been heavily promoted and is bound to have a significant impact on the promotion of the Licensing Objectives, as far as our clients are aware, no specifics have been made available concerning any proposed SAG meeting.

### ***Grounds for our Clients' Representation:***

The grounds of our clients' Representation are essentially fivefold (although the grounds overlap and include numerous individual elements):

1. The Applicants' failure to comply with the statutory procedural requirements of the Licensing Act 2003 and supporting Regulations, resulting in the Licensing Authority not having authority to consider the applications (through delegated powers or at Committee); and/or
2. The Applicant's failure to particularise in any meaningful way its Operating Schedule for the proposed "Premises", resulting in the applications being devoid of any specifics on which the Licensing Authority, other Responsible Authorities and local interested parties (businesses and local residents) can reasonably be expected to respond; and/or
3. The Applications are an attempt to usurp the position of the Responsible Authorities (and the Licensing Committee) by seeking to transfer their obligations and powers to



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a (yet to be defined) Safety Advisory Group;

4. The Applications are an attempt to transfer the management and operational responsibilities for the promotion of the licensing objectives at the proposed "Premises" to the SAG, which is fundamentally wrong; in breach of the "Purple Guide" recommendations and other Event Industry recommendations;
5. Without limiting the above, the applications are fundamentally flawed as they fail to articulate with any precision how the four licensing objectives will realistically be met at the proposed "Premises" when existing licensed Premises (including large venues such as Tottenham Hotspur Stadium; Alexandra Palace and/or the London Stadium are operating events within the remit of existing licensing authorisations.

To expand on the five Grounds set out above, we have prepared the attached table (at **Appendix 2**) to provide specifics to assist the Licensing Authority, other Responsible Authorities, and the Applicant to understand the full rationale behind our clients' objections to the proposed applications; why we consider that the Licensing Authority should not have accepted the applications and/or why the applications should be refused in their entirety.

### **Conclusions:**

In view of the detailed Representation above (and set out in Appendix 2) and the very serious concerns that these Premises Licence applications have raised (relating to the promotion of the licensing objectives), the Applicant may consider it best to withdraw their applications.

Kindly confirm safe receipt of this letter of Representation (with three appendices) on behalf of Tottenham Hotspur Limited (of Lilywhite House, 782 High Road, London N17 0BX) and on behalf of Tottenham Hotspur Football & Athletic Co Ltd (of the same address). Please note that any correspondence or information relating to this matter should be sent to the writer or emailed to her at [Sue.dowling@blandy.co.uk](mailto:Sue.dowling@blandy.co.uk)

Yours faithfully

**Blandy & Blandy LLP**

- Appendix 1: Information about Field Day Event in June 2019 at the proposed Premises;  
Appendix 2: Table setting out specifics of the Grounds for the Representation.  
Appendix 3: Purple Guide information and other relevant materials

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Appendix 1: Information relating to Field Day Festival



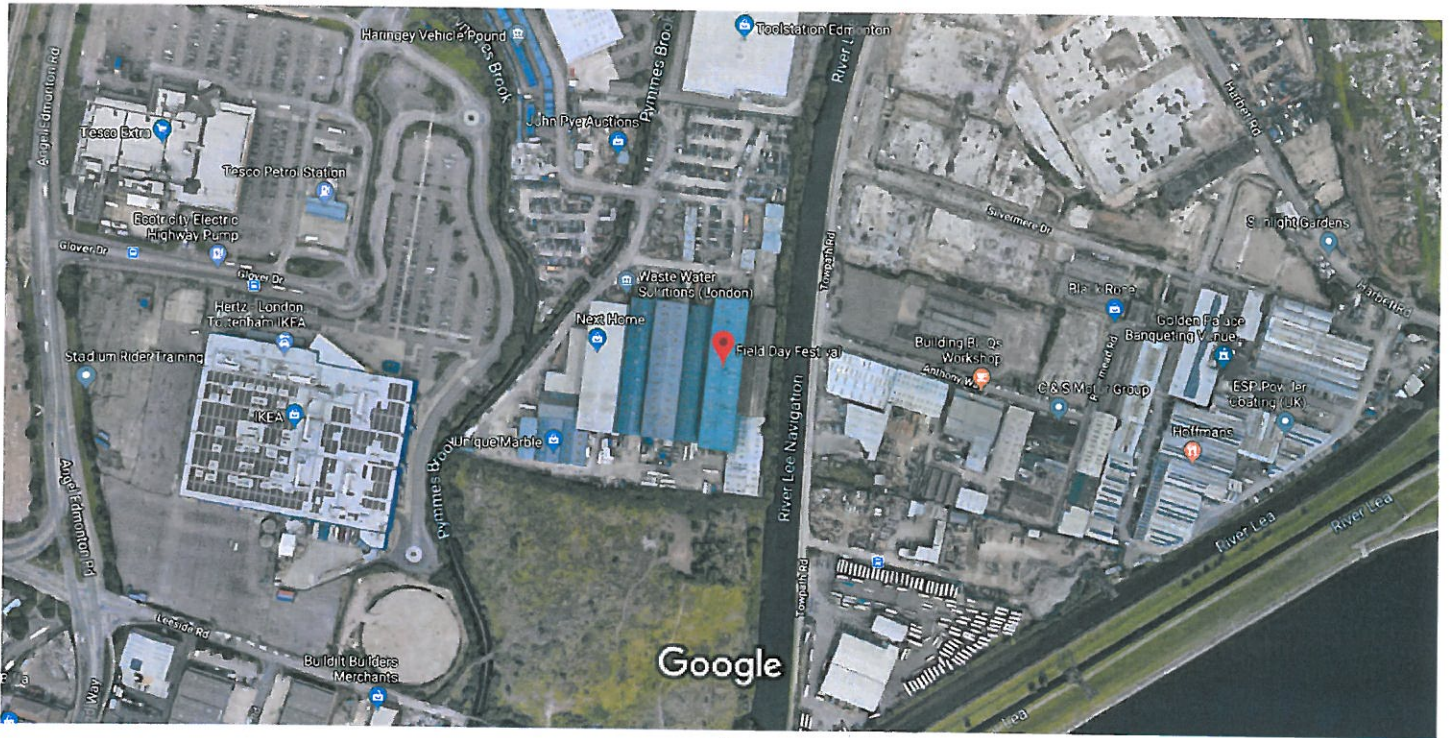
7 - 8 JUNE, THE DRUMSHEDS, MERIDIAN WATER, LONDON N18  
(<https://www.google.co.uk/maps/place/Field+Day+Festival/@61.6086637,-0.0446876,610m/data=!3m2!1e3!4m5!3m4!1s0x48761f9168e139b3:0x23a402c2b17032718m2!3q.0423989>)

**[Buy Tickets \(https://fielddayfestivals.com/tickets\)](https://fielddayfestivals.com/tickets)**

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<https://fielddayfestivals.com/tickets>  
<https://fielddayfestivals.com/tickets>

Artists Poster **Days**

FRIDAY



Imagery ©2019 Google, Map data ©2019 Google 50 m



## Field Day Festival

Festival



Directions



Save



Nearby



Send to your  
phone



Share



Argon Rd, London N18 3BW



JX55+C2 Tottenham, London



020 3725 6060



# ABOUT

## A new chapter for Field Day

Over the past 12 years, Field Day has consistently proved itself to be one of the UK's leading festivals. Exceptional programming has seen some of the world's most iconic artists, alongside the very best in up-and-coming talent including Aphex Twin, Erykah Badu, Patti Smith, Loyle Carner, Skepta, PJ Harvey and Charlotte Gainsbourg.

Having resided in Victoria Park for 10 years, before moving to Brockwell Park last year, Field Day is embarking on a new chapter for 2019, moving to a ground-breaking new home in Meridian Water, Enfield, North London, N18 3BW. The new location features ten acres of outdoor space plus four gigantic, interlinking warehouses – the largest of which will be the biggest warehouse venue for music in the city.

Situated next to Tottenham Marshes at an old gas works, the new location is made up of an enormous ten-acre outdoor space with four giant, interlinked warehouses, the largest of which will be the biggest

warehouse venue for music in the city and will be open for both day & night ticket holders.

The move will allow us to go later than any other festival in London and present our biggest line-up to date, including Skepta, Jorja Smith, Diplo, Jungle, Pusha-T, Bonobo dj set, Octavian and many more. The new location gives us a platform to reinvent what a London festival is with never-before seen staging and structures, state of the art production and the finest sound quality. We'll be turning it up and keeping the doors open for an unrivalled UK city festival experience!

As well as music, Field day brings together the cream of London's street-food scene and caters for every possible food taste going. With over 60 unique food stalls and London's most renowned markets, Field Day could easily be billed as Food Day.

Read more about our exciting new home [here](https://fielddayfestivals.com/location/). (<https://fielddayfestivals.com/location/>)

**Next**

**[Buy Tickets \(https://fielddayfestivals.com/tickets\)](https://fielddayfestivals.com/tickets)**

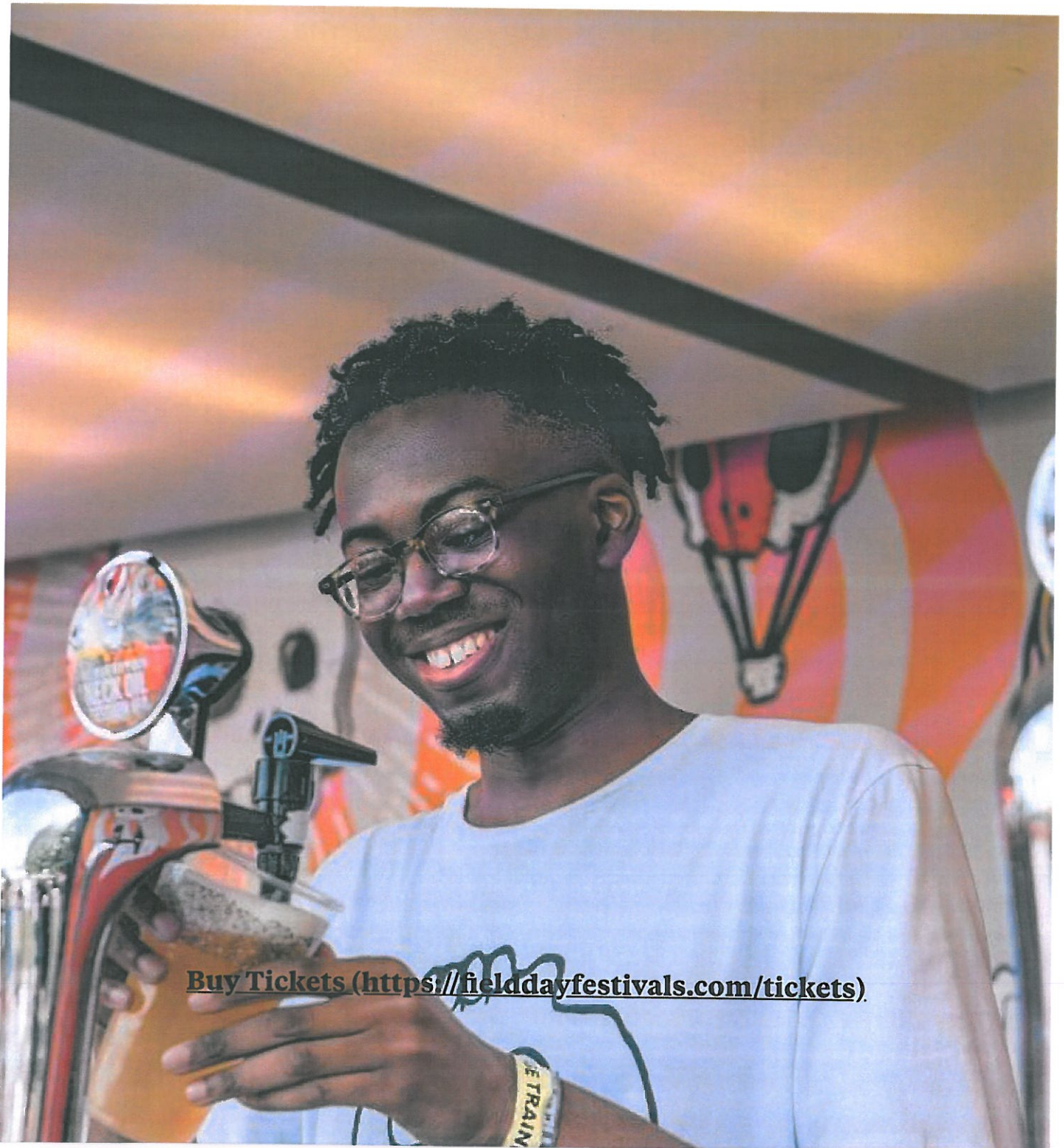


**FIELD DAY** (<https://fielddayfestivals.com>)

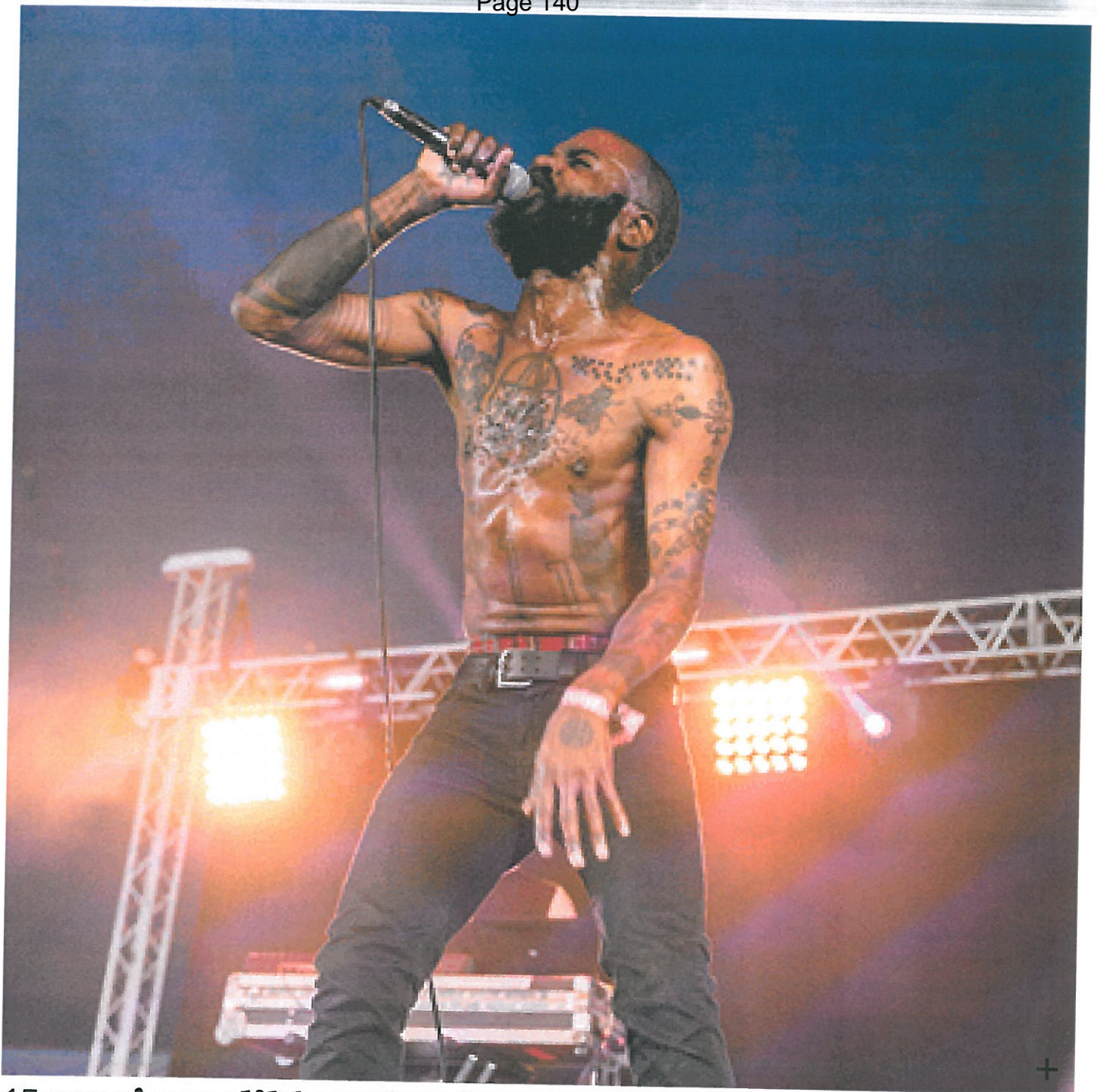
7 - 8 JUNE, MERIDIAN WATER, LONDON N18 ([HTTPS://T.CO/NFIVXBAU8P](https://t.co/NFIVXBAU8P)).

# CRAFT BEER EXTRAVAGANZA

We'll be serving up the best craft beer London has to offer, perfect for a day in the sun. More information on this years drinks partners coming shortly.



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**15 new incredible artists just announced**

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# FIELD DAY [\\_ \(https://fielddayfestivals.com\)](https://fielddayfestivals.com)

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## COCKTAILS

We'll have a variety of cocktails across a variety of specialist bars to keep your first quenched this June. More information on this years drinks partners coming shortly.



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**Vendor 4**



**FIELD DAY** (<https://fielddayfestivals.com>)

7 - 8 JUNE, MERIDIAN WATER, LONDON N18 ([HTTPS://T.CO/NFIVXBAU8P](https://t.co/NFIVXBAU8P))

Artists Poster ~~Days~~

FRIDAY

**Skept**

**Actress**

**Bonobo (dj set)**

**Boy Azooga**

**Charlotte Adigéry**

**Death Grips**

**Deerhunter**

**Earl Sweatshirt**

**Femi Kuti**

**George FitzGerald**

**HÆLOS**

**Homeshake**

**Jessica Winter**

**Julia Holter**

**Jungle**

**Kelly Lee Owens**

**Kojey Radical**

**Leon Vynehall**

**Lost Souls of Saturn (live)**

**Methyl Ethel**

**Modeselektor**

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**Pip Blom**

LATE NIGHT



**Roosevelt**  
**Seth Troxler**  
**Sinkane**  
**Skee Mask**  
**Todd Terje (dj set)**

**LATE NIGHT**

---

**Denis Sulta**  
**HAAi**  
**Mella Dee**  
**Tiga**

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---

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[Event T&Cs \(https://fielddayfestivals.com/wp-content/uploads/2018/11/Field-Day-Festival-Conditions-2.pdf\)](https://fielddayfestivals.com/wp-content/uploads/2018/11/Field-Day-Festival-Conditions-2.pdf)

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[Competition T&Cs \(http://img.fielddayfestivals.com/wp-content/uploads/2019/01/Field-Day-Competition-Conditions-Field-Day-2019.pdf\)](http://img.fielddayfestivals.com/wp-content/uploads/2019/01/Field-Day-Competition-Conditions-Field-Day-2019.pdf)

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**Buy Tickets (<https://fielddayfestivals.com/tickets>)**

## Field Day unveils 'ground-breaking' site move

by James Hanley

November 20th 2018 at 11:56AM



Organisers of Field Day have announced the festival is moving to a "ground-breaking" new location in Meridian Water, North London.

Situated next to Tottenham Marshes at an old gas works, the new site is made up of a 10-acre outdoor space with four interlinked warehouses, the largest of which will be the biggest warehouse venue for music in the city at 7,500-capacity.

The move will allow Field Day to go later than any other festival in London and present its biggest line-up to date.

Field Day festival director Luke Huxham said: "2019 will mark the start of a new chapter for Field Day and a completely new type of festival for London. This new site will allow us to break down the restrictions that London festivals are normally faced with and deliver an unrivalled experience. It's hugely exciting to be working with such a pioneering council, who support our ideas and are focused on creating a new cultural hub for London. We can't wait to unveil more of our plans in the coming weeks."

The event was based in Victoria Park for 10 years before moving to Brockwell Park last year.

Bradley Thompson of Broadwick Live Venues said: "Broadwick Venues are extremely excited and proud to be embarking on a new and exciting journey and hosting one of our own festivals, Field Day at our new permanent venue and site. There couldn't be a more important time to focus on and replenish London's music and nightlife culture, and this truly allows us to break the boundaries on what metropolitan festivals should be and perfectly complements our other London location and venue the Printworks."

Field Day is working closely with Enfield Council, which is leading a 20-year regeneration of the Meridian Water area in a bid to create a true 24-hour neighbourhood.

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BUSINESS NEWS LIVE BUSINESS

## Broadwick Live announces new London live music complex, The Drumsheds

By [Andy Malt](#) | Published on Tuesday 9 April 2019



Global's live music business Broadwick Live has announced the opening of a new multi-venue indoor and outdoor music space in North London, The Drumsheds. It will launch in June as the host of this year's Field Day festival.

It was actually **announced last year** that Field Day would take up residence at the live music complex within Enfield Council's in development regeneration area, which goes by the name Meridian Water. Broadwick Live reckons that, with its industrial buildings and trees separating it from residential areas, The Drumsheds will be able to overcome the sound issues that London-based festivals usually suffer from, allowing events to run much later and much louder than elsewhere in the capital.

Broadwick Venues Managing Director, Bradley Thompson says: "The Drumsheds is [our] most ambitious project to date and a huge boost for the capital; multiple warehouse spaces, the largest of which has 10,000 plus capacity, along with a ten acre outdoor festival space, complete with a late night licence – unprecedented in London. It epitomises both Broadwick Venues' dedication to quality, innovation and creativity, and Meridian Water's commitment to be a true 24 hour destination. We're confident that people will be as blown away by it as we are".

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London's Night Czar Amy Lamé is also delighted. "I'm delighted", she says, "that The Drumsheds is the latest venue to open in our capital and proud that it shows Enfield's commitment to delivering the Mayor's 24 hour vision for London. London has the most diverse night-time culture in the world and this innovative new event space, at the heart of a major regeneration project, will be a great addition to our wide range of entertainment venues".

Field Day will launch the venue on 7-8 Jun. Tickets are on sale now.

---

READ MORE ABOUT: [Broadwick Live](#) | [Field Day](#) | [The Drumsheds](#)

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## Appendix 2

Requirement/Basis of Representation (see Letter of 12 <sup>th</sup> April 2019)	Authority	Compliance by Applicant 4640/4578&98	Representation for application 4640, and for 4578 &98 (unless stated otherwise) (a)	Relevance to Licensing Objectives (CD)(PN)(HC)(PS) and (ALL) <sup>1</sup>	Other observations by THFC
<b>1. Procedural Requirements</b>	(17) <sup>2</sup>				
Application is subject to compliance with Regulations	(17(2))				
<b>Form of Application</b> Prescribed form used ✓	(54) Reg <sup>3</sup> . 10	✓			
<b>Compliance with Regulations</b> required by applicant and by Licensing Authority	Reg. 4 Reg. 6	X X	For the Reasons explained below, the Application submitted by the Applicant was defective and should not proceed to a Hearing. The ability for the application to be heard at a Committee Hearing is dependent on the requirements in Regulation 17 having first been met.	<b>ALL</b>  The Licensing Act (and Regulations) set out the statutory framework with which compliance must be achieved. This is to ensure that the Responsible Authorities and Interested Parties (and the Licensing Committee) have sufficient information to adequately consider the application before them.  Without the application being made in the correct form with the correct supporting documents, there can be no guarantee that any of the Licensing Objectives will be met.	The applications are seeking late licences (operating 22 hours daily) for large capacity crowd (10,000 to 40,000). One would expect full information have been provided to the Responsible Authorities and interested parties <b>in advance of</b> any formal application for permanent licences being made.  THFC <sup>4</sup> has no confidence that on the scant information provided by the Applicant in both applications, the Licensing Objectives will be promoted. Without limiting the aforesaid, the Applicants have completely failed to explain how their proposed “Premises” will operate safely when a (bowl) Event is taking place at Tottenham Hotspur Stadium; at Alexandra Palace; at the London Stadium and/or at other event venues in the locality
<b>Operating Schedule must accompany application</b>		X	X The Operating Schedule lacks sufficient clarity – see Section 2 of this Representation	<b>ALL</b> Due to the paucity of information provided as to how this large capacity “venue” will operate there are concerns that none of the Licensing Objectives will be promoted	See comments to the left and Section 2 of Representation

<sup>1</sup> CD = Prevention of crime and disorder; PN= Prevention of Public Nuisance; HC = prevention of harm to children; PS – promotion of Public Safety.  
All – means that the matter (and Representation) is relevant to all four Licensing Objectives

<sup>2</sup> All references in brackets are to the relevant section in the Licensing Act 2003

<sup>3</sup> References to Regulations are to the Licensing Act 2003 (Premises Licences and Club Premises Certificates) Regulations 2005.

<sup>4</sup> Tottenham Hotspur Limited and Tottenham Hotspur Football & Athletic Co Ltd

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Plan in Prescribed Form					
Plan in prescribed form must accompany the application	(17(3)(b))	The Applicant has failed to comply with Regulation 23(3) including 23(3)(a) to 23(d)	<p>X</p> <p>The Plan lodged for each application lacks the information required by Regulation 23 and is illegible.</p> <p>It provides no details as to which proposed licensable activities are to be conducted where in the proposed Premises. It therefore also fails to comply with Regulation 23(3)(d)</p>	<p><b>ALL</b></p> <p>As the plan for each application is illegible, it is impossible to see from this how the proposed “Premises” could safely be assessed to be used for, or actually used for, any licensable activities let alone those involving large-scale capacity crowds of between 10,000 and 40,000.</p> <p>The Responsible Authorities on receipt of the plans will not be able to adequately assess whether the proposed “Premises” can be operated safely (not least as they will not be able to take measurements from the plan).</p> <p>For an application of this nature, involving large scale audiences, not only should clear plans have been lodged of the proposed Premises - but also proposed layout plans (showing probable stage positions; crowd-flow modelling; medical/first aid points etc).</p> <p>In view of the locality of the proposed “Premises” and particularly its locality to waterways – the Applicant should have lodged clear plans showing the position of the proposed Premises with reference to the waterways; the location of roads and bridges. Reference should have been made (in the Operating Schedule) as to how the Applicants will meet the recommendations of the Purple Guide – for example in relation to Venue Capacity paragraphs (see Appendix 3)</p>	<p>For an application of this nature, involving planned large scale audiences, not only should clear plans have been lodged of the proposed “Premises” - but also proposed layout plans (showing probable stage positions; crowd-flow modelling; medical/first aid points etc.) for likely Events in the licensed space.</p> <p>One would expect the various layout plans to be provided in advance of, or <b>certainly with the LIC 2<sup>5</sup></b> application so that they form part of the application and the Operating Schedule therein.</p> <p>Such detailed plans (showing what licensable activities are likely to take place where) are of crucial importance particularly where the proposed Site has <b>no infrastructure</b> in place to meet any of the usual requirements – to allow for the safe access/egress of crowds (including disabled guests); security measures; first aid and toilet provisions etc...</p> <p>No consideration appears to have been given in advance of making the application to the Event Safety Guide (<b>the Purple Guide</b>).</p>
Prescribed form of Plan	Reg.23(1)	X	X The Plan is illegible and fails to show the prescribed information at Regulation 23 (3)	ALL – see above	See above
Contents of plan	Reg.23(3)	X	X See above comments	ALL – see above	See above

<sup>5</sup> Any bold or underling in this representation is for emphasis only.



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<b>Advertising of the Application<sup>6</sup></b>	(17(5))				
Newspaper	Reg.25(a)	✓			
Site Notices	Reg.25(b)	X	<p>X</p> <p>The Site Notices do not appear to have been erected in prominent positions. In particular the Site Notices for application(s) <b>4578&amp;98</b> were poorly displayed (see photograph at Appendix 3). Whilst a Site Notice was erected at the entrance to the wooded area – there was no Site Notice at the exit to that area – although this would have been a logical, obvious place to put one.</p> <p>The effect of Section 17(5)(a)(ii) is that the advertisements must not only be in the prescribed form but they must be advertised “in a manner which is prescribed and is likely to bring the application to the attention of persons who live, or are involved in a business in the relevant licensing authority area and who are likely to be affected by it”.</p>	<p><b>ALL</b></p> <p>The manner in which the applications have been advertised is highly confusing. Even if the applications had come to the attention of local residents and businesses, it is highly likely that the residents and businesses may have been hampered in lodging representations due to the fact that the details of applications on the website do not match those advertised in the local paper and (partially) on site.</p>	
Information for notices	Reg.26(4)				
Advertising by Licensing Authority	S.17(5) (aa)	X	<p>X</p> <p>The Applications as advertised on the website by the Licensing Authority do <b>not</b> match the applications advertised in the local press or the Site Notices displayed by the Applicants. The Licensing Authority has advertised three applications whereas the Applicant has made two applications</p>	<p><b>ALL</b></p> <p>The manner in which the applications have been advertised is highly confusing. Even if the applications had come to the attention of local residents and businesses, it is highly likely that the residents and businesses may have been hampered in lodging representations due to the fact that the details of applications on the website do not match those advertised in the local paper and (partially) on site.</p>	
<b>Determination of a Premises Licence application<sup>7</sup></b>	(18)				
Application must comply with sections 17 and advertising requirements (of Applicant and LA)	(18(1))	X	<p>X</p> <p>As the Applications have not been made in the correct form (in the sense of insufficient and contradictory information being given in the Operating Schedule; insufficient advertising of the applications and/or inadequate plans being lodged) the Licensing Committee has no jurisdiction to consider the applications at Committee.</p> <p><b>Section 18 only permits the Licensing Authority to determine any application for a Premises licence where the application was received by it in accordance with Section 17 and where it is satisfied that the Applicant has fulfilled the requirements stipulated by the Regulations.</b></p>	<p><b>ALL</b></p> <p>The manner in which the applications have been advertised is highly confusing. Even if the applications had come to the attention of local residents and businesses, it is highly likely that the residents and businesses may have been hampered in lodging representations due to the fact that the details of applications on the website do not match those advertised in the local paper and (partially) on site.</p>	

<sup>6</sup> Reference should also be made to the Revised Guidance to the Act, paragraphs 8.80 to 8.87

<sup>7</sup> Reference should also be made to the Revised Guidance to the Act, section 9

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The Licensing Authority's powers at a Hearing	(18(3))		<p>Note: If the Licensing Committee does hear the Applications, it only has the powers available to it as set out in section 18(3) LA 2003. In terms of granting any licence subject to conditions, those conditions must be "appropriate"</p> <p>The conditions proposed by the Applicants are inappropriate for the reasons articulated in this Appendix 2.</p>	<p><b>ALL</b></p> <p>The Operating Schedule set out by the Applicants is inadequate and inappropriate for the reasons set out in section 2 of this Appendix below.</p>	<p>The Operating Schedule set out by the Applicants is inadequate and inappropriate for the reasons set out in section 2 of this Appendix below.</p> <p>It is our submission that a Licence cannot lawfully be issued on the basis that there may (or may not) be future agreement of fundamental terms (relating to the four Licensing Objectives) with third parties, which may (or may not) then be treated as "conditions".</p> <p>Such conditions (based on an agreement to the Licensing Committee to agree with other third parties) would fall foul of s.18(4)(a)(i). Such assurances (contingent on reaching agreement with third parties) do not result in enforceable conditions.</p> <p>The Licensing Authority should only grant the Applications if it is entirely satisfied (on the information already forming part of the Operating Schedule) that the Applicant has provided evidence to demonstrate that it can promote all four Licensing Objectives at a large scale event, when the emergency services and Responsible Authorities may be committed to an existing licensed event elsewhere, in close proximity.</p>
<b>Revised Guidance to Licensing Act 2003</b>					
Compliance with Guidance	Para.1.16	X	Conditions on Premises Licences must be ..... <b>precise and enforceable; unambiguous and clear;</b> must be tailored to the individual type location and	<p><b>ALL</b></p> <p>The information provided by the Applicant in its applications (section M) is imprecise; unenforceable; and</p>	Whilst the Applicants have set out various steps in section M of their

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			<p>characteristics of the premises and events concerned .....should be <b>capable of being met</b>.....</p> <p>The conditions proposed by the Applicants are inappropriate for the reasons articulated in Appendix 2.</p>	<p>provides assurances (for example around the future involvement of SAG members and the future possible agreement of measures) which may or may not be capable of being fulfilled.</p>	<p>applications, in most instances those steps lack precision and/or refer to future discussion/agreements/ activities (which may or may not actually happen). For example assurances are put forward that numerous plans (for example relating to Traffic Management; Noise Management; Risk Assessment; Medical Management) will be “devised” or will “define” or “detail” the specifics but this does not provide any guarantee that the plans will a) be prepared to a satisfactory standard; b) taking into account matters relating to the Licensing Objectives; c) take into account the views of Interested Parties etc.....</p> <p>For large scale events, THFC are of the view that the Applicants should have prepared the various plans in advance of making their applications and should have circulated them to the Responsible Authorities. The Plans should have been available for inspection to Interested Parties at least to the extent that those Interested Parties will be impacted by the planned large scale events.</p>
	Para 2.7 to 2.9	X	<p>Licence Holders have a responsibility to ensure the safety of those using their premises....a number of matters should be considered in relation to public safety including the 8 items bulleted in para 2.8. Applicants should consider <b>when making their application</b> which steps it is appropriate to take to promote the public safety and <b>demonstrate how they achieve that...</b></p> <p>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</p>	X ALL but specifically public safety	See above comments and further comments in Section 2
	Para 8.34	X	<p>Plans....must be in a format with is “clear and legible in all material aspects” i.e they must be accessible and provide sufficient detail for the licensing authority to be able to determine the application including the relative size of any features</p>	The plans submitted are illegible and lack any clear information (particularly, but not limited to, lack of detail	

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			relevant to the application. There is no requirement for the plans to be professionally drawn as long as they clearly show all the prescribed information.	around the external walls of the proposed “Premises”; and access/egress from the “Premises”  See comments above in relation to failure to comply with Section 17 and Regulation 23 requirements	See comments to the left and further comments in Section 2 of Representation
	Para 8.41	X	In completing an Operating Schedule, Applicants are expected to <b>have regard to</b> the statement of licensing policy for their area. They must also ..... <b>demonstrate knowledge of their local areas when describing the steps they propose to take to promote the licensing objectives.</b> .... Applicants are also expected to undertake their own enquiries about the area in which the premises are situated to form the content of the application.  <b>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</b>	<b>X ALL</b>  The Operating Schedules fail to take sufficient account of the Statement of Licensing Policy (see below) and fail to take any account of the fact that the Applicant is proposing large scale events in an area of considerable congestion, within a “stone’s throw” of large licensed Stadia and other Event spaces.	See comments to the left and further comments in Section 2 of Representation
	Para 8.42 to 8.7	X	These paragraphs set out <b>various expectations</b> of the Applicants prior to making or on making any application for a Premises Licence. These include (in summary only):  <ul style="list-style-type: none"> <li>• Providing sufficient information to demonstrate (when setting out steps they propose to take) that they understand the layout of the local area and physical environment including crime and disorder hotspots; risks posed to the local area by their proposed licensable activities...</li> <li>• How the Applicants will manage potential risks;</li> <li>• Through making local enquiries – consider all factors which may be relevant to the promotion of the Licensing Objectives</li> <li>• Providing Licensing Authorities with sufficient information (covering their applications) to determine the extent to which their proposed steps are appropriate to promote the licensing objectives in their area.</li> </ul> <b>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</b>	<b>X ALL</b>  The applications submitted by the Applicants fail to demonstrate that they have fulfilled any of the expectations set out in these paragraphs of the Guidance. Without limiting the aforesaid, the Operating Schedules fail to take sufficient account of the Statement of Licensing Policy (see below) and fail to take any account of the fact that the Applicant is proposing large scale events in an area of considerable congestion, within a “stone’s throw” of large licensed Stadia and licensed event spaces (such as Alexandra Palace)	See comments to the left and further comments in Section 2 of Representation
	Para 8.49	X	....all Operating Schedules should be <b>precise and clear</b> about the measures that are proposed to promote each of the Licensing Objectives  <b>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</b>	<b>X ALL</b>  The Operating Schedules submitted are not precise and clear, but largely attempt to shift the responsibilities to promote the Licensing Objectives onto other parties (particularly members of a SAG). See further at section 2 of this Representation	See comments to left and further in Section 2 of Representation
	Para 9.39		Any conditions imposed must be appropriate for the promotion of the licensing objectives; there is no power for the licensing authority to attach a condition that	<b>X ALL</b>	THFC are of the view that the steps proposed by the Applicants in section M of their applications are

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			<p>is merely aspirational.... Any conditions added to the Licence must be those imposed at the Hearing or those agreed when a hearing has not been necessary....</p> <p>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</p>	<p>It follows from Section 18 LA 2003 and from this paragraph in the Guidance that licence conditions can only be imposed by the Licensing Committee. A condition for third parties (e.g. SAG members) to agree terms to comprise a condition at some stage in the future is outside the powers of the Licensing Committee.</p>	<p>largely aspirational in the sense that the Applicants are stating that they will obtain the approval of fundamental operational plans from third parties (SAG). Such conditions are inappropriate and unenforceable, rendering any such conditions entirely useless. See Section 2 below</p>
<b>Enfield Council, Statement of Licensing Policy</b>					
Compliance with Policy					
	Para 3.3	X	<p>Conditions attached to any Licence will focus on matters <b>within the control of individual licensees and in the vicinity of the proposed Premises.</b></p> <p>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</p>	X ALL	X <p>The conditions offered by the Applicants are not matters which are within their control – they are promising matters which the Applicants cannot control for example obtaining approvals from third parties such as SAG members. Such conditions are inappropriate and unenforceable.</p>
	Para. 8.3	X	<p>The Licensing Objectives should be paramount considerations at all times</p> <p>The scarcity of information in the operating schedules fails to demonstrate how in reality the LOS will be treated and enforced as paramount.</p>	X ALL <p>The Applicants’ operating schedules contain insufficient information to demonstrate that they will ensure that the promotion of the Licensing Objectives at all times will be achieved. Assurances to enter into discussions and to seek third party approval are not sufficient to amount to enforceable conditions and thus the Licensing Objectives have not been treated as paramount. See further the comments in Section 2 of this Representation</p>	See comment to the left and in Section 2 of this Representation
	Para. 9.8	X	<p>The local authority and Police are under a duty to do all they reasonably can to prevent crime an disorder in their area.</p>	X ALL <p>See comments to the right. It follows from the lack of approval operational plans that the Local Authority and Police are not in a position to meet this duty.</p>	THFC are of the view that in failing to provide sufficient operational information to the Police and to the various Responsible Authorities (and including information relating to approved operational plans in their operating schedules) <b>in advance</b> of making the formal applications, these Authorities cannot fulfil their

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					duty as stipulated in paragraph 9.8 of the Statement of Licensing Policy.
	Para. 11.1	X	<p>An Operating Schedule is submitted <b>with</b> a Licence Application and <b>contains the information required by section 17(4)</b>. Among other things, it includes the steps that the Applicant proposes to take to promote the Licensing Objectives.</p> <p>Where a risk to the Licensing Objectives is present, the <b>Council expects applicants to specifically address in their operating schedules how they will meet the Special Factors for Consideration.</b></p> <p><i>The scarcity of information in the operating schedules fails to demonstrate how in reality the LOS will be treated and enforced as paramount.</i></p>	<p><b>X ALL</b></p> <p>See comments to the right and specifically in Section 2 of the Representation below. The Applicants have failed to particularise the <b>means</b> by which they will meet the Special Factors for Consideration in the Statement of Licensing Policy. These Special Factors go to all four Licensing Objectives.</p>	THFC are of the view that in failing to provide sufficient operational information to the Police and to the various Responsible Authorities (and including information relating to approved operational plans in their operating schedules) <b>in advance</b> of making the formal applications, these Authorities cannot fulfil their duty as stipulated in paragraph 9.8 of the Statement of Licensing Policy.
	Para 12 – 12.2.1 to 12.4.7	X	<p><b>Special Factors for Consideration.</b></p> <p>The “<b>means</b>” by which each of the Licensing Objectives will be promoted must be detailed in the Operating Schedule.</p> <p><i>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</i></p>	<p><b>X ALL</b></p> <p>See comments to the right and specifically in Section 2 of the Representation below. The Applicants have failed to particularise the <b>means</b> by which they will meet the Special Factors for Consideration in the Statement of Licensing Policy. These Special Factors go to all four Licensing Objectives.</p>	THFC are of the view that in failing to provide sufficient operational information to the Police and to the various Responsible Authorities (and including information relating to approved operational plans in their operating schedules) <b>in advance</b> of making the formal applications, these Authorities cannot fulfil their duty as stipulated in paragraph 9.8 of the Statement of Licensing Policy.
	Para. 12.2.4	X	<p>This paragraph specifically provides that to promote Public Safety, the Applicants should provide “the means by which risk to public safety will be ....prevented by effective management and operation of the licensed activities including ...the adequacy of transportation arrangements to ensure that customers may safely travel to and from the premises and nuisance is avoided by concentrations of people unable to access transport in a timely manner”</p> <p><i>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</i></p>	<p><b>X ALL but specifically public safety</b></p> <p>See comments to the right. It is incumbent on the Applicant to satisfy the Licensing Committee and Responsible Authorities (and Interested Parties) that it could operate a large scale event on any day of the week when other large scale licensed events will be taking place at other venues which already have the benefit of Premises Licences and in some cases GSCs<sup>8</sup>.</p> <p>In simple terms the Applicants have completely failed to articulate in their application/Operating Schedule how they will ensure the safe transportation of between 10,000 and 40,000 from their proposed “Premises” when the local transport infrastructure is already fully utilised by licensed events in the vicinity.</p>	<p>No details have been provided by the Applicants as to how they intend to run safe events at the proposed premises when existing licensed events are taking place at neighbouring large venues including the Stadium; London Stadium; Alexandra Palace etc....</p> <p>Transport Plans relating to the operation of Tottenham Hotspur Stadium (and no doubt similar plans are in place for the operation of London Stadium) as part of their GSC. These plans have been approved by the Authorities</p>

<sup>8</sup> GSC = General Safety Certificate

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					following considerable consultation and planning. They have been approved and adopted and are now operational.
2. Operating Schedule Deficiencies					
			<p>X Regulation 17(4); the Guidance to the Act and Enfield Council’s Statement of Licensing Policy all set out requirements regarding the contents of the Operating Schedule. These requirements are to ensure that the level of detail in the Operating Schedule is sufficient to enable the Responsible Authorities to fulfil their duties; to enable Interested Parties and/or Other Persons to consider what is planned, and ultimately to enable the Licensing Committee to consider whether sufficient measures have been offered to ensure that the Licensing Objectives (which are of paramount importance) will be promoted if the licence is issued.</p> <p>The Operating Schedules lodged by the Applicants are deficient as they lack the required detail. For example (but not limited to):</p> <p><b>Application for Meridian Water, Units 4, 5, 6 6a &amp; b:</b></p> <ul style="list-style-type: none"> <li>• The general description of the proposed premises is devoid of detail for example it provides no information about the size of the 4 or 5 units; where they are positioned in the overall site; whether the proposed “Premises” includes any outside space; whether the Units are single-storey</li> <li>• The assurance that a “detailed plan of each event” will be provided to the Responsible Authorities is meaningless – to whom at the Responsible Authorities; when will it be provided; what happens if the Responsible Authorities are unhappy about the contents of the plan?</li> <li>• The Application refers to the above Units but promotional materials identify different Units – See information at Appendix 3.</li> <li>• The Operating Schedule is devoid of any meaningful detail relating to each of the following proposed licensable activities:  Plays – proposed to take place from 08:00 to 06:00 daily;</li> <li>• States that the activity will take place daily for 22 hours a day;</li> </ul>	<p><b>X ALL</b></p> <p><b>General Principles</b></p> <p>THFC’s representation in relation to the matters set out in this section are essentially on the basis that the Applicant has failed to give sufficient detail in its Operating Schedule of its intended operation let alone of the measures that will be implemented to promote the Licensing Objectives.</p> <p>The paucity of information in the Operating Schedule is obvious with the Applicant essentially stating that because the Units are not fitted out as suitable licensed premises (with bar locations; audience spaces; staging; lighting; clear access and egress points etc...) all the information will follow. In our view this approach is irresponsible and provides no details on which the Responsible Authorities or Licensing Committee could be satisfied that the planned licensable events will be conducted in a manner that promotes the Licensing Objectives.</p> <p>The lack of detail in the Operating Schedule is all the more concerning when the Applicants have already promoted and sold tickets to a large capacity Event – Field Day – in June 2019 (see Appendix 3). Arranging such an Event without first preparing the necessary operational plans (including those relating to Noise Management; Emergency Contingency Plans; Transportation; etc) and entering into full consultation with the Responsible Authorities and relevant Other Persons (such as THFC and operators of other major licensed venues in close proximity), appears incredible. If</p>	

			<ul style="list-style-type: none"> <li>• States that the activity indoors and outdoors but no outdoor space is identifiable from the plan submitted with the application;</li> <li>• No information is given relating to where in the Units the Plays will take place; the position of any staging; audience profile/numbers;</li> <li>• No information is provided relating to operational details</li> </ul> <p>Films – proposed to take place from 08:00 to 06:00 daily:</p> <ul style="list-style-type: none"> <li>• States that the activity will take place daily for 22 hours a day;</li> <li>• States that the activity indoors and outdoors but no outdoor space is identifiable from the plan submitted with the application;</li> <li>• No information is given relating to where in the Units the films will be shown; the position of any screens; audience profile/numbers;</li> <li>• No information is provided relating to operational details.</li> </ul> <p>Indoor Sporting Events – proposed to take place from 08:00 to 06:00 daily:</p> <ul style="list-style-type: none"> <li>• States that the activity will take place daily for 22 hours a day;</li> <li>• No information about the likely nature of the sport;</li> <li>• No information is given relating to where in the Units the sport will take place; the position of any sporting equipment; audience profile/numbers;</li> <li>• No information is provided relating to operational details</li> </ul> <p>Boxing or Wrestling – proposed to take place from 08:00 to 06:00 daily:</p> <ul style="list-style-type: none"> <li>• States that the activity will take place daily for 22 hours a day;</li> <li>• States that the activity indoors and outdoors but no outdoor space is identifiable from the plan submitted with the application;</li> <li>• No information is given relating to where in the Units boxing/wrestling make take place; audience profile/numbers;</li> <li>• No information is provided relating to operational details</li> </ul> <p>Live Music – proposed to take place from 08:00 to 06:00 indoors daily/9:00 to 22:30 outdoors daily:</p> <ul style="list-style-type: none"> <li>• States that the activity will take place daily indoors for 22 hours a day; outdoors for 13.5 hours daily;</li> <li>• States that the activity indoors and outdoors but no outdoor space is identifiable from the plan submitted with the application;</li> <li>• No information is given relating to where in the Units the activity will be conducted; the position of any staging or other demountable structures; audience profile/numbers;</li> <li>• No information is provided relating to operational details including no agreed Noise Management specifics.</li> </ul>	<p>those plans are in existence, they should have been provided as part of the application. Such plans are all the more important where the proposed “Premises” does not have the infrastructure (managerial or operational) for putting on events involving licensable activities.</p>	
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			<p>Recorded Music – proposed to take place from 08:00 to 06:00 indoors daily/9:00 to 22:30 outdoors daily:</p> <ul style="list-style-type: none"> <li>• States that the activity will take place daily indoors for 22 hours a day; outdoors for 13.5 hours daily;</li> <li>• States that the activity indoors and outdoors but no outdoor space is identifiable from the plan submitted with the application;</li> <li>• No information is given relating to where in the Units the activity will be conducted; the position of any staging or other demountable structures; audience profile/numbers;</li> <li>• No information is provided relating to operational details including no agreed Noise Management specifics.</li> </ul> <p>Dance (and similar activities to music and dance) – proposed to take place from 08:00 to 06:00 daily:</p> <ul style="list-style-type: none"> <li>• States that the activity will take place daily for 22 hours a day;</li> <li>• States that the activity indoors and outdoors but no outdoor space is identifiable from the plan submitted with the application;</li> <li>• No information is given relating to where in the Units Dance performances will take place; the position of any staging; audience profile/numbers;</li> <li>• No information is provided relating to operational details or agreed noise management measures (if any)</li> </ul> <p>Late Night Refreshment – proposed to take place daily from 23:00 to 05:00</p> <ul style="list-style-type: none"> <li>• States that the activity indoors and outdoors but no outdoor space is identifiable from the plan submitted with the application;</li> <li>• No information is provided relating to operational details</li> </ul> <p>Sale of Alcohol – proposed to take place from 08:00 to 06:00 daily:</p> <ul style="list-style-type: none"> <li>• States that the activity will take place daily for 22 hours a day;</li> <li>• States that sales will be for consumption on and off the Premises;</li> <li>• No information is given relating to where in the Units bars will be situated;</li> <li>• The likely nature of any on or off sales.</li> </ul> <p>Opening Hours: 08:00 to 06:00 daily:</p> <ul style="list-style-type: none"> <li>• States that the Premises will be open daily for 22 hours a day.</li> </ul> <p><b>Section M – Steps to promote the Licensing Objectives is deficient as:</b></p> <ul style="list-style-type: none"> <li>• The plans listed in Section M(A) (1) are not in existence and assurances to provide appropriate plans are insufficient. If paragraph (1) is intended to be a condition on the licence it would be meaningless and unenforceable.</li> <li>• M(A)(3) – is unclear as suggests that for some events the capacity will not be limited to 9,999 (inclusive of staff and performers);</li> </ul>		
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- M(A)(7) – this is vague – the applicant failing to identify numbers of door supervisors depending on capacity of event and risk assessment level; who will conduct the Risk Assessment; the form of Risk Assessment; the search policy that will apply depending on Risk etc...
- M(A)(9) – The “operational plan” referred to herein does not appear to be available; the crowd management plan also appears to be aspirational.
- M(A)(10) – Transport Options – this fails to demonstrate any understanding of the locality and in particular existing pressures on the transport infrastructure.
- M(A)(18) – This suggested condition relating to CCTV is not sufficiently precise;
- M(A)(19) – This suggested condition is vague and unenforceable; it is unclear whether a “transport statement” exists but it was not served with the application and does not form part of the Operating Schedule.
- M(A)(22) – Event “Overview” – this suggested condition is vague and meaningless. The Responsible Authorities cannot be expected to manage the licensed premises;
- M(A)(24) – This is a vague and unenforceable condition ;
- M(A)(26) - This is a vague and unenforceable condition;
- M(A)(27) to (32) These are vague and unenforceable condition, as they fail to identify who is responsible for compliance and/or refer to non-existent plans.
- M(A)(36) This is vague and unenforceable as no Venue Operational Plan has been made available.
- M(A)(37) This condition is inappropriate and unenforceable – see general principles.

**Application for Meridian Water, Units 4, 5, 6 6a & b, and Land to the south of Units 4, 5, 6, 6a and 6b:**

- As this application is virtually identical to the “Units only” application, the bullets listed above are repeated in their entirety as applicable to this “Festival Licence” application – save that the plan submitted in support of this application does include outdoor space.
- In addition:
  - The general description is equally vague. Mention is made of “warehouses” rather than “Units”; again no details are given as to the size of the “warehouses” or whether they are one/two storeys;
  - The suggestion that the proposed “Premises” is suitable for 25,000 (let alone 40,000) is not supported by information in its Operating Schedule;
  - Again a “detailed layout plan” showing details “will be provided” and this will apparently be “agreed through the SAG progress”. This is entirely inappropriate for the reasons set out in section 3 below.

**X ALL**

**General Principles**

THFC’s representation in relation to the matters set out in this section are essentially on the basis that the Applicant has failed to give sufficient detail in its Operating Schedule of its intended operation let alone of the measures that will be implemented to promote the Licensing Objectives.

In simple terms the Applicant is proposing that it will put on festivals and similar events with initially 25,000 people but then increasing to 40,000, subject only to obtaining approval from a SAG. For the reasons set out in Section 3 below, this submission is fundamentally flawed as the purpose of a SAG is not to approve events; nor to

			<p><b>Section M – Steps to promote the Licensing Objectives is deficient as</b></p> <ul style="list-style-type: none"> <li>• The proposal that “the running of the festival and/or large scale events and licensing requirements will be approved by a formal SAG process” is inappropriate and unenforceable. See General Principles and Section 3 below.</li> <li>• For the same reasons, it is a fallacy to submit that any “EMSP” or any of the Plans listed in M(b)(1(a) to (i) will be subject to “the requirements of the Licensing Authority and the Enfield Safety Advisory Group”; In relation to the former – the Licensing Authority does not have powers to approve or disapprove arrangements after a licence has been granted. The SAG has no authority to approve or disapprove operational plans provided by the Applicant.</li> <li>• M(b)(2) – Again this is inappropriate and/or vague – there being no defined SAG “process” and a SAG being only advisory in nature.</li> <li>• M(b)(4) This proposed condition is valueless as it is based on conditions which are in themselves unenforceable;</li> <li>• M(b)(9) to (13), (18), (19) are a repetition of the proposed conditions in relation to the “Units only” application so the comments made in opposition are equally applicable to this application.</li> <li>• M(b)(22) –The suggested condition regarding consulting with THFC (in view of the proximity of Tottenham Hotspur Stadium “to collaboratively manage events is vague; meaningless and unenforceable.</li> <li>• M(b)(23) – This is a vague and unenforceable condition as it appears the the Crowd Management Plan or the Drugs Policy are not yet in existence.</li> <li>• M(b)(26) - This is a vague and unenforceable condition</li> <li>• M(b)(27) - This is a vague and unenforceable condition as the Safety Advisory Group is not in a position to agree (or disagree) the measures proposed by the Applicants.</li> <li>• M(b)(28) and (29), (32) to(37) - These proposed steps are vague would not be enforceable condition, as they fail to identify who is responsible for compliance and/or refer to non-existence plans.</li> <li>• M(A)(42) This condition is rendered ineffectual as the Event Management and Safety Plan has not been provided and any EMSP that is developed</li> </ul>	<p>stipulate licensing requirements. Any SAG is an <b>advisory</b> group and it has not powers (and it is not its role) to stipulate licensing conditions – that is the role of the Licensing Committee</p> <p>See above comments</p> <p>Tottenham Hotspur Stadium, London Stadium; Alexandra Palace and other major venues in close proximity to the proposed “Premises” already have the benefit of Premises Licences (and in some cases General Safety Certification). The Applicants cannot proffer conditions which involve third parties over whom they have no control. It is for the Applicants to satisfy the Licensing Committee that they can operate their licensed premises without negatively impacting on the community including those licensed premises which have had to go through the process of obtaining suitable licences for their respective operations.</p>	
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Appendix 2

			through the SAG as suggested by the Applicants is incapable of being “approved” and of being an enforceable condition on the licence.		
<b>3. Inappropriate Usurpation of powers from Licensing Authority to SAG</b>					
	(s.4)  (s.5)		<p>Both applications made by the Applicants are devoid of sufficient detail (as set out in the Operating Schedules) to enable the Responsible Authorities and the Licensing Committee to properly assess whether the proposed large scale events (involving a maximum of 40,000 people) could take place without negatively impacting on the Licensing Objectives.</p> <p>It is the Licensing Committee (or Licensing Authority under delegated powers, where applicable) that has the power to grant a licence subject to conditions. Conditions cannot be developed by third parties after the event (i.e. at some stage in the future post issue of the Licence) and “slotted into” the conditions on the Licence.</p> <p>The Applicants by repeatedly suggesting that various operational and management plans will materialise (post issue of a Premises Licence) following the “agreement” with SAG are attempting to usurp the function of the Licensing Committee. It is the Licensing Committee that must carry out its functions under the Licensing Act 2003 <b>with a view to promoting the licensing objectives.</b> In carrying out its duties the Licensing Authority must also have regard to its own Licensing Statement and the Guidance under the Licensing Act 2003.</p>	<b>X ALL</b>	

Appendix 2

<b>4. Inappropriate delegation of operational responsibilities by Applicant to SAG</b>					
			<p>In summary the Applicants are inviting the Licensing Committee to issue two licences for ill-defined “Premises”, for large capacity audiences (up to 40,000) on assurances that operational and management plans will follow and will be subject to the approval of a SAG. This approach is fundamentally flawed for the reasons already set out above.</p> <p>SAG does not have the power to approve plans or to stipulate that certain steps will become licence conditions. At best, the applications suggest a misunderstanding of the powers of a SAG; at worst, they risk being viewed by Interested Parties as an attempt to obtain wide-reaching; late licences for large capacity events “through the back door”.</p> <p>SAG’s are advisory and have no legal status. Further there is a dearth of information even about the SAG that the Applicant is proposing be involved, in the future, as proposed in its applications. No information has been provided concerning the proposed terms of reference for the SAG or who the core membership of the SAG is likely to comprise. No information has been adduced to demonstrate that the proposed core member of the SAG have agreed to be part of it. From the scarcity of information provided by the Applicant, there is no evidence to demonstrate that they have considered the recommendations in the Purple Guide<sup>9</sup> (section 25) or similar publication concerning the role of SAGs.</p>	<p><b>X ALL</b></p> <p>The scarcity of information in the operating schedules fails to demonstrate how in reality the LOS will be treated and enforced as paramount.</p> <p>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</p>	<p>No disrespect to SAG’s is intended; they carry out an incredibly value role in providing guidance to event operators.</p> <p>However, it is highly inappropriate to advance that operational and/or management plans will be approved by SAG’s. The ground/venue/“Premises” management is responsible for formulating their plans. Where the premises do not need to obtain a GSC, those plans should, in our view, be in existence <b>in advance of</b> any Premises Licence being sought.</p>
<b>5. Failure to establish that the Licensing Objectives will be promoted</b>					
			<p>Without fully articulated plans supporting the Licensing Objectives having been produced <b>in advance of the applications</b>, upon which the Responsible Authorities have had time to reflect, all four licensing objectives will inevitably be negatively impacted as a result of the proposed large scale licensable events at the proposed “Premises”. Where there is a lack of infrastructure supporting licensable activities the Applicant is under a greater obligation to ensure that its Operating Schedules provide a detailed framework – confirming what processes have already been developed to ensure that the Licensing Objectives are promoted.</p>	<p><b>X ALL</b></p> <p>The scarcity of information in the operating schedules fails to demonstrate how in reality the LOS will be treated and enforced as paramount.</p> <p>The steps suggested by the Applicants are insufficient comprising a standard but incomplete list of common measures without consideration of the locality; other major events and/or how the steps can be codified into enforceable conditions.</p>	

<sup>9</sup> The Purple Guide - section 25 – Working in a Safety Advisory Group – see also Appendix 3.

**Appendix 2**

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Appendix 3:

1. Extracts from the Purple Guide
2. Photographs of Site Notices
3. Promotional materials relating to different "Premises"

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3. Venue & Site Design

# 3. Venue & Site Design

 07 March 2014  27 March 2019



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Please note: The information contained in this guide provides pointers to legislation and good practice that should be considered by event organisers. However, it is industry guidance and does not necessarily cover everything that organisers need to consider for a particular event.

## KEY POINTS:

- Carry out a site-suitability assessment early in the planning process
- In that assessment, include the nature of the event, audience numbers and the infrastructure required
- Design the site layout to minimise risk, for example to segregate pedestrians and vehicles
- Identify a Principle Designer and Principle Contractor under CDM Regulations 2015
- Prepare a site and area location plan
- Establish emergency routes
- Liaise with key stakeholders, such as landowners, the local authority, local emergency services, neighbouring businesses and local residents

3.1 The general principle behind venue design is to provide an arena or location in which the audience can enjoy the entertainment in a safe and comfortable atmosphere, and to ensure that the health, safety and welfare needs of the workforce are also met.

3.2 The detail and complexity of the site and facilities will depend on the nature of the entertainment planned, the audience profile, the location, size of the event, the time of year (weather) and duration of the event. The site design will also need to take account of the existing geographical, topographical and environmental infrastructure.

3.3 The inflexibility of some fixed venues may limit the event layout and design as they are often built with another use in mind, e.g. football. The event will create new hazards and risks and there may be specific venue requirements to consider in addition to those referred to below. Venue management will be able to give advice about these.

3.4 This chapter gives an overview of the site-design process and highlights key safety factors that an event organiser should consider. Other chapters expand on many of the highlighted factors.

## Knowing the event

3.5 It is essential to understand what the event is and what is involved in it. The size and nature of an event can vary greatly, as do the venues and sites in which they take place, so it is important to have fully considered:

- what is it that is being organised and what is involved in terms of entertainment and infrastructure?
- where is it taking place and how will the characteristics of the site and its location affect the event?
- when does the event take place and what impact will the time of year have on the site and/or activities?
- who will be attending, both in terms of the number of people and their characteristics, as well as how will their anticipated behaviour affect how the site is designed?

### **Pre-site design data collection**

3.6 Properly knowing and understanding the event and its audience is an important precursor to successful site design (see Chapter 13 (</index.php/the-purple-guide/93-13-crowd-management>) on Crowd Management). It means having a detailed grasp of a range of factors including:

- duration and time of year that the event will take place
- the proposed event activities and whether they are indoors or outdoors
- the audience type/profile for these activities
- whether the audience will be standing, seated or a mixture of both
- the proposed audience capacity
- the circulation of the audience within the site
- access onto and around the site
- the structures and facilities that will be required
- workforce to support the event and breakdown
- emergency plans for these aspects of the event

Example: The Audience Profile

- Knowing the audience profile will help in the effective design of the site to ensure the crowd can be managed safely
- Gather information about the audience in terms of age profile, gender ratio and expected behaviour pattern
- An audience for an antiques fair will be different from a rock concert; family groups will behave differently from non-family groups
- Depending on the profile, tailor facilities to the needs and behaviour of the audience. For example, the sale of alcohol at an event can affect the audience profile and behaviour – the bar area might need to be in a separate, controlled area

Find more advice about audience profiling in The Purple Guide Chapter 13 (</index.php/the-purple-guide/93-13-crowd-management>) on Crowd Management

### **Assessing site/venue suitability**

3.7 Once a clear understanding of the event concept has been established, a visit to the venue or site to carry out a preliminary assessment will determine its suitability. The factors to consider include:

- available space
- viewing space – this can be enhanced by use of video screens
- traffic and pedestrian routes, and emergency access
- ground conditions
- position and proximity of noise-sensitive buildings
- geographical location
- topography
- location and availability of services.

3.8 Obtaining a plan of the site should be an early step. Try and get one to the best quality and the best scale available.

3.9 It is essential to walk the site at different times, study maps and seek advice from landowners and users.



### **Venue capacity/available space for the audience**

3.10 The capacity of a venue generally depends upon the available space for people (the audience, staff and contractors), taking account of the event infrastructure/temporary structures, the number of emergency exits and the sight lines for the audience to view the entertainment.

3.11 Emergency exits and circulation capacity are limiting factors in capacity calculations, and should be included in the Risk Assessment. Others include:

- accessibility to the site in terms of transport and parking
- times the site is open to the public
- number of entrances
- the expected flow rate through the entrances, which in turn is impacted by security considerations around searching of individuals.

3.12 In the audience capacity flow chart, figure 1 below, the S and P factors are control calculations identified in The Guide to Safety at Sports Grounds (The Green Guide) (<http://www.safetyatsportsgrounds.org.uk/sites/default/files/publications/green-guide.pdf>) and determined by risk assessment. In order to calculate the holding capacity, each part of the venue's viewing accommodation should be assessed according to its physical condition. This assessment is known as the (P) factor. Similarly, each part of the venue's viewing accommodation should be assessed according to the quality of the safety management of that area. This assessment is known as the (S) factor.

NOTE. As stated in the Safety at Sports Grounds (The Green Guide), the mandatory discounting of an exit may be unreasonable, particularly in the case of events held in Stadiums where the pitch is used as a viewing area, need for discounting an exit should be evaluated in accordance with the risk assessment and fire risk assessment.

3.13 The rates of escape that are recommended are those in The Guide to Safety at Sports Grounds 5th edition (The Green Guide)

(<http://www.safetyatsportsgrounds.org.uk/sites/default/files/publications/green-guide.pdf>) published by DCMS. These are based on BS EN 13200-1:2003, which advises that, for a width of 1.2m:

- a. on a stepped surface 79 people can reasonably exit in 1 minute (equal to 66 spectators per metre width per minute)
- b. on a level surface 100 people can reasonably exit in 1 minute (equal to 82 spectators per metre width per minute)

3.14 Higher evacuation rates should only be used if specifically justified by the event risk assessment. The risk assessment should also take into account other significant factors in the audience profile, including behavioural matters such as alcohol and drugs and physical matters, such as the presence of child buggies/prams.

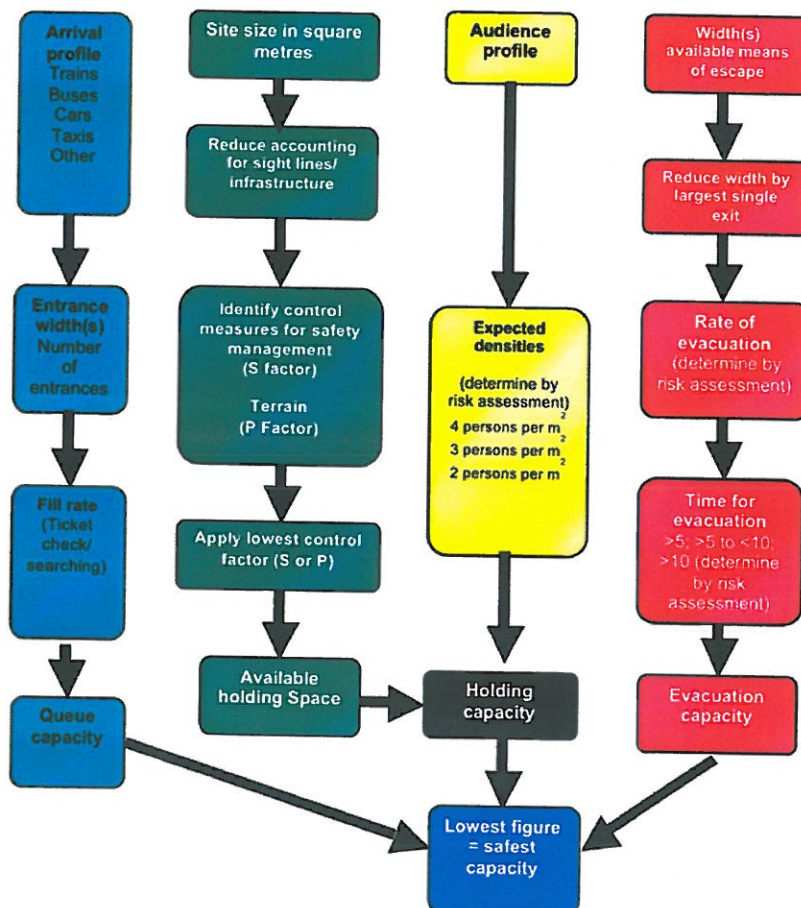




Figure 1: Audience capacity flow chart

## Roads and bridges

3.15 Ensure any roads and bridges to the site are structurally sound and able to withstand the additional load of heavy vehicles and potentially large numbers of people at the construction and dismantling periods as well as event days. For further information, see Chapter 7 (</index.php/the-purple-guide/99-7-transport-management>) on Transport Management. You should also pay attention to Construction and Design Management Regulations that are applicable to the events industry. For more information see <http://www.hse.gov.uk/construction/cdm.htm> (<http://www.hse.gov.uk/construction/cdm.htm>)

3.16 Identify any bridges on site in the safety plan, and highlight those that are key to ingress and egress or are needed as emergency service routes. Ensure they too have clearance or loading required.

## Local amenities

3.17 Assess the site's proximity to a hospital, fire station, public transport, parking, major roads, and local services and facilities.

3.18 Among other things, the location will influence the level of services required to make the event safe, for example, water, sewage, gas, electricity.

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25. Working in a Safety Advisory Group

# 25. Working in a Safety Advisory Group

📅 11 May 2015 ⌚ 27 March 2019



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Please note: The information contained in this guide provides pointers to legislation and good practice that should be considered by event organisers. However, it is industry guidance and does not necessarily cover everything that organisers need to consider for a particular event.

## Key Points:

**Whilst this chapter will inevitably be beneficial to members of Safety Advisory Groups, it is also intended to be a useful source of reference for event organisers and others who may work with such groups in relation to their own, or others', events.**

- **While SAGs are advisory and have no legal status, they are considered good practice;**
- **It is important to establish the terms of reference for a SAG;**
- **It is important to ensure that members of a SAG are competent and appropriate;**
- **SAGs can operate without necessarily holding meetings**

25.1 Safety Advisory Groups (SAGs) have been in existence for many years, to some extent as a consequence of the recommendations of Lord Justice Taylor following his inquiry into the Hillsborough Tragedy of 1989. Whilst this encouraged the establishment of SAGs in relation to football it was also recognised that there are also potential advantages in terms of SAGs for a broad range of other events.

25.2 In the absence definitive guidance a variety of approaches have developed with consequent inconsistencies.

25.3 Forming and retaining the SAG is not a legal requirement. However, they are considered a good practice, as recommended in several national guidance documents.

25.4 A SAG may be formed in relation to a specific event, a venue or with a broader remit in relation to a range of events. In either case, it is important to ensure that a 'constitution' exists which sets out clearly the roles and responsibilities attaching to it, the membership and the policies which may underpin how it is to function.

25.5 What should be vital is to ensure that a quality assurance process is in place in terms of the safety arrangements for events. Whilst there may be alternative means of achieving this, such as third party or peer review, the option of having a SAG comprising competent individuals scrutinising the safety arrangements must be the preferred option.

## Terms of Reference

25.6 An important element of the constitution will be the terms of reference. These should accurately reflect the key role of providing a quality assurance advisory process for the safety related aspects for any event(s) and venue(s) falling within this role. It is stressed that the functions of this group should be distinct from the planning group for such events, and indeed it should not be confused with the arrangements for the management of the event(s). It should also not be used as a process for the authorities to enforce their statutory powers

25.7 Agreeing these terms of reference is a matter for local determination. However, the following examples may assist in this process. These may be either generic or specific according to the nature of the role at this local level. Generic terms of reference may include:

- To promote clarity of roles and responsibilities relevant to the event(s) within the SAGs remit;
- To advise the local authority and/or event organiser in order to ensure high standards of health and safety;
- To promote the principles of sensible risk management in safety and welfare planning;
- To promote a consistent and co-ordinated, multi-agency, approach to event planning and management;
- To advise the local authority and/or event organiser with regard to forming appropriate contingency and emergency arrangements;
- To advise the local authority and/or event organiser in respect of relevant legislation and guidance;
- To encourage arrangements to be made to minimise disruption to local communities;
- To consider the implications of significant incidents and events relevant to their venue (s) and events;
- To consider the implications of significant incidents and events relevant to the surrounding areas and facilities;
- To receive reports relevant to debriefs, visits and/or inspections of the venue or event.
- To consider an event in the context of other events that may be happening at the same time and any potential cumulative or combined impact

In some cases it will be relevant to consider specific terms of reference in addition to these generic examples. These may include:

- To advise the local authority with regards to its functions in relation to safety certification;
- To advise the local authority with regards to its powers under the licensing legislation.

25.8 In some cases it has been determined that a SAG will only consider certain categories of event, such as those on local authority land. Of course, the reality is that this could preclude consideration of other events, which may involve higher levels of unrecognised risk.

## **Membership Of The Safety Advisory Group**

25.9 In his report, Lord Justice Taylor refers to statutory, non-statutory and invited members of a SAG. For the purpose of this guidance, however, only core and invitees will be considered. A core member can be expected to attend all meetings and all agenda items whereas an invitee may only be expected to be involved in respect of specific events, meetings or agenda items.

25.10 It is extremely important to ensure that the representatives and members of a SAG are credible, competent and of an appropriate position within the organization they represent. It will also be crucial for relevant organisations to be represented if suitable and sufficient review of an event proposal is to take place.

25.11 Core membership of a group is likely to include:

Local Authority (may be at County, District/Borough, Metropolitan and/or Unitary levels - this could include Licensing, Environmental Health or others as determined appropriate on a local basis)

- Building Authority
- Police Service
- Fire and Rescue Service
- Ambulance Service

25.12 Invited members may include:

Other local authority representatives as deemed appropriate (this could include Event Team, Emergency Planning, Highways, Health and Safety)

- Event organisers/promoters
- Venue owner/operator
- Health representatives
- Stewarding/security
- Traffic/transport providers
- British Transport Police
- Maritime and Coastguard Agency
- Harbour Authorities
- Medical/first aid providers

- Resident/community representatives
- Highways Agency
- Crowd safety managers

(Note: These are not intended to be exhaustive lists)

## **Chairing Of The Safety Advisory Group**

25.13 It is most common, though not exclusive, for the Chair of a group to be a local authority appointed representative. In some cases it has been determined that they should be an independent appointee. What is vital, if the group is to function effectively and efficiently, is to have someone with the appropriate skills and competencies for this potentially demanding role. These are likely to be more focused upon competencies in communication, diplomacy and interpersonal criteria rather than detailed legal or subject matter knowledge.

25.14 The Chair should be able to absorb and evaluate the detailed arrangements for events whilst maintaining an objectivity of approach taking into account the views of the group members.

25.15 In many situations a SAG, chaired by a local authority representative, may be considering the arrangements for one of their own events. In such cases it is important to be able to demonstrate a transparency in the groups' processes. It would be appropriate to avoid suggestions of bias, by the Chair declaring a conflict of interest if necessary, in order to avoid such allegations. As already suggested some have recognised the benefit of appointing an independent chair, possibly from another authority.

25.16 Key responsibilities for the Chair of a SAG will include:

- Ensuring that the group discharges its responsibilities fairly, effectively and proportionately
- Ensuring, where practicable, appropriate representation on the group
- Ensuring that all members have an opportunity to participate
- Ensuring that an audit trail of group processes is maintained

## **Policy to Underpin Safety Advisory Group Procedures**

25.17 There can often be a fine line between what might be deemed to be part of the terms of reference and what could, perhaps, be better regarded as an underpinning policy. It will be appropriate to consider the terms of reference to be focussed upon what a SAG does, the policy may be deemed to be more about how this is done. Such a policy may consider:

- It is the policy of this Safety Advisory Group to, so far as reasonably practicable, offer advice in order to ensure the highest possible standards of public safety at events and to encourage the wellbeing of those that could be affected by such events. In this context this could include those attending the event, but also those in the surrounding areas that may be affected by the impact of it.
- The Group is not responsible for review of safe systems of work of event organisations/crews. However, it will be relevant to consider the consequences of work related incidents during periods of public access.
- The Group does not make any decisions on behalf of the local authority as its role is advisory and as such it has no authority to either approve or ban events.
- The decision-making authority is typically delegated to the local authority possibly via the Chair of the Safety Advisory Group. Where other agencies may exercise their own statutory decision-making authority, it is stressed that this is the determination of that authority and not the Safety Advisory Group.
- The overall responsibility for the safety of persons at an event will lie with the event organiser, venue owner/operator and management team.
- Members of the Safety Advisory Group must declare any material conflict of interest in relation to any matters put before the Group, prior to any discussion on that matter. Should this interest be considered prejudicial, then that person should consider withdrawing, to be replaced by an appropriate party agreed with the Group.
- The Group will have arrangements to ensure that appropriate records of procedures and meetings are maintained.
- The lessons learned via the Group's processes and procedures will be applied for the benefit of all events within its area of responsibility.

### **When should a Safety Advisory Group consider an event?**

25.18 This has been an area where there have been high levels of inconsistency between SAGs. Some have determined, for instance, that they will only consider events on local authority land, whilst others will have a broad variety of criteria. Many will consider events where anticipated attendees will exceed a trigger figure. Whilst this has some merit, the levels of risk associated with an event may be greater with events that may not reach this 'trigger' (e.g. the profile of the audience is as important).

25.19 It is important to develop a protocol which will assist in this process and safeguard those making these decisions in term of their liabilities. Of course, referring an event to a SAG does not necessarily imply lengthy discussions at meetings, as there are 'smarter' ways of discharging the responsibilities. It is also, however, important to ensure that relatively small events involving low levels of risk are not subjected to unnecessary bureaucracy.

25.20 Determining whether or not to refer an event to a SAG does require a consistent approach. This should be based on a risk-based approach, and be determined by considering a combination of:

- Numbers attending (at any one time);
- Levels of risk with the event: and
- Events of an unusual nature
- Other events at the same time that may increase the impact and risk

The level of SAG input will appropriately be proportionate to the size, scale and risk of the event and/or activity involved. It may also be relevant to consider the cumulative consequences of multiple events within a local area.

Note: Many SAGs have developed protocols to assist in this process with some identified in the EPC guidance (Appendix 'C' - Examples of Good Practice).

25.21 Many events will fall outside of the regulatory arrangements, such as licensing, and consequently will not automatically come to the attention of a SAG. Members of a SAG should, however, ensure that there is a focal point at which details of events they become aware of can be collated.

25.22 It should then be possible for an event organiser to be contacted in order to obtain further detail on which to base the decision regarding referral to the SAG. This is relatively easily achieved and managed via local authority websites and on-line eForm facilities. Whilst in the first place this may only require basic event and organiser details it should be sufficient to inform SAG members whether more detailed information is required.

25.23 It will be important to encourage co-operation from event organisers to ensure timely notifications and availability of relevant documentation. It is important to seek to establish a culture whereby it is recognised that working with a SAG is a positive and beneficial experience. It should also be considered that some event organisers may also be working with tight timescales.

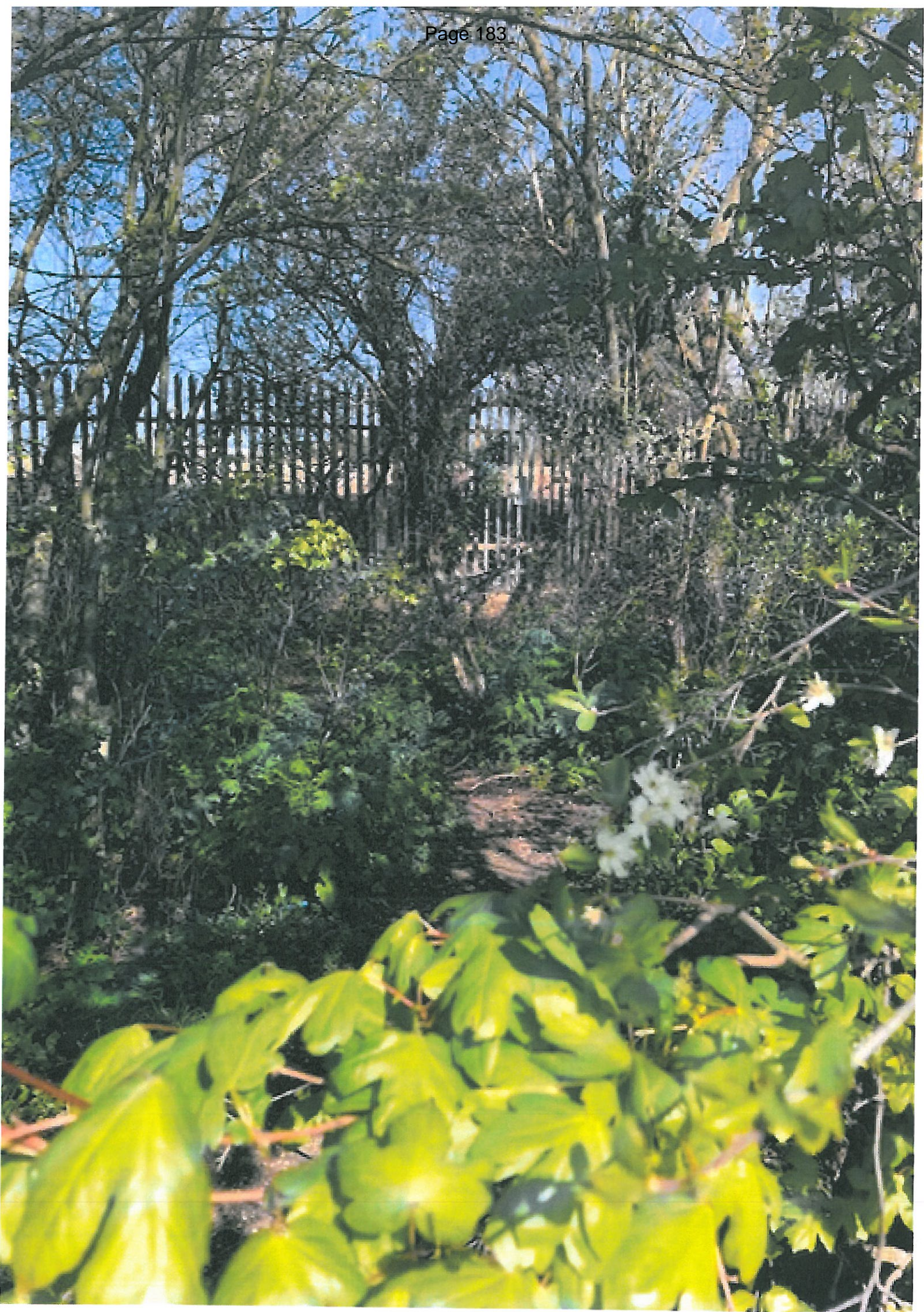
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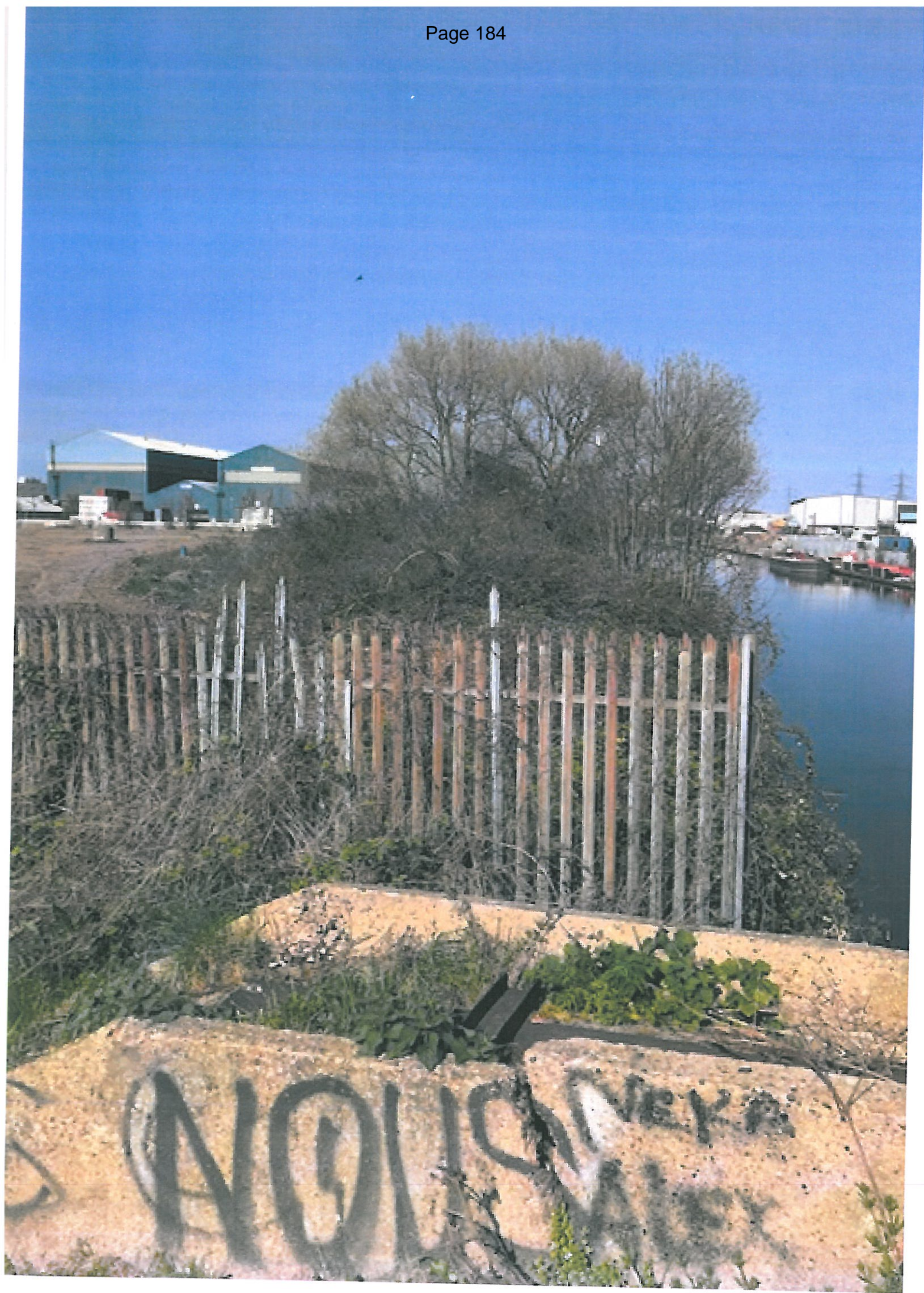
Next >> (</index.php/the-purple-guide/55-chapter-25-working-in-a-safety-advisory-group?showall=&start=1>)

◀ Prev (</index.php/the-purple-guide/58-24-fireworks>)

Next ▶ (</index.php/the-purple-guide/27-26-dealing-with-crime-disorder>)







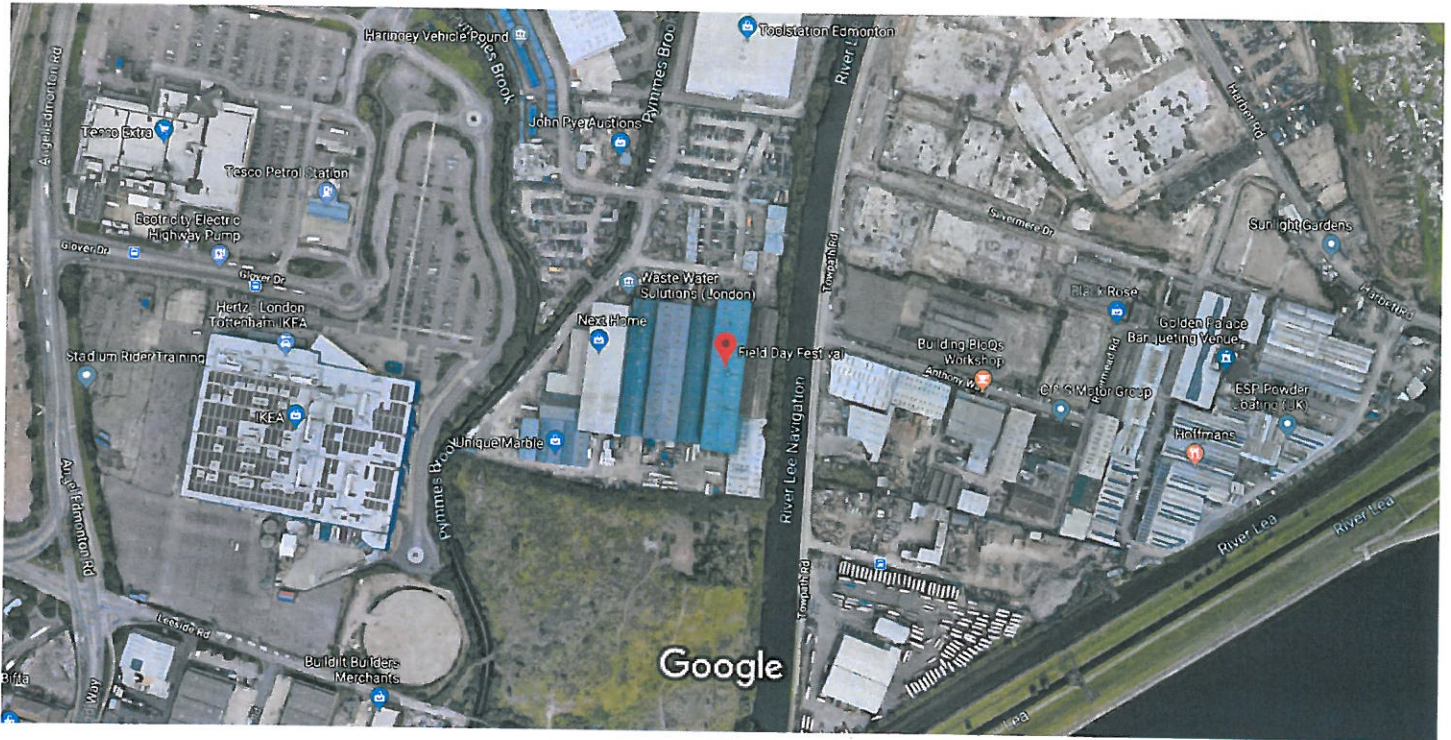






# Field Day Festival

FIELD DAY FESTIVAL



Imagery ©2019 Google, Map data ©2019 Google 50 m



## Field Day Festival

Festival

- Directions
- Save
- Nearby
- Send to your phone
- Share

- Argon Rd, London N18 3BW
- JX55+C2 Tottenham, London
- 020 3725 6060

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solicitors

The Licensing Authority  
London Borough of Enfield  
By Email Only

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DF: 0870 197 5383  
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Our Ref: SED/TOT9/10  
Your Ref:  
Date: 23 January 2019

Dear Sirs

**Relevant Representation against the issue of a new Premises Licence relating to Gas Works/Meridian Water Site and Warehouse, Enfield N18 3BW ("Gas Works Site"), and/or Unit 4, 5, 6 and Land to the South, Orbital Business Park, 5 Argon Road, Enfield N18 3BW ("Orbital Site").**

**Our Client/Objector: Tottenham Hotspur Limited and Tottenham Hotspur Football & Athletic Co Ltd, both of Lilywhite House, 782 High Road, London N17 0BX**

We have been instructed by the above-named clients to lodge representations against two recent applications made by the Applicant (Broadwick Venues Limited) seeking Premises Licence(s) in relation to proposed licensed "Premises" as identified in the above heading.

### **Background**

Our understanding is that in December 2018, an application was issued by the Applicant relating to the Gas Works Site, seeking, amongst other matters:

1. An **indefinite** Premises Licence allowing for licensable activities of all categories of Regulated Entertainment (including Boxing and Wrestling); the Sale of Alcohol by Retail and Late Night Refreshment, from 08:00 to 06:00 so for **22 hours** daily;
2. The proposed "Premises" involves a number of **warehouses/sheds** and a large expanse of **open land** bordered by waterways;
3. The authorisation sought would enable an **audience of up to 49,999** people at events;
4. Draft conditions have been proposed in section M of the LIC 2 Application Form to support the application – but see our later comments regarding these.

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5. A Site Plan – with no address or postcode and not to scale, and not compliant with Regulation 23 of the 2005 Licensing Regulations – was provided by the Applicant

The above application was advertised in the local paper with a “Last Date for Representations” (LDR) of 18 January 2019.

Whilst considering a response to the above Application, we then discovered a second application on page 75 of your Authority’s “License Register” webpage relating to the “Orbital Site” (as defined in the heading to this letter). This application appears:

1. To be in the **same terms** as the Gas Works Site application save that the “Premises” are given a different name and address (although the postcode remains the same);
2. To have been issued **without a plan** (or at least one could not be located on the register of applications).
3. To suggest that the LDR is **6 February 2019**, the application having been issued on 9<sup>TH</sup> January 2019.

### ***Information provided by Licensing Authority on 17 January:***

We have since spoken to one of your Licensing Officers who has kindly confirmed that:

1. The Gas Works Site application is no longer effective – it being rejected by the Licensing Authority due to the proposed “Premises” being inadequately described;
2. The effective application is that relating to the “Orbital Site” with a LDR of 6 February 2019;
3. Whilst the Licensing Officer could not open the plan on the system she believes that the plan is substantially the same as lodged previously;
4. The Orbital Site application seems to be in the same terms as the Gas Works Site application;
5. A provisional Committee Hearing date has been listed for 10am on **6 March 2019**.

In the event of any of the above information being inaccurate, kindly email the writer at [Sue.dowling@blandy.co.uk](mailto:Sue.dowling@blandy.co.uk) as a matter of urgency.

### ***Representation against the above application(s)***

In any event, our clients hereby make Representations against the issue of a new Premises Licence (for the Gas Works or for the Orbital Site) on the basis of all four Licensing Objectives under the Licensing Act 2003. Our client is firmly of the view that if the proposed Premises Licence is granted allowing for events to take place with audiences of almost 50,000 people,





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this is likely to have very significant, and serious, negative consequences for crime and disorder; public nuisance and public safety, and further could act contrary to the licensing objective that children be protected from harm.

Our client's Representation comprises three fundamental parts:

1. **General Principles** namely that the application is inappropriate (as being contrary to the four licensing objectives) when viewed in the context of existing licensed Premises in the vicinity;
2. **Procedural irregularities:** The Application is defective procedurally. Without limiting the aforesaid, the plan submitted fails to show any of the information required under Regulation 23(3)(a) to (j); and/or
3. **Inadequacy of information in the draft Operating Schedule and/or inappropriate conditions:** The information included in the LIC 2 Application (and in particular the Operating Schedule and draft conditions) is inadequate to ensure the promotion of the Licensing Objectives.

### ***General Principles:***

As Enfield Council is aware, our clients are supportive, in principle, of regeneration efforts in the vicinity of its new stadium (including the Meridian Water scheme specifically). They fully appreciate that the development of disused sites (such as the suggested "Orbital Site") for useful purposes to add value to the community (through the generation of jobs; development of culture etc.) will often be valuable and also that temporary 'meanwhile uses' can also contribute to place-making, pending the implementation of longer term redevelopment.

However, when a proposed Premises Licence is sought for what appears to be largely an open-air site for multi-use, large-capacity; late-night events (in a heavily populated city), it is, in our view, clearly insufficient for an Applicant to only consult with the Responsible Authorities for that Licensing Authority. Instead, it is reasonable to expect, the Applicant to conduct wider consultation with others who will obviously be affected by the application such as the operators of nearby substantial venues falling within nearby boroughs, and the Responsible Authorities for those venues. This principle is clear from the Revised Guidance to the Licensing Act (paragraph 8.13) and makes obvious sense to ensure a joined-up approach to the co-ordination of large scale events, and their impact on public resources. Our clients, as operators of the new Tottenham Hotspur Stadium, and other local (and city-wide) Authorities and organisations have an obvious (and crucial) role to play in any consultation relating to the Orbital Site application. To issue a formal application seeking a new Licence in such wide-reaching terms without first completing comprehensive consultation (beyond the statutory minimum) is arguably irresponsible.



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Our understanding from our clients is that **no such meaningful consultation has taken place** prior to, or following, the lodging of the licence application. Indeed, the current application was brought to our client's attention by a third party. The submission of the first licence on 24 December 2018 immediately ahead of the Christmas and New Year holiday period, without any notification suggests little appetite for engagement with our client. If they had been invited to participate in any consultation, it would have been apparent that the current application, for the Orbital Site, is not viable as it takes no account of the fact that:

1. The new Tottenham Hotspur Stadium (situated less than a mile from the Orbital Site and sharing many public transport facilities) will be operating (and has a Premises Licence, and appropriate planning consents to do so) "Bowl" Events on at least 46 occasions per annum. These large scale events will include unlimited football matches; other sporting Events (e.g. NFL) and up to 6 music concerts.

The capacity of the new Stadium is over 62,000, and with such large numbers of spectators/audiences coming to and from the Stadium on an almost weekly basis, considerable planning and consultation has already taken place between our clients and numerous agencies to ensure that the Stadium (including the licensed operation therein) can be operated safely. These multiple agencies include (but are not limited to) The Metropolitan Police (various levels from local Police to HQ/Gold Command); Transport for London; Network Rail; Emergency Services providers; The Fire Authority and the Responsible Authorities for Haringey Council – with input taken from those agencies to ensure that the Stadium can operate effectively and safely for all those visiting and working there. In addition, considerable planning work has been undertaken by a number of experts in the field of operating large scale events (for example crowd-modelling experts; acoustic consultants; transport planners), and their expert opinions have been fed into transport; noise management and other operational plans – again with a view to ensuring that the Stadium events are enjoyable for those attending and working at them but minimising the risk of local residents and businesses being negatively impacted as they go about their business in the locality (including using public transport).

One of the more significant challenges faced by our clients has been the delay to the completion of both the Network Rail and London Underground Limited works at Tottenham Hale station, meaning a limited station capacity. Whilst Tottenham Hale is one of four stations serving our client's new Stadium (in addition to the enhanced transport services it is laying on separately), any events at the Orbital Site would be almost wholly depending upon that station, particularly in advance of the completion and commissioning of Meridian Water station and Enfield Council's access works around it.



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As well as the Stadium having the benefit of a Premises Licence, it will also have a General Safety Certificate as required for an open-air sports ground, and again that Certificate has been developed after months of consultation and discussion with the various Authorities mentioned above. Access to and egress from the Stadium is a fundamental aspect of the GSC and of course, in practice this means the availability of a reliable (and available) public transport system.

The Premises Licence for the Stadium was granted in June 2018, after considerable work was undertaken by numerous individuals and organisations – with bespoke licence conditions to ensure that the licensing objectives are promoted.

2. If a large-scale event (i.e. involving c 3,000 or more spectators) was held at the Orbital Site on the same day/evening as a Stadium Bowl Event – this would not only (in all likelihood) bring the public transport system to a standstill, but would also result in the Authorities being over-stretched in the community – putting at risk not only those attending events at the Stadium and/or the Orbital Site event but also those living in the community. It would in all likelihood subject the Police; Transport Authorities and Fire Authorities to an unacceptable level of operation and risk.

### ***Defective Procedural Requirements***

At the time of writing, we have not been able to obtain a copy of the plan which supports the Orbital Site application but the plan supporting the original Gas Works Site application is clearly not compliant with Regulation 23 – as explained above. In particular, the plan does not explain which licensable activities are likely to be conducted where in the proposed Premises.

### ***Inadequate Operating Schedule and Draft Conditions***

We have not as yet had sight of the LIC 2 form relating specifically to the Orbital Site application, so this aspect of the Representation may be amended in due course.

We have assumed for now that the LIC 2 Application form is in similar terms to the form which related to the Gas Works Site application. Our observations in relation to the latter are as follows:

1. We note that the Applicant seeks an indefinite Premises Licence for licensable activities for 22 hours a day for up to 49,999 people – indoors and outdoors. Without any history of successful trading at the proposed Premises and in view of the scant information in the LIC2 Application and the lack of comprehensive consultation, the Licensing Authority may be of the view that an indefinite licence is wholly inappropriate as such could seriously jeopardise the safety of those visiting



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the proposed "Premises"; visiting other places (including, but not limited to, the Stadium) close-by and indeed even the safety of local residents and businesses in the locality who/which may need public facilities, whilst going about their daily business.

2. The information on page 4 regarding the size of planned events falling under three categories (a, b and c) and repeated on page 17 in section M(a)(1) to (4) differs from the capacity bands in proposed condition (2) also page 17 causing confusion; ambiguity and rendering the conditions ineffective and unenforceable.
3. Sections A to I (pages 5 to 12) – The Applicant has failed to provide any information relating to the planned licensable activities save for stating that they would take place indoors and outdoors for a maximum of 22 hours daily. Consequently if granted, the Licence would authorise extreme activities which clearly would not be acceptable to those in the community. For example, the Applicant is seeking permission to have Boxing entertainment outdoors for up to 49,999 people starting at 8 am and finishing at 6 am the following morning, on a daily basis without providing any further information regarding the proposed activity. The same applies in relation to the "sale of alcohol by retail" (see section J on page 14) – with the Applicant again providing no supplementary information (either in its plans or in the LIC 2 Form).
4. Section M – Page 17 – Our observations are that these measures/draft conditions are insufficient and/or inappropriate and/or ineffectual as unenforceable, due to the "general principles" set out above and the following specific points:

Section M:

(a)(1): The capacity bands are *not consistent* with those specified at (b)(2);

(b):

(4) This condition is vague and is dependent on a third party (the "Group") making a request, which is inappropriate (it being the Applicant's responsibility to run any licensable activities in a manner promoting the Licensing Objectives). The condition is unenforceable in its current draft;

(5) The process referred to therein is not defined and consequently ambiguous and probably unenforceable;

(6) This condition is not sufficiently precise. Further "submission" of plans etc.. is insufficient and again relies on third party actions;

(7) One assumes that this is supposed to refer to the documentation set out in condition (6) rather than condition (5) but in our view, the condition is still meaningless and unenforceable. At the very least one would expect more precision about the approval process of the various operation plans; by whom and what process has to be followed (including full information regarding risk assessment



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procedures). This condition also takes no account of the lack of resources from which many Licensing Authorities/Responsible Authorities and SAG Groups suffer. What protection is there if inadequate plans are submitted but the Authorities do not have the manpower or opportunity to revert to the Applicant?

(8) This draft condition is unenforceable and effectively meaningless. The obvious difficulty is what transpires if our clients do not support any event at the Orbital Site due (perhaps) to an Event taking place at the Stadium (or at one of its other licensed venues including the Southern Plaza near to the Stadium)? Phrases such as “having regards to” and “consulting with” are too vague.

(9) This draft condition means very little without sight of the “bespoke” plans – are a copy available?

(15) This condition is meaningless and unenforceable without the different areas of the Premises being clearly defined.

(16) It is unclear whether this condition is supposed to relate to SIA licensed door supervisors.

(19) No minimum staffing levels are provided; also there are no conditions relating to the use of appropriately trained stewards for the size of audience.

(29) First aid condition – this is insufficient in view of the fact that an event may hold 49,999 people.

At the very minimum for a proposed venue with a maximum capacity of over 50,000 with staff and performers and in close proximity to a Stadium (with a capacity of over 62,000) one would expect that any Premises Licence would not be issued or certainly would not be effective until such time as:

1. All of the plans listed in draft condition 6 have been provided in writing in draft form to (as a minimum) the Responsible Authorities for Enfield and for Haringey; to the MET (HQ/Gold Command as well as local licensing Police for both boroughs; Emergency Services; TfL and to our clients;
2. A comprehensive consultation process has taken place (in a sensible time-scale to allow for the existing commitments of all those involved) regarding those draft plans to ascertain whether the provisions contained therein are feasible and are consistent with the Licensing Objectives;



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3. The Responsible Authorities for Enfield (having taken input from Haringey Responsible Authorities and other interested persons) have approved the plans listed in condition 6 for all Categories of events.

In view of the detailed Representation above and the very serious concerns that this premature Premises Licence application has raised, the Applicant may consider it best to withdraw its application, at least until such time as comprehensive consultation has taken place.

Kindly confirm safe receipt of this letter of Representation on behalf of Tottenham Hotspur Limited (of Lilywhite House, 782 High Road, London N17 0BX) and on behalf of Tottenham Hotspur Football & Athletic Co Ltd (of the same address). Please note that any correspondence or information relating to this matter should be sent to the writer or emailed to her at [Sue.dowling@blandy.co.uk](mailto:Sue.dowling@blandy.co.uk)

Yours faithfully

A handwritten signature in black ink that reads "Blandy &amp; Blandy LLP." The signature is written in a cursive, flowing style.

**Blandy & Blandy LLP**

## Annex 11

### IP5 - Resident B Representation

I am grateful that as a result of my objections that the 192 will continue to run.

I maintain that there is still a very real prospect that the rail station is not ready. In that instance, I do believe that a contingency should be made for a shuttle bus to Tottenham Hale. Ashley Rd can be used for pickup, drop off and turn back.

I object to this being a 24hr event with trains stopping around 1pm with no night shuttle bus service to Tottenham Hale.

I object to TfL not boosting nearby 24hr buses above 2bph after 1pm when the proposed train service is not operating. I propose that the 341, 34 and W3 be maintained at 4bph all night during the event and that the W3 be extended to Glover Drive for the event to avoid overcrowding.

341 can be boosted to Manor House or Tottenham High Rd only, 34 can be boosted from Arnos Grove to Walthamstow only and W9 can be boosted to Wood Green only.

I am concerned about how local residents will reach the site from Upper and Lower Edmonton by foot. Locals should not be routed via Tottenham Hale and there needs to be a special taxi rank for those who do not want to head to Tottenham Hale.

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#### **Additional Information received 30/4/2019**

The venue website is advertising the 192 as a route to it. This is inappropriate because the 192 is presently beyond capacity at most times of the day in peak direction.

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## Annex 12

### IP6 Representation from Esther Hughes, Enfield Safety Advisory Group Chair (SAG)

**Premises:** Meridian Water, Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW

**And**

Land to the south of Units 4, 5, 6, 6a&b, Orbital Business Park  
5 Argon Road, Edmonton, London, N18 3BW

Dear Ellie,

Please consider this representation on behalf of the Safety Advisory Group (SAG) in respect of the above application under the licensing objectives Public Safety and Public Nuisance.

The Chair of the SAG acknowledges that some of the Responsible Authorities, who are stakeholders of the SAG will also submit their own representations.

The SAG representation will not contradict any of the representations made by the Responsible Authorities but seeks to ensure that the concerns of all SAG stakeholders are addressed. Furthermore, following legal advice to the SAG, the group have proposed some amendments to the wording of conditions. Again, these should not be at the detriment/contradict any proposed conditions by the Responsible Authorities, the intention is to strengthen and promote the licensing objectives. The SAG welcome further discussions with Broadwick Venues Limited regarding the proposed conditions.

Documentation listed below has been provided to the SAG for the Drum Sheds and the Field, essentially based around the use of the site for the 7<sup>th</sup> and 8<sup>th</sup> June 2019 for Field Day (capacity 25,000). It is important to note that document Appendix M – Transport and Pedestrian Management Plan V6.0 is based on the closure of Watermead Way from 20:00 to 05:00. This has been discussed

extensively at the SAG to ensure safety of persons egressing the site. Should this plan alter in a significant way then the SAG would need to be consulted which may make result in a different recommendation.

- 1 - Strategic Objectives V1.0
- 2 - Threat Risk Assessment V1.1
- 3 - ESMP V1.4
- App A - Event Overview V1.4
- App B - Site Plan V2.1
- App C - Contacts V1.1
- App H - Medical Plan V1.0
- App I - Crowd Management Plan V3.1
- App J - Drugs Policy V1.0
- App L - Adverse Weather V1.2
- App M - Transport & Pedestrian Management Plan V6.0
- App N - Noise Management Plan V1.1
- App O - Ingress and Egress Plan V1.3
- App S - Youth and Vulnerable Adult Policy V1.0
- App T - Organisational Structure V1.1
- App U - Communications V1.0

However, at the time of writing the following documents remain outstanding and therefore contribute to this representation.

**i) Emergency Evacuation Plan**

- Absence of detailed egress plans for planned and emergency evacuation of the site. (Public Safety Objective)

**i) Risk Assessments**

- Details of risk assessments (Public Safety Objective)

ii) **Venue capacity assessment** for the warehouses (*this document is not to the satisfaction of the London Fire Brigade; and will be dealt with by the Fire Brigade and Broadwick Venues Limited outside the comments of this representation*)

**iii) Noise Level**

- Whilst the noise management plan refers to a noise level, the SAG recommend that this is made an explicit licence condition. (Public Nuisance Objective)

Broadwick Venues Limited have advised the SAG that the emergency evacuation plan and risk assessments will be circulated week commencing 8<sup>th</sup> April 2019. However, this will leave insufficient time for the SAG to consider these in advance of the last date for representations being Saturday 13<sup>th</sup> April 2019. (*Effectively the last working day would be the 12<sup>th</sup> April*)

Therefore, the SAG would not wish to be prematurely “agreeing” to a licence without consultation on all the event management documents. Should these documents be circulated and agreed in advance of the licencing committee hearing then the SAG would seek to withdraw this representation.

Notwithstanding the above, Part 3 Operating Schedule of this licence application refers to capping events at 25,000. Whilst the SAG is supportive in principle of this, subject to the above documentation being agreed, they wish to draw to the Licensing Authorities attention, that the actual application is for 39,999.

The SAG is unable to comment on an event of this scale as there has been no supporting documentation to evidence the safe management of events at this capacity.

In order to ensure that the conditions of the licence are enforceable and support the licensing objectives, the SAG make the following recommendations regarding amendments to the proposed licence conditions.

The black text has been taken from the licence application; the blue text is the proposed amendments and/or comments from the SAG.

## 1. Licence Application Overall

1.1 All proposed licence conditions have the prefixed word “that” removed.

## 2. Part 3 Operating Schedule

2.1 Application for 39,999

2.1.1 There is currently no event management documentation that has been submitted to the SAG or as part of the licence application to demonstrate support of the licencing objectives for an attendee level of 39,999. The SAG are therefore unable to comment on this.

## 3. Part M

Existing Wording and condition number on Application	Proposed wording and condition number
<b>Part M</b> a) <b>General – all four licensing</b>	The running of the festival and/or events over 25,000 will be subject to consultation with the Licensing Authority; Planning Authority; Responsible Authorities and the Enfield Safety Advisory Group;

<p><b>objectives (b, c, d and e)</b></p> <p>The running of the festival and/or large-scale events and licensing requirements will be approved by a formal SAG process. This process will have an event management and safety plan (EMSP) which will be agreed through the SAG process. This will create additional operational conditions which will be attached to the premises licence as a result of the SAG process.</p> <p>A detailed layout plan showing positions of temporary structures such as stages, bars, food concessions, temporary toilet blocks and other infrastructure for the event will be provided and agreed through the SAG process.</p>	<p>The documentation to support this will be as per condition 1 b below</p>
<p><b>Part M b) The prevention of crime and disorder</b></p> <p>1. For all events, the premises licence holder shall submit the following completed documentation bespoke to that event that meets the requirements of the Licensing Authority and the Enfield Safety Advisory Group:</p> <p>(a) Events Management and Safety Plan; (b) Traffic Management Plan;</p>	<p>Reword to:</p> <p>Having regard to the current edition of the Purple Guide, to Health, Safety and Welfare at Music and Other Events, the premises licence holder shall submit a completed Event Management Plan, bespoke to the event, to the Licensing Authority and the Enfield Safety Advisory Group for consultation purposes.</p> <p>1. The Event Management plan must include but is not limited to the following;</p> <ul style="list-style-type: none"> <li>2.1 Risk Assessment(s);</li> <li>2.2 Traffic Management Plan;</li> <li>2.3 Security/Crowd Management Plan;</li> <li>2.4 Noise Management Plan;</li> <li>2.5 Medical Plan</li> </ul>

<p>(c) Security/Crowd Management Plan;  (d) Noise Management Plan;  (e) Risk Assessment(s);  (f) Drugs Policy;  (g) Youth and Vulnerable Persons Policy;  (h) Medical Management Plan;  (i) Any other associated documentation.</p>	<p>2.6 Alcohol and Drugs Policy  2.7 Youth and Vulnerable Persons Policy which will include;</p> <p>2.7.1 Customer intoxication through drink and or drugs;  2.7.2 Ejection of vulnerable persons;  2.7.3 Refusal of entry to vulnerable persons;  2.7.4 The use of advertising materials directing customers who feel vulnerable to a member of staff.</p> <p>2.8 Venue Capacity Assessment  2.9 Any other associated/relevant documentation.</p>
	<p><b>Add new condition</b></p> <p>Requirements within all the documentation set out in Condition 2 (<i>NB: this is the relevant condition number</i>) will form additional conditions on this premises licence which will be observed and complied with at all times the licence is in force.</p>
	<p><b>Add new condition</b></p> <p>All documentation, monitoring procedures, registers and records required by the conditions of this licence must be kept for one year and be made available at the premises upon request by any of the Responsible Authorities.</p>
<p>2 The event will be subject to the full Enfield Safety Advisory Group process.</p>	<p>Remove as covered by Condition M a.</p>
<p>3 All documentation, monitoring procedures, registers and records required by the conditions of this</p>	<p>Remove as would be new condition above</p>

<p>licence must be made available at the premises to the police and authorised officers of the council and should be kept for at least one year.</p>	
<p>4 Requirements to or affecting any of the Licensing Objectives set out in the Licensing Act 2003 contained within all the documentation set out in Conditions 1 and 2 creating the Event Management and Safety Plan will form additional conditions on the premises licence which will be observed and complied with.</p>	<p>Delete as detailed in condition above.</p>
<p>5 That all staff will be given training in relation to the Licensing Act 2003 and the following specific areas; Licensing Act 2003 objectives and awareness, management systems and processes to enforce the premises licence conditions, Challenge 25 and the responsible retail of alcohol, warning and eviction (guidelines and procedures), conflict management and maintaining all required records and registers.</p>	<p>Retain this condition</p>
<p>6 That clearly legible signage shall be prominently displayed where it can easily be seen and read by customers at all exits / entrances at the premises and in all external areas of the premises</p>	<p>Reword to:  That clearly legible signage shall be prominently displayed where it can easily be seen and read by customers at all exits / entrances at the premises requesting that customers leave the premises in a quiet and orderly manner with respect for local</p>

<p>requesting to the effect that customers leave the premises in a quiet and orderly manner with respect for local residents.</p>	<p>residents.</p>
<p>7 That a register will be maintained at the main entrance to the premises showing the names, addresses and up to date contact details including mobile phone contact numbers for the Licensee and other members of the management team who are on duty.</p>	<p>Retain this condition</p>
<p>8 That no alcohol will be brought in to the premises by any customers at any time.</p>	<p>Retain this condition</p>
<p>9 That any event held at the premises will be risk assessed and a suitable and sufficient number of male and female door supervisors will be employed at the premises in accordance with the risk assessment. A search policy will be implemented in line with the risk assessment.</p>	<p>Reword to:</p> <p>There must be a minimum number of SIA door supervisors to the ratio of xx rations to be provided in agreement with the Police.</p>
<p>10 The Licensee will only permit the sale of alcohol for consumption off the premises where the alcohol is a specialist product, or a gift in part of a corporate event. For events which are promotional events, sealed bottles of alcohol may be part of a gift for people attending the event and customers will be allowed to leave with those sealed containers. This will be</p>	<p>Retain this condition</p>



<p>enforced by security confiscating open vessels on exit points.</p>	
<p>11 The Crowd Management Plan dealing with the dispersal and egress of guests will be in operation for every event held at the premise.</p>	<p>Remove as already contained in condition 1</p>
<p>12 That promotional literature and tickets will contain information regarding transport options and shall request that persons leave the area quietly.</p>	<p>Remove – this takes place when non licensable activities are taking place; this is a good idea but should be in EMP as unenforceable.</p>
<p>13 That SIA security staff and/or stewards to be briefed to monitor and remind patrons where necessary to leave the site quietly.</p>	<p>Retain this condition</p>
<p>14 The incident and event log shall be kept on the premises and completed on each occasion an incident or event as listed in a-g below occurs:</p> <ul style="list-style-type: none"> <li>(a) All crimes reported to the site;</li> <li>(b) All ejections of patrons;</li> <li>(c) Any complaints received;</li> <li>(d) Any incidents of disorder;</li> <li>(e) Any faults in the CCTV system;</li> <li>(f) Any visit by a relevant authority or emergency service.</li> <li>(g) Any other incident or event that impacts upon the promotion of the Licensing Objectives</li> </ul>	<p>Retain this condition</p>

<p>within the Licensing Act 2003.</p>	
<p>15 The incident book / incident recording system shall record the time, date, location and description of each incident, the printed and signed name of the person reporting the incident and any action taken in respect of the incident. The incident book / incident recording system shall be available / be accessible at the premises at all times that the premises are in use in accordance with this licence and shall be made available to officers of the council, police or fire brigade on request.</p>	<p>Reword to:</p> <p>The incident book / incident recording system shall record the time, date, location and description of each incident, the printed and signed name of the person reporting the incident and any action taken in respect of the incident.</p>
<p>16 That a written record is kept of all staff authorised to sell alcohol; this staff record is to contain the full name, home address, date of birth and national insurance number of each person so authorised. The staff record is to be kept on the licensed premises and made available for inspection by the Licensing Authority, Trading Standards or the Police as soon as reasonably practicable.</p>	<p>Reword to:</p> <p>A written record shall be kept of all staff authorised to sell alcohol; this staff record is to contain their full name.</p>
<p>17 That SIA security staff and/or stewards to be briefed to monitor and remind patrons where necessary to leave the area quietly.</p>	<p>Remove as repeated in existing conditions</p>

18 A digital CCTV system must be installed in the premises complying with the following criteria:

- Cameras must be sited to observe customer entrance and exit doors both inside and outside, the bars and floor areas.
- Where practical be capable of visually confirming the nature of the crime committed.
- Provide a linked record of the date, time and place of any image.
- Provide good quality images during opening times.
- Have the recording device located in a secure area or locked cabinet.
- Have a monitor to review images and recorded picture quality.
- Be regularly maintained to ensure continuous quality of image capture and retention.
- Have signage displayed in the customer area to advise that CCTV is in operation.

Reword to:

A digital CCTV system must be installed in the premises complying with the following criteria:

- (a) Cameras must be sited to observe the entrance and exit doors both inside and outside, the alcohol displays and floor areas.
- (b) Cameras on the entrances must capture full frame shots of the heads and shoulders of all people entering the premises i.e. capable of identification.
- (c) Cameras viewing till areas must capture frames not less than 50% of screen.
- (d) Cameras overlooking floor areas should be wide angled to give an overview of the premises.
- (e) Cameras must capture a minimum of 16 frames per second.
- (f) Be capable of visually confirming the nature of the crime committed.
- (g) Provide a linked record of the date, time and place of any image.
- (h) Provide good quality images – colour during opening times.
- (i) Operate under existing light levels within and outside the premises.
- (j) Have the recording device located in a secure area or locked cabinet.
- (k) Have a monitor to review images and recorded picture quality.
- (l) Be regularly maintained to ensure continuous quality of image capture and retention.
- (m) Have signage displayed in the customer area to advise that CCTV is in operation.
- (n) Digital images must be kept for 31 days.
- (o) Police will have access to images at any reasonable time.
- (p) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police or authorised officer of the Council on a standard computer. Copies must be made available to the Police or an authorised officer of the Council on request.

<ul style="list-style-type: none"><li>- Digital images must be kept for 31 days.</li><li>- The police and authorised officers of the council will have access to images upon request</li><li>- The equipment must have a suitable export method, e.g. CD/DVD writer so that the police or authorised officers of the council can make an evidential copy of the data when they require.</li><li>- All cameras shall record constantly during all hours the premises are open to the public or to a section of the public permitted access for corporate or private events.</li><li>- There must be a member of staff on site who can operate the CCTV when requested.</li></ul>	
<p>19 That all information contained in the transport statement submitted to Enfield Council on application for this licence will be implemented by the premises licence holder. A copy of the transport statement shall be kept at the premises and be made</p>	<p><a href="#">Remove as contained in condition 1 the TTO is a public document anyway</a></p>

available to council or police officers on request.	
20 A last entry policy will be in place stopping guests from entering the site past 1:00am.	Retain this condition
21 The sale of alcohol will cease one hour prior to the site closing for events with a run-time to 06:00am. This will allow a one hour wind down unless agreed in advance with the responsible authorities.	Do the police make any amendment to this ?
22 Prior to the organisation of any festival event; the premises licence holder shall have regard to the close proximity of the White Hart Lane Stadium and shall consult with Tottenham Hotspur Limited (premises licence holder) to collaboratively manage events that take place on any day a Football Association, Premier League or UEFA football match takes place at White Hart Lane Stadium and any other large-scale simultaneous events.	Remove as unenforceable. This will need to be dealt with by Broadwick and THS outside of the licensing process.
23 The Crowd Management Plan shall detail action to be taken by staff on the discovery of drugs on a person within the premises and will be in line with the premises Drugs Policy.	Remove as detailed in condition 1.

<p>24 A personal licence holder shall be present on the premises and supervise the sale of alcohol, throughout the permitted hours for the sale of alcohol.</p>	<p>Retain this condition</p>
	<p><b>Add new condition:</b></p> <p>For non corporate music led events photo identification of all persons, including staff are passed through the system prior to being permitted entry to the premises. The details recorded on the system should be retained for at least 31 days and made available to police upon reasonable request for the provision of preventing and detecting crime and identifying suspects and witnesses.</p> <p>Or similar as per any request from the Police</p>
<p><b>Part M c) Public safety</b></p>	
<p>25 That unless otherwise agreed in writing with the Licensing Authority, details of any proposed use and storage of lasers, special effects, fireworks or pyrotechnics shall be detailed in advance and reflected in the Event Management and Safety Plan.</p>	<p>Remove as this would be contained in Condition 1 and duplicated by other legislation</p>
<p>26 That a medical plan shall be devised in respect of the premises and a copy of the medical plan shall be available / be accessible at the premises at all times that the premises are in operation. The medical plan shall be made immediately available to council or police officers on request. First aid cover and facilities appropriate to any event must be provided in accordance</p>	<p>Remove as this would be contained in Condition 1</p>

with the medical plan.	
27 The Licensee will ensure adequate means of escape to meet the capacity for any event, including any required infrastructure, for example, bridges, emergency exits are agreed with the Safety Advisory Group and are in place prior to the premises being open.	Remove as this would be contained in Condition 1
28 The security/crowd management plan will define the procedure and process for managing the numbers of people in each area to ensure that capacity is not exceeded.	Remove as this would be contained in Condition 1
<p>29 The Youth and Vulnerable Persons Policy shall detail actions to be taken by staff upon identification of customer vulnerability and shall include but not be limited to:</p> <ul style="list-style-type: none"> <li>(a) Customer intoxication through drink and or drugs;</li> <li>(b) Ejection of vulnerable persons;</li> <li>(c) Refusal of entry to vulnerable persons;</li> <li>(d) The use of advertising materials directing customers who feel vulnerable a member of staff.</li> </ul>	Remove as would be contained in Condition 1

<p>30 All staff shall receive training that will assist them in identifying customer vulnerability and shall make interventions in accordance with the written Youth and Vulnerable Persons Policy.</p>	<p>Remove as would be contained in Condition 1</p>
<p>31 The incident and event log shall be kept on the premises and completed on each occasion an incident or event as listed below occurs:</p> <ul style="list-style-type: none"> <li>(a) All crimes reported to the event;</li> <li>(b) All ejections of patrons;</li> <li>(c) Any complaints received;</li> <li>(d) Any incidents of disorder;</li> <li>(e) Any faults in the CCTV system;</li> <li>(f) Any visit by a relevant authority or emergency service.</li> <li>(g) Any other incident or event that impacts upon the promotion of the Licensing Objectives within the Licensing Act 2003.</li> </ul>	<p>Reword to:</p> <p>The incident and event log shall be kept on the premises and completed on each occasion an incident or event as listed in a-g below occurs:</p> <ul style="list-style-type: none"> <li>(a) All crimes reported to the site;</li> <li>(b) All ejections of patrons;</li> <li>(c) Any complaints received;</li> <li>(d) Any incidents of disorder;</li> <li>(e) Any faults in the CCTV system;</li> <li>(f) Any visit by a relevant authority or emergency service.</li> </ul> <p>Any other incident or event that impacts upon the promotion of the Licensing Objectives within the Licensing Act 2003</p>
<p>32 That any substantial queues formed within and outside the premises shall be supervised by event staff where appropriate. Such supervision shall be aimed at preventing disorder and discouraging anti-social behaviour.</p>	<p>Remove as would be contained in Condition 1.</p>



33 That in the event of an emergency, music will cease and safety announcements will be relayed to attendees to a suitable non-powered back-up system will be in place.	Retain
	<p><b>Add New Condition</b></p> <p>Defer to the Police for any additional condition regarding provision of Shuttle buses .</p>
<b>Part M d) The prevention of public nuisance</b>	
34That a comprehensive Noise Management Plan shall be devised and reflected as an Appendix to the Event Management and Safety Plan in respect of the premises and a copy of the Noise Management Plan shall be accessible at the premises at all times that the premises are in operation. The Noise Management Plan shall be made immediately available to council or police officers on request. That the licensee will ensure that the premises Noise Management Plan is adhered to at all times.	Remove as would be contained in Condition 1.

<p>35 That all relevant staff working at the premises shall be trained in the content of the Noise Management Plan and be aware of their responsibilities and duties under it. Records of relevant training shall be kept with the Noise Management Plan.</p>	<p>Remove as would be contained in Condition 1.</p>
<p>36 That a telephone number and/or email address should be made available on relevant websites for any noise complaints. Any noise complaints should be logged and investigated with written records of the details available to view by the Local Authority. Should any noise complaints be received, and if noise levels are above those specified in the licence conditions, action should be taken to reduce the levels at the noise source.</p>	<p>Retain condition</p>
<p>37 That permitted sound levels shall be specified in the contract conditions with hirers of the premises to ensure sound levels are maintained within the limits in order to reduce the risk of disturbance. Further, during a function in the premises, sample noise measurements shall be made by a designated person with an approved sound level meter to ensure that the levels are not being breached. Immediate action will be taken to reduce levels if this should arise.</p>	<p>Remove – Remove as would be contained in Condition 1.</p>

<p>38 Signs shall be prominently displayed on the exit doors advising customers that the premises are in a Public Space Protection Order Area (or similar) and that alcohol should not be taken off the premises and consumed in the street. These notices shall be positioned at eye level and in a location where they can be read by those leaving the premises.</p>	<p>Retain this condition</p>
	<p><b>Add new condition</b>  Any amplified sound arising from the Drumsheds and the Field shall not exceed 75dB <math>L_{Aeq\ 15\ min}</math> and 90dB <math>L_{Ceq\ 15\ min}</math> measured 1 metre from the boundary of any residential property between the hours of 09:00 – 23:00 and shall not exceed 45dB <math>L_{Aeq\ 15\ min}</math> and 65dB <math>L_{Ceq\ 15\ min}</math> measured 1 metre from the boundary of any residential property between the hours of 23:00 – 09:00.</p>
<p><b>Part M e) The protection of children from harm</b></p>	
<p>39 That a challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 years old.</p>	<p>Retain this condition</p>
<p>40 Clearly legible signs shall be prominently displayed stating to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the</p>	<p>Retain this condition</p>

acceptable forms of proof of age are.	
41That suitable records are kept of all refused sales of age restricted products.	<p><b>Reword to</b></p> <p>A record of refused sales shall be kept on the premises and completed when necessary.</p>
42The operational procedure of all bars will adhere to the Event Management and Safety Plan.	<p><b>Remove – Remove as would be contained in Condition 1.</b></p>
	<p><b>Add new condition</b></p> <p>All training relating to the sale of alcohol and the times and conditions of the premises licence shall be documented and records kept at the premises.</p>

The SAG will continue to work with Broadwick Venues Limited who have been very accommodating to suggestions and proposals to date. We wish to continue this good working relationship.

Kind Regards

Esther Hughes  
Team Leader – Consumer Protection  
Chair – Enfield SAG

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## Annex 13

### IP7 – LB Haringey Representation

#### Broadwick Venues Limited FESTIVAL Licence Application

Haringey Licensing Authority make representation against this application on the following matters which impact on the licensing objectives of the prevention of crime & disorder, public safety and the prevention of public nuisance.

The application for the festival site is still seeking 39,999 capacity without demonstrating how this egress and contingency planning for this capacity will be met, the SAG does not have the powers to increase the capacity on a licence. There is insufficient information supplied at present to consider a 39,999 capacity and we would not advise the LSC to agree to unknown /undefined plans at this stage. The capacity should be capped at 25,000 as this figure has been demonstrated to be significant in allowing for clearance of the Tottenham Hale transport hub by midnight.

The application in general makes overarching statements but does not give definitive steps/conditions of what is proposed to be set in place to meet the four licensing objectives. Haringey are therefore proposing the following conditions:

- A comprehensive and satisfactory traffic management plan (TMP), including full details of ingress and egress management, parking restrictions and enforcement, taxi pick up and drop off positions must be agreed by the SAG 1 month prior to the large event.
- The Traffic Order must detail the required restrictions and timings for the closure of Watermead Way for the egress of the major events. This is because we believe that the only safe way to the public to use Public transport is the road closure ( Public Safety)  
This must be agreed by MPS, LB Haringey, London Borough of Enfield, TFL (as traffic authority and for Underground and Buses) and GTR . Without the agreement of all parties to the TMP one month before the event, the event cannot take place.
- Sufficient and appropriately briefed and trained staff must be deployed to manage queues at all transport hubs significantly affected by each event. The locations and timings of these deployments to be agreed with the SAG. ( Prevention of Public Nuisance and Public Safety)
- Sufficient barriers to be agreed with the SAG must be provided in order to facilitate a safe queuing environment and deliver patrons to the stations at a rate that the stations can deal with.
- The full cost of the TMP, including the TMO, staffing and barrier costs to be met by the organiser/promoter.

- Implementation, management and enforcement of the TMP and TMO must be by adequately trained stewards.
- Any ingress and egress route is to avoid any path that will take the event crowd through the residential streets in Haringey this is to include the Hale Village area. (prevention of public nuisance)

### **Emergency plans**

No information has been submitted that provides and overview of the emergency procedure management plan for the site.

### **Alcohol timings**

The application is seeking the ability to sell alcohol from 8am- 6am (possibly to 7am at the start of BST), whilst we understand that the applicants wish to have as much leeway as possible in the operation of the site , we feel that alcohol sales for such excessive hours has the potential to lead to anti social behaviour and would urge the LSC to reduce the hours sought or to condition sales cease 1 hour prior to the end of any event not just those running to 6am as the application is requesting.

### **Condition to avoid Spurs clash**

It is critical that events are not held at the same time at both the Spurs Stadium and Meridian Walk as this could result in strain on the limited transport infrastructure in the area. We therefore propose the following condition: No large/major event to be held at Meridian Waters on days when Tottenham Hotspur is in use for a major event such as a concert/festival/NFL or late start football match.

### **Noise Management**

Information provided to residents and businesses 2 weeks prior to the event must include a synopsis of information about the event including dates and times based upon the Premises Licence conditions. Information on how it is intended residents will be protected from excessive noise and details of a dedicated and live complaints telephone line, relevant traffic management information that could affect business, road closure etc. The Haringey Licensing team will provide/agree a list of roads within a reasonable distance from the event space specifying the required distribution list.

A draft of the letter to residents and businesses must be provided to the SAG no later than 4 weeks prior to the event.

Regards  
Haringey Licensing Authority.



## **Annex 14**

### **IP8 – Resident C Representation**

I wish register my objections on two counts.

Firstly the prevention of public nuisance due to the noise from the preposed venue being close to residential areas.

Secondly on the grounds of public safety due to the the large amount of people spilling out of the preposed venue adjacent to a busy main road with very few transport links in the area.

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Info@woodswhur.co.uk  
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All correspondence should be sent to our Leeds office

Ellie Green  
Principal Licensing Officer  
Enfield Council

**By Email Only**

Our ref PW/EH/VEN001-2-5/4098

Your ref

26 April 2019

Dear Ellie

**Re: Meridian Water, Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW; and  
Land to the South of Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW**

I write with reference to the above applications for the Festival Licence and the Events Licence. In your email dated 16<sup>th</sup> May 2019, you have referred to three reference numbers for the applications:

- Ref WK218074598 for the Festival Licence.
- Ref WK218074578 for the Festival Licence.
- Ref WK218074640 for the Events Licence.

I am writing to clarify our client's position on each of these applications.

**Ref WK218074598 Ref WK218074578**

This is the recently submitted application for the Festival Licence.

Our client has given further consideration to the application.

To ease the task before the Sub-Committee our applicant will limit the application in two respects:

- The application will be simply for the annual holding of the Field Day festival.
- A limit on capacity to 25,000 people.

If granted, this will enable the first Field Day event to be staged with a capacity of 25,000 people. Any variation to the premises licence thereafter, for example to increase the number or capacity of subsequent events, would need to be subject to an application and public consultation, informed by the experience of the first Field Day event. We trust that this will be helpful to the Sub-Committee in its consideration of the matter.

**Ref WK218074640 for the Events Licence**

I hereby request that this application be adjourned to a convenient date for all parties.

We are making this request because we believe that the hearing of the application for the Festival Licence will require detailed consideration by the Sub-Committee both before and at the hearing. We are anxious not to overburden the Sub-Committee by placing two very substantial applications before it simultaneously. We doubt in any event whether, if both applications are heard together, they can be completed within one day. Since the Field Day event is now imminent, it is obviously an important priority for my client to complete the application for the licence for that event. Given that it would not utilise the events licence until September at the earliest, there is not the same urgency with that application.

**Process**

I will have all of the documents we intend to rely on, and a list of who will be attending the hearing, circulated by your deadline of the 30<sup>th</sup> April.

My clients have now secured planning permission subject to some conditions which we are in the process of satisfying for the use of the premises and land for the festival. Please find this attached.

I will send a word document on Monday which is our amendments to the offered operating schedule. The amendments respond to the requests of the responsible authorities to amend / add to the conditions offered for this application.

I can confirm that I will circulate a copy of this letter to all parties explaining our amendments to the application and the additional conditions.

We do not have contact details of the residential objectors but would be grateful if this letter could be passed on to them.

Please do not hesitate to come back to me if you need anything further at this stage.

Yours sincerely



PPP M Whur  
**Woods Whur**

## LONDON BOROUGH OF ENFIELD

### PLANNING COMMITTEE

**Date:** 23<sup>rd</sup> April 2019

**Report of**

Head of Planning

**Contact Officer:**

Josleen Ray

**Ward:**

Edmonton Green

**Ref:** 19/00632/FUL

**Category:** Major

**LOCATION:** Meridian Works, Units 4, 5, 6, 9 And 9A and adjacent land at Orbital Business Park, 5 Argon Road, Edmonton, N18 3BW

**PROPOSAL:** Use of buildings and adjacent land to host the Field Day 2019 music festival on 7<sup>th</sup>-9<sup>th</sup> June 2019 for up to 25,000 visitors. Festival opening times 7<sup>th</sup>/8<sup>th</sup> June 12pm-3am, 8<sup>th</sup>/9<sup>th</sup> June 12pm-3am with no outdoor performances after 10:30pm on both days. Associated works to the adjacent land.

**Applicant Name & Address:**

Broadwick Ventures Limited

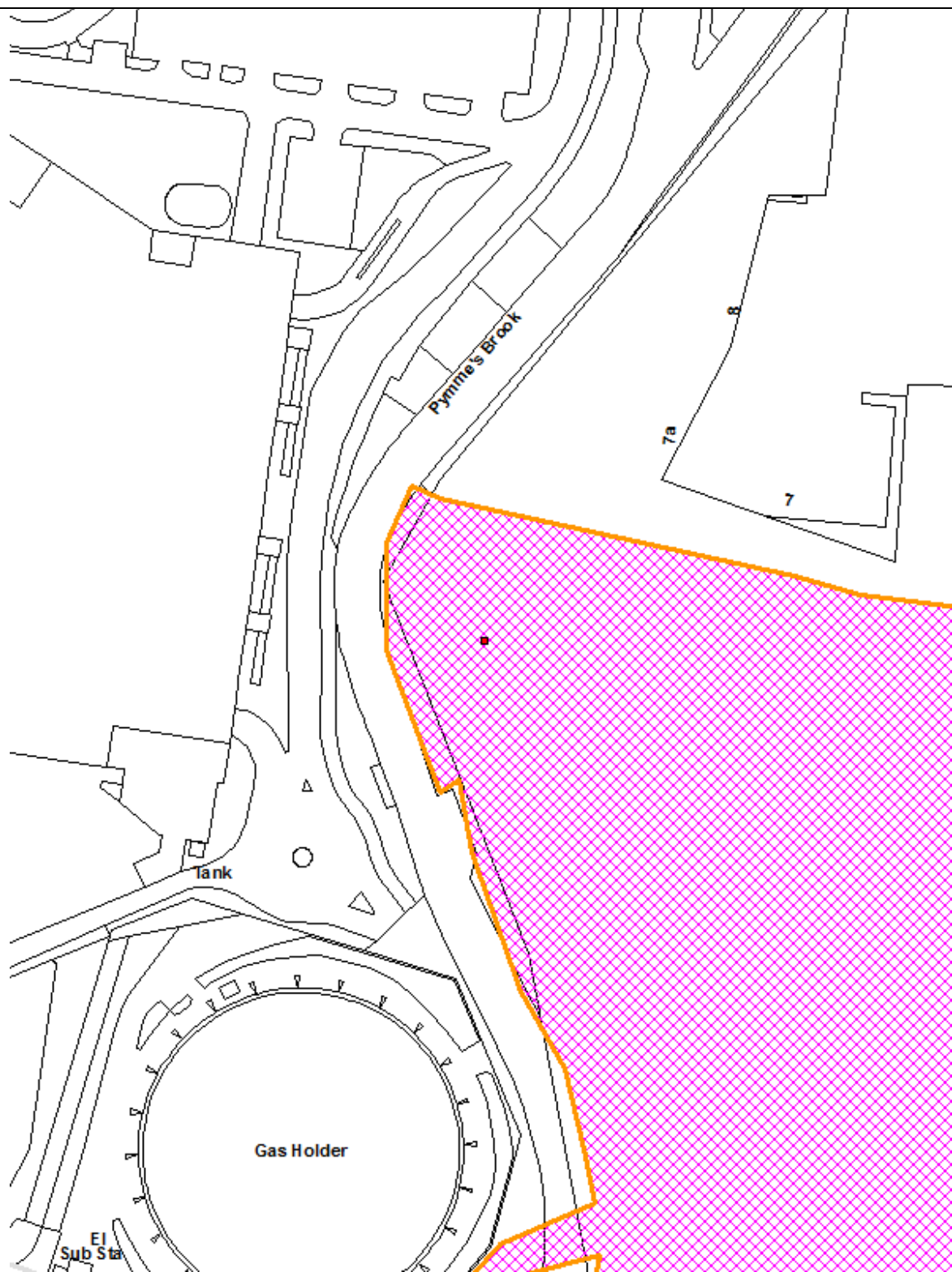
**Agent Name & Address:**

Knights plc  
The Brampton  
Newcastle-under-Lyme

**RECOMMENDATION:**

That, subject to the receipt of satisfactory ecological survey results, the Head of Development Management/Planning Decisions Manager be authorised to GRANT planning permission subject to conditions and add any additional planning conditions necessary to secure appropriate mitigation as well as make any minor amendments to the wording of the conditions drafted in Part 1 of this report.

Ref: 19/00632/FUL LOCATION: Meridian Works, Units 4, 5, 6, 9 And 9A And Adjacent Land At



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## 1.0 Recommendation

### 1.1 Planning permission be deemed to be GRANTED subject to conditions.

1. The development to which this permission relates solely to the Field Day festival event on the weekend of 7-9<sup>th</sup> June 2019 and following the event the application site shall revert to its former use.

Reason: To comply with the provisions of S.51 of the Planning & Compulsory Purchase Act 2004.

2. All equipment and paraphernalia associated with the event shall be removed from the land and buildings no later than 23<sup>rd</sup> June 2019 after the event.

3. The development hereby permitted shall be carried out in accordance with the following approved plans and documents (*This condition will need updating to reflect the final drawings and documents*).

Reason: For the avoidance of doubt and in the interests of proper planning.

4. Prior to the commencement of development a statement confirming that the site has been capped in accordance with the approved details pertaining to application 18/04914/RE4 shall be submitted to and agreed in writing by the Local Planning Authority. This shall provide evidence that the conditions of that permission have been satisfied and that the use of the land would pose no risk to human health.

Reason: To ensure that the site does not pose any further risk to the water environment by managing any ongoing contamination issues and completing all necessary long-term remediation measures. This is in line with paragraph 170 of the National Planning Policy Framework, Policy CP32 of the Core Strategy and Policies DMD64 and DMD66 of the Development Management Document

5. The development hereby permitted shall not commence until the open land to the south of the buildings has been capped in accordance with the planning permission 18/04914/RE4.

Reason: To ensure that the site does not pose any risks to human health.

6. Prior to the commencement of development hereby permitted, the applicant shall submit details to the Local Planning Authority to demonstrate how their proposed oil storage arrangements comply with the Control of Pollution (Oil Storage) (England) Regulations 2001. The development shall be carried out in accordance with the approved details.

Reason: To ensure the activity does not have any adverse impacts on the water quality of the Lee Navigation.

- 7 Prior to the commencement of development hereby permitted, Water and Waste Management Plans shall be submitted to and approved in writing by the Local Planning Authority and implemented as agreed.

Reason: To ensure the activity does not have any adverse impacts on the water quality of the Lee Navigation.

- 8 Prior to the commencement of development hereby permitted, a lighting plan including lux levels shall be submitted to and approved in writing by the Local Planning Authority and implemented as agreed.

Reason: To ensure the proposed activity does not have any adverse impacts on the ecology of the Lee Navigation or Pymmes Brook.

- 9 The use of supports, including marquee pegs, using penetrative methods shall not be carried out other than with the written consent of the Local Planning Authority in consultation with the Environment Agency. The development shall be carried out in accordance with the approved details.

Reason: Supports, including marquee pegs, using penetrative methods can result in risks to groundwater from, for example, the risk of mobilising contamination and creating preferential pathways. Groundwater is particularly sensitive in this location because the proposed development site is within Source Protection Zone 2 and is located upon Secondary Aquifer A.

- 10 No infiltration surface water drainage into the ground is permitted other than with the written consent of the Local Planning Authority in consultation with the Environment Agency. Any proposals for such systems must be supported by an assessment of the risks to controlled waters. The development shall be carried out in accordance with the approved details.

Reason: The previous use of the proposed development site as a chemicals site linked to gas manufacture presents a high risk of contamination that could be mobilised by surface water infiltration from the proposed sustainable drainage system (SUDS). This could lead to pollution of controlled waters.

- 11 The music event hereby approved shall not take place before 12pm on the 7<sup>th</sup> June 2019 or after 3am on the 8<sup>th</sup> June, or between 3am-12pm on the 8<sup>th</sup> June or after 3am on the 9<sup>th</sup> June except for site and event set-up/ clear-up.

- 12 No outdoor performances are permitted after 10:30pm on the 7<sup>th</sup> or 8<sup>th</sup> June 2019.



Reason: To safeguard the amenities of nearby residents.

- 13 The event shall comply with the limits set out in the noise management plan.

Reason: To safeguard the amenities of nearby residents.

- 14 The maximum number of patrons attending the event shall not exceed 25,000 (this excludes staff, security, marshals and performers).

Reason: To ensure the event does not have significant adverse effects on the capacity of local roads and the transport network as well as the amenities of nearby residents and businesses.

- 15 The site shall be enclosed around its perimeter in accordance with the plans hereby approved and accessed only in accordance with the approved points of entry/ egress.

Reason: To ensure that the movement of people is managed safely.

- 16 Prior to the event a litter and plastic waste minimisation strategy shall be submitted to and agreed in writing with the Local Planning Authority. The strategy shall detail how litter will be cleared from the site and the adjoining watercourses during and after the event and include the timescale within which the post-event clean-up will take place. The clearance of litter shall then be carried out in accordance with these approved details.

Reason: To ensure the site and surrounding areas are left in a satisfactory state and to limit the impact on the sensitive ecological receptors of the Pymmes Brook and River Lee.

- 17 The site shall not be used for the purposes hereby approved until evidence has been submitted to demonstrate that suitable access to the site has been agreed with any third party land owners and such access arrangements provide for the protection and mitigation of any ecological assets.

Reason: To ensure suitable access to the site is provided.

- 18 Prior to the event details of safe and convenient vehicle drop off facilities, including for taxis and private vehicles shall be submitted to and approved in writing by the Local Planning Authority. The facilities shall be available for the duration of the event.

Reason: To minimise disruption to the local highway network and disturbance to adjoining businesses and residents.

- 19 Prior to the event, final details of the ingress and egress plan shall be submitted to and agreed in writing with the Local Planning Authority. This shall include a plan showing alternative routes for users impacted by any highway closures required to facilitate the event. The management of the event shall be carried out in accordance with the approved details.

Reason: To ensure safe and convenient access is provided to the event and disruption to adjoining sites is minimised.

- 20 Prior to the event details of the details of the methodology for undertaking the parking surveys before and during the event and the extent of survey area shall be submitted to and approved in writing by the Local Planning Authority. The surveys shall be undertaken in accordance with the approved details and the results provided to the Local Planning Authority on completion.

Reason: To monitor the impacts of the use on local roads and on street parking.

- 21 Prior to the event details of appropriate and secure cycle parking facilities shall be provided in a location and at a level agreed in writing with the Local Planning Authority. The facilities shall be provided in accordance with the approved details and maintained for the duration of the event.

Reason: To ensure appropriate facilities are provided and to ensure access is available for all modes.

## **2.0 Note for Members**

- 2.1 The application has been brought to the Planning Committee because the proposal is for a Major meanwhile development in the Meridian Water regeneration area. The site is also within Council ownership.
- 2.2 Members are also advised that the event is subject to an application for a premises license under the Licensing Act 2003.

## **3.0 Summary of Reasons for Recommendation**

- 3.1 The report seeks approval for the use of land and buildings within the Meridian Water regeneration area for a 2-day musical festival event, Field Day, on 7<sup>th</sup>-9<sup>th</sup> June 2019. The site falls within a parcel of land earmarked for redevelopment as part of Phase 2 of the Meridian Water development which is currently at pre-application discussion stage with the LPA. The event would be held in existing warehouse buildings and

adjoining land directly to the south, previously used for industrial processes. The land and buildings are non-designated employment land and are currently vacant. The proposed event would be for 2 days only with the site being vacated following the event with no permanent structures or interventions retained. Approval has already been granted for the capping of the land included within the application site to contain existing contaminants. This work is required to any meanwhile use commencing.

3.2 The reasons for recommending approval of this application are:

- i) The proposals for a meanwhile use on vacant land prior to the implementation of the wider regeneration of Meridian Water will attract visitors to the borough, entertainment for local people, generate income and provide jobs.
- ii) The proposed temporary use would not prejudice the future use of the site for employment, business or residential-led mixed use purposes either as a stand-alone site or as part of the phase 2 parcel of land.
- iii) The measures to be put in place to manage the flow of people and traffic to and from the event would ensure the proposal would be acceptable in terms of highway and pedestrian safety and traffic generation.
- iv) The development would not result in any demonstrable harm to visual or residential amenity, ecology or flood risk.

#### **4.0 Site and Surroundings**

4.1 The application site lies within the Orbital Business Park and a mixed industrial and retail area. It is bounded by Ravensdale Retail Park to the north, the Lee River Navigation and tow path to the east, Tottenham Marshes Nature Reserve to the south and Pymmes Brook and Ikea retail store to the west.

4.2 The site includes units 4, 5, 6, 9 and 9a of the Business Park currently vacant purpose-built warehouse buildings previously used for a variety of storage and distribution uses falling within B8 class use. Units 4, 5 and 6 comprise 3 rectangular buildings with a combined floor area of approximately 6,500sqm. Units 9 and 9a have a total floor area of approximately 1,500sqm. The adjoining warehouse buildings are currently occupied and in use again for uses falling within B2 and B8, appropriate to the industrial nature of the business park.

4.3 The site also includes the vacant land to the south of the buildings which has an area of approximately 4.3 hectares. It is vacant and comprises vegetation: bushes, trees and low-lying scrub but was previously known as Leaside Chemical Works and processed gasworks waste. The site was also used for soil screening and concrete crushing.

- 4.4 Whilst the site is located within the Orbital Business Park, it does not fall within the Strategic Industrial Land designation. The site lies predominately in Flood Zone 2 with the land to the north eastern corner of the site within Flood Zone 3. The site also falls within the Lea Valley West Bank Archaeological Priority Area. The site is located next to the River Lea, which is a priority habitat as per the NPPF, and at this location is part of the Lea Valley Site of Metropolitan Importance for Nature Conservation (SMINC).

## **5.0 Proposal**

- 5.1 Permission is sought for the use of land and buildings for a 2-day music festival in June this year. The festival, known as Field Day, has been held in London for over 10 years, most recently in Brockwell Park and prior to that Victoria Park. This year it is proposed to operate both within the buildings and also outside on the adjacent land to the south. The use of land alone for such an event would not normally require planning permission due to the permitted development rights afforded to the temporary use of land under Class B, Part 4 of the Town and Country Planning (General Permitted Development) (England) Order 2015. However, as the festival would also operate within the warehouse buildings, for which the aforementioned rights do not apply, planning permission is required for the 2-day event.
- 5.2 The proposed opening hours for the event are from 12.00 midday on Friday 7 June to 3.00 am on Saturday 8 June and from 12.00 midday on Saturday 8 June to 3.00am on Sunday 9 June. No performances will take place outside the buildings after 10.30pm. The event will accommodate a maximum of 25,000 people. The evening part of the event (within the buildings beyond 10.30 and until 3.00am) is only open to people who are already on site. The last entry time for the event is 8pm.
- 5.3 Given the historic uses on the site the land is subject to contamination. In order to ensure the site is suitable for meanwhile uses and safe for use by the general public, the vacant land will be capped (covered with a 400mm layer of material to prevent contaminants releasing from the ground, with an additional layer of aggregate and topsoil). A perimeter track and stage area within the north western corner of the site constructed out of crushed tarmac would also be provided. Planning approval for this work was consented in March (see relevant planning history below) and will be carried out prior to the use of the site for the proposed event subject of this application.
- 5.4 Within this application limited physical works are proposed to the site itself to facilitate the event. This includes the installation of natural turf over the capping layer to provide a more suitable surface for attendees of the event. In addition, an area of the site in the north east corner of the site adjoining the River Lee which lies in Flood Zone 3, not subject to capping, is proposed to be covered in a membrane with a temporary deck above to enable access over part of the land. This is required for access between the buildings and the field and acts as a thoroughfare rather than a sitting out area.
- 5.4 Various temporary structures are required for the event. These include an external stage, gates, fencing and lighting. These are temporary structures that are required

for the event only and will be removed following the event. The principal point of access for attendees of the event will be in the south western corner of the site over an existing Bailey Bridge over Pymmes Brook. For those attendees arriving through Tottenham Hail station the main routes to the site will be through a stewarded route through Tottenham Marshes or along Watermead Way/ Meridian Way. For those approaching from Meridian Water station, a pedestrian route along Leaside Road will be provided.

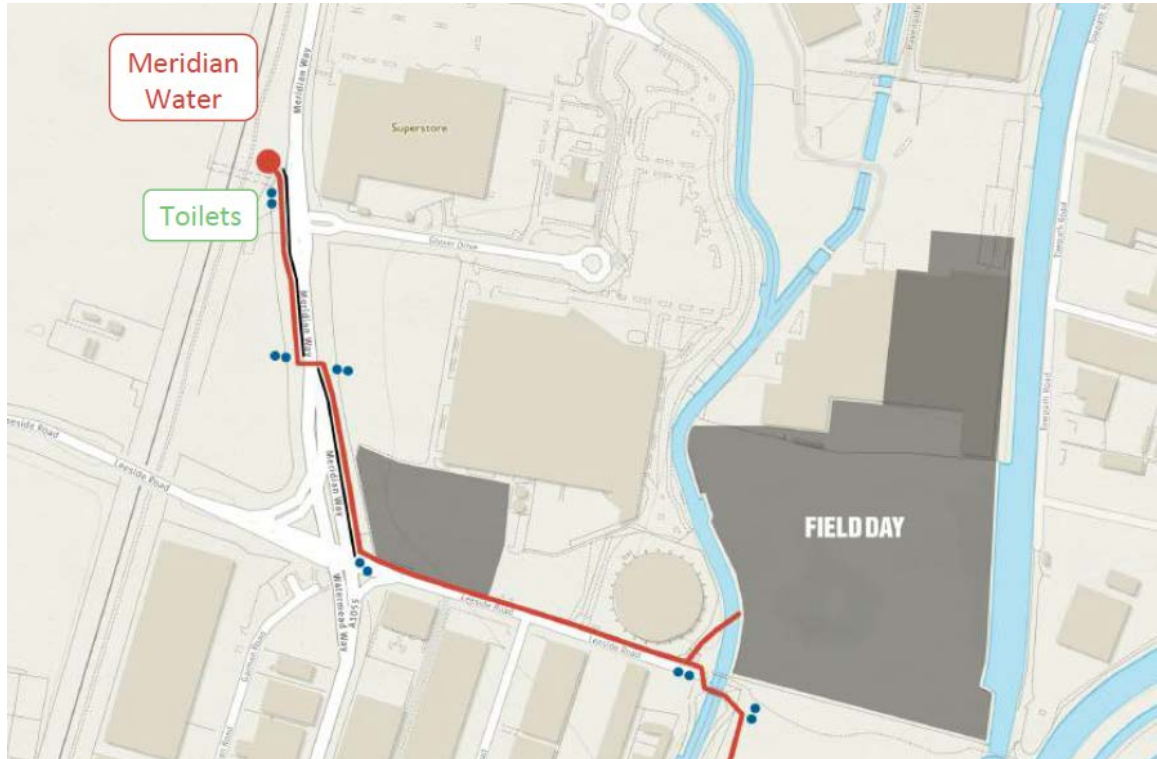


Figure 1 – Ingress Plan showing access into the site across an existing bridge over the Pymmes Brook and the routes from Meridian Water Station and Tottenham Marshes.

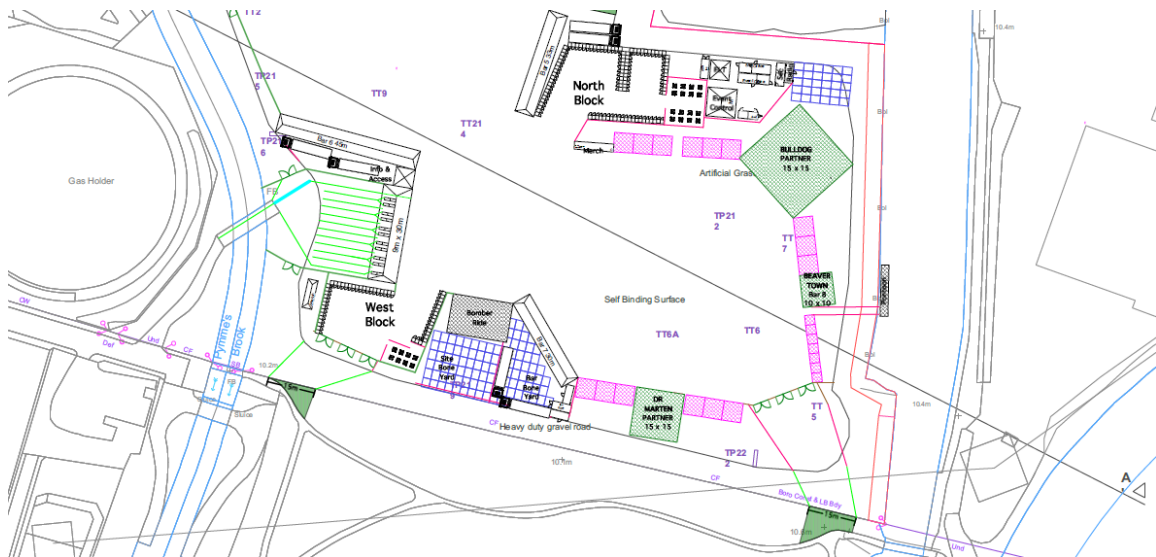


Figure 2 – Detailed Site Layout plan showing the entry point into the site from the bridge over Pymmes Brook and the emergency exit points (shaded in green) from the site onto Tottenham Marshes.

## 6.0 Relevant Planning History

- 6.1 18/04914/RE4 – Capping of the site with a maximum of 400mm material across the existing ground levels of the site. Granted 20/03/19.
- 6.2 19/01067/CND – Details submitted pursuant to 18/04914/RE4 for the monitoring and maintenance plan (5) in relation to the capping of the site with a maximum of 400mm material across the existing ground levels of the site. Granted 28/03/19.
- 6.3 19/01068/CND – Details submitted pursuant to 18/04914/RE4 for the Sustainable Drainage Strategy (7) in relation to the capping of the site with a maximum of 400mm material across the existing ground levels of the site. Granted 03/04/19.
- 6.4 18/04932/SCOP - Request under Regulation 15 of the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended) for an EIA Scoping Opinion for Meridian Water Phase 2 for an outline planning application for a residential led mixed-use development of approximately 2000 homes and Meridian Water Strategic Infrastructure Works including roads, bridges, remediation, earthworks, utilities and flood attenuation works. – Response issued 15<sup>th</sup> February 2019.

### Wider Meridian Water Site

- 6.5 16/01197/RE3 – Development of Phase 1 of Meridian Water comprising up to 725 residential units, new station building, platforms and associated interchange and drop-off facilities including a pedestrian link across the railway, a maximum of 950

sqm retail (A1/A2/A3), floorspace, a maximum of 600 sqm of community (D1) floorspace, a maximum of 750 sqm of leisure (D2) floorspace, associated site infrastructure works including ground and remediation works, roads, cycle-ways and footpaths, utility works above and below ground, surface water drainage works, energy centre and associated plant, public open space and childrens play areas, and various temporary meantime uses without structures (landscaping and open space). OUTLINE APPLICATION - ACCESS ONLY. An Environmental Statement, including a non-technical summary, also accompanies the planning application in accordance with the Town and Country Planning (Environmental Impact Assessment) Regulations 2011 (as amended by the 2015 Regulations). – Granted 10/07/2017 – works have commenced on implementing the station which is expected to be complete in Summer 2019.

- 6.6 The new station building approved under this permission is now almost complete with a planned opening in May 2019.

## **7.0 Consultation**

### **7.1 Statutory and Non-Statutory Consultees**

#### Environment Agency

##### 7.1.1 Groundwater Protection:

No objection subject to the imposition of recommended conditions concerning groundwater protection and restrictions on penetrative methods including infiltration drainage to limit the risk of mobilising contamination.

##### 7.1.2 Flood Risk:

The development is located within 8m of the main rivers Pymmes Brook and Lee Navigation, and within fluvial Flood Zones 2 and 3a. A Flood Risk Assessment has been submitted with the application and based on this and the emergency flood response plan also submitted there are no objections on flood risk grounds.

#### Environmental Health

- 7.1.3 A comprehensive noise management plan has been submitted that addresses all the likely noise issues. Noise levels have been agreed that will control the level of noise outbreak from the event both during daytime and night time. The noise levels agreed specifically control low frequency content of the noise spectrum as well as having a general noise level to meet. Noise at night is further controlled by the fact that the music will be inside existing buildings.

- 7.1.4 In terms of ground contamination there is only a low risk to site users from contamination and it is proposed to put down a capping layer which will separate any contamination from people attending the event. There are no concerns regarding air quality.

#### Canal and River Trust

- 7.1.5 No objections subject to conditions to ensure measures are in place to protect the water quality of the Lee Navigation and the ecology of the waterway corridor. Measures to include prevention of litter should also be in place.

*Officer response:*

*Recommended conditions concerning waste management, litter and lighting have been imposed.*

Natural England

- 7.1.6 No objections subject to appropriate mitigation being secured to protect the Lee Valley SPA and associated SSSI. Mitigation should include a waste management plan for the site and agreement with the Lee Valley Regional Park Authority (LVRPA) with regards to the entry and exit through their land which is managed under a Higher Level Stewardship Agreement for the benefit of biodiversity.

*Officer Response:*

*Conditions have been imposed to ensure that the special ecological value of sensitive adjoining areas are protected. This includes requiring details of lighting associated with the use to ensure that the levels are appropriate and spill onto adjoining sensitive receptors is deflected. A waste management plan as well as site clean-up details are also required as a condition of the permission.*

*The applicant is in the process of entering into an agreement with LVRPA which will provide terms for costs and any remediation of land required within the LVRPA's jurisdiction. A condition has been imposed to ensure suitable arrangements are in place prior to the event with third party land owners.*

London Borough of Haringey

- 7.1.7 The planning permission for Tottenham Hotspur permits 8 major events per year and it cannot be guaranteed that the date proposed will not clash with these approved major events. This has serious implications for transport capacity and safety in the area. The Transport Assessment identifies that 60% of festival patrons would travel to Tottenham Hale Station which is expected to receive between 6,000 and 13,000 people travelling to a major event at Tottenham Hotspur Stadium.

*Officer Response:*

*The planning representative for Tottenham Hotspur has verbally confirmed that there are currently no planned events at the Stadium on the date of the Field Day event 2019. The capacity of Tottenham Hale is a matter for Transport for London to advise on and officers will update Members on their response at the meeting.*

*Following the initial consultation response the Transport Management Plan was updated with further information provided on mode share projections. LB Haringey were reconsulted on the application from 25/03/19-08/04/19. No further comments have been received at the time of writing the report.*



- 7.1.8 The main pedestrian route to the festival would be through Tottenham Marshes which is a Site of Importance for Nature Conservation. This will result in damage to the ecology of this area and is a risk for public safety.

*Officer Response:*

*The applicant is in discussion with the Lee Valley Regional Park Authority regarding access through their land and entering into an agreement to ensure its ecological value is safeguarded as detailed in para 7.1.6 above. The route through the marshes will be unlit and only be possible up until 8pm. When leaving the event, patrons will be directed towards Watermead Way and will not be permitted to leave through the marshes.*

*The safety of the routes will be managed through the licencing procedure and further information on this aspect can be found in section 9 of this report and in particular the section entitled Pedestrian Access.*

- 7.1.9 The Festival cannot be permitted unless guarantees are in place to ensure there is no clash with a Tottenham Hotspur Major Event and mitigation is provided to protect the Ecology of the Marshes and ensure public safety.

*Officer Response:*

*See section 9 and comments on Pedestrian Access for further information.*

London Fire Brigade

- 7.1.10 Insufficient information provided in relation to access and facilities for fire fighters.

*Officer Response:*

*Further information was provided from the applicant in an email dated 21/03/19 in response to the comments from the Fire Brigade which included details of where the information on emergency access routes could be found within the submitted documentation. The applicant also confirmed that a pump appliance can be facilitated access via the perimeter road on the site.*

*A reconsultation with all consultees was carried out from 25/03/19-08/04/19 to provide an opportunity for amended and additional information to be considered (including the aforementioned email). No further comments have been received from the Fire Brigade in relation to this reconsultation.*

Metropolitan Police

- 7.1.11 No comments received.

Lee Valley Regional Park Authority

- 7.1.12 No comments received.

SUDS officer

7.1.13 No objections.

Traffic and Transport

7.1.14 No objections subject to conditions.

Environmental Health

7.1.15 No objection to the application. There is unlikely to be a negative environmental impact. In particular there are no concerns regarding air quality, noise or contaminated land. A comprehensive noise management plan has been provided that addresses all the likely noise issues. Noise levels have been agreed that will control outbreak from the event both daytime and at night. The noise levels agreed specifically control low frequency content of the noise spectrum as well as having a general noise level to meet. Noise at night is further controlled by the fact that the music will be inside existing buildings.

7.1.16 In terms of ground contamination it is proposed to put down a capping layer, which will separate any contamination from the people attending the event thereby ensuring there is no risk to human health.

Ecological Consultant

7.1.17 The Ecological Consultant has advised:

*Bats* - Most of the buildings on site are unsuitable to host roosting bats. However, the applicant's ecology report identifies a very low risk in building 9a and therefore further clarification has been sought on the works they are proposing to address this.

*Nesting birds* – The applicants ecology report identifies that the buildings provide suitable habitat for nesting birds. The Council's Ecological Consultant has also identified that the buildings are suitable for use by nesting Black Redstarts, one of the rarest breeding birds in the UK and listed on Schedule 1 of the Wildlife and Countryside Act. Surveys need to be undertaken to establish if there are nesting birds present and agree an appropriate mitigation strategy. The survey season for Black Redstarts is between April and July. Surveys are planned and it is anticipated that the first 2/3 surveys will be undertaken in advance of the Planning Committee meeting with an interim report available for the meeting. Officers will provide an update on the findings at the meeting.

*Lighting and litter* – conditions recommended requiring details of propose lighting and litter clearance strategy to safeguard the adjoining river corridor.

Inland Waterway Association

- 7.1.18 No objections to the proposals but support the Canal and River Trust in calling for specific provisions for clearing litter and debris after the event, from the adjacent Lee Navigation. The canal towpath is not mentioned in the options for access to the site, but seems likely to be heavily used by festival goers.

*Officer response:*

*The provisions concerning litter and debris have been secured via planning condition. Access to the event will be carefully stewarded by event staff and patrons will be directed towards the routes agreed through the licencing process in the interest of public safety.*

Transport for London (TfL)

- 7.1.19 Transport for London have been consulted on the planning application but a response had not been received at the time of report writing. Comments are expected to be received by 17<sup>th</sup> April and officers will provide Members with their comments at the Meeting.

7.2 Public:

- 7.2.1 Consultation letters were sent to 50 adjoining and nearby occupiers. Site notices were posted on Leaside Road, Kimberley Road and Ladysmith Road and a press notice was published in the local paper. One email has been received from a resident in London Borough of Waltham Forest which included comments on both planning and licencing aspects of the event. The planning related comments are summarised below:

- Clarification requested over the potential number of people at the venue;
- Further information requested on the steps that will be taken to mitigate noise nuisance and whether the response will be immediate;
- Query over maximum noise levels and how the Council will ensure these limits are adhered to;
- Waltham Forest residents should be notified of development proposals in the Meridian Water area given its proximity to built up residential areas in this borough;

*Officer Response:*

*The clarifications requested were provided by direct reply to the resident. Maximum noise levels have been agreed with the Council's Noise Officer through the Noise Management Plan submitted with the application. Any noise complaints can be made to the Council through the usual out of hours number and this can be communicated to on-site officers who can check noise levels and liaise with the Event Liaison Team if required.*

*As the London Borough of Waltham Forest does not directly adjoin the site there is no statutory requirement to send a notification of the planning*

*application. However, the application has been advertised on site and in the press and is publicly available to view.*

## **8.0 Relevant Planning Policies**

### **8.1 London Plan (2016)**

Policy 2.14 - Areas for regeneration  
Policy 2.16 - Strategic outer London development centres  
Policy 4.1 – Developing London’s economy  
Policy 5.3 – Sustainable design and construction  
Policy 5.12 - Flood Risk Management  
Policy 5.21 - Contaminated Land  
Policy 6.3 - Assessing Effects of Development on Transport Capacity  
Policy 6.13 – Parking  
Policy 7.15 – Reducing noise and enhancing soundscapes  
Policy 7.19 – Biodiversity and access to nature  
Policy 7.21 - Trees and Woodland

### **8.2 Core Strategy (2010)**

Core Policy 24 - The Road Network  
Core Policy 27 – Freight  
Core Policy 28 - Managing Flood Risk through Development  
Core Policy 29 - Flood management infrastructure  
Core Policy 31 - Built and landscape heritage  
Core Policy 32 - Pollution  
Core Policy 36 - Biodiversity  
Core Policy 37 - Central Leaside  
Core Policy 38 - Meridian Water

### **8.3 Development Management Document (2014)**

DMD22 – Loss of Employment outside Designated Areas  
DMD34 – Evening Economy  
DMD47 - Access, New Roads and Servicing  
DMD48 – Transport Assessments  
DMD57 - Responsible Sourcing of Materials, Waste Minimisation and Green Procurement  
DMD59 - Avoiding and Reducing Flood Risk  
DMD61 - Managing Surface Water  
DMD62 – Flood Control and Mitigation Measures  
DMD63 - Protection and improvement of watercourses and flood defences  
DMD64 - Pollution control and assessment  
DMD66 - Land contamination and instability  
DMD68 – Noise  
DMD69 – Light Pollution  
DMD75 – Waterways  
DMD78 - Nature conservation  
DMD79 - Ecological Enhancements

DMD80 - Trees on development sites  
DMD81 - Landscaping

#### 8.4 Draft London Plan (2018)

A draft London Plan was published on 29 November 2017 for consultation purposes with a deadline for consultation of 2 March 2018. The Examination in Public commenced on 15<sup>th</sup> January 2019 and is currently on going. The draft plan is a material consideration in determining applications but is likely to carry little weight until after its examination. Of relevance are:

Policy E4 Land for industry, logistics and services to support London's economic function

Policy E7 Intensification, co-location and substitution of land for industry, logistics and services to support London's economic function

Policy HC5 Supporting London's culture and creative industries

#### 8.5 Other Policy

National Planning Policy Framework 2018 (NPPF)

National Planning Practice Guidance 2016 (NPPG)

Upper Lee Valley Opportunity Area Planning Framework (July 2013)

Edmonton Leaside Area Action Plan (Proposed Submission – January 2017)

Meridian Water Master Plan (July 2013)

Draft London Plan (2018)

### **9.0 Analysis**

9.1 This report sets out an analysis of the issues that arise from the proposals in the light of adopted strategic and local planning policies. The main issues are considered as follows:

- Principle of development and land use
- Impact on adjoining occupiers and neighbouring residents including noise
- Traffic, transport and access
- Biodiversity and nature conservation
- Contamination
- Flood risk

9.2 It is important to note that the site is also subject to a New Premises Licence Application under the Licensing Act 2003. The considerations under the Licensing Act differ from those under the Planning Act and are largely related to public safety matters as listed below:

- Prevention of crime and disorder;
- Prevention of public nuisance;
- Public safety;
- Protection of children from harm.

- 9.3 As part of the licensing process a Safety Advisory Group (SAG) has been established that acts as a consultee on the licensing application. This group includes representatives from Transport for London, the Metropolitan Police, the London Fire Brigade and Council services including Transport and Environmental Health.
- 9.4 Should the event go ahead once relevant consents are in place, an Event Liaison Team will be established for the festival itself which will include similar representatives as on the SAG. This will ensure that the event is managed safely and that any adjustments to the management arrangements can be made at the time of the event based on unforeseen impacts or events.
- 9.5 The planning application does not and cannot duplicate the considerations of the Licensing Act in terms of event management and public safety. Whilst the impacts on and capacity of the local and strategic highway for example is a planning consideration, the management of the event at the time is not a matter for the planning application.

#### Principle and Land Use

- 9.6 Meridian Water is a major regeneration area within the Upper Lee Valley Opportunity Area as identified in the London Plan and Enfield Core Strategy. It is expected to deliver up to 5000 new homes, 1,500 jobs as well as a mix of other uses and infrastructure (CP 37 and 38). Part of the opportunity area is designated as Strategic Industrial Land (SIL) which affords the highest of protection from change of use to non-industrial uses. The site itself is non-designated employment land surrounded by a mix of industrial uses falling within B1c, B2 and B8 uses within an established industrial estate.
- 9.7 Local Policy (DMD22) and London Plan Policy (4.4) seeks to safeguard the stock of industrial land. These policies resist the loss or reduction of undesignated employment land unless it can be demonstrated that the site is no longer suitable and viable for continued employment use. Proposals which meet these exceptions will only be acceptable if they do not compromise the operating conditions for other employment uses or the potential future of neighbouring employment sites. Notwithstanding these considerations, the site is also part of a wider regeneration area which will be comprehensively redeveloped for a mix of business and non-business uses.
- 9.8 The site is currently vacant and given its position within the Opportunity Area is considered an opportune site for temporary use whilst the longer-term regeneration ambitions are realised. Temporary or meanwhile uses can animate sites, create jobs, attract visitors and keep sites secure from fly tipping and anti-social behaviour in the intervening period before development.
- 9.9 As the proposed use of the site for the festival is for a short-term temporary period, it is not considered to prejudice the use of the land for future employment use or

for a mixed-use development including employment space that may come forward as part of a wider parcel of land within the Meridian Water area.

- 9.10 The applicant has estimated that the period of setting up the event, hosting and vacating is anticipated to run from 24<sup>th</sup> May – 17<sup>th</sup> June. No intrusive works are proposed to the buildings that would prevent them being used after the event for industrial purposes and all temporary facilities and structures associated with the event will be removed. A condition has been imposed to ensure that the site is vacated and any structures and equipment are removed following the event within a reasonable time period.
- 9.11 The vacant land to the south will have been capped in accordance with the planning approval to ensure it is suitable for the meanwhile uses proposed and would not pose a risk to human health. The capping is a temporary measure to allow the site to be used in the intervening period prior to a more comprehensive redevelopment for which full remediation of the site will be required. The works proposed within this application include the provision of natural grass over the capping layer to provide a more appropriate surface for attendees of the event. While this work would not be reversed, it would not preclude future use of the site for employment purposes and it ultimately increases the flexibility of the land for meanwhile uses.
- 9.12 The adjoining warehouse buildings on the Orbital Business Park are still in active use. These are largely used for storage purposes. However, there is a construction training facility within unit 2 and there are offices and a public access gym in units 7 and 7a. Whilst the festival, given its scale, will cause disruption on the weekend of the event, given its limited duration, it is not considered to prejudice the continued use of the adjoining sites for employment purposes. Any disruption would be of a temporary and short-term nature and could be planned for given the advanced notice of the event. Several road closures will be in place to control access to the event however access for business users to these adjoining businesses and those to the south of Leaside Road would not be disrupted and should they wish to continue operations at the time of the event there is nothing to preclude them doing so, although it is acknowledged that there will a much greater level of activity at the site and in surrounding areas.
- 9.13 As stated above, the site lies within the Council's priority regeneration area which is anticipated to be subject to mixed use redevelopment providing new homes and businesses. The proposed temporary use of this site for the event will not prejudice the longer-term aspirations for the regeneration of the wider area in accordance with Local Plan policies CP37 and CP38.

#### Impact on Neighbouring Occupiers

- 9.14 The nearest residential units are located approximately 500m to the west of the site on Kimberley Road. Ikea, Tesco, Meridian Way and the railway line are situated between the application site and the nearest residential units. To the south east of the site across Banbury Reservoir lie residential properties in the borough

of Waltham Forest and to the south industrial premises within the London Borough of Haringey.

- 9.15 The main potential impacts from the event on residents are likely to be from noise outbreak and general disruption from the number of people using local roads and public transport facilities to attend the event.
- 9.16 A noise management plan has been submitted with the application which controls the level of noise outbreak from both outdoor and indoor music. The levels have been agreed with the Council's noise officer to ensure that the level of noise, whilst may be audible above background noise levels from residential properties surrounding the site, will not be of a disruptive or detrimental nature. Different levels have also been agreed for daytime and night time music to take account of neighbouring amenity and the reduction in background noise levels.
- 9.17 A condition has been imposed to ensure that the noise management plan submitted with the application is adhered to at the time of the event. The management plan has also been submitted to support the licensing application. Should the event go ahead with both the planning permission and licence granted, any complaints concerning noise received by the Council's out of hours service will be directed to on-site noise officers who can verify the noise levels and compliance with the approved noise management plan. Council officers will be able to liaise with the Event Liaison Team should any breaches of noise levels take place. With these controls and measures in place, the proposal is considered to have an acceptable impact on neighbouring residents.
- 9.18 Given the scale of the event, with up to 25,000 patrons, there will be a marked increase in the use of local transport services and local roads to access the site. This may cause some disruption to users of these services and streets at the time of the main entry and exit from the event. However, the impact will be limited in duration and mitigation measures including management of vehicle drop off and pick up and dedicated pedestrian routes with managed pedestrian flows, will ensure any disruption is minimised and for a temporary period is not considered to have significant harmful impacts.
- 9.19 The directly adjoining businesses were notified of the planning application by letter of the proposals. No responses have been received at the time of report writing. Whilst it is anticipated there may some short-term disruption to business operations within the business park this will be short-term and can be planned for given advance warning of the event. There will be no ongoing prejudice to the continued operation of adjoining businesses as a result of the proposals.

#### Traffic, Transport and Access

##### *Trip Generation*

- 9.19 The information submitted within the Transport Assessment (TA) states that the majority of people entering the site will be on foot and that direct vehicle



- movements are unlikely to be significant in the context of the local strategic highway network.
- 9.20 The applicant has indicated there will be a phased entry by visitors and phased egress albeit with 2 peaks at 22:30-00:30 and 03:00 to reflect the end of the main 'day' and 'night' events programme.
- 9.21 The mode share projections used to inform the TA are based on ticket sales and a customer survey. On the basis of this information it is forecast that the majority of visitors will utilise public transport for the main part of their journey. The information provided shows that this will put a strain on existing infrastructure, in particular Tottenham Hale Underground Station which is expected to be used by 60% of patrons to leave the area.
- 9.22 It is expected that the peak egress from the site will be following the end of the outdoor performances between 22:30-00:30. The estimated clearance of people through Tottenham Hale underground station is projected between 00:15-00:30. 25% are anticipated to use National Rail Services to leave the area. Based on current timetable information it is projected that in a best-case scenario up to 4,000 attendees could clear through Tottenham Hale on Friday 7<sup>th</sup> June and 6,000 on Saturday 8<sup>th</sup> June up until service closures at 23:38 on the 7<sup>th</sup> and 00:17 on the 8<sup>th</sup>. After this time, attendees will need to enter the underground.
- 9.23 In order to ease the strain on Tottenham Hale National Rail and Underground Services it is anticipated that services from the New Meridian Water Station can also be utilised from those attending the event. The new station is due to open on May 19<sup>th</sup> and is much closer to the site than Tottenham Hale. Based on provisional timetables provided by Greater Anglia services from Meridian Water could clear 8,500 people by 00:30 on the 7<sup>th</sup> and 7,000 by 00:30 on the 8<sup>th</sup>. The applicant is also in discussion with Greater Anglia regarding the provision of a special festival shuttle service that would route directly to Stratford and not stop at Tottenham Hale. Regular mainline services would stop at Tottenham Hale.
- 9.24 Following the last performances within the warehouse buildings the 2<sup>nd</sup> egress phase would be from 03:00 when no National Rail services would be available. Therefore, those using public transport, estimated at 70% (3,500) of those attending the night time performances, would need to access London Underground services from Tottenham Hale. It is anticipated that in a best-case scenario people from Field Day would clear through the station by 4:30am.
- 9.25 Overall, whilst there are details to be finalised and there remains some concern about the impact of the event on the local transport network, particularly at Tottenham Hale station, this is balanced against the fact that this permission will relate to a single event, which is taking place over a relatively short time period and the extensive planning that has been undertaken to ensure that negative impacts are mitigated as far as possible. This includes the potential provision of a dedicated special shuttle service from Meridian Water and details in the submission which outline people management involving holding crowds and pulsing dispersal so as not to overcrowd the various transport nodes.

*Transport Network Disruption*

- 9.26 Temporary traffic management arrangements are proposed on a number of roads and at several junctions. The details of this are being dealt with through the licencing process in agreement with the Council's Highway Services Team. However, it is noted that these arrangements include the closure of Meridian Way/ Watermead Way to ensure safe pedestrian access is provided from Tottenham Hale to the site and to restrict private cars and drop off activity taking place other than in designated areas.
- 9.27 These arrangements will have a significant impact on people using the local highway network so the applicant's information campaign and signage proposed are welcome. Whilst this disruption will be significant, it should be noted that it will mainly be during off-peak periods.

*Vehicular Access*

- 9.28 The proposed vehicular access points are acceptable as they utilise existing accesses which are sized for the type of vehicles servicing the site. The most significant volume of vehicle access will be for large vehicles during set up and dismantling of the event. This is of a similar magnitude to a large development so should not have a significant impact on the existing highway network in the area which is characterised by primary and secondary routes. It should also be noted that any disruption will be short term.
- 9.29 The main private car trips will be during the event, with taxis and similar vehicles dropping people off. Draft plans for this have been shared with the Council's Highways Services which show this activity to be accommodated on the Ikea site. Whilst the final details of this will be agreed through the licensing application a condition has been imposed to ensure safe and convenient drop-off facilities are provided. Given the remote nature of the site, this activity is considered to have a minimal impact on local residents.
- 9.30 The applicant has also taken into consideration the needs of local businesses, many of which operate 24 hours a day, and it is noted that measures will be put in place to minimise disruption, including for the local bus garages. These include managed closures involving staffed road closures/ barriers and access management arrangements with the affected parties to ensure access by operational businesses is still maintained.

*Car Parking*

- 9.31 There is no visitor parking proposed on site and it has been confirmed that parking controls in local roads will not be in place for the duration of the event. Despite the projections of a low proportion of attendees using cars to access the event this does raise potential issues about overspill parking which could have a significant impact on the local highway network and the amenity of residents.

- 9.32 The current projections provided by the applicant based on previous events suggest that 5% of attendees (1,250) would use Private car/ walk or use buses to get to the event. However, it is also acknowledged that previously the event has taken place in more central areas better served by public transport and greater on-street parking controls and therefore the number of those using private car to access the event is largely unknown on a site of this nature. Notwithstanding this, given the nature of the event, and despite its less central location, it is still anticipated that private car use will be low.
- 9.33 In order to monitor the impact of the event on local roads should future and potentially more regular events be proposed at the site, or further Field Day events be proposed annually yet in a meanwhile context, on-street parking surveys are required to take place (full details of which are to be agreed with the Council's Highway Team) before, during and after the event. This will inform any future event type meanwhile uses at the site and any necessary mitigation that may be required.

#### *Cycle Parking*

- 9.34 No details of cycle parking facilities have yet been provided. The applicant is waiting on the results of their customer survey to inform the likely demand for such facilities. An update will be provided at the meeting.

#### *Pedestrian access*

- 9.35 Pedestrian points of access to the site will be provided along the southern boundary with Tottenham Marshes and from an existing bridge over the Pymmes Brook accessed from Leaside Way. The points of access are considered acceptable for those patrons arriving from both Tottenham Hale and Meridian Water Station/ local bus services and streets.
- 9.36 An ingress/ egress plan has been submitted with the application to provide further information on the management of pedestrians on the selected routes including the provision of event staff/ stewards. Whilst the safety of the routes including width, lighting and surfacing are a matter for the licencing process, the applicant has confirmed that the ingress will be spread over several hours and naturally staggered by the rate at which trains pull into Tottenham Hale and Meridian Water. Furthermore, the proposed routes have been walked with Highways, the MET Police and the chair of the SAG, to ensure that the responsible authorities are satisfied with the safety of these arrangements.

#### Biodiversity and Nature Conservation

- 9.37 The site is in close proximity to the Pymmes Brook and the River Lee Navigation which are important ecological corridors. Policy DMD78 states that development that has a direct or indirect negative impact upon important ecological assets will only be permitted where the harm cannot reasonably be avoided, and it has been demonstrated that appropriate mitigation can address the harm caused.

- 9.38 The application is accompanied by an ecological report which identifies that building 9a has a small amount of suitable habitat for individual roosting bats. A further survey is therefore required to confirm the presence or absence of bat roosts in the location identified. This survey has not been completed at the time of writing the report but an update from the applicant is expected prior to the meeting. Members will be updated on the findings.
- 9.39 The site is considered to contain potential nesting sites for Black Redstarts as this species tends to nest in structures or on naturally occurring ledges common to large industrial/ warehouse buildings. Black Redstarts are one of the rarest breeding birds in the UK and as such are listed in Schedule 1 of the Wildlife and Countryside Act 1981. This makes it an offence to disturb this species while nesting, or at or near a nest containing eggs or young or to disturb the dependent young of such a bird.
- 9.40 A survey for breeding black redstarts is therefore required to be carried out to establish whether they are nesting in the buildings. This survey work could not commence until April, the beginning of the nesting season, and as such an update to Members will need to be provided at the meeting. The surveys will be undertaken by a licenced surveyor on behalf of the applicant and will include 4 visits between April and May. Two of these visits will take place prior to the committee meeting and an interim report will be provided to Members at this meeting on the findings to date.
- 9.41 In addition to black redstarts, the buildings have the potential to be used by nesting birds and as such their presence will also need to be established at the same time as the other survey work.
- 9.42 Given the outstanding survey work required in relation to nature conservation and protected species, officers are seeking delegated authority to approve the application following receipt of satisfactory evidence that the proposal would not disturb or have a negative impact on protected species or ecological assets.
- 9.43 The site is located next to the River Lea which is a priority habitat and at this location is part of the SMINC. In order to ensure that the proposal does not have any adverse impacts on the ecological value or character of the SMINC or of the ecological corridor of Pymmes Brook lighting levels will need to be carefully controlled. The applicant has confirmed that deflectors will be used to avoid light spillage onto these sensitive areas and a condition has been imposed to require full details of the position, lux levels and deflectors of the lights used for the event.
- 9.44 The adjoining watercourses are also at risk of microplastic pollution and pollution from litter and waste. In order to reduce the risks of this a condition has been imposed to require a waste minimisation strategy is provided and adhered to as well as a clean up operation which includes the adjoining waterways.

#### Contamination

- 9.45 The site is subject to contamination which poses a potential risk to human health. A condition has been imposed to ensure the previously approved capping material

be installed prior to the use of the site for the event. This provides an interim solution to allow for the short term meanwhile use of the site without impacting on human health. The full remediation of the site would be undertaken as part of the longer-term redevelopment of the site.

- 9.46 The Council's contaminated land officer has confirmed that the approved capping material would be sufficient to protect human health and ensure no source pathway receptor linkages.
- 9.47 The EA have been consulted and have raised no objections to the use of the site for the intended purpose subject to conditions to ensure source pathways are not introduced by temporary structures and their fixings.
- 9.48 With the attachment of the suggested conditions, the proposal would be in accordance with Policy DMD64 of the Development Management Documents which sets out that planning permission will only be permitted if pollution and the risk of pollution is prevented, or minimised and mitigated during all phases of development.

#### Flood Risk and SuDS

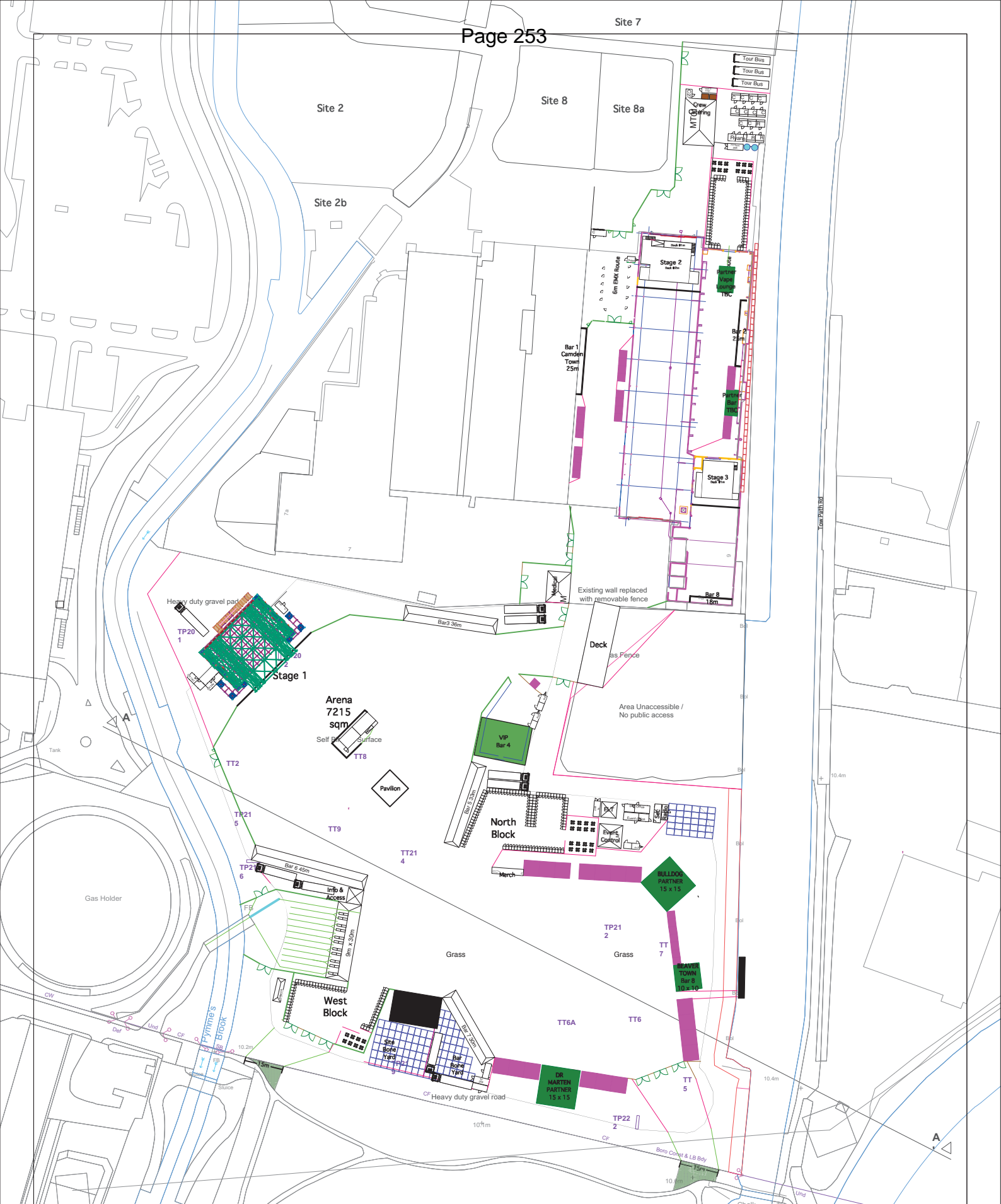
- 9.49 Policy DMD59 states that new development must avoid and reduce the risk of flooding, and not increase the risk elsewhere. Policy DMD61 states that a Drainage Strategy will be required for all development to demonstrate how proposed measures manage surface water as close to its source as possible and follow the drainage hierarchy in the London Plan.
- 9.50 The application site falls within Flood Zones 2 and 3 and is therefore considered to have a high to medium probability of flooding. The site is also at risk of surface water flooding.
- 9.51 The site currently consists of made ground. However, as previously outlined, the land will be capped prior to the event to ensure existing contaminants do not pose a risk to human health. The approved capping material would be free draining with infiltration characteristics similar to or more permeable than the existing made ground on the site. These details were considered as part of application where it was demonstrated that surface water run-off would continue to infiltrate into the ground with no uplift in the rates of storm water runoff. The supporting information also stated that even during the most severe event modelled, the proportion of the capped area that could be inundated is very small and maximum flood depths would be shallow.
- 9.52 This application includes the provision for natural turf to be provided above the capping material to make the use of the site more amenable to visitors. This will not impact on the drainage properties discussed above and will not increase surface flooding at the site.
- 9.53 The Environment Agency were consulted on the scheme and raised no concerns in terms of flood risk. The EA acknowledged that a flood risk activity permit will be

required for any proposed works in, under, over or within 8 metres of the top of the bank of the River Lee.

- 9.54 A Flood Evacuation Plan has been submitted with the application in acknowledgement that the proposed use of the site is more vulnerable to the impacts of flooding. This plan demonstrates that suitable evacuation routes across the Pymmes Brook exist and would be accessible in the event of a flood. Free access between the buildings and the field would ensure attendees in the buildings could safely exit the buildings and access the flood evacuation routes across the Brook. Meridian Water station is the main destination for people evacuating the site but other options for dispersal exist should this be subject to the same flood event and this would be managed by event stewards.

## **10.0 Conclusion**

- 10.1. The use of the site for the purposes proposed will not undermine the longer-term regeneration proposals for the area and in the meantime will provide a beneficial use of the site. It is recognised that the use could have some short-term disruptive impacts on the local area. These are to be managed and mitigated through the planning conditions recommended. Members are reminded that a Premises License Application has also been submitted and this will deal with issues largely related to public safety. Accordingly, it is considered that the use of the site for the Field Day event can be supported.
- 10.2 There remain a number of outstanding issues that have not been completely resolved at the time of report writing - the ecological surveys need to be completed to inform any mitigation measures that might be required and further information is needed on the proposals for cycle parking at the event. In addition, discussions are on-going with the applicant and the statutory consultees regarding the precise wording of conditions as required by legislation and guidance, which may necessitate minor changes to those presently drafted. Given this, Members are asked to grant delegated authority to the Head of Development Management/Planning Decisions Manager to grant planning permission subject to conditions largely as drafted in Section 1 of this report, with the authority to add any additional planning conditions necessary to secure appropriate mitigation arising from the ecological surveys, as well as make any minor amendments to the wording of the conditions following completion of the on-going discussions.



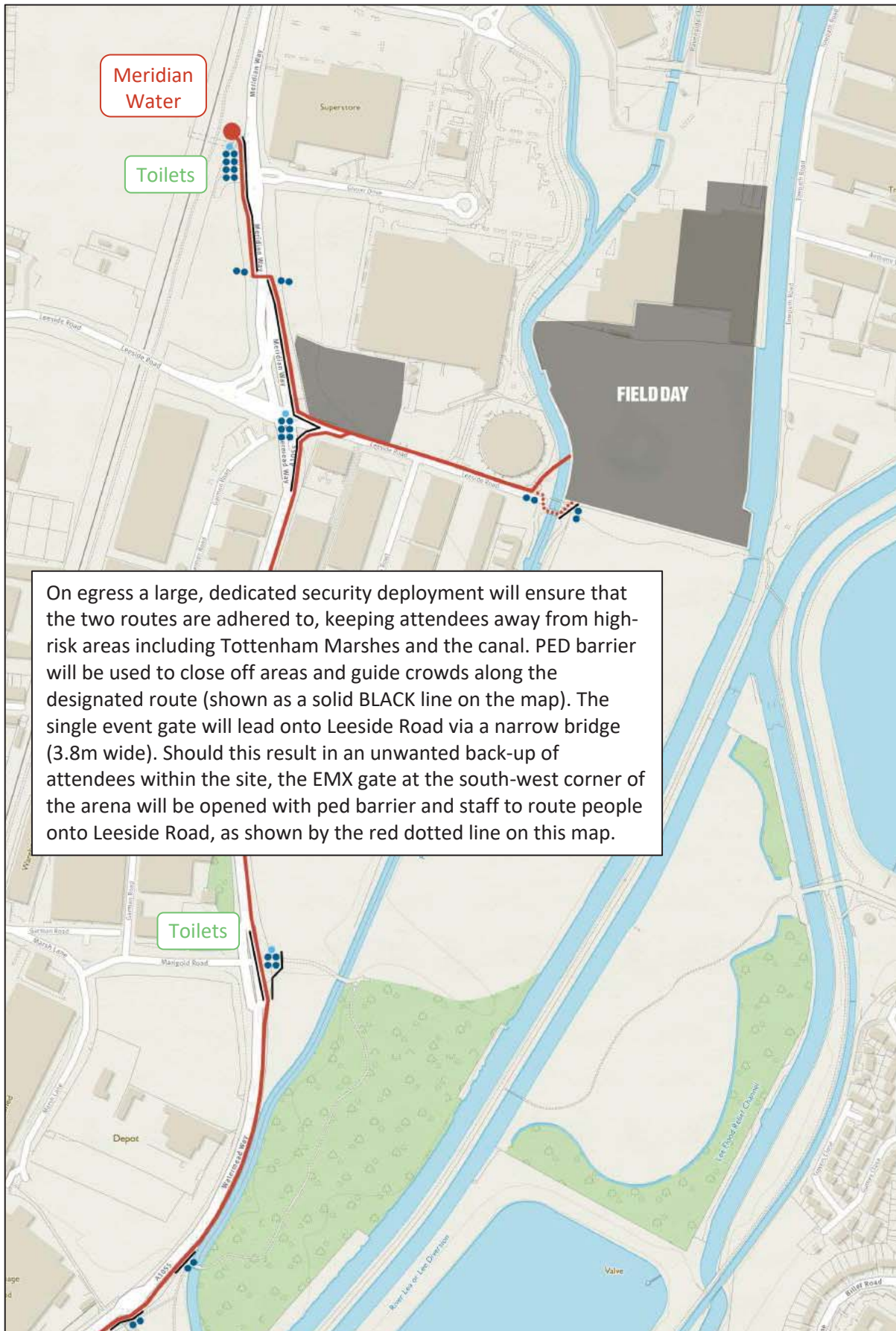
Issue Number	Project ID	Client
v2.7	FD19	Field Day 2019
Issue Date	Drawn By	Site Address
05/04/19	Tom Wilkinson	The Drum Shed
Scale	Project Manager	Orbital Business Park
1:1300 @ A3	James Dutton	Argon Rd
Sheet Title:	Project Director	London
Field Day - Full Site		N18 3BW

No.	Date	Revision Notes

- Key:**
- FENCE - HERAS
  - FENCE - MET BARRIER
  - FENCE - STAGE BARRIER
  - FENCE - PEDESTRIAN BARRIER
  - FENCE - SMART HOARD
  - FENCE - HI-HOARD
  - TRAKWAY
  - TRACKMATT
  - PITCH - CONCESSION
  - PITCH - MARKET
  - PITCH - FAIRGROUND
  - PITCH - SPONSOR
  - AREA - OUT OF BOUNDS
  - AREA - INDOOR SPACE
  - AREA - OUTDOOR SPACE
  - SECURITY POINT & EE WIDTH

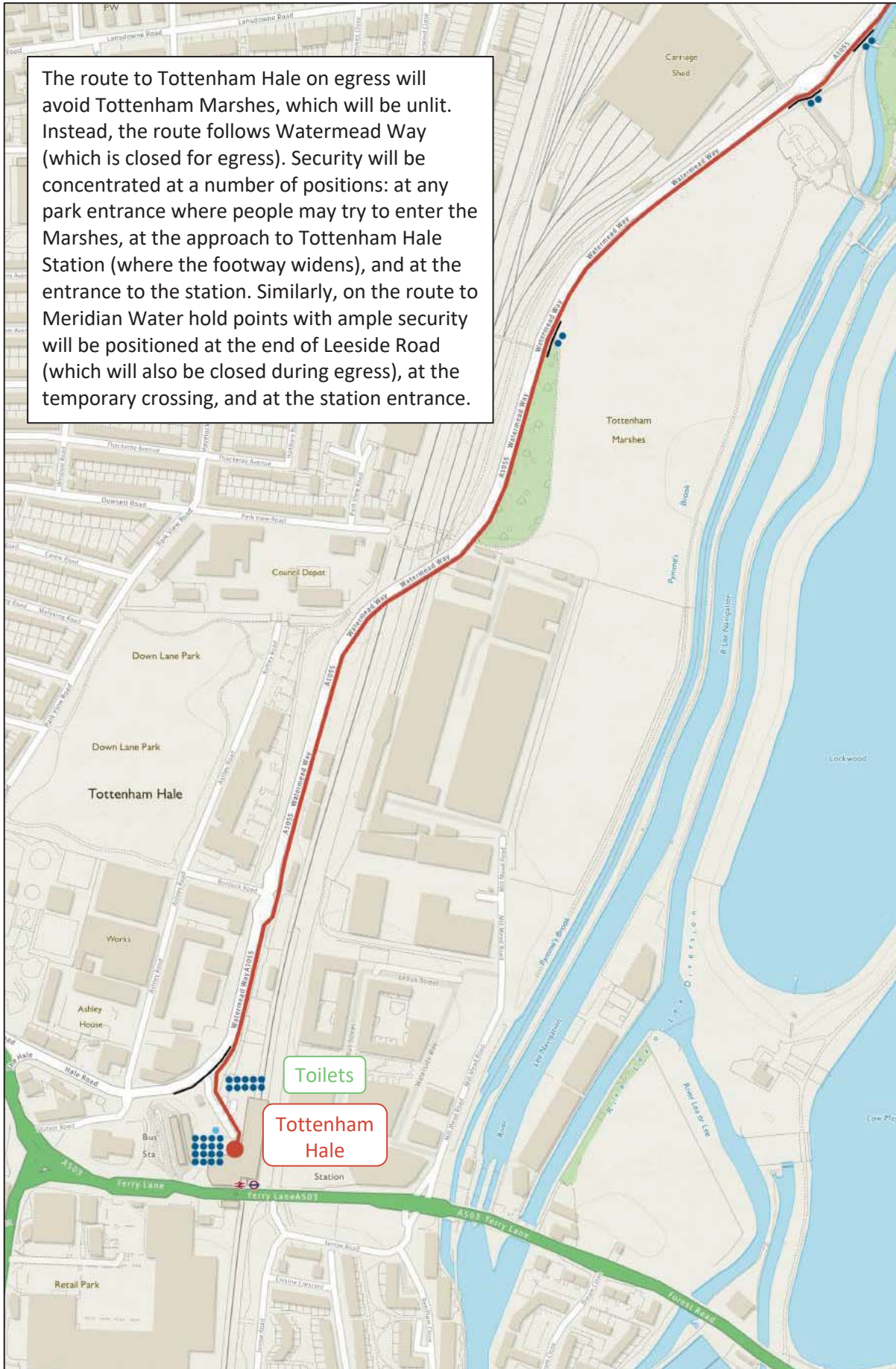


### 4.4. Egress Routes

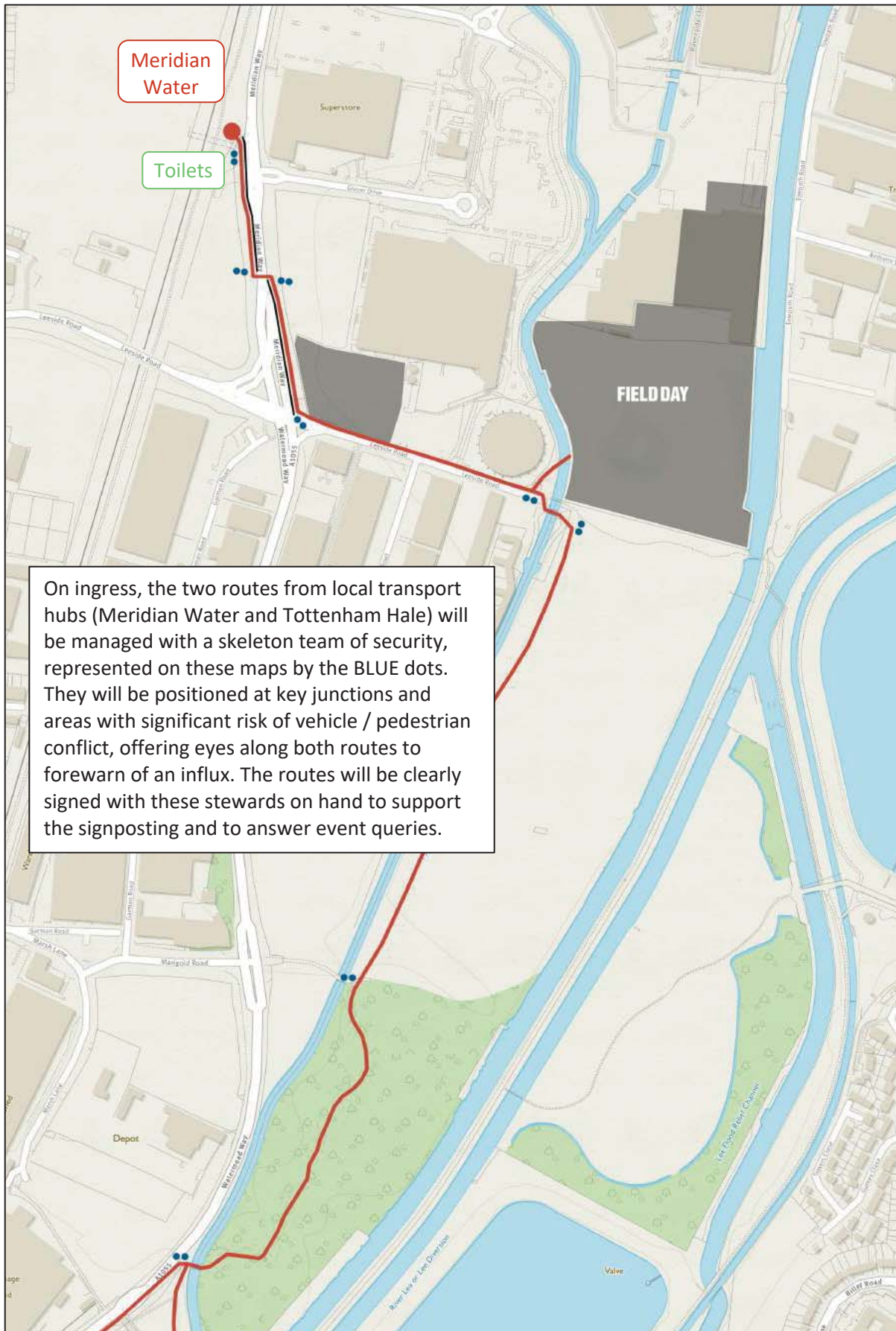


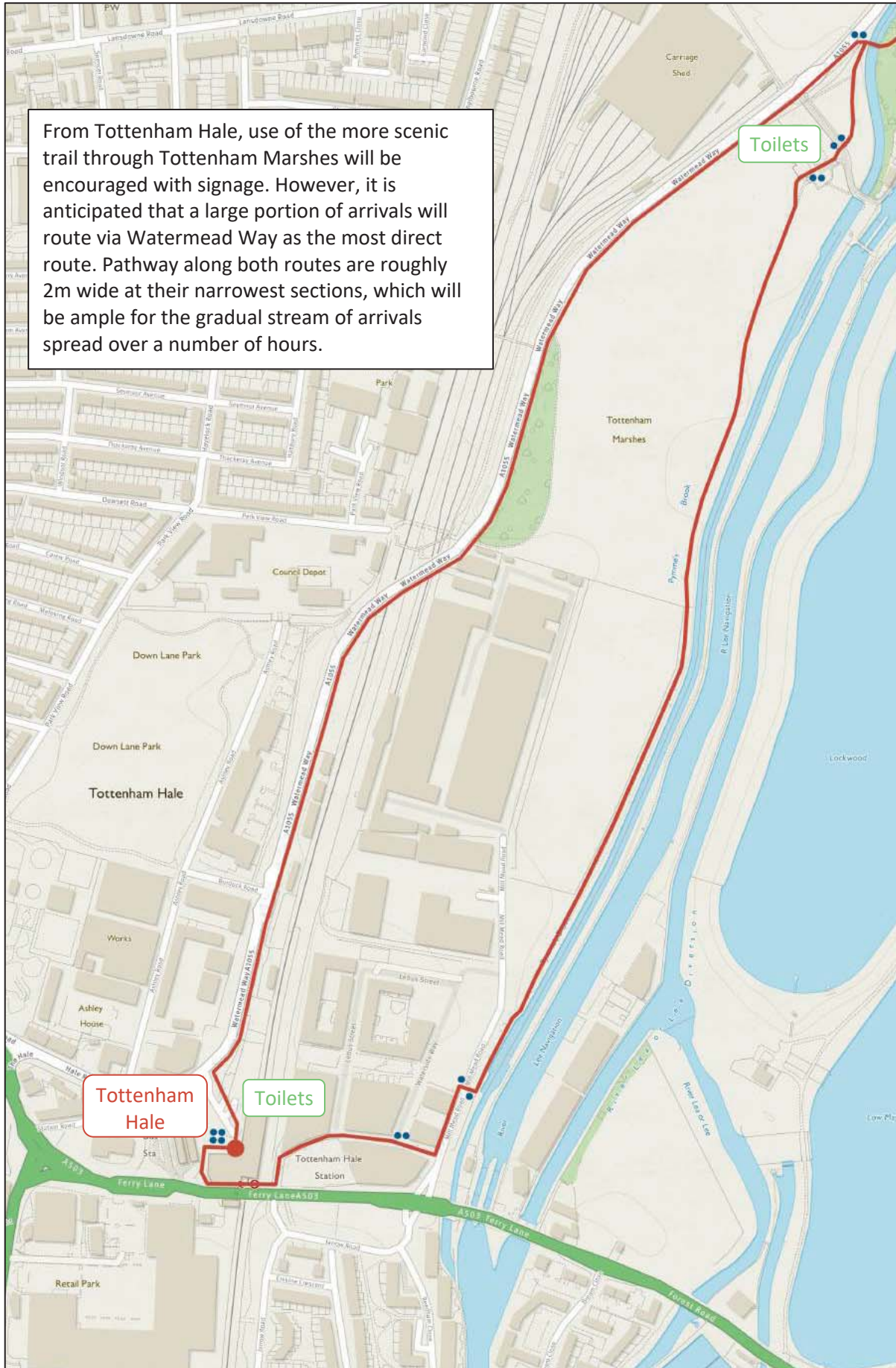


The route to Tottenham Hale on egress will avoid Tottenham Marshes, which will be unlit. Instead, the route follows Watermead Way (which is closed for egress). Security will be concentrated at a number of positions: at any park entrance where people may try to enter the Marshes, at the approach to Tottenham Hale Station (where the footway widens), and at the entrance to the station. Similarly, on the route to Meridian Water hold points with ample security will be positioned at the end of Leaside Road (which will also be closed during egress), at the temporary crossing, and at the station entrance.



### 3.2. Ingress Routes





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All correspondence should be sent to our Leeds office

Ellie Green  
Principal Licensing Officer  
Enfield Council

**By Email Only**

Our ref PW/EH/VEN001-2-5/4098

Your ref

30 April 2019

Dear Ellie

**Re: Meridian Water, Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW; and  
Land to the South of Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road, Edmonton, London, N18 3BW**

Please find the documents which we intend to rely on at the hearing on the 8 May 2019.

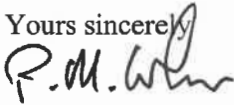
I can confirm that I have sent all of these documents directly to those who have made representations (Except the members of the public).

I am attempting to speak, either in person or on the phone, to those who have made representations to see if their concerns are met.

Please come back to me if there is anything you require further at this stage.

Regards,

Yours sincerely



P M Whur  
**Woods Whur**

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**Broadwick Venues Limited**

**Meridian Water, Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon Road,  
Edmonton, London, N18 3BW; and  
Land to the South of Units 4, 5, 6, 6a&b, Orbital Business Park, 5 Argon  
Road, Edmonton, London, N18 3BW**

**8th May 2019**

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# TAB 1

**FIELD DAY FESTIVAL, MERIDIAN WATER, 5 ARGON ROAD, EDMONTON,  
LONDON N18 3BW**

**LONDON BOROUGH OF ENFIELD LICENSING SUB-COMMITTEE**

**HEARING 8<sup>TH</sup> MAY 2019**

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**SUBMISSIONS OF BROADWICK VENUES LIMITED**

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**INTRODUCTION**

1. This is an application by Broadwick Venues Limited for a premises licence for a site on the Orbital Business Park, Enfield, N18 3BW.
2. As submitted, the application was for a space for festivals and other events, with a capacity up to 39,999.
3. The applicant, has, however, decided to limit and amend the application as follows:
  - a. the application is now only for the annual running of the two day Field Day festival;
  - b. the capacity of the event has been reduced from 39,999 to 22,261 people, including staff, security, contractors and performers (a reduction of 43%);
  - c. the hours of licensable activities each day have been reduced from 8 a.m. to 6 a.m. (22 hours) to noon to 3 a.m. (15 hours);
  - d. the applicant has submitted an expanded and varied list of conditions in response to requests made by the Safety Advisory Group, the Metropolitan Police and the London Borough of Haringey.
4. The Sub-Committee is respectfully referred to the list of conditions at **Tab 2** herewith.

## **BACKGROUND**

5. Field Day is an annual modern music festival running over two days. It was first held in Victoria Park in Tower Hamlets in 2007 and ran there until 2017. In 2018, it was held in Brockwell Park in Lambeth. This is its first year in Enfield.
6. The applicant, Broadwick Venues Limited, is a successful London-based company promoting festivals in England, Scotland, Canada and Austria. Its current portfolio comprises 19 festivals. It is therefore an extremely experienced promoter. Further details are in the statement of James Dutton at **Tab 3**.
7. The site is located in a mixed industrial, commercial and retail area within the Lea Valley area. It lies south of the A406 North Circular Road and east of A1055 Watermead Way within the Orbital Business Park.
8. It comprises a brownfield site consisting of five unused storage and distribution buildings and 4.3 hectares (10.6 acres) of vacant open land, most recently used for soil screening and concrete crushing.
9. The site is well away from housing.
10. It is therefore a good site for the holding of a music festival such as Field Day.
11. The site plan is appended hereto at **Tab 4**.

## **THE EVENT**

12. The event will run on Friday 7<sup>th</sup> June and Saturday 8<sup>th</sup> June, on each day from mid-day.
13. The exterior event will end at 10.30 p.m. At that point the majority of spectators will depart. There then follows a late event inside the buildings, terminating at 3 a.m. The capacity for that event, for which tickets are sold separately, is 7,000.
14. The event is to be governed by an Event Safety Management Plan agreed with a multi-agency Safety Advisory Group (“SAG”). The Plan appends 20 further documents including risk assessment, fire risk assessment, medical plan, crowd management plan, drugs policy, alcohol policy, adverse weather plan, transport

management plan, noise management plan, ingress and egress plan, water management plan, waste management plan, emergency plan, youth and vulnerable adult policy and communications plan. These are not all produced here, on grounds of relevance, confidentiality and/or security.

15. The main documents which are germane to the representations, namely the transport management plan, noise management plan and emergency plan (incorporating the venue capacity assessments), are appended hereto as **Tabs 5, 6 and 7** respectively. NB the emergency plan is sensitive for reasons of security and public safety. Accordingly, a redacted copy has been supplied at Tab 7, showing only the capacity calculations. A confidential, unredacted copy has been supplied separately, should the Sub-Committee wish to see it.
16. A Safety Advisory Group (“SAG”) has been established that acts as a consultee on the licensing application, including representatives from Transport for London, the Metropolitan Police, the London Fire Brigade and Council services including Transport and Environmental Health.
17. The SAG and various sub-groups have met on 13 occasions since October 2018, and liaison continues.
18. Should the event be licensed, there will be an Event Liaison team with similar membership to the SAG to ensure that the event is managed safely and without harm to local amenity.
19. The proposed noise conditions provide for levels of 75 decibels up to 11 p.m. and 45 decibels thereafter, with bass levels of 90 decibels up to 11 p.m. and 65 thereafter, measured at the nearest noise sensitive properties to north, east, south and west. These levels are consistent both with guidance and with levels commonly applied at festivals in London, including those in residential areas. They have been agreed with the environmental health service and also by the planning committee which granted permission for the Festival.
20. The nearest residential units are in fact located 500 metres to the west of the site on Kimberley Road. Ikea, Tesco, Meridian Way and the railway line are situated between the site and the nearest residential units. Any noise complaints will be

directed to on-site noise officers who can verify noise levels and compliance with the plan.

21. There will be a managed road closure of Watermead Way / Meridian Way from 20.30 – 05.00 (latest) to facilitate departure in the direction of Tottenham Hale station. The route will be stewarded. The underground service through the station runs all night.

## PLANNING

22. The applicant made an application for a bespoke planning permission for the 2019 Field Day festival on 7<sup>th</sup> – 9<sup>th</sup> June 2019 supported by extensive documentation, including a noise impact assessment, transport assessment and safety management plan.
23. On 23<sup>rd</sup> April 2019, the planning committee resolved that subject to the receipt of satisfactory ecological survey results, the Head of Development Management / Planning Decisions Manager be authorised to grant planning permission subject to conditions set out in the report revised and/or augmented as necessary.
24. The planning conditions relevant for these purposes are:

*11. The music event hereby approved shall not take place before 12 p.m. on the 7<sup>th</sup> June 2019 or after 3 a.m. on the 8<sup>th</sup> June, or between 3 a.m. – 12 p.m. on the 8<sup>th</sup> June or after 3 a.m. on the 9<sup>th</sup> June except for site and event set-up/clear-up.*

*12. No outdoor performances are permitted after 10.30 p.m. on the 7<sup>th</sup> or 8<sup>th</sup> June 2019.*

*13. The event shall comply with the limits set out in the noise management plan. [These are the same as those set out above.]*

*14. The maximum number of patrons attending the event shall not exceed 25,000 (this excludes staff, security, marshals and performers).*

25. While the London Borough of Haringey had objected in case of a clash with major events at Tottenham Hotspur FC's new stadium (which, it is understood, is permitted eight major events per year, in addition to its football schedule), there are no major

events planned for the Field Day weekend in 2019, and so the issue does not arise. For 2020, Broadwick will liaise with the club and the SAG over dates.

26. There was only one residential objector to the planning application, whose concerns were dealt with through the protective planning conditions imposed.

### **REPRESENTATIONS ON LICENCE APPLICATION**

27. There have been eight representations in total, including just three from residents. These are dealt with in turn.

#### **IP1 – Chingford resident**

28. This resident, who lives 2 miles from the site, is concerned about noise nuisance, and offers a compromise of a limited number of days each month and a trial period. The concerns of the resident are satisfied since this application is just for the Field Day event, with noise limitation conditions agreed with environmental health and endorsed by the planning authority.

#### **IP2 – Metropolitan Police**

29. The Police asked that if the application is granted, it is confined to the Field Day event only. The application is now confined to the Field Day festival with reduced capacity (22,661 instead of 39,999) and hours (3 a.m. termination rather than 6 a.m.). The Police also wished to have sign-off by the Safety Advisory Group. There are now SAG conditions in line with the request of the SAG itself (conditions 3-6).
30. The Police have mentioned the risk of pre-loading. That is a generic matter which in theory would be an objection to all festivals. However, this festival starts at noon, so there is minimal risk of pre-loading.
31. The Police have also suggested that people may visit the Tesco store at the end of the festival and purchase alcohol from there for consumption in the street. Experience from Field Day in both its previous locations has not suggested that Field Day audiences are prone to hanging around drinking in the street. They are a relatively mature audience, mostly in the 25-35 age bracket, with a 50:50 female:male split. In any event, at the end of the festival, the great majority of those exiting will be

travelling south down Watermead Way so away from the Tesco store. The streets will be stewarded and customers will be asked to move along. In any case, they will have had a long day of entertainment. It is not considered that a significant number will wish to hang around drinking on Watermead Way. Further, if they do, it will be recalled that the entirety of Enfield is covered by a Public Space Protection Order empowering authorised persons to seize alcohol being consumed in breach of a request to stop.

32. The Police have also noted that tickets have been sold in advance of a licence grant. This is very common for major events. Tickets are sold subject to licence and are refundable or exchangeable if the event cannot proceed as programmed.

### **IP3 – Tottenham Hotspur Football Club**

33. The Club's new stadium is 1.8 miles from the site, adjacent to White Hart Lane station. Its main issue was the potential for the event to interfere with the Club's own events. The licence now applied for is for the Field Day event alone, and does not interfere with any event proposed by the Club in 2019. Accordingly, the reason for the objection falls away.
34. There has been a suggestion in recent correspondence that the Club's solicitors consider that nothing should be permitted to happen on any date that might clash with one of the Club's eight non-football events in 2020 and beyond. Obviously, that is unrealistic. The Club does not have a monopoly on large events in the area. In exactly the same way that other large venues co-operate with the authorities and each other over dates and timing of events, the applicant will liaise with the SAG and the Club to plan Field Day for dates which have either not been taken by the Club or which will not impose an unacceptable burden on authorities or transport providers. The applicant is content for a "liaison" condition to be inserted in the licence.
35. In brief, the Club's main stated objections were:
- a. *An alleged failure to comply with statutory procedures.* Compliance was checked by officers. There was no failure and even if there was it does not deprive the Sub-Committee of jurisdiction as has been suggested.

- b. *Lack of detail in the operating schedule.* The operating schedule complied with the requirements of the Act.
  - c. *Involvement of the Safety Advisory Group.* In accordance with usual procedures for major events, the applicant has worked with the SAG for many months. As requested by the SAG, there is a condition on the licence referring to its role in planning the event. This is routine practice for music festivals.
  - d. *Outline nature of the site plan.* Given that the application was for more than one event, a detailed layout could not be shown. Plans for individual events would be worked up in conjunction with the SAG. The detailed site layout plan for the Field Day event is attached at Tab 4. The applicant is content to have a condition that the site plan must be agreed with the SAG.
36. The Club complains that the entire operational plans should have been pre-formulated before any licence application was made. This represents a misunderstanding of how a SAG process works for major events, and how the SAG for this event expected the event to be planned. The operational plan continues to be developed in concert with the SAG, with sign-off in advance of the event.
37. It is neither necessary nor appropriate to place the entire event “bible” before the Licensing Sub-Committee, for reasons set out earlier. However, if the Club would like to meet to discuss any aspect of the event planning with which it is concerned, the applicant would be pleased to meet, at any time. However, it is not understood that the Club has any event planned for the weekend in question in 2019.
38. It is also suggested that the SAG cannot approve details of event – only the sub-committee may do so. With the greatest of respect, that represents a misunderstanding of how the licensing of large events occurs. The sub-committee cannot possibly involve itself in every small detail of all events promoted in reliance on the licence for years ahead. Rather, it approves the parameters (e.g. capacity, hours, noise limits) through licence conditions and entrusts the detailed planning to the promoter and the SAG.



39. Finally, the Club has criticised the conditions proposed in the operating schedule. These conditions have been re-drafted as requested by the SAG and Haringey Council.

**IP4 – London Fire Brigade**

40. The LFB was seeking further information particularly regarding emergency egress. This has been provided and agreement is anticipated in the week commencing 29<sup>th</sup> April if not prior to the event.

**IP5 – Edmonton resident**

41. The resident, who lives 2.5 miles from the site, raises questions of transportation:
- a. The resident states that s/he is grateful that the 192 bus service will continue to run.
  - b. The resident states there is a prospect that Meridian Water station will not be open. The proposed opening date is 19<sup>th</sup> May. The traffic management plan contains contingencies if it is not open.
  - c. The resident wishes to see a shuttle bus provision to Tottenham Hale station. It is not feasible to decant over 20,000 people from a site by shuttle bus, and it has not been judged necessary.
  - d. The resident would like to see more bus services provided. The provision is determined by TFL, although the assessment in the transport management plan is that the use of bus as a means of departure will be modest.

**IP6 – Esther Hughes, Enfield Safety Advisory Group Chair (SAG)**

42. Ms Hughes points out that she does not have the emergency evacuation plan or risk assessments and that there is not yet agreement on venue capacity with the London Fire Brigade. Drafts of these documents have been provided. It is anticipated that they will be agreed in the week commencing 29<sup>th</sup> April if not prior to the event.

43. Ms Hughes says the SAG is supportive of a capacity of 25,000 rather than 39,999. In fact, the capacity proposed is now even lower than that - 22,661 - and is incorporated as a licence condition.
44. Ms Hughes has suggested redrafts of the conditions. Her comments have been adopted with minor revisions. These include agreed noise levels to prevent nuisance to residents.

**IP7 – London Borough of Haringey**

45. The Council's concerns were as follows:

- a. The event capacity should be 25,000. The applicant now proposes even fewer than that (condition no. 1)
- b. There should be conditions requiring an agreed traffic management plan, a traffic management order etc. This is now an agreed condition (conditions no. 21-25).
- c. Information was required re the emergency plan. It is anticipated that the emergency plan will be agreed in the week commencing 29th April. It will in any event be agreed before the Festival. If necessary, the applicant is content with a condition that it must be agreed.
- d. Alcohol sales. Haringey wished alcohol sales to cease one hour before site closure. However, this was for a much larger event for much longer hours, until 6 a.m. The applicant considers it proportionate and appropriate that alcohol sales should cease 30 minutes before the end of the event. (See condition no. 19).
- e. Clash with major events held by Tottenham Hotspur. Field Day does not clash with any such major event in 2019. For 2020 there will be appropriate liaison.
- f. Noise management information to be provided to residents. This is now provided for by condition 32.

**IP8 – Chingford resident**

46. This resident lives over 2 miles from the site. It is a brief objection based on public nuisance and safety for leaving customers. These are dealt with in the Traffic Management Plan, Security/Crowd Management Plan and Noise Management Plan, all enshrined in licence conditions.

**CONCLUSION**

47. The Sub-Committee will note that the applicant has responded thoroughly and properly to the representations.

48. The Sub-Committee is invited to grant this licence, subject to the conditions set out at **Tab 2**.

49. This will enable Field Day to proceed as planned on 7<sup>th</sup> and 8<sup>th</sup> June 2019.

50. Naturally, work with the SAG and then the Event Liaison Team will continue to ensure delivery of a safe, successful event for 2019. The 2020 event will be delivered within the parameters of the licence conditions, but will be subject to a further SAG process, informed by the experience of the 2019 event.

**PHILIP KOLVIN QC**  
**30<sup>th</sup> April 2019**

**Cornerstone Barristers**  
**London WC1**

# TAB 2

**Conditions - Festival Licence**

**Meridian Water, Units 4, 5, 6, 6a&b, Orbital Business Park,  
5 Argon Road, Edmonton, London, N18 3BW**

**And**

**Land to the south of Units 4, 5, 6, 6a&b, Orbital Business Park  
5 Argon Road, Edmonton, London, N18 3BW**

1. The licence will permit the use for the Field Day Festival each year, with a capacity of 22,661 persons including staff, security and performers.
2. The Premises Licence Holder will liaise with the London Borough of Enfield's Safety Advisory Group (SAG) and Tottenham Hotspur Football Club before the dates for future Field Day Festivals are confirmed.
3. The running of the Field Day Festival will be subject to consultation with the licensing authority, planning authority, responsible authorities and the Enfield Safety Advisory Group. The running of the Festival and licensing requirements will be approved by a formal SAG process. This process will have an event management and safety plan (EMSP) which will be agreed through the SAG process. The documentation to support this will be as per conditions 4 and 5 below.
4. A detailed layout plan showing positions of temporary structures such as stages, bars, food concessions, temporary toilet blocks and other infrastructure for the event will be provided and agreed through the SAG process.
5. Having regard to the current edition of the Purple Guide to Health, Safety and Welfare at Music and Other Events, the premises licence holder shall submit a completed EMSP, bespoke to the event, to the Licensing Authority and the SAG for consultation purposes.

The Event Management plan must include but is not limited to the following;

- 5.1 Risk Assessment(s);
- 5.2 Traffic Management Plan;
- 5.3 Security/Crowd Management Plan;
- 5.4 Noise Management Plan;
- 5.5 Medical Plan

5.6 Alcohol and Drugs Policy

5.7 Youth and Vulnerable Persons Policy which will include:

5.7.1 Customer intoxication through drink and or drugs;

5.7.2 Ejection of vulnerable persons;

5.7.3 Refusal of entry to vulnerable persons;

5.7.4 The use of advertising materials directing customers who feel vulnerable to a member of staff.

5.8 Emergency plan;

5.9 An assessment of capacity.

5.10 Any other associated/relevant documentation.

6. Requirements within all the documentation set out in Condition 3-5 above will form additional conditions on this premises licence which will be observed and complied with at all times the licence is in force.
7. All documentation, monitoring procedures, registers and records required by the conditions of this licence must be kept for one year and be made available at the premises upon request by any of the Responsible Authorities.
8. All staff will be given training in relation to the Licensing Act 2003 and the following specific areas: Licensing Act 2003 objectives and awareness, management systems and processes to enforce the premises licence conditions, Challenge 25 and the responsible retail of alcohol, warning and eviction (guidelines and procedures), conflict management and maintaining all required records and registers.
9. Clearly legible signage shall be prominently displayed where it can easily be seen and read by customers at all exits / entrances at the premises requesting that customers leave the premises in a quiet and orderly manner with respect for local residents.
10. A register will be maintained at the main entrance to the premises showing the names, addresses and up to date contact details including mobile phone contact numbers for the Licensee and other members of the management team who are on duty.
11. No alcohol will be brought in to the premises by any customers at any time.

12. There will be an appropriate provision of security and stewards based on a risk assessment which will be formulated in conjunction with the SAG.
13. SIA security staff and/or stewards shall be briefed to monitor and remind patrons where necessary to leave the site quietly.
14. The incident and event log shall be kept on the premises and completed on each occasion an incident or event as listed in a-g below occurs:
  - (a) All crimes reported to the site;
  - (b) All ejections of patrons;
  - (c) Any complaints received;
  - (d) Any incidents of disorder;
  - (e) Any faults in the CCTV system;
  - (f) Any visit by a relevant authority or emergency service;
  - (g) Any other incident or event that impacts upon the promotion of the Licensing Objectives within the Licensing Act 2003.
15. The incident book / incident recording system shall record the time, date, location and description of each incident, the printed and signed name of the person reporting the incident and any action taken in respect of the incident.
16. A record shall be kept of all staff authorised to sell alcohol; this staff record is to contain their full name.
17. A digital CCTV system must be installed in the premises complying with the following criteria:
  - a) Cameras must be sited to observe the entry gates and exit doors both inside and outside, the alcohol displays and floor areas.
  - b) Cameras on the entrances must be capable of capturing full frame shots of the heads and shoulders of all people entering the premises i.e. for identification.
  - c) Cameras must:
    - (i) be capable of visually confirming the nature of the crime committed;

- (ii) provide a linked record of the date, time and place of any image;
  - (iii) provide good quality colour images during opening times;
  - (iv) operate under existing light levels within and outside the premises.
- d) The recording device must be located in a secure area or locked cabinet.
- e) The system must have a monitor to review images and recorded picture quality.
- f) The system must be regularly maintained to ensure continuous quality of image capture and retention.
- g) There must be signage displayed in the customer area to advise that CCTV is in operation.
  - h) Digital images must be kept for 31 days.
  - i) Police will have access to images at any reasonable time.
  - j) The equipment must have a suitable export method, e.g. CD/DVD writer so that the police can make an evidential copy of the data they require. This data should be in the native file format, to ensure that no image quality is lost when making the copy. If this format is non-standard (i.e. manufacturer proprietary) then the manufacturer should supply the replay software to ensure that the video on the CD can be replayed by the police or authorised officer of the Council on a standard computer. Copies must be made available to the Police or an authorised officer of the Council on request.

18. A last entry policy will be in place stopping guests from entering the site past 22:00.

19. The sale of alcohol will cease 30 minutes prior to the end of regulated entertainment.

20. A personal licence holder shall be present on the premises and supervise the sale of alcohol, throughout the permitted hours for the sale of alcohol.

21. A comprehensive and satisfactory traffic management plan (TMP), including full details of ingress and egress management, parking restrictions and enforcement, taxi pick up and drop off positions must be agreed by the SAG.

22. There must be a Traffic Order in place which will detail the required restrictions and timings for the closure of Watermead Way for the egress of the event. This must be agreed by MPS, LB Haringey, London Borough of Enfield, TFL (as traffic authority and for Underground and Buses) and GTR.



23. Sufficient barriers to be agreed with the SAG must be provided in order to facilitate a safe queuing environment and deliver patrons to the stations at a rate that the stations can deal with.
24. The full cost of the TMP, including the TMO, staffing and barrier costs shall be met by the organiser/promoter.
25. Implementation, management and enforcement of the TMP and TMO must be by adequately trained stewards.
26. In the event of an emergency, music will cease and safety announcements will be relayed to attendees to a suitable non-powered back-up system will be in place
27. A telephone number and/or email address should be made available on relevant websites for any noise complaints. Any noise complaints should be logged and investigated with records of the details available to view by the Local Authority. Should any noise complaints be received, and if noise levels are above those specified in the licence conditions, action should be taken to reduce the levels at the noise source.
28. Signs shall be prominently displayed on the exit doors advising customers that the premises are in a Public Space Protection Order Area (or similar) and that alcohol should not be taken off the premises and consumed in the street. These notices shall be positioned at eye level and in a location where they can be read by those leaving the premises.
29. Any amplified sound arising from the Drumsheds and the Field shall not exceed 75dB  $L_{Aeq\ 15\ min}$  and 90dB  $L_{Ceq\ 15\ min}$  measured 1 metre from the boundary of any residential property between the hours of 09:00 – 23:00 and shall not exceed 45dB  $L_{Aeq\ 15\ min}$  and 65dB  $L_{Ceq\ 15\ min}$  measured 1 metre from the boundary of any residential property between the hours of 23:00 – 09:00.
30. Sufficient and appropriately briefed and trained staff must be deployed to manage queues at all transport hubs significantly affected by the event. The locations and timings of these deployments shall be agreed with the SAG.

31. Any ingress and egress route is to avoid any path that will take the event crowd through the residential streets in Haringey, including the Hale Village area.
32. Information provided to residents and businesses 2 weeks prior to the event must include a synopsis of information about the event including dates and times based upon the Premises Licence conditions. Information shall include how it is intended residents will be protected from excessive noise and details of a dedicated and live complaints telephone line, relevant traffic management information that could affect business, road closure etc. The Haringey Licensing team will provide/agree a list of roads within a reasonable distance from the event space specifying the required distribution list.
33. A draft of the letter to residents and businesses must be provided to the SAG no later than 4 weeks prior to the event unless such shorter period is agreed.
34. A Challenge 25 scheme shall be maintained at the premises requiring that staff selling alcohol request that any customer who looks under 25 years old, and who is attempting to purchase alcohol, provides valid photographic identification proving that the customer is at least 18 years old.
35. Clearly legible signs shall be prominently displayed to the effect that a challenge 25 policy is in operation at the premises, that customers may be asked to provide proof of age and stating what the acceptable forms of proof of age are.
36. A record of refused sales shall be kept on the premises and completed when necessary.
37. All training relating to the sale of alcohol and the times and conditions of the premises licence shall be documented and records kept at the premises

# TAB 3

**FIELD DAY FESTIVAL, MERIDIAN WATER, 5 ARGON ROAD, EDMONTON, LONDON N18  
3BW  
LONDON BOROUGH OF ENFIELD LICENSING SUB-COMMITTEE**

**HEARING 8<sup>TH</sup> MAY 2019**

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**WITNESS STATEMENT OF JAMES DUTTON**

---

James Dutton of 30 Leicester Square, London WC2H 7LA

1. I am the Senior Operations Manager of Broadwick Live, a role I have held for 2 ½ years, and have held similar roles in other companies for in excess of a decade.
2. I am making this statement to explain the foundation and organisation of the Field Day Festival.

**Background**

3. Broadwick Live are an events company backed by Global Media & Entertainment. They run a number of award-winning live music events including Snowbombing, Festival Number 6, Y Not Festival, Truck Fest, Kendal Calling, South West Four, Lost Village, Standon Calling, Boardmasters, Victorious and Rewind.
4. The production arm of Broadwick Live is Ground Control, who are responsible for delivering many of the Broadwick shows on site, as well as several other high-profile events including Parklife (Manchester, 80,000 capacity). Their remit spans all areas of planning, licensing, procurement and on-site management. The events in their portfolio each holds a Premises Licence in perpetuity, which benefit from a very high standard of delivery and close working relationships with responsible authorities.
5. Field Day is one of London's longest-running music events. It was first held in Victoria Park in the London Borough of Tower Hamlets on 11 August 2007 and returned there each year until 2017. The 2018 festival moved to Brockwell Park in Lambeth following a commercial tender that left a competitor with exclusive rights to hold events in Victoria Park.
6. In 2018 Field Day saw Erykah Budu, Four Tet, Nils Frahm, Thundercat, Loyle Carner and many more take to the stage for the inaugural event in Brockwell Park. The event attracted a diverse and balanced mix of male and female attendees and received excellent reviews from the press.
7. 2019 will mark a substantial evolution for the event as Field Day moves to a ground-breaking new location in Meridian Water, Enfield, North London. Situated next to Tottenham Marshes at an old gas works, the new site is made up of a ten-acre outdoor space with four large, interlinked warehouses, the largest of which will be the biggest warehouse venue for music in London. This bold new format complements the Field Day brand, which is known

for being left field, creative and attracting a relatively mature, knowledgeable audience. I should say that warehouse events are an increasingly important component part of the music offer in major cities, enabling promoters to assemble leading talent under one roof for the benefit of its audience.

## Best Practice

8. Ground Control have earned a reputation as being one of the foremost event producers in Europe; delivering a range of high-profile events whilst driving innovation and defining best-practice in the live music industry. A contributing factor is their ability to seek out and form long-term working relationships with the most experienced and competent contractors in key fields. For Field Day these include:
  - Showsec, one of the UK's leading security contractors are providing SIA accredited security and stewards for Field Day, and working with SAG members to develop deployment plans, policies and procedures. Showsec also provided security at the 2018 event.
  - CarParkAt are a highly reputable traffic management provider, who have extensive knowledge and experience of delivering large-scale metropolitan events on new and challenging sites. They have developed the Transport and Pedestrian Management Plan for Field Day over several months, with input from various stakeholders including TFL, Highways, the Metropolitan Police and Network Rail.
  - The Fair have been hired as Health & Safety Consultants for the event, with decades of experience in managing all aspects of crowd safety at large-scale events. Event risk assessments, emergency plans, crowd modelling and capacity calculations have been undertaken in-line with the most recent guidance and industry best-practice.

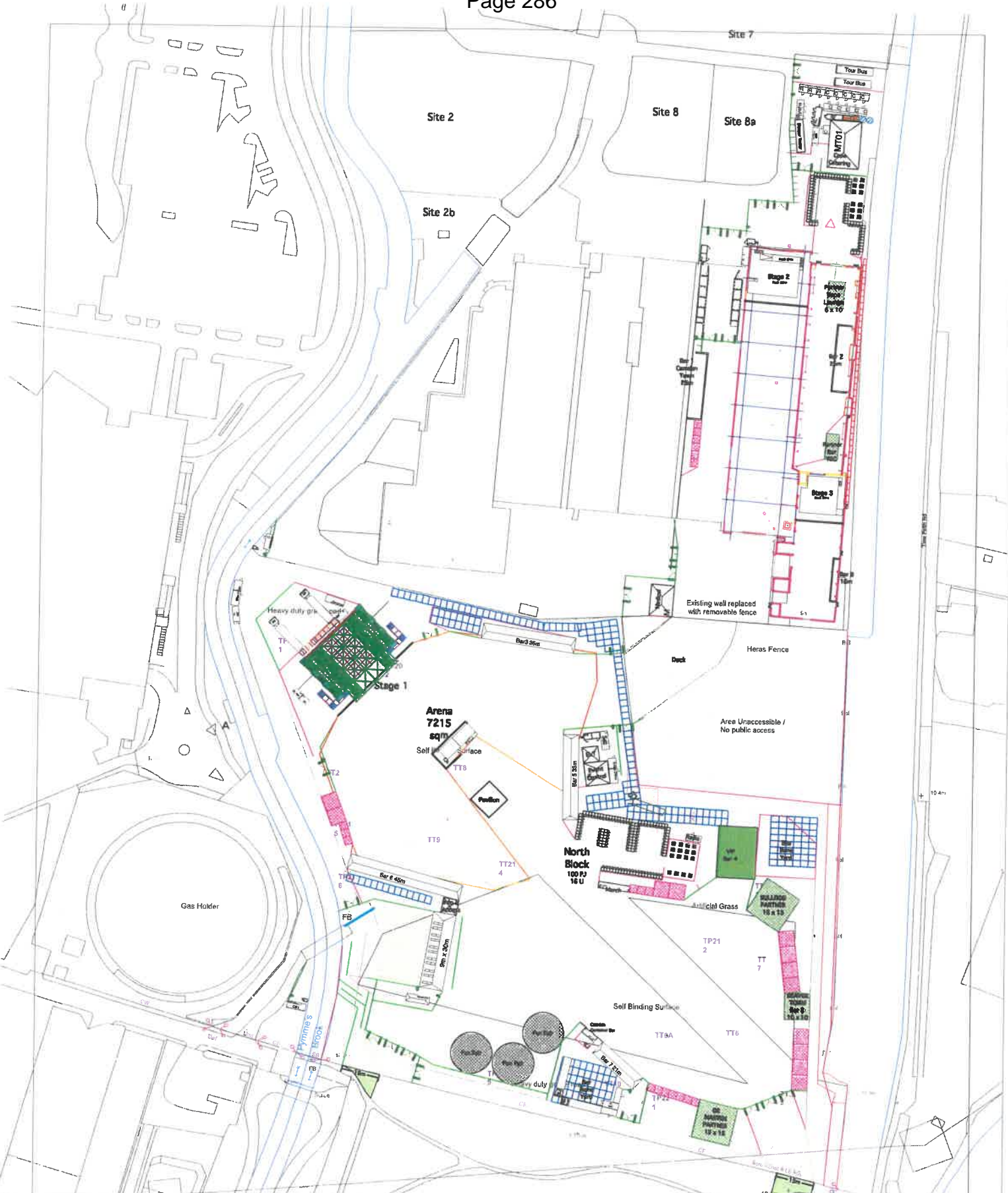
## On Site

9. Ground Control takes a multi-agency approach when delivering large-scale events. Licensing objectives are primarily upheld by a number of key departments including:
  - Security (remit including search on entry, preventing unauthorised access, crime reduction, antisocial behaviour, ejections, evacuations and crowd management).
  - Medics (responsible for treating injuries and illness in the on-site medical centre, or on location as a first responder, and transporting patients to local hospitals when necessary).
  - Welfare (attending to vulnerable and incapacitated individuals in need of support, rest and recuperation).
  - Health & Safety (ensuring site infrastructure and layout has been designed and built in accordance with the best guidance and standards, ensuring all suppliers and contractors have the prerequisite RAMS and insurance, and responding to crowd management issues on site).
  - Traffic Management (developing and delivering the Traffic and Transport Management Plan in order to minimise impact on regular road users, preventing pedestrian/vehicle conflict, and facilitating the safe ingress and egress of attendees via available transport means).

- Site Management (designing the site plan, managing the build and break, overseeing various infrastructure and utility contractors, and performing maintenance to ensure a safe environment).
  - Technical Production (overseeing the design and delivery of staging, sound and lighting equipment across all stages and venues, liaising with the programmed talent to ensure artist expectations are agreed and met, and that performance schedules and curfews are adhered to).
  - Noise Management (drafting the Noise Management Plan and ensuring licence compliance via real-time monitoring at noise-sensitive premises, informing on-site level adjustments, and responding to noise complaints).
10. In planning its major events, Broadwick liaises with a Safety Advisory Group, comprising all the relevant statutory authorities and transport providers. Broadwick has benefited from helpful liaison with the Safety Advisory Group going back to October 2018. As the event nears, this is replaced with the Event Liaison team, which continues to work together for the duration of the event.
11. All event-critical communications are channelled through event control; a dedicated radio channel which is monitored and logged for a comprehensive record of event issues, decisions and resolutions. Information and actions are relayed to the relevant departments on their specific channels. The Event Control centre will not only host this radio controller and their loggist, but also radio controllers for key departments and stakeholders including Security, Medics, Traffic Management, Police, London Fire Brigade and London Ambulance Service, so that agencies can collaborate in order to co-ordinate a response to event issues.
12. In addition to the Event Control, event organisers and key department heads will undertake scheduled Emergency Liaison Team meetings. These minuted meetings provide a regular sitrep / progress update, allowing issues to be discussed and resolved, and plans for forthcoming events to be reiterated – egress plans, for example). These scheduled meetings can be supplemented with ad hoc ELTs in response to any particular incidents which require escalation.
13. The aim is to plan an event comprehensively, considering every reasonably foreseeable scenario - but to ensure through engaging and co-ordinating experienced and competent staff and contractors that resource is in place to respond to anything arising in an informed and methodical way. It is how Broadwick and Ground Control have delivered countless events on greenfield and brownfield sites across the UK and around the world.
14. In planning for Field Day, Broadwick has employed the same methodology which underpins all of its events. I am therefore able to ensure the Licensing Sub-Committee that in delivering this event, Broadwick will promote the licensing objectives.
15. The contents of this statement are true to the best of my knowledge and belief.

.....  
James Dutton  
30<sup>th</sup> April 2019

**TAB 4**



Version Number <b>v3.2</b>	Project ID FD19
Drawn By Tom Wilkinson	Project Manager Tom Wilkinson
Issue Date 23/04/19	Project Director James Dutton
Scale 1:1300 @ A3	Project Director James Dutton
Field Day - Full Site Inc PUDO	

	FENCE - HERAS
	FENCE - MET BARRIER
	FENCE - STAGE BARRIER
	FENCE - PEDESTRIAN BARRIER
	FENCE - SMART HOARD
	FENCE - HI-HOARD
	TRAKWAY
	TRAKMATT
	PITCH - CONCESSION
	PITCH - MARKET
	PITCH - FAIRGROUND
	PITCH - SPONSOR
	AREA - OUT OF BOUNDS
	SURFACE - Grass
	SURFACE - Gravel
	SURFACE - Road

No.	Date	Revision Notes

Client Field Day 2019
Site Address The Drum Shed Orbital Business Park Argon Rd London N18 3BW



# TAB 5

## TRAFFIC AND TRANSPORT MANAGEMENT PLAN



This Traffic and Transport Management Plan has been prepared by CarParkAt Ltd, trading as CPA Events.

Document Status: **DRAFT**

**PRIVATE AND CONFIDENTIAL**

Version: 7

EVENT NAME(S)	FIELD DAY FESTIVAL
EVENT DATE(S)	7 JUNE 2019 8 JUNE 2019
EVENT LOCATION	MERIDIAN WATER LONDON

Prepared by CPA Events for and on behalf of **Broadwick Live**

CPA Events  
120 Screenworks  
London  
N5 2EF  
[www.cpa-events.com](http://www.cpa-events.com)

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**VERSION CONTROL**

DOCUMENT REFERENCE		PREPARED BY			
REFERENCE: FDTMP2019.7 VERSION: 7		Ben Jones ben@cpa-events.com			
VERSION CONTROL	DOCUMENT REFERENCE	ISSUED DATE	STATUS	CHECKED BY	NOTES
1	FDTMP2019.1	9/11/18	DRAFT	BG	V1 FOR CLIENT REVIEW AND CONSULTATION
2	FDTMP2019.2	15/11/18	DRAFT	BG	V2 UPDATED WITH AMENDED CAPACITY INFORMATION AND FIGURES 7,8.1,8.2, 8.3
3	FDTMP2019.3	14/12/18	DRAFT	BG	V3 UPDATED FOLLOWING FEEDBACK FROM SAG MEMBERS
4.1	FDTMP2019.4	8/2/19	DRAFT	BG	V4 UPDATED FOLLOWING FEEDBACK FROM SAG 8/1/19
4.2	FDTMP2019.4.2	8/2/19	DRAFT	BG	V4.2 UPDATED FOLLOWING INTERNAL REVIEW
5	FDTMP2019.5	20/2/19	DRAFT	BG	REDUCED EVENT CAPACITY – FOR CLIENT REVIEW
6	FDTMP2019.6	12/3/19	DRAFT	BG	UPDATED FOLLOWING ONGOING STAKEHOLDER ENGAGEMENT
7	FDTMP2019.7	12/4/19	DRAFT	BG	INCLUDES: -UPDATED INGRESS ROUTE FROM TOTTENHAM HALE -TRAFFIC MANAGEMENT MEASURES IN EVENT OF AN EVACUATION TO THE NORTH -DETAILS OF THE MANAGED ACCESS PLAN -PUDO PLANS

**CONSULTATION LIST**

The table below details the stakeholders involved in the planning stages of this traffic management plan, additional stakeholders may be added in future versions of this document.

AGENCY	ROLE	NAME(S)
CPA Events	Traffic Management	Ben Jones Brian Goodwin
Broadwick Live	Festival Organiser	James Dutton Jon Drape Matthew Johnson Luke Huxham Josh Finesilver
Vibration Group / Broadwick Venues	Venue	Simon Tracey
TfL Network Management Control Centre	TfL Streets	Sophie Spurgeon
London Underground	London Underground // Tottenham Hale	Stephen Priestley Mark Cotter
Greater Anglia Trains	National Rail Services // Meridian Water	Keith Palmer Dean Warner Rob Turner Kerry Rowley Neil Atkin Amy Brown David Luton
London Borough of Enfield Safety Advisory Group	Safety Advisory Group	Esther Hughes
Metropolitan Police	Police	Andy Underwood Lyndsey Holt Helena Gibson Robert Ranstead
British Transport Police	Transport Police	Derek Worsfold Robert Maulini
Showsec	Security and Crowd Management Contractor	Paul Legge Ieuan Fury Michael Asimonye
Enfield Highways	Highways	Paul Wilkins Paul Coppin
Haringey Highways	Highways	James Winsley Mark Burling Frank Daly Len Mitchell
TfL Buses	London Buses	David Hooker
AA Signs	Traffic Management	Bobby Walker Rob Trevethick
TfL Taxis and Private Hire	Rank Liaison Officer	Nicole Harris
Taxi Marshal Events	Taxi Marshals	Tony Ellis
Enfield Regeneration Meridian Water	Regeneration Officer	Afraa Ali Clive Tritton
Enfield Council Transport	Transport Consultant	John Baker
Schofield Lothian	Transport Consultant	Roland Anderson
Lee Valley	Lee Valley Park Events	Charlie Muir
Enfield Parking	Parking Enforcement	David Morris
Waltham Forest Parking	Parking Enforcement	Mehmet Hassan
Haringey Parking	Parking Enforcement	

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## OVERVIEW

TABLE 1: EVENT INFORMATION

ITEM	INFORMATION
EVENT NAME(S)	FIELD DAY FESTIVAL
LICENSE CAPACITY	SUBJECT TO LICENSE
PROJECTED EVENT ATTENDANCE	7/6/19   16,000 - 25,000 8/6/19   18,000 - 25,000
EVENT SITE LOCATION	MERIDIAN WATER LONDON
EVENT DATES / OPERATING TIMES	<p>FRIDAY 7 JUNE            GATES OPEN: 12.00            GRADUAL INGRESS: 12.00 – 18.00            PEAK INGRESS: 14.00 – 16.00            EXTERNAL CURFEW: 22.30 // EGRESS PHASE 1            INTERNAL CURFEW: 03.00 // EGRESS PHASE 2            GRADUAL EGRESS: 21.30 – 04.30            PEAK EGRESS: 22.30 – 00.30</p> <p>SATURDAY 8 JUNE            GATES OPEN: 12.00            GRADUAL INGRESS: 12.00 – 16.30            PEAK INGRESS: 12.30-15.30            EXTERNAL CURFEW: 22.30 // EGRESS PHASE 1            INTERNAL CURFEW: 03.00 // EGRESS PHASE 2            GRADUAL EGRESS: 21.30 – 04.30            PEAK EGRESS: 22.30 – 00.30</p>
BUILD / BREAK DATES	24/5 – 17/6

TABLE 2: TRAFFIC MANAGEMENT SCHEDULE / WORKS CONTRACTORS

ITEM	OPERATIONAL INFORMATION	SUPPLIER
BUILD AND BREAK PHASE		
BUILD AND BREAK PHASE TRAFFIC STAFFING	BUILD AND BREAK PHASE	CPA
CHAPTER 8 DIRECTIONAL SIGNAGE	PRODUCTION SIGNS INSTALL   23/5 REMOVAL   18/6	AA
LIVE EVENT PHASE		
STEWARDSHIP / STREET MANAGEMENT	LIVE EVENT PHASE	SHOWSEC
SECURITY // STREET SECURITY	LIVE EVENT PHASE	SHOWSEC
ADVANCE WARNING SIGNS	LIVE EVENT PHASE	AA
CHAPTER 8 DIRECTIONAL SIGNAGE	LIVE EVENT PHASE	AA
EVENT TRAFFIC MANAGEMENT	LIVE EVENT PHASE CPA EVENTS – PRINCIPAL TM LEAD AA EVENT TRAFFIC SOLUTIONS – PRINCIPAL TM CONTRACTOR JPS EVENT CONSULTANCY – CSAS CONTRACTOR SUN TRAFFIC – TEMPORARY SIGNALS PROVIDER	VARIOUS

## OVERVIEW

This traffic management plan (TMP) aims to establish a framework for the management of transport for Field Day Festival proposed to take place on the 7<sup>th</sup> and 8<sup>th</sup> June 2019 at the Meridian Works venue and adjacent land as outlined below. The venue is in Meridian Water in the London Borough of Enfield. The overriding objective of this plan is to ensure public safety is protected, transport hubs are well utilised, and the impact on the local area is minimised. This document should be read in conjunction with appendix O, the event ingress and egress management plan.

This traffic management plan will cover the build, break and live event phases. The plan will focus on the following areas:

- The management of vehicles associated with the event.
- The challenges posed by the ingress and egress of persons to the event, examining local transport links.
- The traffic management provisions to be put in place to facilitate the safe access of persons to and from the event.

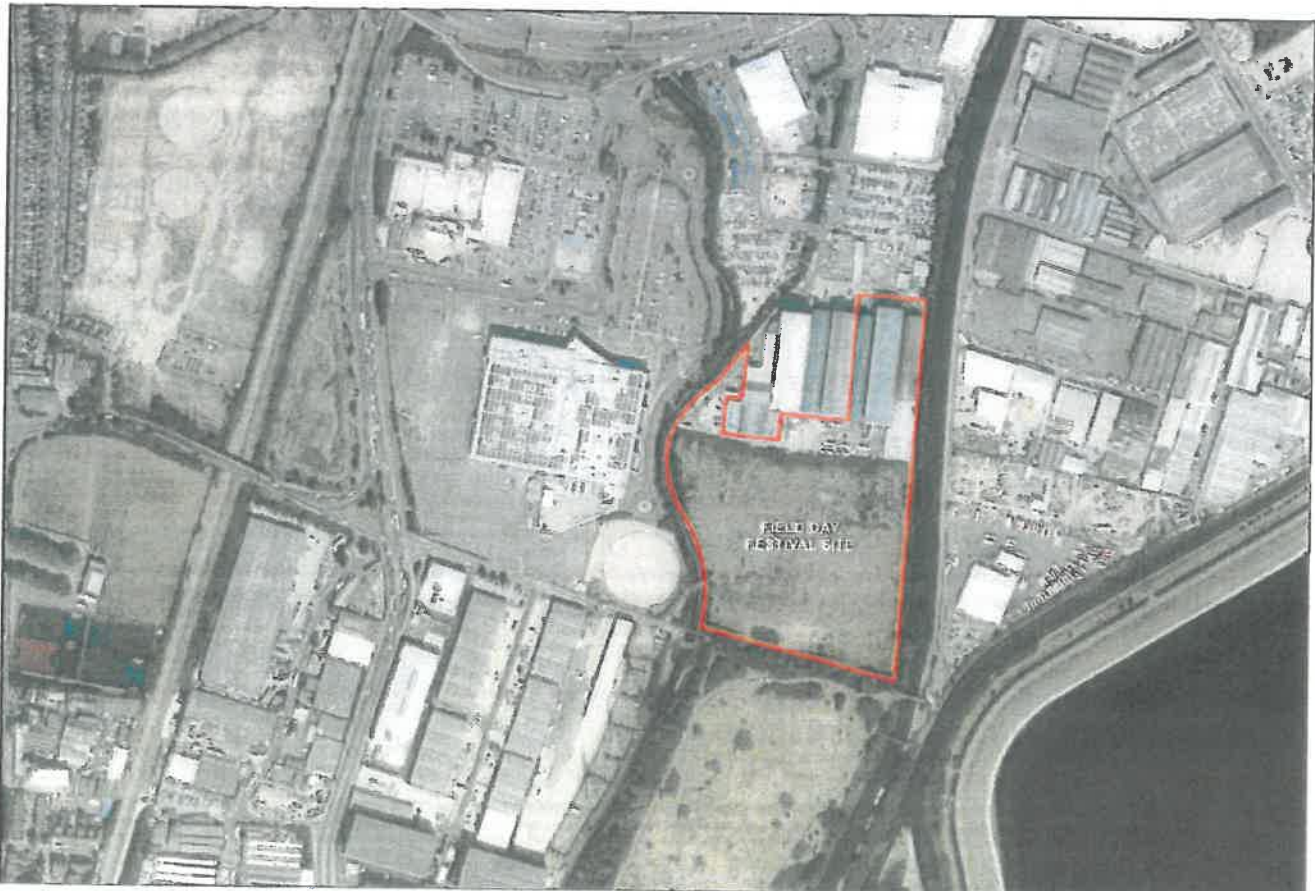
The document is divided into the following sections:

- Overview
- Traffic and Transport Management Plan
- Summary
- Figures

For the purpose of this document the terms traffic and transport are used interchangeably. This document has been informed by HSG 195 'the event safety guide', the code of practice for safety at street works and road works, the traffic signs manual and the road safety good practice guide. All traffic management detailed in this plan will be delivered in accordance with the code of practice for safety at street works and road works following approval from the relevant highway authority. This is a working document and aims to adapt to implement improvements and amendments following consultation with stakeholders.

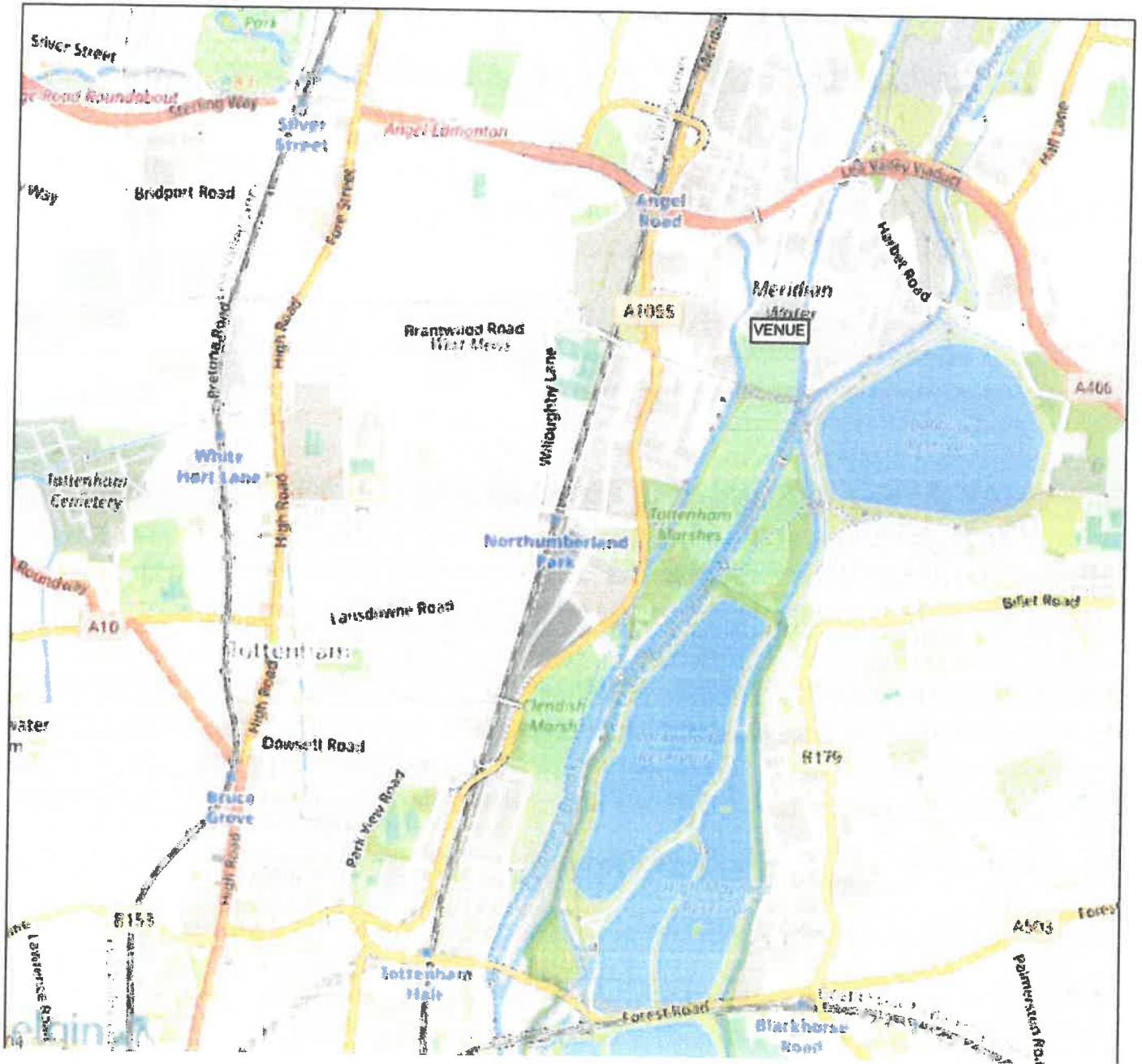
## VENUE

Meridian Water is in the London Borough of Enfield, South of the A406 (North Circular Rd), East of Meridian Way. The site is in the London Borough of Enfield, which adjoins the London Borough of Haringey at Leaside Rd.



### ROAD NETWORK

The venue is in the London Borough of Enfield, South of the A406, East of the A1055, Watermead/Meridian Way. The site can be accessed via Argon Rd and Leaside Rd.





**TABLE 3: EVENT ACCESS GATES**

A map of access points can be found as figure 2.

GATE NAME	GATE COLOUR	ACCESS FUNCTION	ROAD ACCESS	MANAGEMENT
ARGON RD	N/A	PRODUCTION ACCESS AND EXIT EMERGENCY VEHICLE ACCESS AND EXIT	ARGON ROAD	SHOWSEC
LEESIDE RD	N/A	PEDESTRIAN ACCESS AND EXIT  SECONDARY EMERGENCY VEHICLE ACCESS AND EXIT	LEESIDE ROAD	SHOWSEC

**TABLE 4: PROJECTED TRANSPORT USAGE FORECAST**

The table below details the projected transport usage forecast for the event.

TRANSPORT TYPE	INGRESS	22.30 CURFEW	03.00 CURFEW	NOTES
London Underground Victoria Line - Tottenham Hale	60%	60%	70%	60% of attendees are projected to route via London Underground services at Tottenham Hale during the ingress phase and at the 22.30 curfew time (egress phase 1).  At the 03.00 curfew time (egress phase 2) we project underground usage to be 70% of the audience.  Marketing to take place with the objective of reducing the projected usage of Tottenham Hale Underground services during egress phase 1 and to promote usage of national rail services to Stratford / London Liverpool St.
National Rail / Tottenham Hale / Meridian Water	25%	25%	0%	25% of the audience are projected to utilise national rail services during the ingress phase and at the 22.30 curfew time.
Taxi / Cycle	10%	10%	25%	
Walk, Bus, Drive	5%	5%	5%	

**TRANSPORT USAGE SURVEY**

To be included in a future version of this document.

Expected survey date: April 2019.

## TRANSPORT LINKS

This section of the document will examine the transport links likely to be used by attendees to route to and from the venue. Service frequencies and capacities at nearby stations will be examined alongside projected usages. Attendees are projected to route to and from the site via the following transport methods:

- London Underground Victoria Line // Tottenham Hale
- National Rail Services // Tottenham Hale and Meridian Water
- TfL Buses
- Taxi, pick-ups and drop offs
- Private car
- Cycling and walking

Figure 1 shows the location of the event site in relation to local transport hubs.

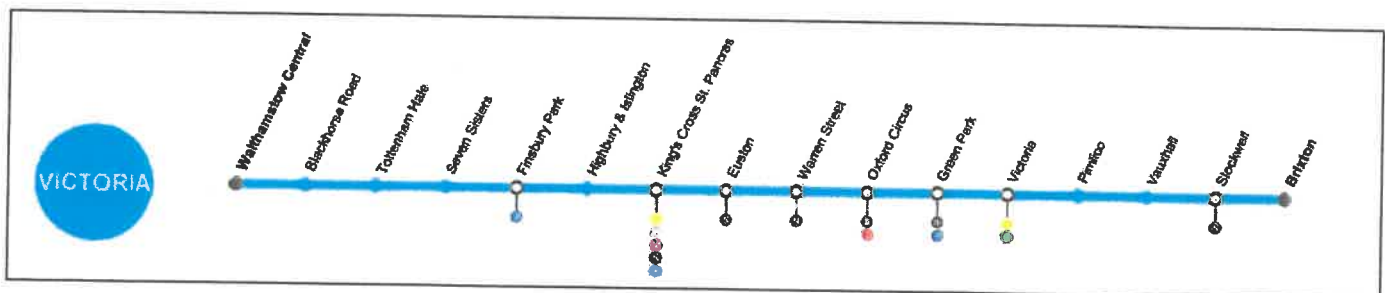
### LONDON UNDERGROUND AND NATIONAL RAIL

Up to 85% of event attendees are predicted to route to and from the venue via underground and national rail services at Tottenham Hale and Meridian Water stations.

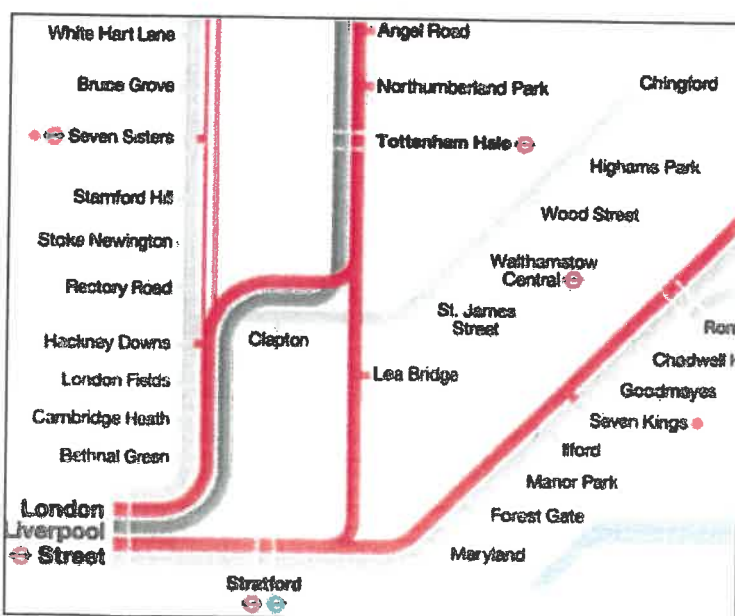
### TOTTENHAM HALE STATION

Tottenham Hale station is 1.5 miles from the event site. The Victoria line serves Tottenham Hale underground station with a direct service into and out of central London. Tottenham Hale is also connected to the national rail network and is served by Greater Anglia services from London Liverpool St and Stratford, and is on the Stansted Express line from London Liverpool St.

#### Tottenham Hale - London Underground Victoria Line (Zone 3)



#### Tottenham Hale - National Rail Services



**TOTTENHAM HALE // LONDON UNDERGROUND**

Tottenham Hale station is under redevelopment, the pedestrian access width to the underground station is restricted and as such proves a limiting factor to the number of people that can access or exit the station. The maximum available capacity of the station per 15-minute period is 1,785.

On Fridays and Saturdays, the London Underground Victoria Line runs 24 hours from Tottenham Hale. The station has a regular service through central London, with up to 34 trains per hour during peak periods. During off peak periods and overnight the service level reduces. From 22.45 the service level begins to decrease, at 23.15 the service reduces further and from 00.30 onwards the service frequency reduces to a service every 10 minutes to central London. The level of station staff reduces during off peak periods which may also prove to be a limiting factor to the station capacity.

**TOTTENHAM HALE CAPACITY DATA**

The table below, provided by London Underground, details the projected available station and train capacities during the peak egress phase of the event.

**TABLE 5.1: TFL TOTTENHAM HALE UNDERGROUND CAPACITIES DURING EGRESS PHASE**

Time Period	2230 to 2245	2245 to 2300	2300 to 2315	2315 to 2330	2330 to 2345	0000 to 0015	0015 to 0030	0030 to 0045	0045 to 0100	0100 to 0115	0115 to 0130	0130 to 0145	0145 to 0200	0200 to 0215	0215 to 0230	0230 to 0245	0245 to 0300	0300 to 0315	0315 to 0330	0330 to 0345	0345 to 0400
Trains per hour	7	5	5	3	3	2	3	2	1	2	1	2	1	2	1	2	1	2	1	2	1
Available train capacity (estimated)	4691	3118	3153	1788	1829	1889	2250	2027	1349	676	391	890	1568	686	1203	667	405	667	405	667	405
Station Capacity	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785	1785

As the table demonstrates, the station can accommodate a maximum of 1,785 persons per 15-minute period. Until 00.00, the capacity of trains serving the station exceeds the station capacity. After 00.00, the capacity of trains serving the station is less than the station capacity.

**TOTTENHAM HALE // NATIONAL RAIL**

**Tottenham Hale <> London Liverpool Street**

Greater Anglia trains serve Tottenham Hale national rail station with 8 trains per hour to/from London Liverpool St. Based on current timetabling the last train from Tottenham Hale to London Liverpool St is at 23.48 on Fridays and 00.17 on Saturdays.

**Tottenham Hale – Stratford**

Greater Anglia trains serve Tottenham Hale national rail station with 2 trains per hour to/from Stratford. Based on current timetabling the last train from Tottenham Hale to Stratford is at 22.56 on Friday and Saturdays.

Details of national rail train frequencies routing towards Central London during egress phase 1 are shown below.

**TABLE 5.2 GREATER ANGLIA TOTTENHAM HALE SERVICES TOWARDS CENTRAL LONDON DURING EGRESS PHASE 1**

FRIDAYS	22.30 - 22.45	22.45 - 23.00	23.00 - 23.15	23.15 - 23.30	23.30 - 23.45	23.45 - 00.00	00.00 - 00.15	00.15 - 00.30
Number of trains*	3	2	3	2	2	1	0	0
Available train capacity (estimated)	1,500	1,000	1,500	1,000	1,000	500	0	0
Station Capacity	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000

SATURDAYS	22.30 - 22.45	22.45 - 23.00	23.00 - 23.15	23.15 - 23.30	23.30 - 23.45	23.45 - 00.00	00.00 - 00.15	00.15 - 00.30
Number of trains*	3	2	3	2	2	1	3	1
Available train capacity (estimated)	500	500	1,500	1,000	1,000	500	1,500	500
Station Capacity	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000

\*Train numbers based on current timetabling for Fridays and Saturdays

Based on the available train capacity shown above, national rail services through Tottenham Hale have capacity to clear a maximum of 4,000 persons during egress phase 1 on Friday the 7<sup>th</sup> June and 6,000 persons during egress phase 1 on Saturday the 8<sup>th</sup> June. These numbers are based on services after 23.00.

## MERIDIAN WATER STATION

Meridian Water station is in the construction phase with a projected opening date of the 19<sup>th</sup> May 2019. The station is a 0.4 mile walk from the event site. When complete, Meridian Water station will replace Angel Road station on the Greater Anglia Route.

Based on information provided by Greater Anglia at a transport sub group meeting on the 22/2, Meridian Water station has an estimated processing capacity of 50 persons per minute.

A special train timetable is being developed for the event, with plans in place for a special train service Meridian Water <> Stratford in addition to the stopping of mainline additional services at Meridian Water station.

**TABLE 5.3 GREATER ANGLIA MERIDIAN WATER SERVICES TOWARDS CENTRAL LONDON DURING EGRESS PHASE 1 (DATA BASED ON A PROVISIONAL TIMETABLE)**

FRIDAYS	22.30 – 22.45	22.45 – 23.00	23.00 – 23.15	23.15 – 23.30	23.30 – 23.45	23.45 – 00.00	00.00 – 00.15	00.15 – 00.30
Number of trains*	2	4	3	2	3	1	3	1
Available train capacity (estimated)	1,000	2,000	1,500	1,000	1,500	500	1,500	500
Station Capacity	750	750	750	750	750	750	750	750
*Last train: 01.02								
SATURDAYS	22.30 – 22.45	22.45 – 23.00	23.00 – 23.15	23.15 – 23.30	23.30 – 23.45	23.45 – 00.00	00.00 – 00.15	00.15 – 00.30
Number of trains*	2	3	3	2	3	0	3	0
Available train capacity (estimated)	1,000	1,500	1,500	1,000	1,500	0	1,500	0
Station Capacity	750	750	750	750	750	750	750	N/A
*Last train: 01.02								

### National Rail Service Capacity // Meridian Water and Tottenham Hale

For the purpose of this version of the traffic management plan it is estimated that national rail services will have an available loading capacity of 500 persons per train per stop during egress phase 1 of the event. It is projected that 8-car trains will have an overall capacity of between 1,000 – 1,100 and that at each stop (Meridian Water and Tottenham Hale), 500 persons may load onto the train. Mainline trains are planned to wait in the platforms for 1-minute. The special train service (Meridian Water <> Stratford) will wait in the platform at Meridian Water for 11-minutes.

### Meridian Water Contingency Planning

Contingency plans for if Meridian Water station is not operational for the event are included in table 15 of this document.

### OTHER STATIONS

Northumberland Park, Silver Street and White Hart Lane are within walking distance. Use of these will not be promoted.

### TfL BUSES

The nearest bus stops to the event site are located on Glover Drive, the A406, Northumberland Park and Tottenham Hale bus station.

#### Glover Drive Bus Routes

Route number: 192 // Route: Tottenham Hale <> Enfield

Route number 341 // Route: Glover Drive <> Waterloo/County Hall

#### North Circular Bus Routes

Route number: 34 // Barnet High St / Barnet Church <> Walthamstow Bus Station

Route number: 444 // Chingford Station <> Turnpike Lane Bus Station

#### Northumberland Park Bus Routes

Route number: 476: Euston Station <> Northumberland Park

Route number: W3: Finsbury Park Station <> Northumberland Park Bus Stand

**Tottenham Hale Bus Station Routes**

- Route number: 76 // Route: Waterloo <> Tottenham Hale
- Route number: 123// Route: Ilford <> Wood Green
- Route number: 230 // Route: Wood Green <> Upper Walthamstow
- Route number: N73 // Route: Oxford Circus <> Walthamstow Central
- Route number: W4 // Route: Oakthorpe Park <> Tottenham Hale
- Route number: 41 // Route: Archway <> Tottenham Hale
- Route number: N41 // Route: Trafalgar Sq <> Tottenham Hale
- Route number: 192 // Route: Tottenham Hale <> Enfield

**TAXI, PICK UPS AND DROP OFFS**

Pending land use approval, there will be a designated pick up and drop off point in the neighboring Ikea overflow car park to cater for attendees arriving to and leaving the event by taxi and private pick-ups or drop-offs. Details of the operational plan for the area are included as figure 15. A directional signs schedule will be in force to influence vehicle routing to the site and direct drop offs and pick-ups to the designated pick up and drop off area.

Uber will be consulted regarding setting up temporary pin locations and blackouts with the following objectives:  
-Promoting usage of the designated PUDO – subject to confirmed land use.

At Tottenham Hale station, the existing taxi rank will remain partially operational during the ingress phase of the event. During the egress phase, the rank will be closed and relocated to Ashley Rd, subject to approval from LBH and TfL Ranks and Taxis.

**PRIVATE CAR**

Historically the event does not attract many persons choosing to drive to the event. Road closures and parking suspensions will be in place to prevent unsafe parking on roads in close proximity to key access points and gates.

**CYCLE**

Cycling to the event will be promoted and a bike parking facility provided to cater for cyclists.

## TRAFFIC AND PEDESTRIAN MANAGEMENT PLAN

This section is divided into the following sub-sections:

- Build and Break Phase Traffic Management Plan
- Live Event Phase Traffic Management Plan
- Emergency Access, Communications Planning, Contingency Planning
- Summary

### **BUILD AND BREAK PHASE – TRAFFIC MANAGEMENT PLAN**

The build phase of the event will begin on the 24<sup>th</sup> May. The final day of the breakdown phase of the event will be on the 17<sup>th</sup> June. A load in and load out schedule will be in operation, with coordinated arrival times of deliveries and collections.

**TABLE 6: BUILD AND BREAK TRAFFIC MANAGEMENT PROVISIONS**

PROVISION	DESCRIPTION	FIGURE
Directional road signage for production traffic	Road signage to direct vehicles associated with the event build and break.	4.1-4.2
A load in and load out schedule	Arrival times of deliveries and collections will be scheduled by the event production team.	N/A
Site rules for production traffic	<p>Vehicle &amp; Plant Rules</p> <p>These rules apply to drivers and operators of all vehicles and plant on site, without exception.</p> <p>For your own safety, and the safety of others around you, we reserve the right to ask you to leave site if you don't adhere to them.</p> <p>All drivers / operators MUST report to the Site Office on arrival.</p> <p>The speed limit on site is 5mph. You must either put on your headlights when driving on site or use a rotating beacon – or both! No hazard lights please. Please also give priority to site plant (forklifts etc.) at all times.</p> <p>No vehicles should drive on the grass unless with express permission from the Site Manager.</p> <p>Large vehicles or those with limited visibility must where practicable not reverse unless assisted by a banks man.</p> <p>Anyone driving a forklift or other plant equipment must have a relevant and current UK licence for the equipment, and must provide the Site Office with a copy of their current licence (IPAF/ PSMA etc.) BEFORE they drive any equipment on site.</p> <p>MEWP operatives should wear a fall-arrest harness and clip on unless it is for good reason e.g. working over water and stated in a submitted risk assessment.</p> <p>Any damage caused by reckless driving, or by a failure to follow these rules, will result in fines and/or restitution costs being recharged.</p>	N/A

**TABLE 7: BUILD / BREAK TRAFFIC, PRODUCTION VEHICLES, DELIVERIES AND TRADERS**

The table below breaks down the estimated vehicle numbers associated with production traffic accessing the site during the build and break phases:

DATE	PREDICTED NUMBER OF VEHICLES ASSOCIATED WITH PRODUCTION TRAFFIC PER DAY	DESCRIPTION
Build Phase	60 cars and commercial vehicles (Daily) // 100 one off deliveries (HGVs)	Vehicles belonging to build staff plus deliveries
Live Event Phase	100 cars and commercial vehicles Up to 10 tour buses	Staff and commercial vehicles (traders, production)  On event days, production traffic will only occur before and after the show is live. There will be extremely limited vehicle movement during the event operating hours. All production vehicles requiring site access during the live event phase will be issued with accreditation.
Break Phase	60 cars and commercial vehicles (daily) // 100 one off collections (HGVs)	Vehicles belonging to build staff plus collections

## **LIVE EVENT PHASE TRAFFIC MANAGEMENT PLAN**

For planning purposes, this document has prepared plans for an attendance of 25,000 persons per day. At time of writing, sales are tracking to a projected attendance of 16,000 on Friday the 7<sup>th</sup> and 18,000 on Saturday the 8<sup>th</sup>.

**TABLE 8: PROJECTED TRANSPORT USAGE FORECAST**

TRANSPORT TYPE	INGRESS	22.30 CURFEW	03.00 CURFEW	NOTES
London Underground Victoria Line - Tottenham Hale	60%	60%	70%	<p>60% of attendees are projected to route via London Underground services at Tottenham Hale during the ingress phase and at the 22.30 curfew time (egress phase 1).</p> <p>At the 03.00 curfew time (egress phase 2) we project underground usage to be 70% of the audience.</p> <p>Marketing to take place with the objective of reducing the projected usage of Tottenham Hale Underground services during egress phase 1 and to promote usage of national rail services to London Liverpool St.</p>
National Rail / Tottenham Hale / Meridian Water	25%	25%	0%	25% of the audience are projected to utilise national rail services during the ingress phase and at the 22.30 curfew time.
Taxi / Cycle	10%	10%	25%	
Walk, Bus, Drive	5%	5%	5%	

This section details the projected transport usage per live event phase and the traffic management provisions proposed to be put in place to facilitate the safe access of persons to and from the event site.

### **INGRESS PHASE**

The ingress phase of the event will be spread across a period of hours. The event opening times and predicted ingress times are as follows:

- 7/6: Event start time: 12.00 | Ingress expected 12.00 – 18.00 // peak ingress 14.00 – 16.00
- 8/6: Event start time: 12.00 | Ingress expected 12.00 – 16.30 // peak ingress 12.30 – 15.30



**TABLE 9: INGRESS TRANSPORT FORECAST**

TRANSPORT TYPE	INGRESS FORECAST FRIDAY 7 <sup>TH</sup>	INGRESS FORECAST SATURDAY 8 <sup>TH</sup>
	12.00 – 18.00	12.00 – 16.30
Tottenham Hale London Underground // 60%	15,000	15,000
Tottenham Hale // Meridian Water National Rail // 25%	6,250 spread between Tottenham Hale and Meridian Water  Estimated breakdown of usage split between TH and MW: MW – 80% // TH – 20%  To be updated in a future version of this document following a customer survey	6,250 spread between Tottenham Hale and Meridian Water  Estimated breakdown of usage split between TH and MW: MW – 80% // TH – 20%  To be updated in a future version of this document following a customer survey
Taxis / Cycling // 10%	2,500  Based on an average occupancy of 3 persons per car, 833 vehicles could be expected associated with drop offs.	2,500  Based on an average occupancy of 3 persons per car, 833 vehicles could be expected associated with drop offs.
Other: Walk, Bus, Car // 5%	1,250	1,250
<b>TOTAL</b>	<b>25,000</b>	<b>25,000</b>

**\*\*Figures stated in table 9 do not include no shows**

#### **LONDON UNDERGROUND / NATIONAL RAIL**

##### **TOTTENHAM HALE**

Tottenham Hale Underground – For planning purposes 60% of attendees are projected to use Tottenham Hale Underground services during the ingress phase of the event. This usage will be spread over a period of 6 hours on Friday 7<sup>th</sup> and 4.5 hours on Saturday the 8<sup>th</sup> June.

Tottenham Hale National Rail – For planning purposes 25% of attendees are projected to use national rail services to access the site, this will be spread across Tottenham Hale and Meridian Water. An updated breakdown of the usage split will be included in a future version of this plan following a customer survey.

##### **MERIDIAN WATER**

For planning purposes, 25% of the audience are projected to route to the event via national rail services, this will be spread between Tottenham Hale and Meridian Water. An updated breakdown of the usage split will be included in a future version of this plan following a customer survey.

## **PEDESTRIAN MANAGEMENT**

### **TOTTENHAM HALE**

Pedestrians accessing the event from Tottenham Hale will follow the stewarded route from the station to the venue. The promoted pedestrian route is via Watermead Way as is detailed in figure 3. To facilitate access to the marshes from Watermead Way during the ingress phase, a bus stop suspension and lane suspension is proposed on Watermead Way as is detailed in figure 17.

### **MERIDIAN WATER**

Stewarding staff will be deployed on the walking route from the station to the event, a temporary signal-controlled pedestrian crossing is proposed on Meridian Way, to facilitate a safe crossing point for pedestrians. Stewards will manage crowd flows to ensure pedestrians only cross the road when the green man symbol is showing. Tensa barrier will be used to manage crowd flows in accordance with the signal phases. The cycle lane on Watermead Way footway is proposed to be suspended to allow more footway space for pedestrians. Access restrictions will be in place on Leaside Rd to minimise vehicular traffic. Customers will access the event site at the site gate located on Leaside Rd.

### **TfL BUSES**

Glover Drive - The nearest bus stop to the festival site is located on Glover Drive and is served by the 192 and 341 bus routes. Usage of the 192 bus route from Tottenham Hale will not be promoted to prevent over use of the service which has a limited capacity.

North circular bus routes – It is projected that usage of the 34 and 444 bus routes will be minimal. A customer survey will take place to test these projections, and postcode sales data evaluated. Usage of these bus routes will not be promoted to prevent pedestrian movements associated with the event on the A406.

Northumberland Park bus routes – The 476 and W3 bus routes may experience an uplift in usage associated with the event.

Tottenham Hale bus station – Tottenham Hale is well connected to the bus network and is served by a number of routes. It is anticipated that buses routing to Tottenham Hale will experience an increase in usage as a result of the event. Those arriving to Tottenham Hale bus station will be directed to route to the site via the pedestrian route along Watermead Way.

At present 5% of the audience are projected to route to and from the event via bus, car or other means. A customer survey will take place to inform usage projections which will be included in a future version of this document. Based on current projections, it is estimated that planned usage can be accommodated within the existing capacity of the network. TfL buses are aware of the event and have been involved in the planning phase.

### **TAXIS AND PRIVATE DROP OFFS**

Pending land use approval, there will be a designated drop off point in the neighboring Ikea overflow car park to cater for attendees arriving to the event by taxi and private drop-offs. Details of the operational plan for the area are included as figure 15. A directional signs schedule will be in force to influence vehicle routing to the site and direct drop offs and pick-ups to the designated pick up and drop off area.

At Tottenham Hale station, the existing taxi rank will remain partially operational during the ingress phase of the event.

### **PRIVATE CAR**

Driving to site will not be advertised or promoted.

**EGRESS PHASE – To be read in conjunction with Appendix O - the ingress and egress management plan**

This section of the plan will detail the provisions planned to be put in place to facilitate the safe exit of persons from the event.

Egress from the event will be split into two phases:

**Egress phase 1:** The majority of event attendees are predicted to leave the event site at 22.30, as such a peak egress will be experienced from 22.30-00.30.

**Egress phase 2:** Up to 7,000 persons are projected to remain at the event after the 22.30 curfew. The indoor curfew is at 03.00.

**TABLE 10: 22.30 CURFEW EGRESS FORECAST // EGRESS PHASE 1**

ITEM / TRANSPORT TYPE	NUMBER OF PERSONS
Capacity	25,000
No show / Leave early	3,125
Staying for late show (03.00 Curfew)	7,000 <i>(Drop off % included in table 11)</i>
Leaving site during peak egress 22.30 – 00.30	14,875
London Underground (TH) – 60%	8,925 // Projected clearance time: 00.15-00.30
National Rail (MW/TH) 25%	3,719
Of this 25%, it is projected that 80% will use Meridian Water and 20% Tottenham Hale.	Breakdown MW (80%): 2,975 TH (20%): 744
Taxi / Cycle 10%	1,487
Walk, Bus, Drive 5%	744

**TABLE 11: LATE SHOW EGRESS FORECAST // EGRESS PHASE 2**

ITEM / TRANSPORT TYPE	NUMBER OF PERSONS
Capacity	7,000
Leave Early	2,000
Leaving at 03.00	5,000
London Underground // Tottenham Hale 70%	3,500 // Clearance Time: 04.24
Taxi / Other 30%	1,500

**TABLE 12: SERVICE CAPACITIES AND CLEARANCE TIMES**

The table below details capacity information and clearance time forecasts for nearby transport hubs.

**PUBLIC TRANSPORT // LONDON UNDERGROUND AND NATIONAL RAIL SERVICES**

STATION	SERVICE DETAILS	FRIDAY 7 <sup>TH</sup> AND SATURDAY 8 <sup>TH</sup> JUNE – LIVE EVENT PHASE
TOTTENHAM HALE UNDERGROUND	Victoria (24HR) Line	<p><b>Egress Phase 1</b></p> <p>Based on the clearance data included above, and a 30-minute walk from the event site to the station:</p> <p>60% mode share would clear the station between 00.15 – 00.30.</p> <p><b>Egress Phase 2</b></p> <p>Based on the clearance data included above, and a 30-minute walk from the event site to the station:</p> <p>70% mode share (3,500 people) leaving the event site at 03.00 routing through the underground at Tottenham Hale would clear the underground station at 04.24</p>
TOTTENHAM HALE NATIONAL RAIL	Greater Anglia Services (National Rail)	<p><b>Egress Phase 1</b></p> <p><b>Friday 7 June</b> <b>Tottenham Hale – Liverpool St</b> Based on current timetabling for Fridays and allowing a 30-minute walk from the event site to the station there are 8 services scheduled between 23.00 and 23.48. Working on an available capacity of 500 persons per train, this could allow clearance of 4,000 persons.</p> <p><b>Tottenham Hale – Stratford</b> The last scheduled services to Stratford is at 22.56, therefore it is unlikely that the service will be utilised by attendees leaving the event at 22.30.</p> <p><b>Egress Phase 2</b></p> <p>N/A – No services in operation</p> <p><b>Saturday 8 June</b></p> <p><b>Tottenham Hale – Liverpool St</b> Based on current timetabling for Saturdays and allowing a 30-minute walk from the event site to the station there are 12 services scheduled between 23.00 and 00.17. Working on an available capacity of 500 persons per train, this could allow clearance of 6,000 persons.</p> <p><b>Tottenham Hale – Stratford</b> The last scheduled services to Stratford is at 22.56, therefore it is unlikely that the service will be utilised by attendees leaving the event at 22.30.</p> <p><b>Egress Phase 2</b></p> <p>N/A – No services in operation</p>

<b>MERIDIAN WATER NATIONAL RAIL</b>	<b>Greater Mainline Special Services (National Rail)</b>	<b>Anglia and Train (National Rail)</b>	<p><b>Egress Phase 1</b></p> <p><b>Friday 7 June</b>  <b>Meridian Water – Stratford / Liverpool St</b>  Based on provisional timetabling for Friday 7 June and allowing a 15-minute walk from the event site to the station there are 17 services scheduled between 22.45 and 00.30. Working on an available capacity of 500 persons per train, this could allow clearance of 8,500 persons.</p> <p><b>Egress Phase 2</b></p> <p>N/A – No services in operation. Last scheduled train time 01.02</p> <p><b>Saturday 8 June</b>  <b>Meridian Water – Stratford / Liverpool St</b>  Based on provisional timetabling for Saturday 8 June and allowing a 15-minute walk from the event site to the station there are 14 services scheduled between 22.45 and 00.30. Working on an available capacity of 500 persons per train, this could allow clearance of 7,000 persons.</p> <p><b>Egress Phase 2</b></p> <p>N/A – No services in operation. Last scheduled train time 01.02</p>
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#### TOTTENHAM HALE UNDERGROUND BEST CASE CLEARANCE TIME // GREATER ANGLIA AVAILABLE CAPACITY

Based on 9,669 attendees routing via Tottenham Hale during egress phase 1 and achieving maximum loading capacities on both London Underground and National Rail services the best case clearance time would be between 23.45 – 00.00. This would be achieved by a reduction in the mode share using the underground and an increase in the mode share using national rail services, to achieve full capacities across both underground and mainline GA trains. It is important to note that these projections represent the best-case scenario.

**TABLE 13: BEST CASE CLEARANCE SCENARIO (25,000 ATTENDANCE) // TOTTENHAM HALE EGRESS PHASE 1**

TIME PERIOD	LONDON UNDERGROUND CAPACITY	NETWORK RAIL CAPACITY (BASED ON 500 PEOPLE PER TRAIN)	COMBINED CAPACITY (LONDON UNDERGROUND AND NATIONAL RAIL SERVICES TO LONDON LIVERPOOL ST)	TOTAL TRANSPORTED	REMAINING DEMAND
					TOTAL PROJECTED DEMAND AT TOTTENHAM HALE 9,669
23.00 - 23.15	1785	1500	3285	3285	6384
23.15 - 23.30	1785	1000	2785	6070	3599
23.30 - 23.45	1785	1000	2785	8855	814
23.45 - 00.00	1785	500	2285	11140	0

## **PEDESTRIAN MANAGEMENT**

Following feedback from members of the safety advisory group, a managed road closure of Watermead Way / Meridian Way is proposed to be in place from 20.30 – 05.00 on both the 7<sup>th</sup> and 8<sup>th</sup> June to minimise the risk to attendees leaving the event via Watermead Way / Meridian Way.

Attendees leaving the event site will be managed at the exit gates from the event site to prevent overcrowding on the event egress routes, various pulse points will be in operation to prevent overcrowding on the egress routes towards key transport hubs. Details of the pulse points for crowds leaving the event site are to be detailed in Appendix O – the ingress and egress management plan. Management of these points will be conducted from the event control room.

### **PEDESTRIAN ROUTING TO TOTTENHAM HALE**

Attendees will leave the site via Leaside Rd. Crowds will be managed out of the event site to prevent overcrowding on the routes to key transport hubs. Crowds may be held on Leaside Rd during peak periods to relieve pressure on the footway and on Tottenham Hale station. An additional pulse point will be in place on the footway opposite Marigold Rd to prevent overcrowding at Tottenham Hale station.

Queuing systems will be in place at Tottenham Hale station to manage persons accessing the station in accordance with the station capacity. Cygnet Way will be closed to facilitate more space at Tottenham Hale station for queuing systems to be installed. There will be separate queues for national rail services to London Liverpool St and for underground services. It is anticipated that as queues form for the underground usage of national rail services will increase. Details of the proposed barrier and security plan for Tottenham Hale station are included in Appendix O – the ingress and egress management plan.

### **PEDESTRIAN ROUTING TO MERIDIAN WATER**

Attendees will leave the event site at Leaside Rd before routing via Leaside Rd and Meridian Way. Stewarding staff will be deployed on the walking route from the event to the station. Leaside Rd and Meridian Way are proposed to be closed during the egress phase of the event to facilitate a sterile area for people to disperse in on exiting the event site.

To prevent overuse of Meridian Water station a VMS sign and stewards will be in place at Leaside Rd junction with Meridian Way – attendees will be held on Leaside Rd and pulsed towards the station to prevent overcrowding at the station. In the event of Meridian Water station reaching capacity the VMS sign will display a message informing attendees that Meridian Station is full and to use alternative routes. Stewarding staff will re-route attendees at the junction of Leaside Rd towards Tottenham Hale via the footway of Watermead Way. In advance of the last train departing Meridian Water station crowds will be redirected at Leaside Rd to prevent persons routing to Meridian Water station after the last service has departed.

### **PEDESTRIAN ROUTING WEST OF MERIDIAN WAY / WATERMEAD WAY**

Meridian Way / Watermead Way is proposed to be closed. Stewarding staff will be in place to manage crossing points of Meridian Way / Watermead Way. Attendees will be discouraged from routing via residential streets.

### **TfL BUSES**

Road Closure – Watermead Way / Meridian Way. A designated event officer from TfL buses will be in place during the road closure period.

Access for TfL buses - TfL bus access will be maintained at all closure. Access will be maintained for 192 bus route and Northumberland Park bus depot. Private vehicles associated with the bus garage will also be permitted access via Leaside Rd.

Bus stops – Watermead Way / Meridian Way – In accordance with the road closure of Watermead Way / Meridian Way bus stops within the closure area will be suspended.

Glover Drive - The nearest bus stop to the festival site is located on Glover Drive and is served by the 192 and 341 bus routes.

North Circular Bus Routes – It is projected that usage of the 34 and 444 bus routes will be minimal. A customer survey will take place to test these projections, and postcode sales data evaluated. Usage of these bus routes will not be promoted to prevent pedestrian movements associated with the event on the A406.

Northumberland Park Bus Routes – The 476 and W3 bus routes may experience an uplift in usage associated with the event.

Tottenham Hale bus station – Tottenham Hale bus station is well connected to the bus network and is served by a number of routes, including two night bus routes, and as such it is anticipated that buses routing from Tottenham Hale will experience an increase in usage as a result of the event. Signage will be in place to advise customers routing to Tottenham Hale underground station of the available bus services.

At present 5% of the audience are projected to route from the event via bus, car or other means. A customer survey will take place to inform usage projections which will be included in a future version of this document. Based on current projections, it is estimated that planned usage can be accommodated within the existing capacity of the network. TfL buses are aware of the event and have been involved in the planning phase.

#### **TAXIS AND PRIVATE PICK UPS**

Pending land use approval, there will be a designated pick up point in the neighboring Ikea overflow car park to cater for attendees leaving the event by taxi and private pick-ups. Details of the operational plan for the area are included as figure 15. A directional signs schedule will be in force to influence vehicle routing to the site and direct pick-ups to the designated pick up area.

Uber will be consulted regarding setting up temporary pin locations and blackouts with the following objectives:  
-Promoting usage of the designated PUDO – subject to confirmed land use.

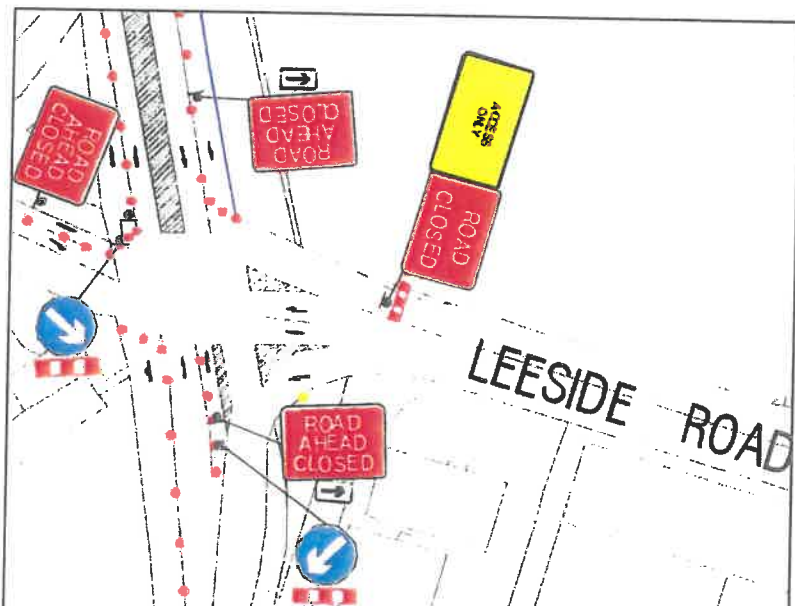
At Tottenham Hale station, during the egress phase, the existing taxi rank will be closed and relocated to Ashley Rd, subject to approval from LBH and TfL Ranks and Taxis.

#### **PRIVATE CAR**

Driving to site will not be advertised or promoted.

**TABLE 14: LIVE EVENT PHASE TRAFFIC MANAGEMENT PROVISIONS**

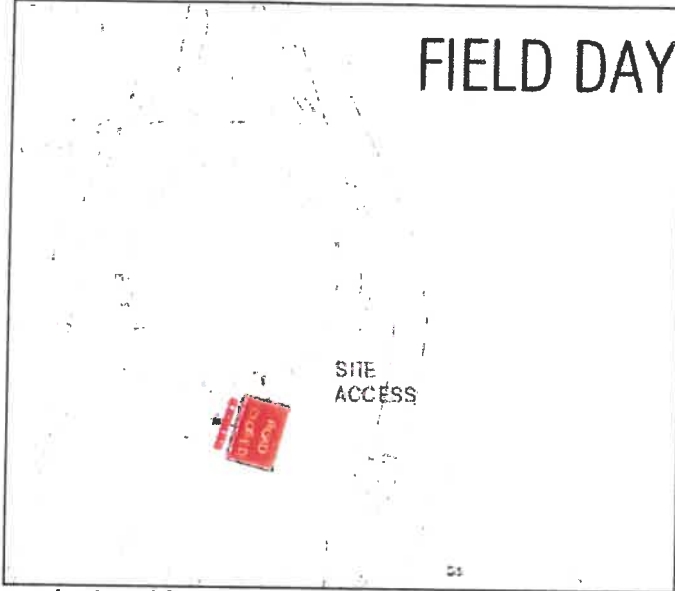
To facilitate safe access to and from the event the following traffic management provisions are proposed to be put in place:

PROVISION	DATE TIMINGS	FIGURE(S)
<p><b>Item: Advance warning signs</b>                      Description: Chapter 8 compliant signage to notify road users of the event, delays and road closures</p>	<p>To be added</p>	<p>4.1-4.2</p>
<p><b>Item: Designated pick up and drop off point</b>                      Description: Subject to approved land use, Ikea staff car park will be used as the designated pick up and drop off point for the event. Taxi marshals, recommended by TfL ranks and taxis, to be used to coordinate vehicle movement in the area. Details of operational plans are included as figure 15.</p>	<p>7/6/19: 12.00 – 04.30 (the following day)                      8/6/19: 12.00 – 04.30 (the following day)</p>	<p>15.1-15.4</p>
<p><b>Item: An access only road closure traffic staffing at Leaside Rd</b>                      Description: To facilitate access to businesses but prevent access for taxis during the business operating hours of premises on Leaside Rd.                      Location:</p> 	<p>7/6/19: 11.00 – 20.30                      8/6/19: 11.00 – 20.30                      *Timings TBC</p>	<p>9</p>
<p>Notes: Traffic management staff to be in place to manage access</p> <p>Businesses on Leaside Rd Opening Times:  <b>Business name // Advertised opening times</b>                      Build It Builders Merchants: Fridays: 06.30 – 17.00 // Saturdays: 07.00 – 02.00                      Liftmate: Fridays: 08.30 – 17.30 // Saturdays: Closed                      Lomart: Fridays: 09.00 – 17.00 // Saturdays: Closed                      Travis Perkins: Fridays: 07.00 – 17.00 // Saturdays: 08.00 – 12.00                      Stratstone Land Rover: TBC                      Businesses to be consulted via event organising team to develop an access plan.</p>		



**Full Closure at Event Access Gate**

A 60m section of Leaside Rd will be closed to create a sterile area at the event access gate

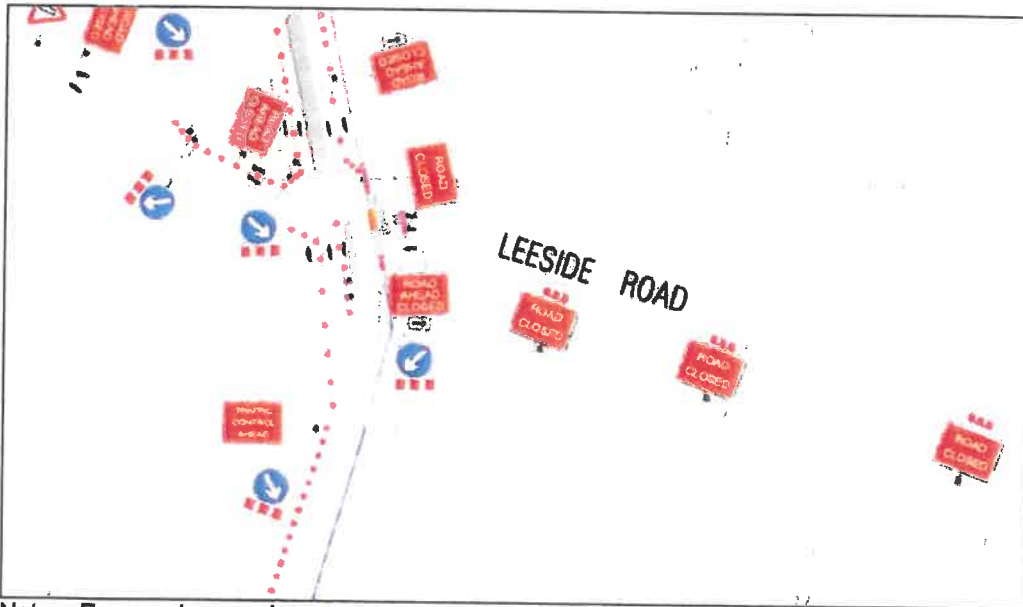


60m section to remain closed from 09.00 on 7/6 until 06.00 on 9/6.

**Item: A full road closure of Leaside Rd (Egress only)**

Description: To create a sterile area for persons leaving the event site. Leaside Rd to be made sterile by the placing of barriers on the exit points from industrial business units to prevent any vehicle movement within the closure area. Heras fencing to be installed and security staff positioned to restrict vehicular access from adjoining roads onto Leaside Rd.

Location:



Notes: Egress phase only

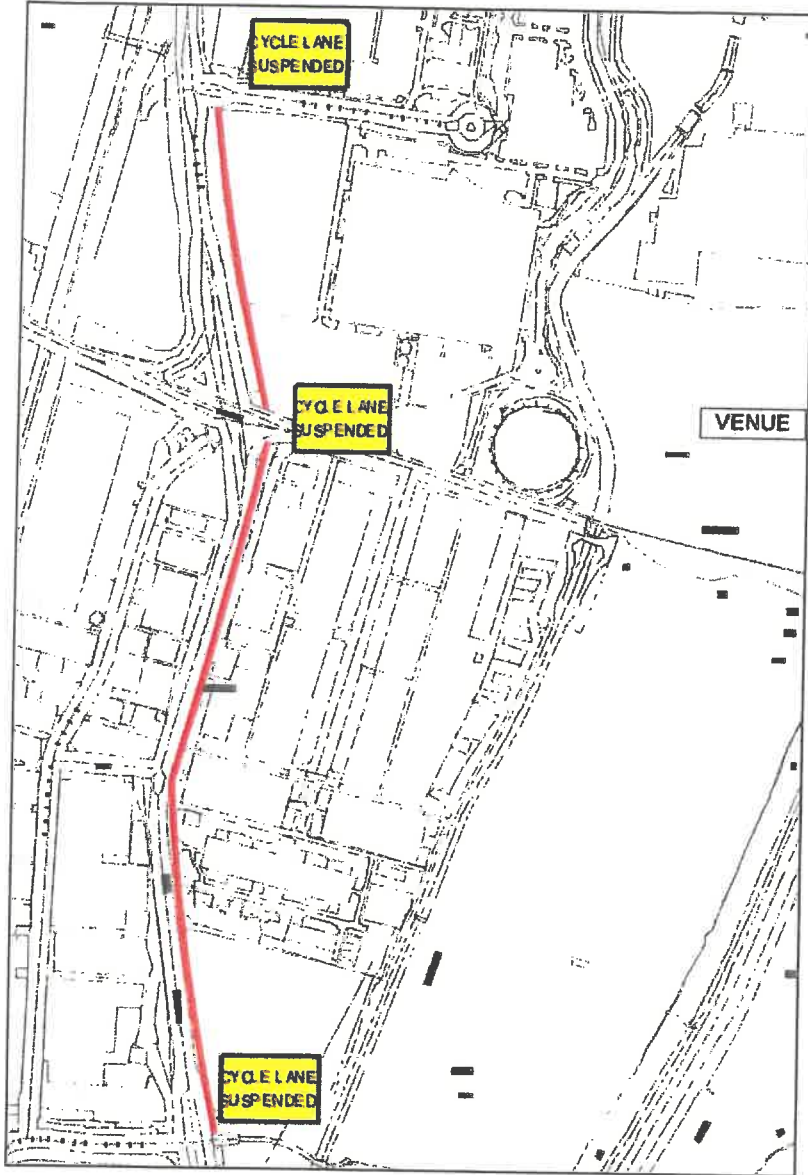
7/6/19: 20.30  
– 05.00 (the following day)

13.1-13.6

8/6/19: 20.30  
– 05.00 (the following day)

**Item: Cycle Lane Suspension // Meridian Way / Watermead Way**

Description: To increase footway space for persons accessing and exiting the event site  
Location:



\*Cyclists please dismount signs to be added following feedback from the SAG



Installed:  
7/6/19:  
Between  
09.00 - 12.00

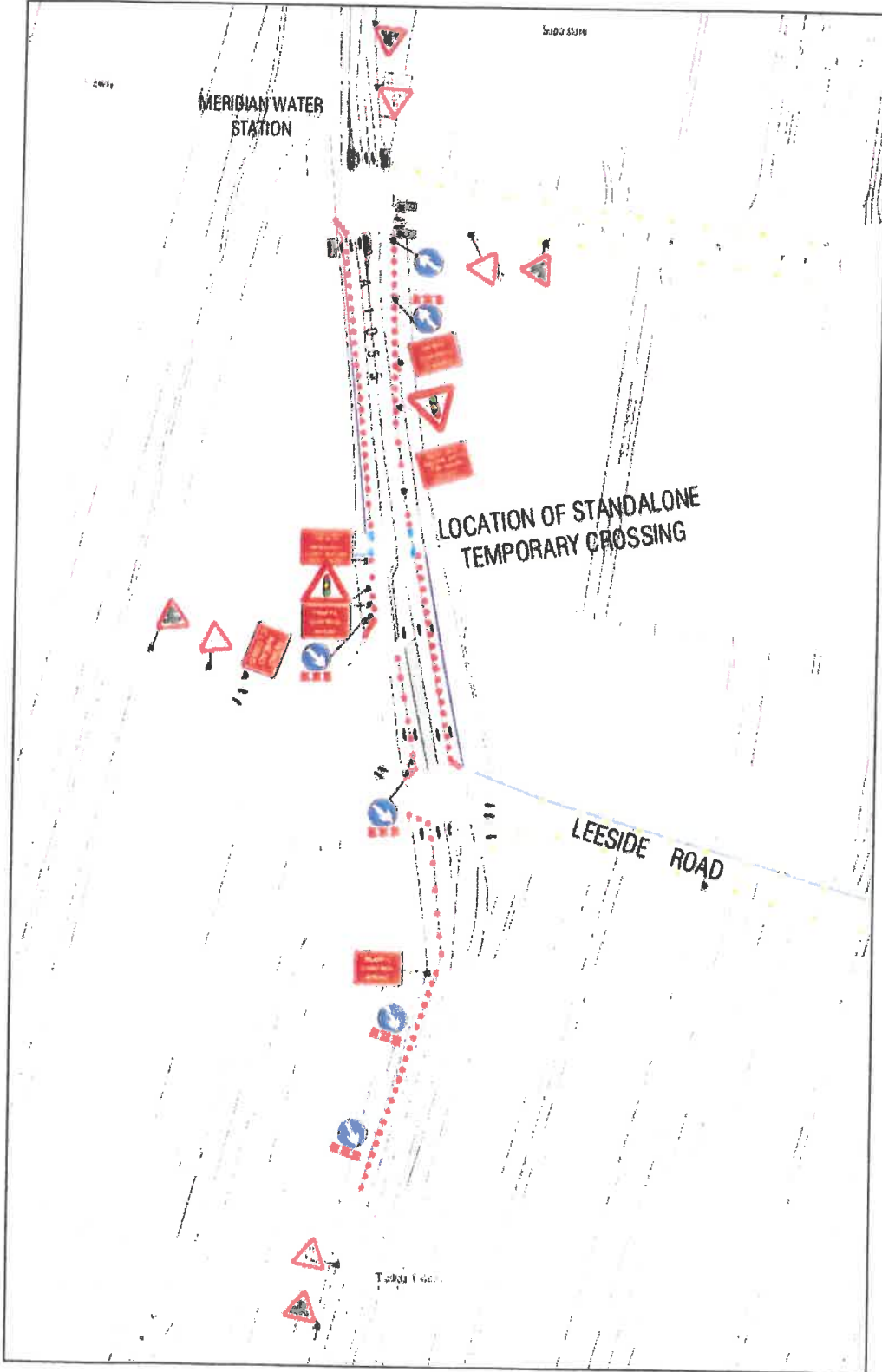
Removed:  
9/6/19:  
Between  
05.00 - 09.00

7

**Item: Pedestrian Crossing Facility // Meridian Way**

**Description:** A temporary signalled standalone pedestrian crossing between Leaside Rd and Glover Drive to facilitate a safe crossing point of Meridian Way for attendees routing from/to Meridian Water.

**Location:**



7/6/19: Installed between 10.00 - 11.00

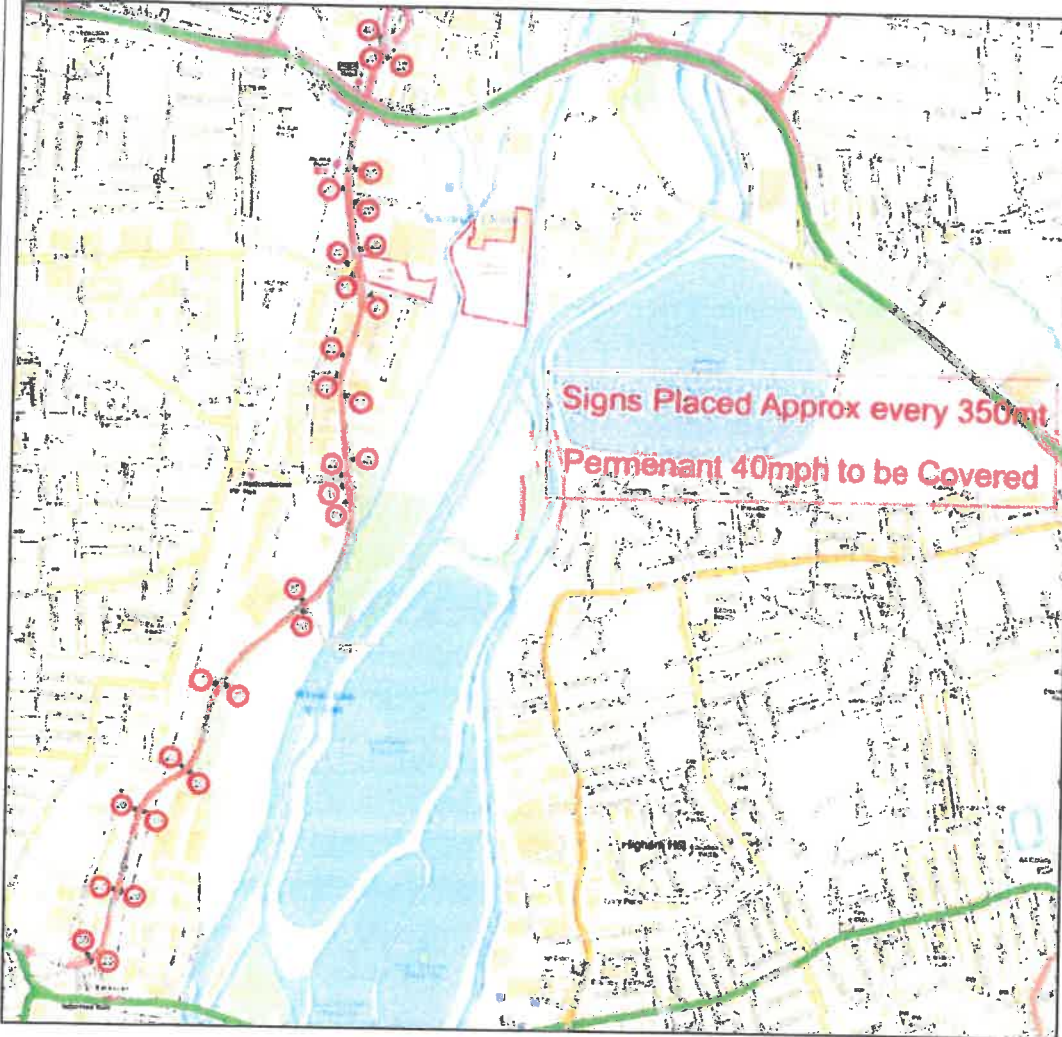
9/6/19: Removed from 05.00 - 06.00

8

**Item: Watermead Way/Meridian Way – Reduction in speed limit**

Description: Temporary 20mph speed limit

Location:



Existing Speed Limit // Temporary Speed Limit



Installed: 5  
7/6/19:  
Between  
07.00 –  
10.00

Removed:  
9/6/19:  
Between  
05.00 –  
09.00

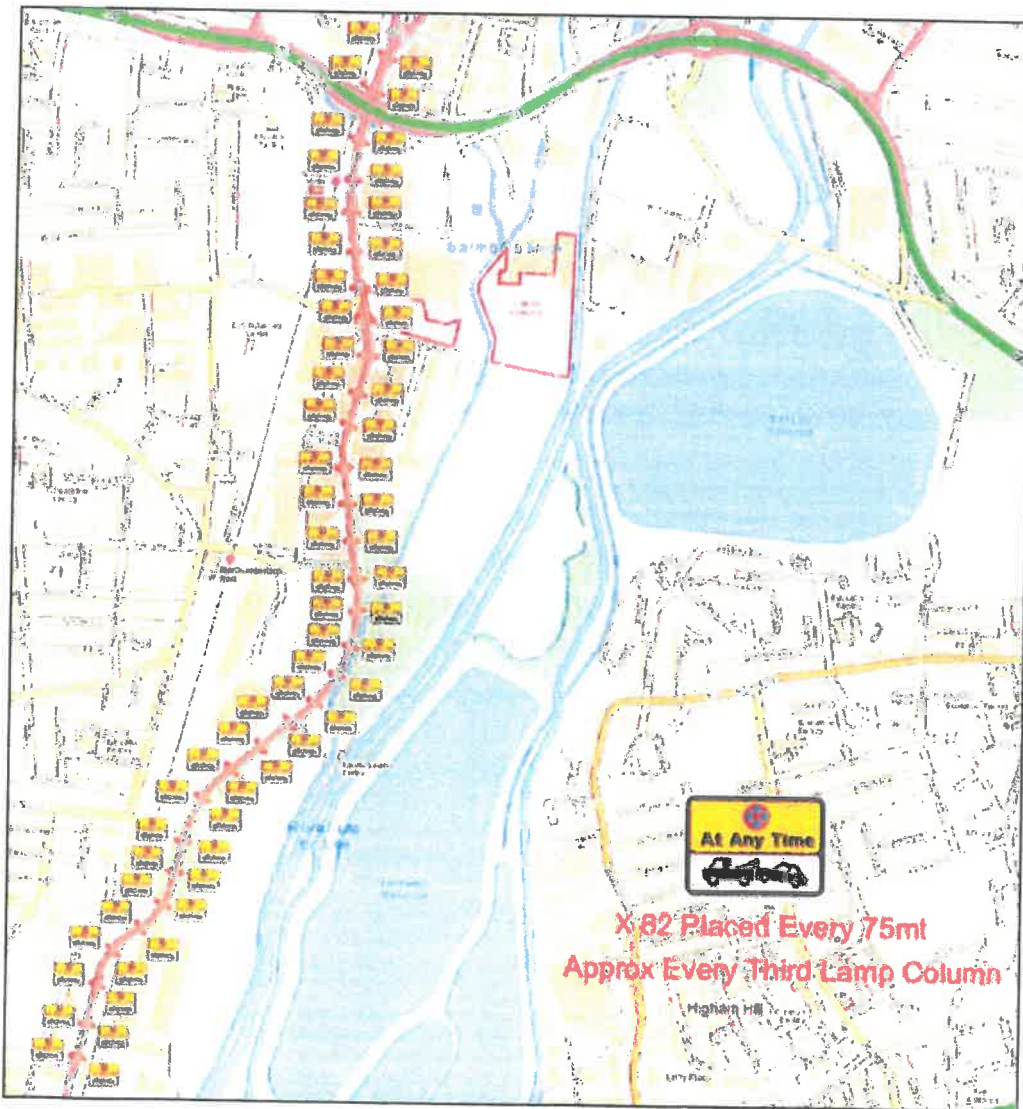
**Item: Watermead Way/Meridian Way Clearway Enforcement Signage**

Description: Signage to be placed on Watermead Way warning drivers of the clearway restriction to prevent parking, stopping and waiting on the clearway.

Special signage:



Locations:



Installed on 5 or 6 June

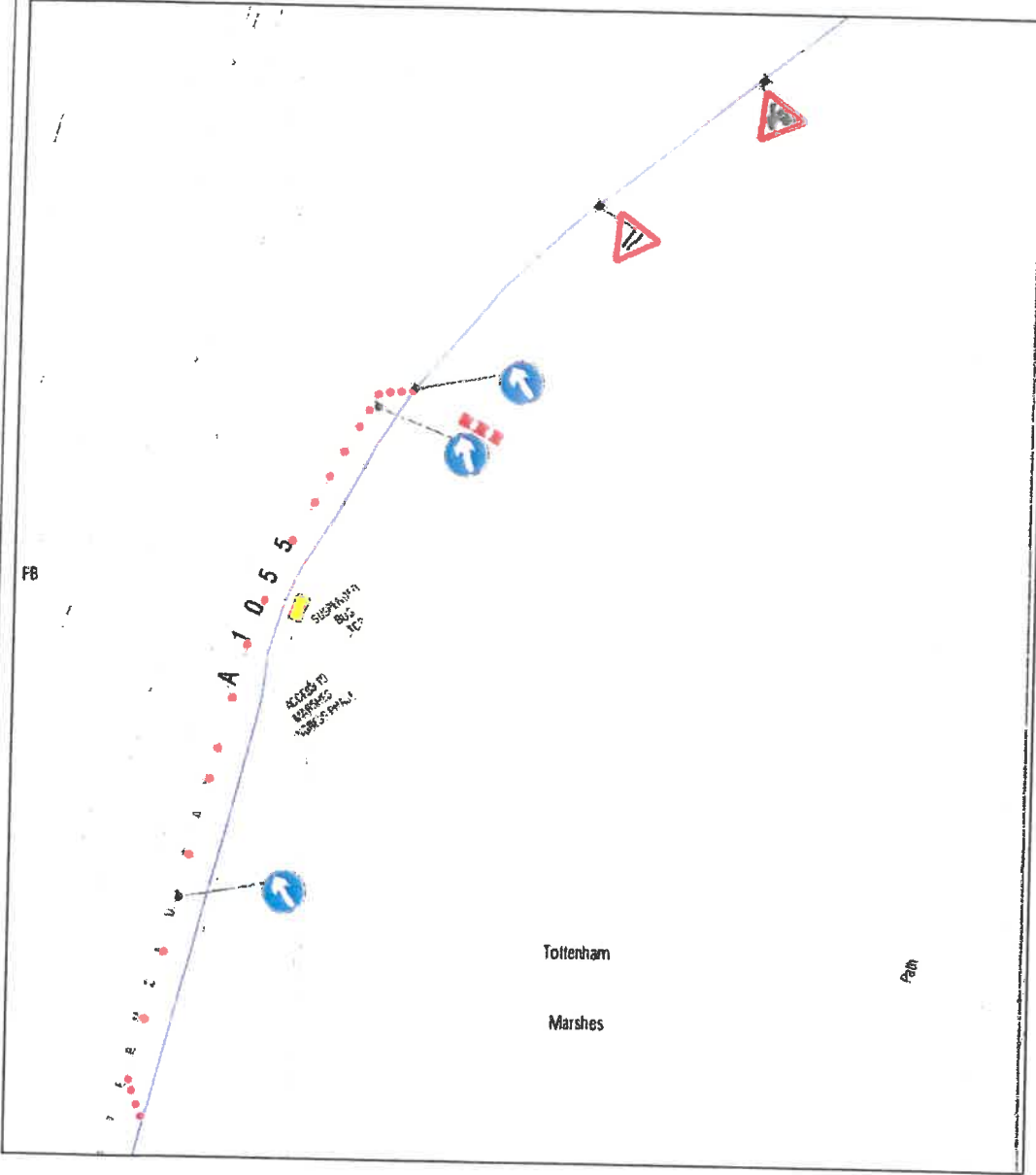
Removed on 8 or 9 June

6

**Bus stop suspension and lane reduction // Watermead Way**

Description: To increase footway space for attendees accessing and exiting the event from Tottenham Hale, a bus stop suspension is proposed of the Northumberland Park Rail Depot Stop, and lane reduction traffic management installed.

**TM Overview:**

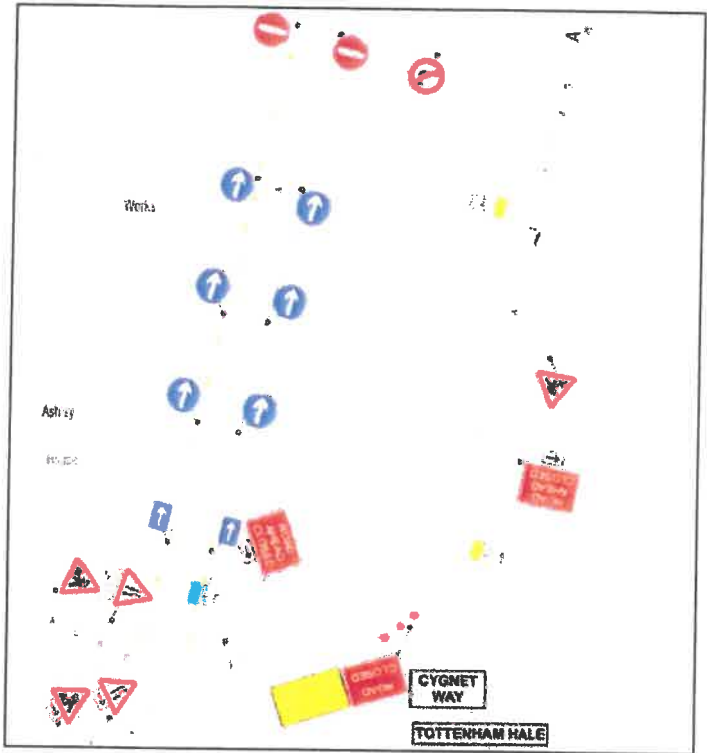


7/6/19:  
Installed  
10.00  
11.00

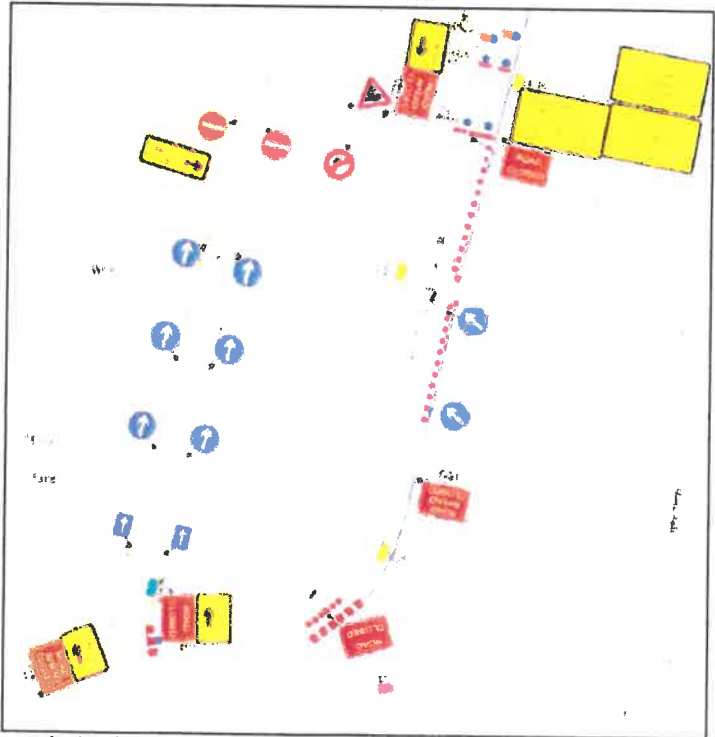
17

9/6/19:  
Removed  
between  
05.00  
07.00

**Item: Cygnet Way Closure // Tottenham Hale Station – Ashley Rd One Way System and Temporary Taxi Area**  
**Ingress Phase: Cygney Way access only closure (Hackney Carriages Only).**




**Egress Phase: Full closure of Cygnet Way to allow for queuing systems to be installed for management of persons into Tottenham Hale station.**



Subject to approval, Ashley Rd to be used as a temporary taxi rank for licensed hackney carriages while the full closure of Cygnet Way is in place. A one-way system to be installed to prevent congestion. The loading bay on Ashley Rd at the junction of Watermead Way to be suspended and a prohibition of waiting to be in place on Ashley Rd between the junction of Watermead Way and Burdock Rd.

7/6/19 Access Only Closure 11.00 – 20.30	10,13.5
Full Closure 20.30 – 05.00 (the following day)	
8/6/19 Access Only Closure 05.00 – 20.30	
Full Closure 20.30 – 06.00 (the following day)	
One Way System (Ashley Rd)	
7/6/19 Installed between 07.00 – 10.00	
9/6/19 Removed between 05.00 – 10.00	
<i>Timings subject to consultation</i>	

<p><b>Item: Bus stop suspensions and relocations</b></p> <p>Description:</p> <ul style="list-style-type: none"> <li>- Northumberland Park Rail Depot Stop proposed to be suspended from 10.00 on 7/6 until 07.00 on 9/6 in accordance with the planned traffic management in figure 17.</li> <li>- Bus stops within closure area of Watermead/Meridian Way (Southbound) to be suspended during the egress phase of the event (20.30 – 05.00).</li> </ul>	<p>N/A</p>	<p>N/A</p>
<p><b>Item: Barrier Planning</b></p> <p>Barrier will be used to control crowd movements at key junctions and pinch points, and along the walking route from the venue to Tottenham Hale station. A map of barrier configurations will be included in Appendix O - the ingress and egress management plan.</p>	<p>Timings to be added</p>	<p>N/A</p>
<p><b>Item: Variable Message Signage (VMS)</b></p> <p>Description: To provide crowd directions and crowd calming messaging.</p> <p>Locations:</p> <ul style="list-style-type: none"> <li>- Leaside Rd prior to junction with Watermead Way – To provide crowd directions towards Meridian Water and Tottenham Hale</li> <li>- Tottenham Hale Station - To provide crowd directions towards separate queues for the underground and national rail lines.</li> <li>- Tottenham High Rd – Advance warning for road closure</li> </ul>	<p>Dates to be added</p>	<p>N/A</p>
<p><b>Item: Parking Restrictions // Enforcement // No parking signage</b></p> <p>Description:  <b>Enfield / Haringey</b>          Objectives:          Preventing parking on Watermead Way          Preventing parking on Leaside Rd          Preventing parking on Harbet Rd          Maintaining access to key bus depots          Preventing unsafe parking in unauthorised areas          Preventing parking on Ashley Rd to facilitate a temporary taxi rank          Permit parking scheme – Garman Rd, Sedge Rd, Marigold Rd</p> <p><b>Waltham Forest</b>          Objectives:          Preventing parking on residential streets in Waltham Forest – special signage to be placed on the access to the following roads:</p> <ul style="list-style-type: none"> <li>- Folly Lane</li> <li>- Lawrence Ave</li> <li>- Sinnott Rd</li> <li>- Durban Rd</li> </ul> <p>Special signage:</p> 	<p>Installed 5-6 June,          Removed 8-9 June</p>	<p>4.1-4.2</p>



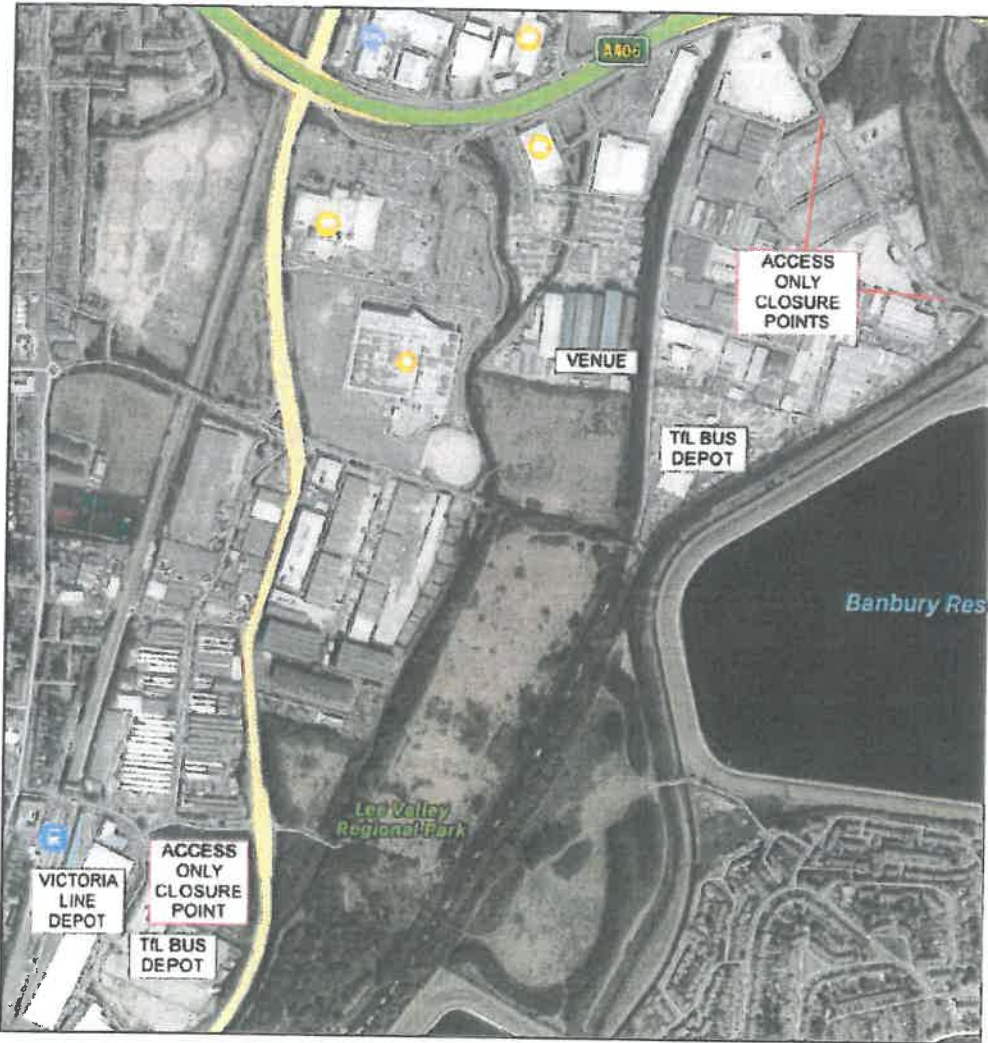
**Item: Road closures to maintain unrestricted access to local bus garages**

Description: To prevent unauthorised access and parking that might restrict access to bus depots accessed via Marsh Lane and Hawley Rd / Towpath Rd.


Locations:

- Marsh Lane
- Hawley Rd / Towpath Rd

Timings to be added 11,12



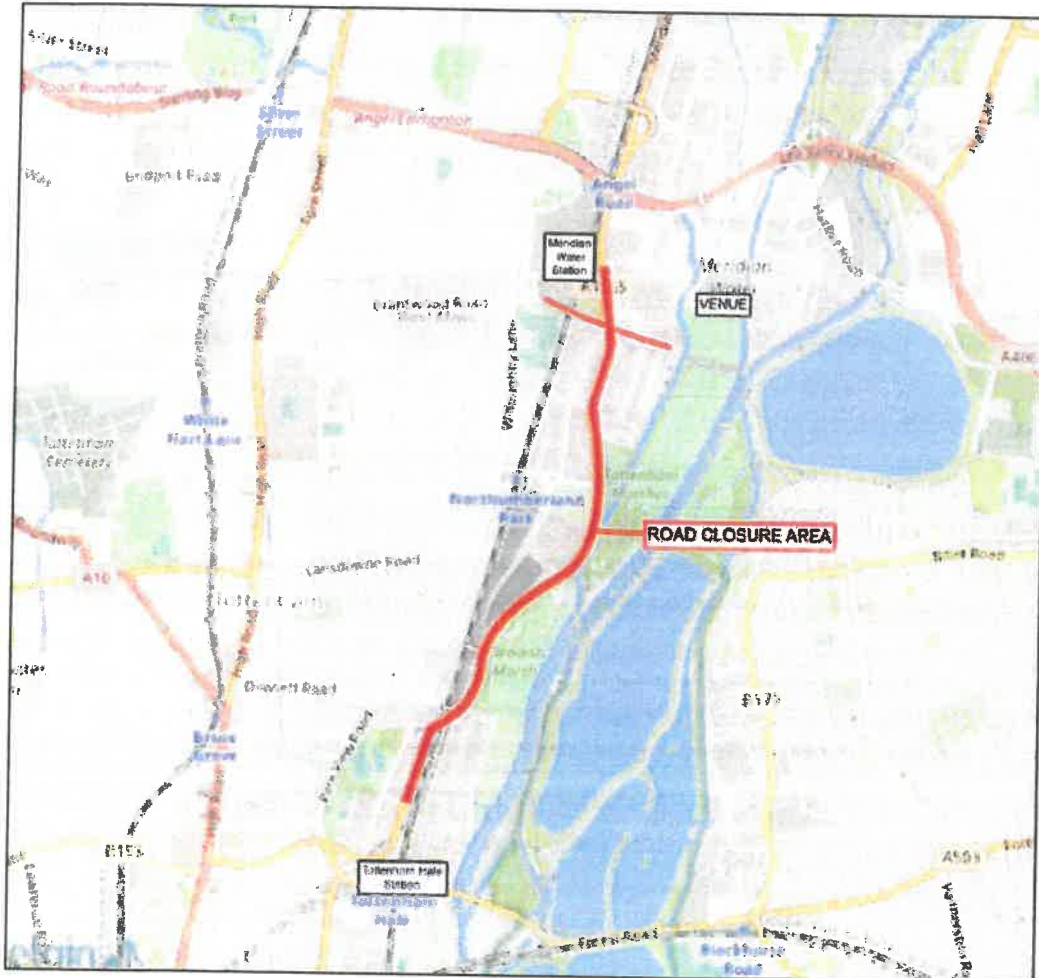
Existing security positions on Hawley Rd / Towpath Rd to manage access subject to approval from LBE regeneration team.

<p><b>Item: Restricted access Orbital business park (Private Rd)</b></p>	<p>Timings to be added</p>	<p>N/A</p>
<p>Description: Access to Orbital business park to be restricted. Showsec security personnel to manage vehicular access.</p>		
		
<p><b>Item: Prohibition of waiting</b></p>	<p>Installed: 6/6/19:</p>	<p>12, 13.1-13.6</p>
<p>Description: Locations -</p> <ul style="list-style-type: none"> <li>- Glover Drive</li> <li>- Ashley Rd</li> <li>- Harbet Rd</li> <li>- Leaside Rd (Both Sides) Eastbound from Meridian Way for a distance of 275m.</li> </ul>	<p>Removed: 9/6/19</p>	

**Item: Watermead Way / Meridian Way Road Closure**

**Description:** A managed road closure of Watermead Way / Meridian Way during the egress phases of the event. Traffic management plan updated to include road closure following feedback from safety advisory group. Road closure locations proposed based on information provided by Enfield and Haringey Highways.

**Location:**



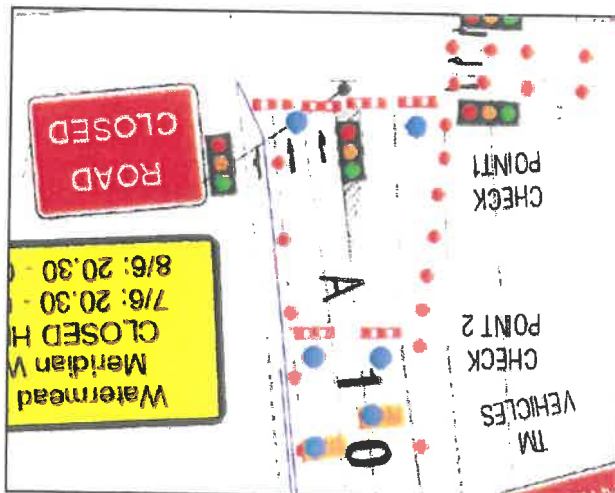
7/6/19:  
20.30 – 05.00 (the following day)

13.1-13.6, 14.1-14.3

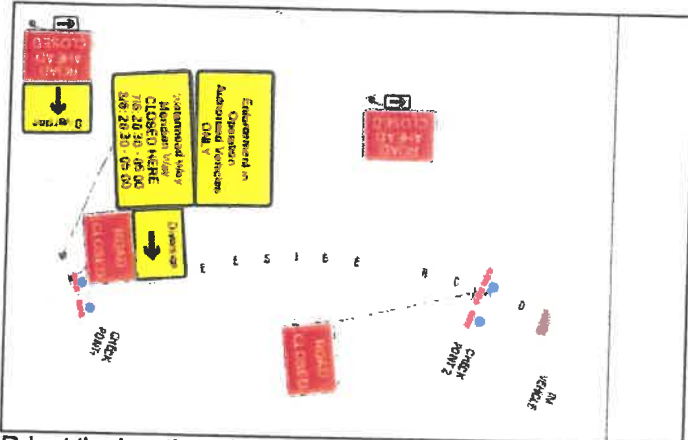
8/6/19:  
20.30 – 05.00 (the following day)

**Closure Points:**

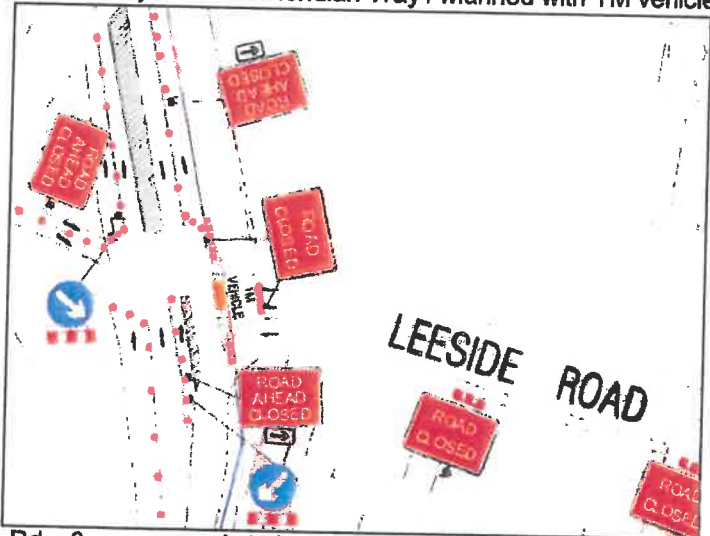
- Meridian Way / South of Glover Drive / Manned with TM vehicles (x2) // Closure with inner cordon



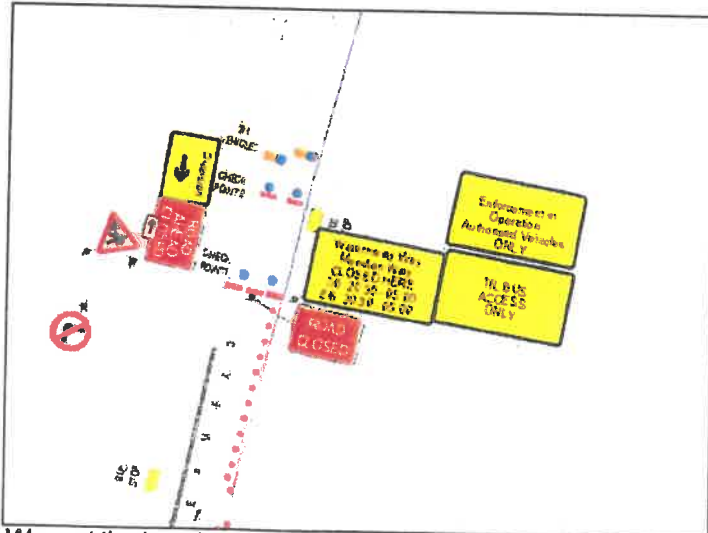
- Leaside Rd, West of Meridian Way / Manned with TM vehicle (x1) // Closure with inner cordon



- Leaside Rd, at the junction of Meridian Way / Manned with TM vehicle (x1)



- Leaside Rd, x3 access roads to businesses / Manned by Showsec and fenced
- Watermead Way, at the junction with Sedge Rd / Manned with barriers
- Watermead Way, access to power station / Manned by Showsec
- Watermead Way, at the junction with Marigold Rd / Manned with barriers
- Watermead Way, access to marshes car park / Manned by Showsec
- Watermead Way, at the junction with Burdock Rd / Manned with TM vehicles (x2) // Closure with inner cordon



- Cygnet Way, at the junction with Watermead Way / Manned with barriers
- Watermead Way, at the junction with Ashley Rd / Manned with barriers

Number of TM vehicles: 6

**Half Closure Points**

Monument Way, at the junction with Park View Rd – Taper to reduce number of vehicles traveling on to Watermead Way

The Hale, at the junction with Monument Way – Taper to remove x1 filter lane to reduce volume of traffic turning Eastbound from the Hale on to Monument Way

Leeside Rd, junction with Willoughby Ln / Manned

Leeside Rd, junction with Brantwood Rd/Dysons Rd/Willoughby Ln / Manned

**Diversion Routes:**

**Watermead Way / Meridian Way Northbound**

Monument Way (A503) // Tottenham High Rd (A10) // North Circular (A406)

**Watermead Way / Meridian Way Southbound**

Glover Drive // Meridian Way // Conduit Lane // North Circular (A406)

**Road Ahead Closed and Advisory Signage**

Conduit Lane

Argon Rd

Harbet Rd

Claremont St, junction with High Rd

Brantwood Rd, junction with High Rd

Northumberland Park, junction with High Rd

Park Ln, junction with High Rd

Lansdowne Rd, junction with High Rd

Ferry Lane, junction with Broad Lane

Broad Lane, junction with High Rd

\*Advance signs to be installed in advance of 20.00, closure signage and vehicles to be positioned between 20.00-20.30.

**Managed Access Plan**

Businesses and persons affected from the following locations will be consulted and details of their access plan communicated pre event.

Locations:

Northumberland Park Bus and Tube Depots

Garman Rd

Sedge Rd

Marigold Rd

- Permits to be issued to persons requiring access.

**TfL Buses**

Bus access will be permitted at all closure points at all times

**All other vehicles**

Vehicle permits to be issued to affected persons businesses. Leeside Rd closure to allow access to those with a vehicle permit. Access and exit to be via Leeside Rd only.

**Emergency access**

Permitted at all closure points at all times

**EMERGENCY ACCESS**

Two emergency access routes will be in operation for the event site:

- Route 1 | via Argon Rd - Orbital Business Park, Argon Rd.
- Route 2 | via Leaside Rd - access road from Leaside Rd via bridge to event site.

**CONSIDERATION OF OTHER LOCAL EVENTS AND WORKS**

**EVENTS**

At time of writing, there are no major events planned in close proximity to the event site on the 7<sup>th</sup> or 8<sup>th</sup> June 2019.

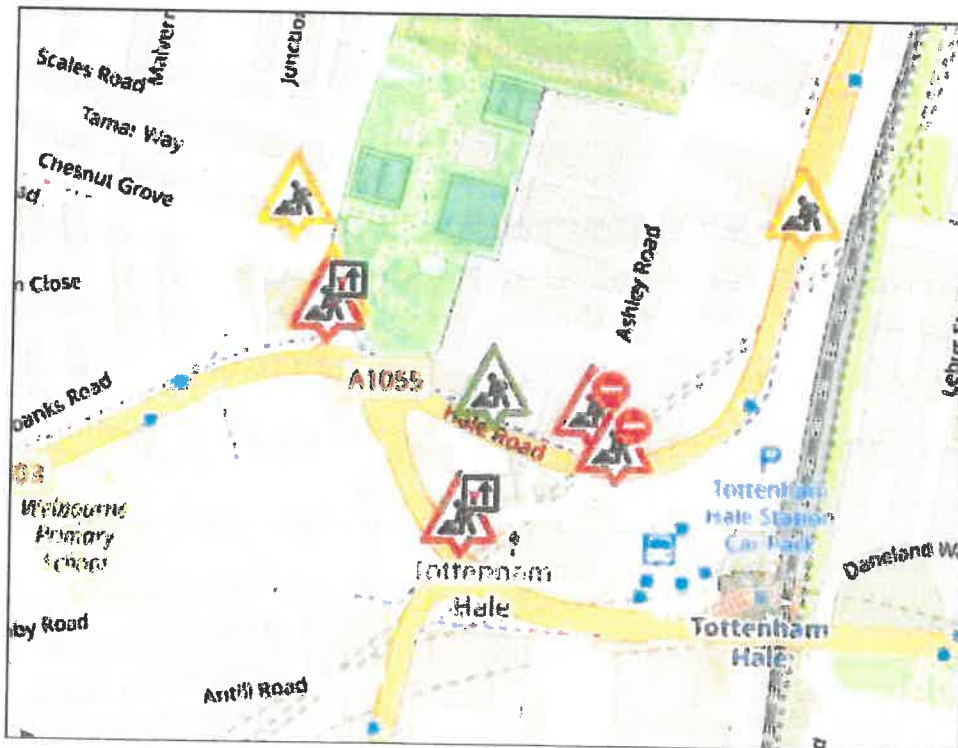
**STREETWORKS**

At time of writing no major works are shown on the A406 on the 7<sup>th</sup> or 8<sup>th</sup> June.

Works are planned on Meridian Way, Edmonton, Enfield (A1055) north of the A406 on the 8<sup>th</sup> and 9<sup>th</sup> June for the maintenance of street lighting. A road closure is planned to be in place under works reference EM5550003551 (roadworks.org).

Various works are proposed in the area surrounding Tottenham Hale station, including: Ashley Rd, reference: FG004THIWVF06, Watermead Way, reference: FG004THIWVF05, FG004THIWVF04. Consultation underway with works operators Volker Fitzpatrick and Haringey highways to coordinate works during the live phase of the event. The planned road closure of Ashley Rd has been moved in order to facilitate the proposed event traffic management.

**WORKS OVERVIEW MAP – TOTTENHAM HALE**



**RAIL WORKS**

As confirmed by John Baker (Enfield) and Kevin Sullivan (Network Rail), the planned works to demolish Angel Rd station over the weekend 8-9 June have been rescheduled, as such the mainline serving Tottenham Hale and Meridian Water will be operational for the event.

## CONTINGENCY PLANS

TABLE 15: CONTINGENCY PLANS

CONTINGENCY PLAN TABLE
<p><b>Meridian Water station not operational for the event</b></p> <p>Should Meridian Water station not be operational for the event, it is projected that Tottenham Hale station would experience an uplift in usage and need to cater for the full demand of the projected national rail transport usage. Based on current forecasts:</p> <ul style="list-style-type: none"> <li>- 6,250 people are projected to use national rail services during the ingress phase of the event</li> <li>- 3,719 attendees are projected to use national rail services during egress phase 1.</li> </ul> <p>Services routing through Tottenham Hale have capacity to cater for the demand. During the egress phase 1, it is projected that national rail services routing through Tottenham Hale towards London Liverpool St / Stratford have an available capacity of 4,000 persons on Friday the 7<sup>th</sup> June and 6,000 persons on Saturday the 8<sup>th</sup> and thus have sufficient capacity to cater for the increased demand.</p>
<p><b>Rail incident during ingress phase causing network rail services to be suspended or restricted</b></p> <p><b>Tottenham Hale:</b> Tottenham Hale national rail station not available during ingress phase.</p> <ul style="list-style-type: none"> <li>- Event communications team to develop communications plan for customer messaging in this instance.</li> <li>- Usage of underground services and Meridian Water station to be promoted.</li> <li>- Increase in mode shares for other transport modes to be expected (taxi, bus, walk, cycle).</li> </ul> <p><b>Meridian Water:</b> Meridian Water Station not available during Ingress phase.</p> <ul style="list-style-type: none"> <li>- Event communications team to develop communications plan for customer messaging in this instance.</li> <li>- Tottenham Hale station to be promoted as primary transport hub.</li> <li>- Increase in mode shares for other transport modes to be expected (taxi, bus, walk, cycle).</li> </ul>
<p><b>Rail incident during egress phase causing network rail services to be suspended or restricted</b></p> <p><b>Tottenham Hale</b></p> <ul style="list-style-type: none"> <li>- VMS content to be amended to inform attendees and re-route to Meridian Water and alternative transport options, including London Underground services at Tottenham Hale.</li> </ul> <p><b>Meridian Water:</b> Meridian Water</p> <ul style="list-style-type: none"> <li>- VMS content to be amended to inform attendees and re-route to Tottenham Hale and alternative transport options.</li> <li>- Crowd management to take place on Leaside Rd to re-route attendees towards Tottenham Hale.</li> </ul>
<p><b>Event Finishing Early // Full or partial evacuation to the south</b></p> <ul style="list-style-type: none"> <li>- Queue systems at Tottenham Hale to be installed to allow crowd management to take place at station entrance.</li> <li>- Leaside Rd full closure to be implemented.</li> <li>- Cygnet Way full closure to be implemented</li> </ul>
<p><b>Mode Share Increases beyond projection – Queues at Tottenham Hale for Underground</b></p> <ul style="list-style-type: none"> <li>- VMS content to be amended to promote use of Meridian Water and national rail services at Tottenham Hale</li> </ul>
<p><b>Mode Share Increases beyond projection – Meridian Water</b></p> <ul style="list-style-type: none"> <li>- Based on provisional timetabling for Meridian Water, services routing through the station during egress phase 1 have sufficient capacity to transport over and above the projected demand.</li> <li>- Crowd management to take place on Leaside Rd to control the volume of people accessing the station.</li> <li>- VMS content to be amended to promote use of Tottenham Hale.</li> <li>-</li> </ul>
<p><b>Victoria Line suspension</b></p> <p><b>Victoria Line Unplanned Suspension during ingress phase</b></p> <ul style="list-style-type: none"> <li>- Event communications team to develop communications plan for customer messaging in this instance.</li> <li>- Meridian Water station to be promoted as primary transport hub.</li> <li>- Increase in mode shares for other transport modes to be expected (national rail, taxi, bus, walk, cycle)</li> </ul> <p><b>Victoria Line Unplanned Suspension during egress phase 1</b></p> <ul style="list-style-type: none"> <li>- Event communications team to develop communications plan for customer messaging in this instance.</li> <li>- VMS content to be amended to advise attendees of transport options.</li> <li>- Meridian Water station to be promoted as primary transport hub.</li> <li>- Increase in mode shares for other transport modes to be expected (national rail, taxi, bus, walk, cycle)</li> <li>- Customers routing to Tottenham Hale directed to use national rail services from Tottenham Hale or to be re-routed to Seven Sisters which is served by London Overground, Victoria Line and national rail services. Contingency staffing to be deployed along walking routes to support crowd directions.</li> </ul>

In the event of a line suspension of the Victoria Line it is anticipated that the majority of the demand for the underground would shift to national rail services from both Meridian Water and Tottenham Hale. The total projected demand for underground and national rail services during egress phase 1 is 12,644.

On Friday the 7<sup>th</sup> June it is projected that, based on proposed timetabling, Meridian Water station has a maximum available capacity of 8,500 persons. On Saturday the 8<sup>th</sup> June it is projected that, based on proposed timetabling, Meridian Water station has a maximum available capacity of 7,000 persons. This is based on a loading capacity of 500 persons per train. It is however projected that train capacities are likely to be in the region of 1,000 – 1,100 persons per train and as such, customers would also be able to board services at Tottenham Hale. Should a capacity of 1,000 persons per train be achieved, by loading trains at both Meridian Water and Tottenham Hale, it is anticipated that the projected demand of 12,644 could be cleared by 13 trains. On Friday 7<sup>th</sup> June there are projected to be a total of 17 available trains during egress phase 1, on Saturday the 8<sup>th</sup> June, there are projected to be a total of 14 available trains during egress phase 1.

**Victoria Line Unplanned Suspension during egress phase 2**

- Event communications team to develop communications plan for customer messaging in this instance.
- VMS content to be amended to advise attendees of transport options.
- Increase in mode shares for other transport modes to be expected (taxi, bus, walk)

**Evacuation of the event site resulting in northern evacuation route being used**

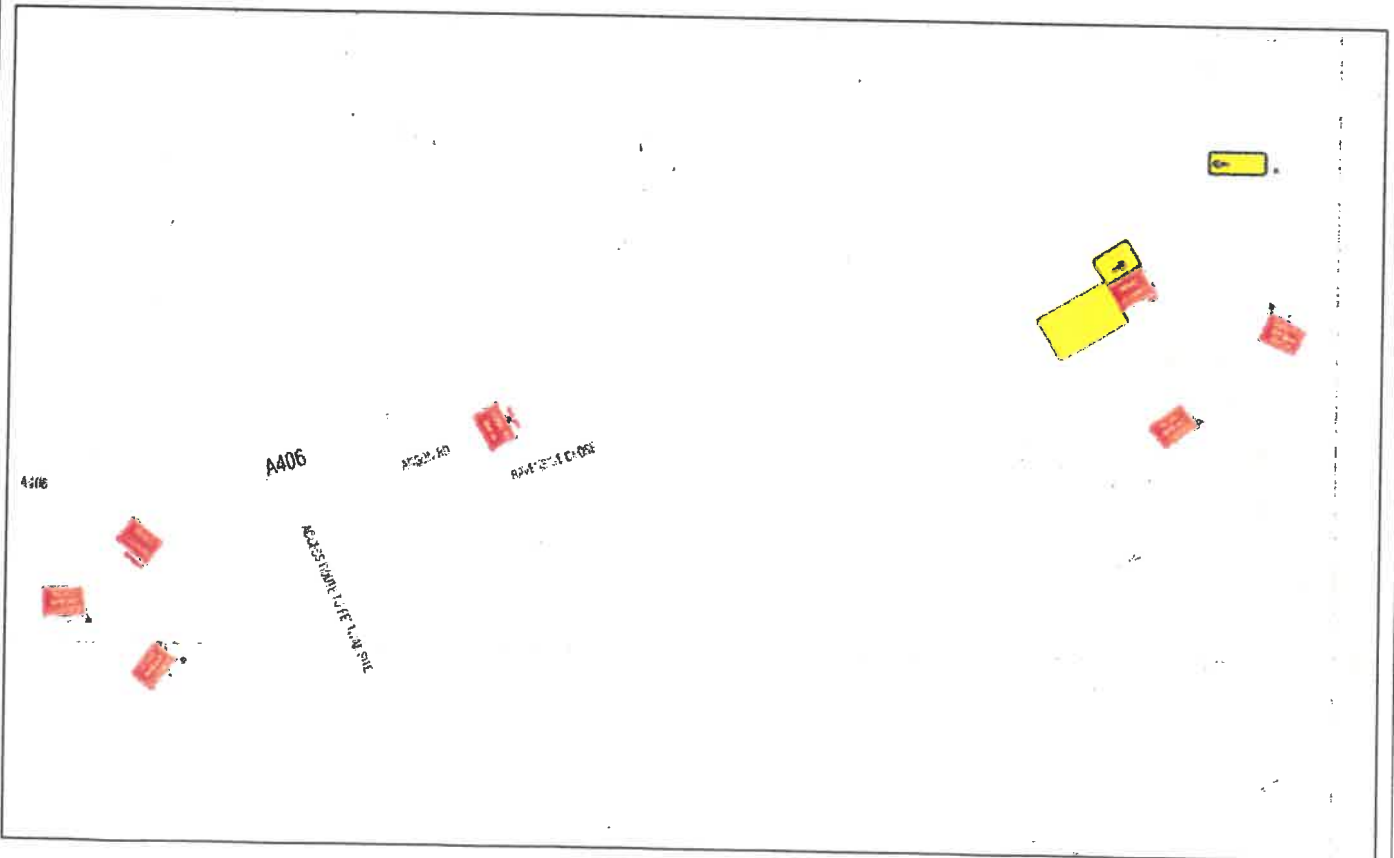
**Argon Rd – Rd Closure**

It is requested that the traffic order allows for the closure of Argon Rd, from the junction with Harbet Rd to the junction with the roundabout to the north east of the Tesco superstore to allow for Argon Rd to be closed in the event of a full or partial evacuation of the event site, where the northern evacuation routes are used. Traffic management staff would be redeployed to install closures at the following locations:

- Argon Rd, at junction with Harbet Rd – Access maintained to Ravenside Retail Park
- Argon Rd, west of access to retail park
- Argon Rd, at roundabout with Tesco

Once closure installed temporary fencing to be installed by the event production team on Argon Rd to create a physical barrier between Argon Rd and the A406.

Location:





**Congestion around closure point – Meridian Way / Glover Drive during egress phase closure**

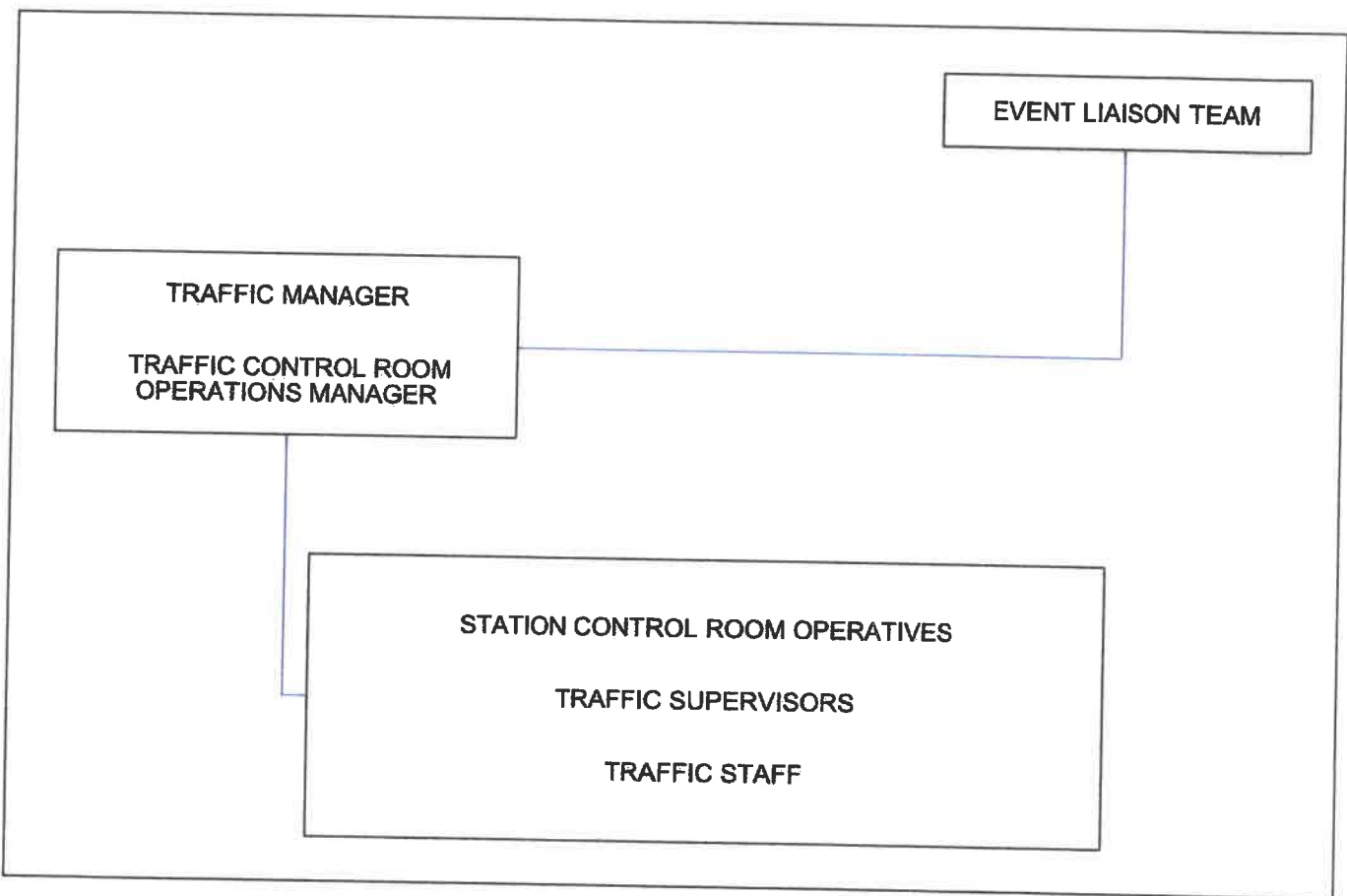
In the event of congestion at the closure point of Meridian Way at the junction of Glover Drive, permission is sought for CSAS accredited traffic marshals to direct traffic through red signal phases. Should queues build up for traffic exiting the retail park and pick up and drop off point, and the phasing of the signals be a factor, if deemed safe to do so by the ELT, traffic marshals would direct traffic through red signal phases.

Subject to approval from Ikea and Tesco, additional exit signage to be deployed within their car parks to route exiting traffic via the A406 to reduce congestion on Glover Drive.

**COMMUNICATIONS PLANNING**

CPA will station an operative in the event control room. The CPA control room operator to have phone communication to other nearby stations, and also TfL buses and TfL streets control rooms.




**TRAFFIC COMMUNICATIONS PLAN**



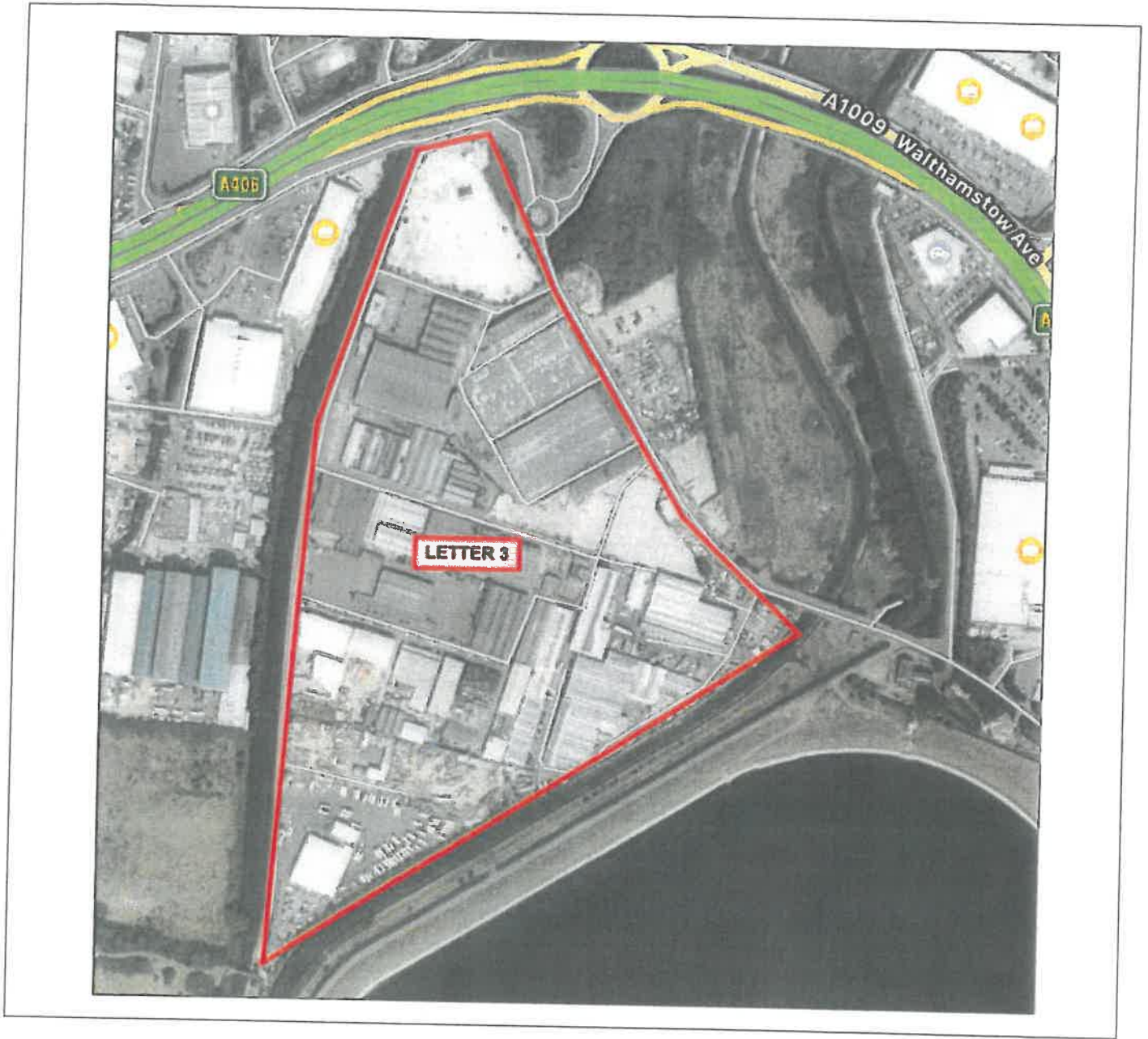
**COMMUNICATIONS PLAN WITH TRANSPORT HUBS AND STAKEHOLDERS**

Representatives from the event management team will be based in station control rooms at Tottenham Hale and Meridian Water during peak times to enable effective lines of communication between the event control room and the stations.

**TABLE 16: MANAGED ACCESS PLAN – WATERMEAD / MERIDIAN WAY CLOSURE**

ACCESS PLAN			
CLOSURE POINTS AND ACCESS DETAILS			
CLOSURE POINT	CLOSURE TIMES	CLOSURE ACCESS DETAILS	PERMIT ACCESS
Watermead Way, at the junction with Burdock Rd	7/6/19 - 20.30-05.00 (The following day) 8/6/19 - 20.30-05.00 (The following day)	TfL Buses Emergency access only Permit holders	Permit 1 and 1A
Meridian Way, at the junction with Glover Drive	7/6/19 - 20.30-05.00 (The following day) 8/6/19 - 20.30-05.00 (The following day)	TfL Buses Emergency access Permit holders	Permit 1 and 1A
Leeside Rd, at the junction with Willoughby Lane	7/6/19 - 20.30-05.00 (The following day) 8/6/19 - 20.30-05.00 (The following day)	TfL Buses Emergency access Permit holders	Permit 1 and 1A
Leeside Rd, eastbound from the junction with Meridian Way	Business access only 7/6/19 - 11.00-20.30 8/6/19 - 11.00-20.30	Access permitted for emergency vehicles and vehicles associated with business use	N/A
	Full closure – Emergency access only 7/6/19 - 20.30-05.00 (The following day) 8/6/19 - 20.30-05.00 (The following day)	Emergency Access Only during sterile period (20.30-05.00)	Emergency Access Only
Hawley Rd / Towpath Rd	Business access only 7/6/19 - 12.00-00.00 8/6/19 - 12.00-00.00	TfL Buses Emergency Access Permit holders Regular business usage	Permit 2
Marsh Lane	Business access only 7/6/19 - 12.00-00.00 8/6/19 - 12.00-00.00	TfL Buses Emergency Access Permit holders	Permit 1A
<b>ROAD CLOSURE RESIDENTS LETTERS (SEE FIGURE 16.1 – 16.3)</b>		<b>PERMITS</b>	
Letter 1: Marsh Ln, Marigold Rd, Garman Rd, Sedge Rd (Figure 16.1)		Permit 1 and 1A (TfL Staff)	
Letter 2: Leeside Rd Industrial Estate – sterile area (Figure 16.2)		Permit 1	
Letter 3: Towpath Rd Industrial Estate (Figure 16.3)		Permit 2	
<b>PERMIT ACCESS AND PARKING SCHEME</b>			
Details // Permits to be issued to affected businesses and residents which will permit access and on street parking in accordance with the temporary traffic order: Copy of access/parking permit:			
<b>Permit 1: Access via Leeside Rd closure and Parking within temporary controlled zone</b>			
	FIELD DAY Permit 1 0001		
<b>Permit 1A: Access via Leeside Rd closure, Parking within temporary controlled zone and access to TfL depots.</b>			
	FIELD DAY Permit 1A 0001		
<b>Permit 2: Access to Hawley Rd / Towpath Rd</b>			
	FIELD DAY Permit 2 0001		





## SUMMARY

This document examines the capacities and service frequencies at local transport hubs and details the traffic management provisions proposed to be put in place for Field Day festival, planned to take place in Meridian Water on the 7<sup>th</sup> and 8<sup>th</sup> June 2019. The plan covers the build, break and live event phases, detailing the provisions to be put in place to manage vehicular traffic and enable the safe ingress and egress of persons to the event.

### Build and Break Phase Provisions:

- Chapter 8 compliment signage to route vehicles associated with the event.
- Traffic banksmen to facilitate access to the site for large vehicles.

### Live Event Phase Provisions:

- Advance warning signs to notify road users of the event, road closures and temporary speed limit.
- A designated taxi pick up and drop off point // subject to approved land use.
- An access only road closure of Leaside Rd during the ingress phase of the event.
- A full road closure of Leaside Rd during the egress phase of the event.
- Temporary pedestrian crossing of Meridian Way to facilitate a safe crossing point for customers routing to/from Meridian Water Station.
- Cycleway suspension – Meridian Way / Watermead Way.
- A temporary 20mph speed limit – Meridian Way / Watermead Way.
- A managed road closure of Meridian Way / Watermead Way for the egress phases of the event. An access plan to be implemented to maintain access for buses and businesses located on Marigold Rd, Garman Rd, Sedge Rd.
- A barrier plan to segregate pedestrians and vehicles on in accordance with the proposed traffic management.
- Cygnet Way closure and temporary taxi rank suspensions at Tottenham Hale station to allow for more queuing space for persons accessing Tottenham Hale station during the peak egress phase of the event.
- A stewarding and external security team to route attendees to/from local transport hubs.
- Road closures and parking enforcement to prevent unsafe parking or access restrictions on key roads and routes, including the access routes to bus depots on Marsh Lane and Towpath Rd.
- A prohibition of waiting on Glover Drive, Leaside Rd, Ashley Rd and Harbet Rd.
- Control room operatives in the event control room and in Tottenham Hale and Meridian Water stations.

## ACTION POINTS

- Customer transport use survey // to be completed in April 2019
- Watermead / Meridian Way Cycle use survey // to be completed in April 2019
- Confirmation on land use for Ikea pick-up and drop off point
- Confirmation on levels of parking enforcement // to be included in a future version of this document.
- Ongoing consultation with Tesco/IKEA. Consultation to talk place regarding exit routes during peak times.
- Barrier plan for Meridian Water station to be developed following receipt of plans for layout of area outside the station.
- Diversion route checks for HGVs.
- Directional signage for the pick up and drop off point at Ikea - to be added
- Directional signage for hackney carriages at Tottenham Hale - to be added.
- Attendance at a 'preparing for the opening' meeting with Network Rail for Meridian Water Station on the 23/4

## HIGHWAYS LICENSES AND APPLICATIONS

- TTRO Application(s) and Parking Enforcement Confirmations – To be submitted
- Bus Stop Suspensions – To be submitted
- Tottenham Hale Taxi Rank Suspension / Relocation – To be submitted

## NOTES

This TMP is in draft form and remains a draft until the document status is changed to 'final'. It is important to note that while the document reaches a point whereby all the agencies agree to the document, the document and its contingencies must remain flexible to accommodate any changes that may occur during the implementation stage of the plan. This is a working document. Feedback and consultations will take place to enable the development of this plan.

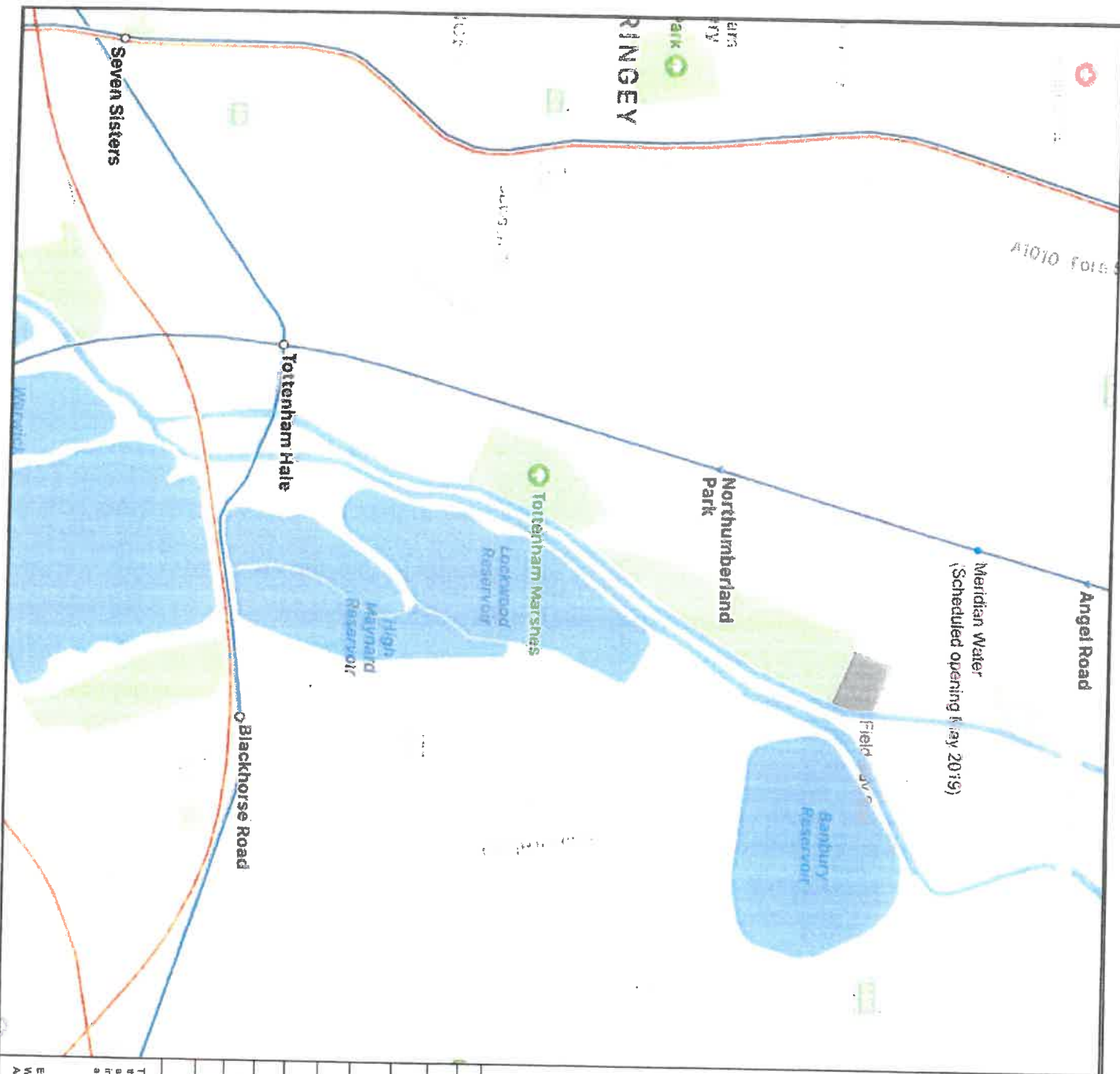
## APPENDICES

FIGURE NUMBER	DESCRIPTION
1	Site Location and Nearby Transport Hubs
2	Site Gates and Overview
3	Overview Ingress and Egress Routes
4.1 – 4.2	Build and Break Phase Signage and Advance Warning Signs
5	Watermead Way Speed Reduction
6	Clearway Signs Plan
7	Cycle Lane Suspension
8	Meridian Way Pedestrian Crossing
9	Leeside Road Access Only Closure
10	Cygnets Way Access Only Closure and Ashley Rd One Way System
11	Marsh Lane Access Only Closure
12	Towpath Rd Access Only Closure and Harbet Rd No Waiting
13.1 – 13.6	Watermead Way/Meridian Way Road Closure Inserts
14.1 – 14.3	Diversion Route / Advance Closure Signs Plan
15.1 – 15.4	PUDO Area Plan
16.1 – 16.3	Managed Access Plan Letters 1-3
17	Watermead Way Ingress Phase TM – Lane reduction and bus stop suspension
18	Argon Rd Contingency Closure
19	TTRO – to be included in a later version of this document, pending approval

## STAKEHOLDER ENGAGEMENT MEETINGS

MEETING DATE(S)	DESCRIPTION
16/10/2018	Initial Field Day planning meeting with Enfield SAG
23/10/2018	SAG Security sub group
7/11/2018	Greater Anglia sub group
20/11/2018	Full SAG
8/1/2019	Transport SAG
11/2/2019	Transport SAG
19/2/2019	Full SAG
22/2/2019	Greater Anglia sub group
28/2/2019	TfL Taxis and PHV site meeting
1/3/2019	Police site meeting
14/3/2019	London Underground Tottenham Hale planning meeting
19/3/2019	Full SAG
23/4/19	Meridian Water Preparing for the Opening Meeting // Network Rail

FIGURE 1 - SITE LOCATION



- KEY**
- FESTIVAL SITE
  - LONDON OVERGROUND
  - NATIONAL RAIL LINE
  - VICTORIA LINE

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
1	06-11-18	FIELD DAY SITE LOCATION	AW	AL

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: SITE LOCATION AND TRANSPORT LINKS

STATUS: WORK IN PROGRESS

DRAWING NUMBER: BWLPD2H19000F1.1

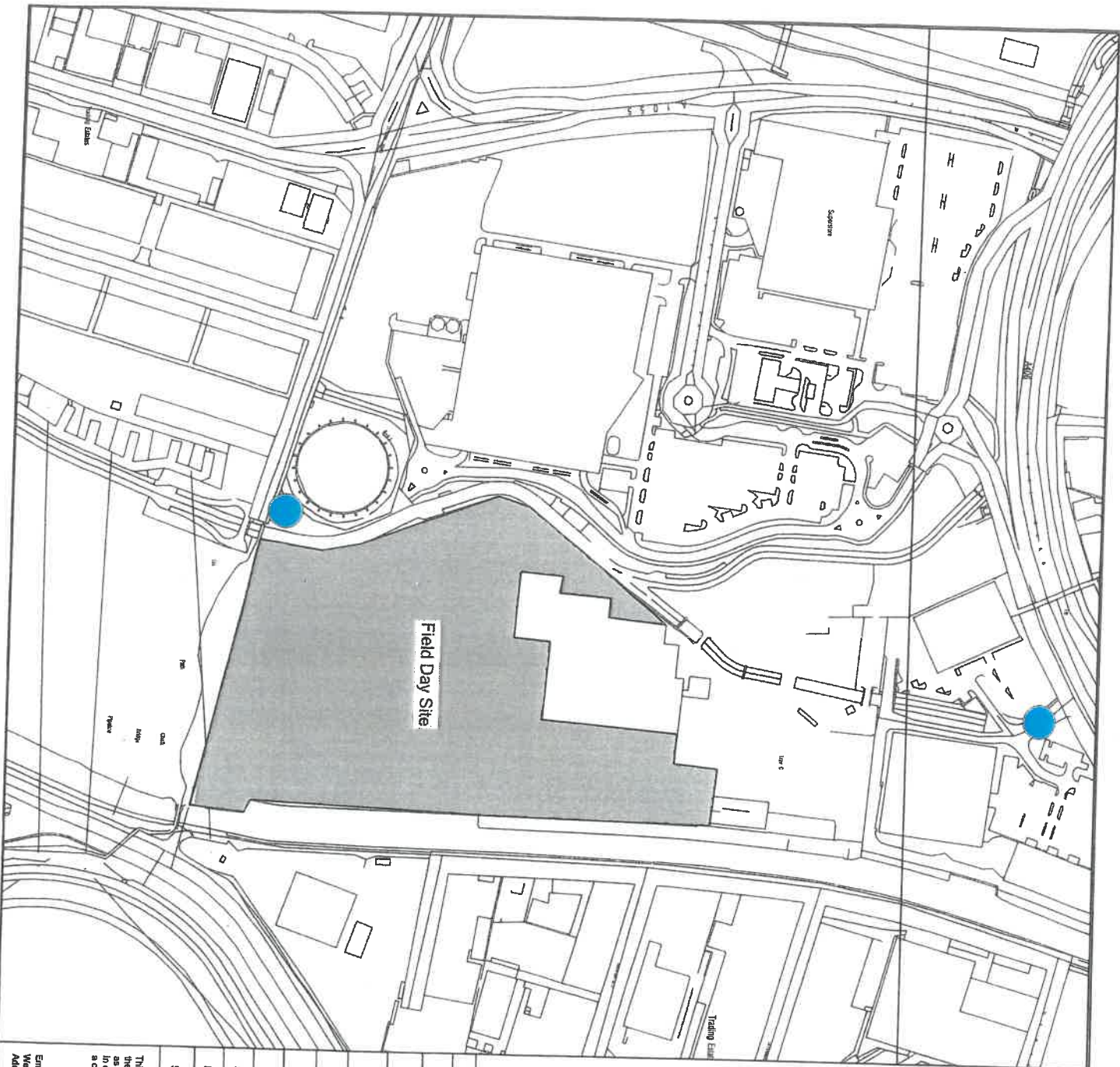
SITE LOCATION: MERIDIAN WATER




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FIGURE 2 - SITE GATES



- KEY**
-  FESTIVAL SITE
  -  CAR PARK / PUDO
  -  GATE

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
1	06-11-18	FIELD DAY SITE GATES	AW	AJ
2	05-12-18	FIELD DAY SITE GATES	AW	AJ

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: SITE GATES

STATUS: WORK IN PROGRESS

DRAWING NUMBER: BWLFD2019000F2.1

SITE LOCATION: MERIDIAN WATER

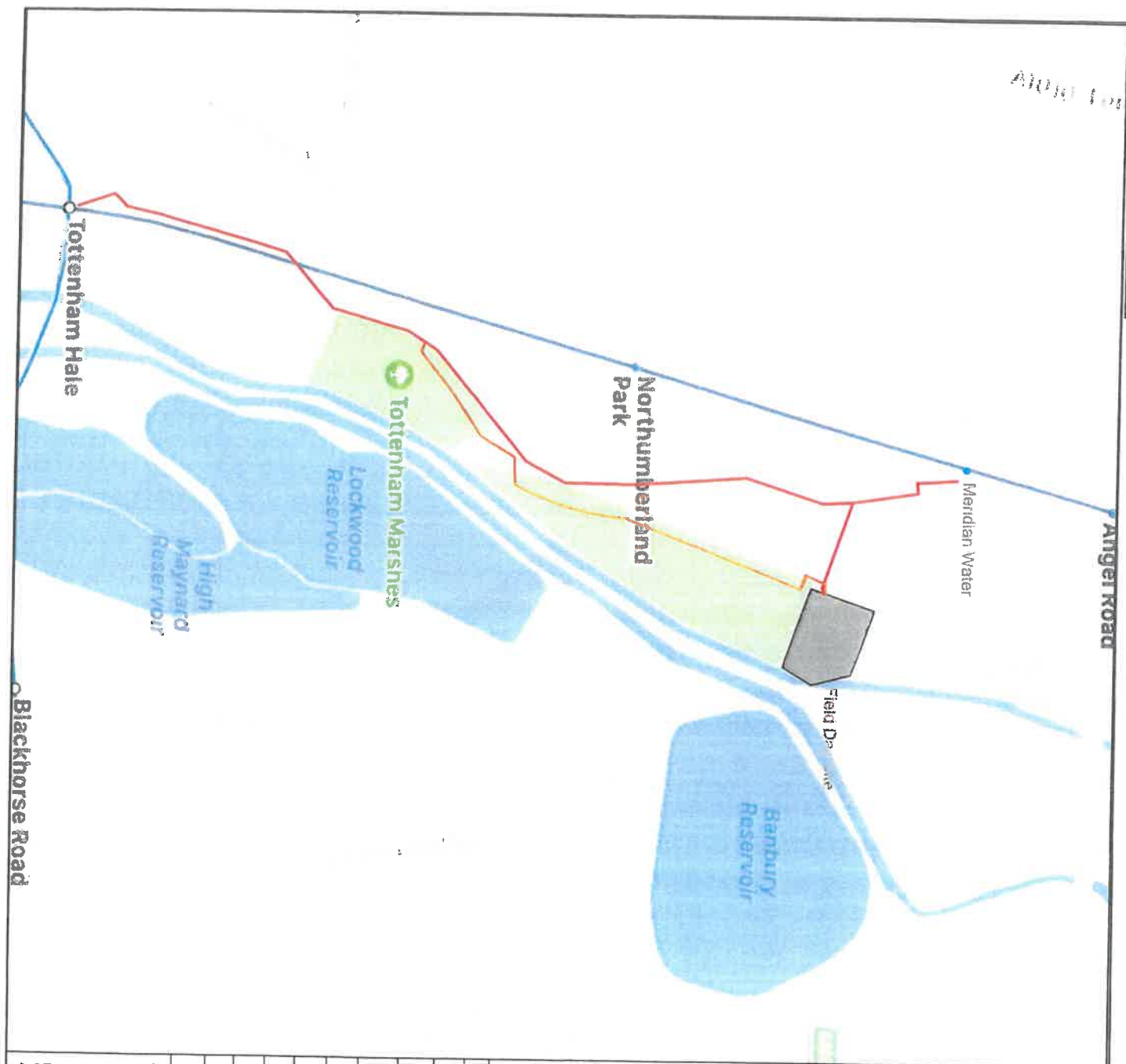
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FIGURE 3 - INGRESS AND EGRESS ROUTES



- KEY**
- FESTIVAL SITE
  - INGRESS ROUTE
  - INGRESS AND EGRESS ROUTE

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
1	06-11-18	INGRESS AND EGRESS ROUTES	AW	AJ
2	06-12-18	INGRESS AND EGRESS ROUTES	AW	BPJ
3	11-03-19	INGRESS AND EGRESS ROUTES	BPJ	BG

**CLIENT:** BROADWICK LIVE

**PROJECT TITLE:** FIELD DAY FESTIVAL

**DRAWING TITLE:** INGRESS AND EGRESS ROUTES

**STATUS:** WORK IN PROGRESS

**DRAWING NUMBER:** BWLFD2019000F3.1

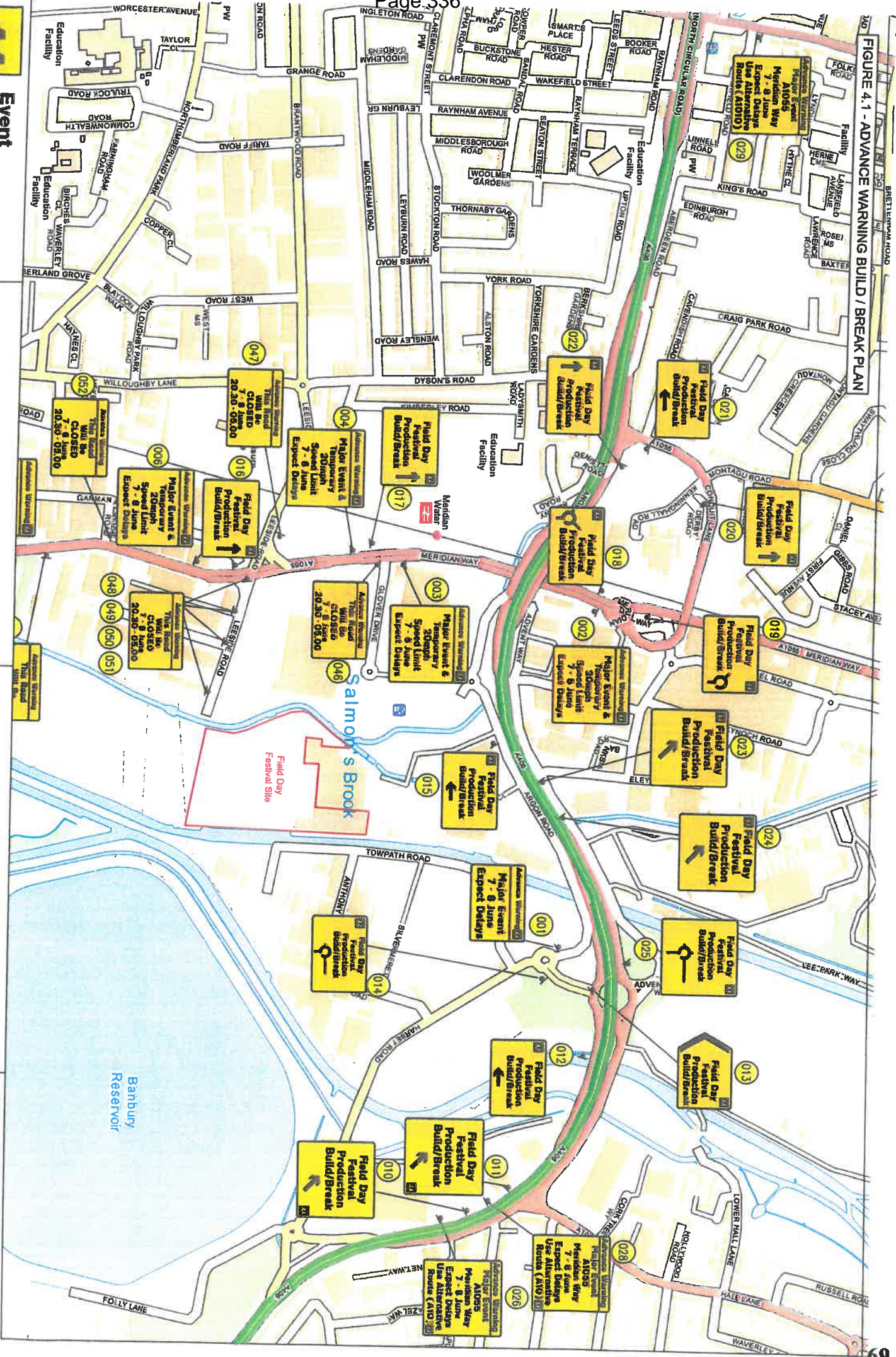
**SITE LOCATION:** MERIDIAN WATER

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FIGURE 4.1 - ADVANCE WARNING BUILD / BREAK PLAN



Event Traffic Basing View  
Solutions Herts, RG21 4EA

Field Day Festival

Advance Warning  
Build/Break Plan 1

Reference Number

DATE 7-8 June 2019  
DRAWING No. BM/001/V1  
NOT TO SCALE



**Event Traffic**  
Basing View  
Hunts, RG21 4EA

**Field Day Festival**

**Advance Warning**  
Build/Break Plan 2

DATE 7-8 June 2019  
NOT TO SCALE  
DRAWING No. BW/001/V2  
Produced BY

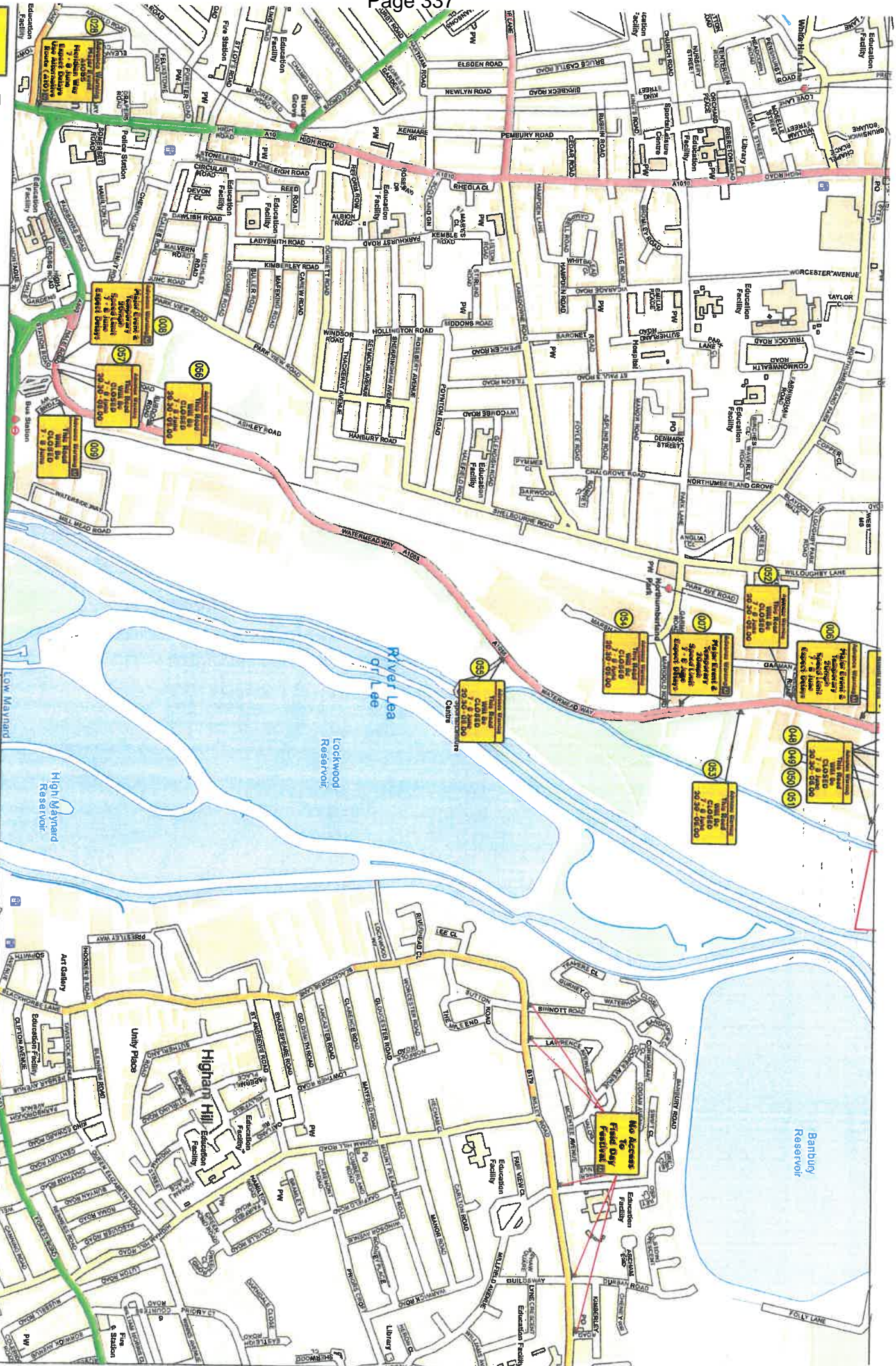
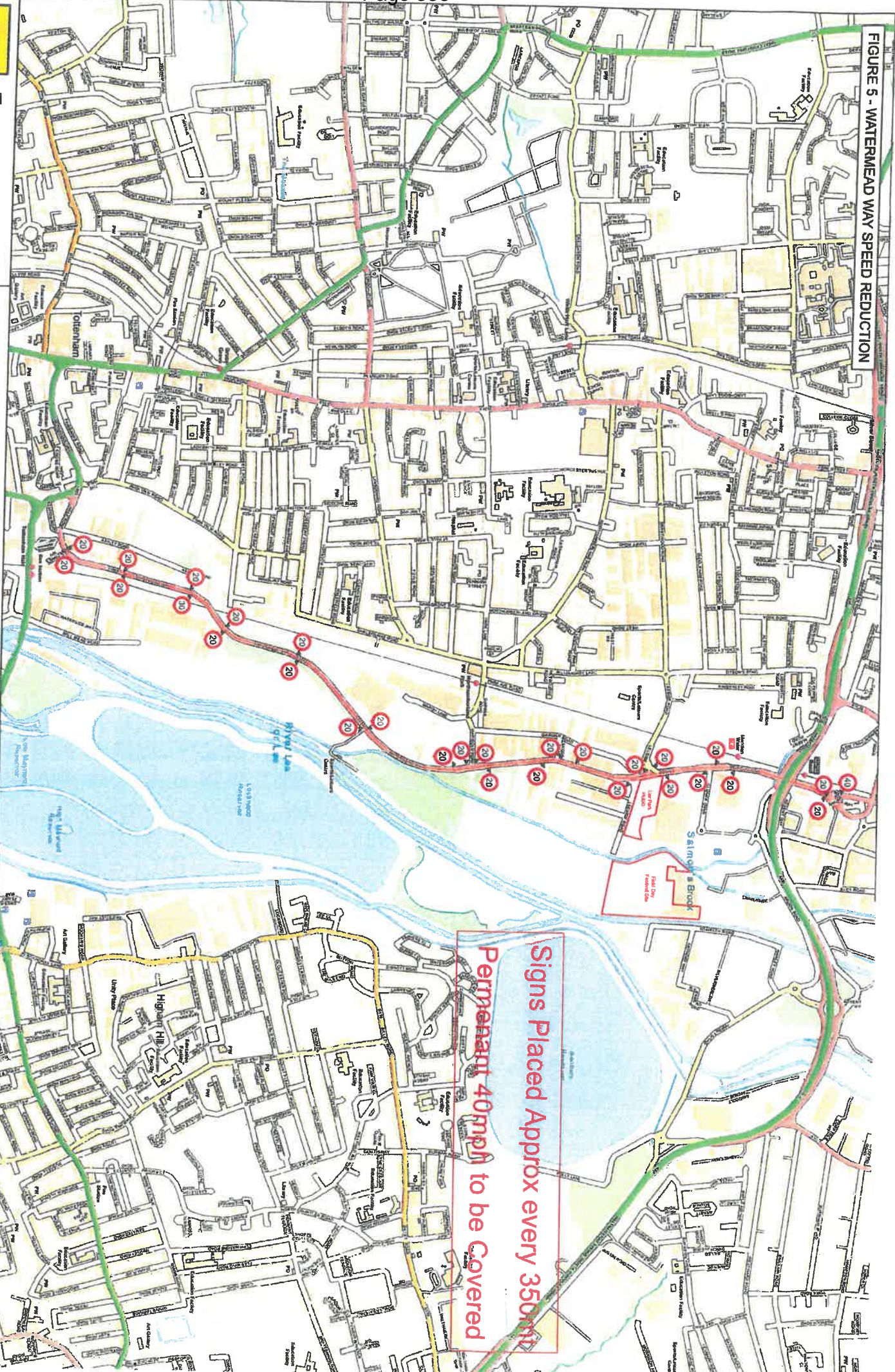


FIGURE 5 - WATERMEAD WAY SPEED REDUCTION



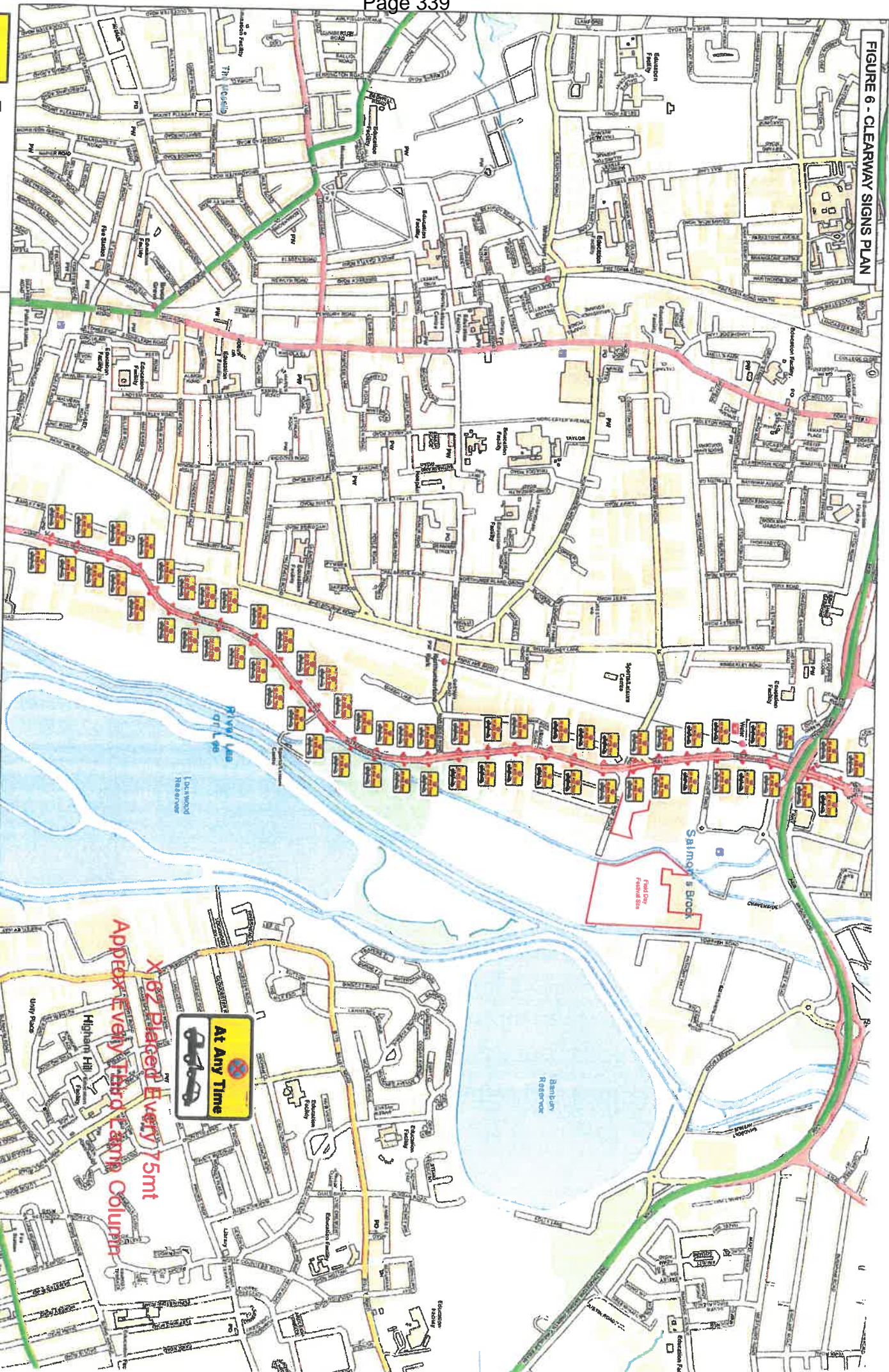
**Event**  
**Traffic**  
**Solutions**  
 Basing View  
 Hants, RG21 4EA

Reference Number  
 Field Day Festival

20mph Temporary  
 Speed Limit

DATE 7-8 June 2019  
 NOT TO SCALE  
 DRAWING No. BW/001/V1  
 Produced By

FIGURE 6 - CLEARWAY SIGNS PLAN



**Event Traffic Solutions** Basing View  
Hants, RG21 4EA

Reference Number

Field Day Festival

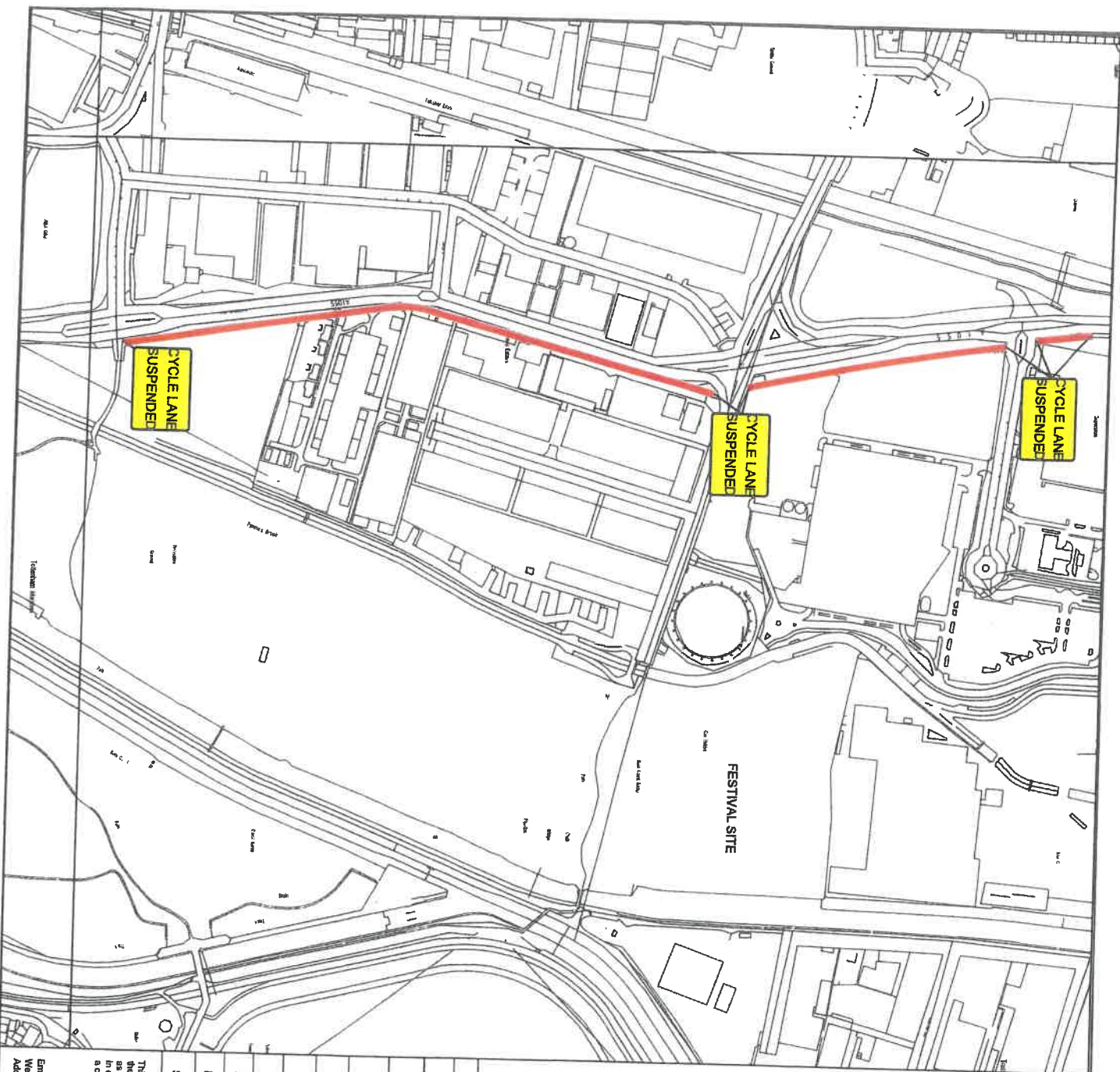
Temporary Clearway Plan


DATE 7-8 June 2019

NOT TO SCALE

DRAWING No. BW/001/V1  
Produced BY

FIGURE 7 - CYCLE LANE SUSPENSION



**KEY**  
 CYCLE LANE SUSPENSION  
 Cyclists dismount and use footway signs to be added

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
1	06-1-18	CYCLE LANE SUSPENSION	AW	AJ

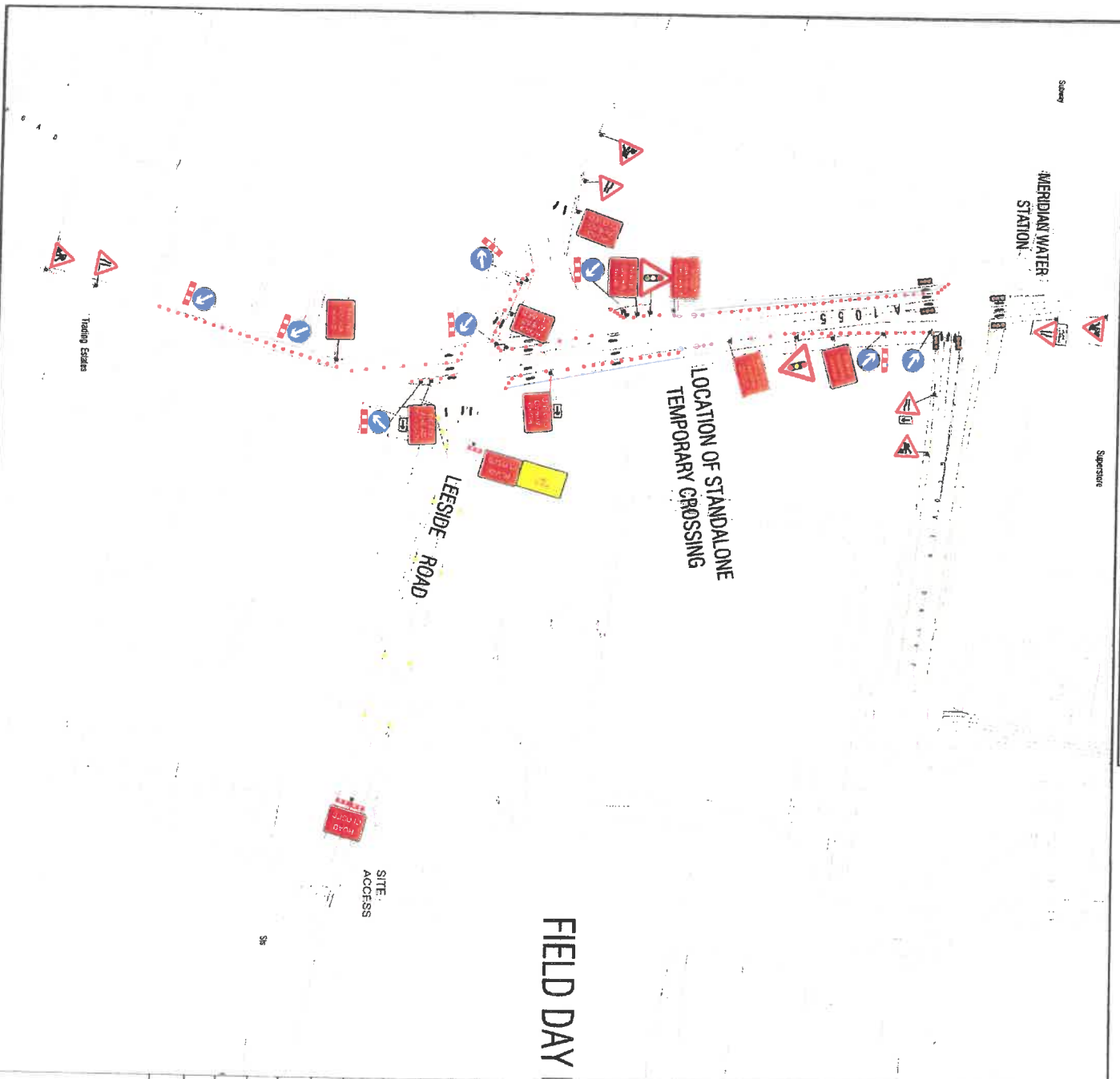
**CLIENT:** BROADWICK LIVE  
**PROJECT TITLE:** FIELD DAY FESTIVAL  
**DRAWING TITLE:** CYCLE LANE SUSPENSION  
**STATUS:** WORK IN PROGRESS  
**DRAWING NUMBER:** BWLFD2019000F5.5.1  
**SITE LOCATION:** MERIDIAN WATER

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FIGURE 8 MERIDIAN WAY PEDESTRIAN CROSSING AND LEESIDE ROAD ACCESS ONLY CLOSURE



- NOTES**
- ALL TRAFFIC MANAGEMENT WILL COMPLY WITH THE SAFETY AT STREETWORKS AND ROAD WORKS CODE OF PRACTICE
  - A MINIMUM CARRIAGEWAY WIDTH OF 4M TO BE MAINTAINED THROUGH WORKS SITE
  - MINIMUM WIDTH OF SIDEWAYS SAFETY ZONE: 0.5M
  - WORKFORCE IN ROAD SIGN TO BE INSTALLED DURING THE INSTALL / REMOVAL PERIOD
  - THE TRAFFIC MANAGEMENT ILLUSTRATED SHALL ONLY BE USED AND IMPLEMENTED WITH APPROVAL FROM HIGHWAY AUTHORITY
  - THIS DRAWING IS NOT TO BE REPRODUCED, COPIED OR DISTRIBUTED WITHOUT PERMISSION FROM CPA EVENTS

**KEY**

● STAFF POSITION	TM VEHICLE	◻ PED X SIGNAL HEAD
● TRAFFIC CONE	◻ EXISTING SIGNAL HEADS	
● NO WAITING CONE	◻ VMS SIGN	
◻ TRAFFIC BARRIER	◻ LOADING BAY	
◻ TRAFFIC SIGN	◻ BUS STOP	
◻ BARRIER	◻ RELOCATED BUS STOP	

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
2	7-02-19	MERIDIAN WAY PED X	BJ	BQ, BW, MB
3	12-04-19	MERIDIAN WAY PED X AND LEESIDE RD CLOSURE ACCESS ONLY PHASE	BJ	BQ, BW, MB

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: MW/PED X//LEESIDE RD CLOSURE (ACCESS ONLY PHASE)

STATUS: WORK IN PROGRESS

DRAWING NUMBER: BWLFD2019000F8.2

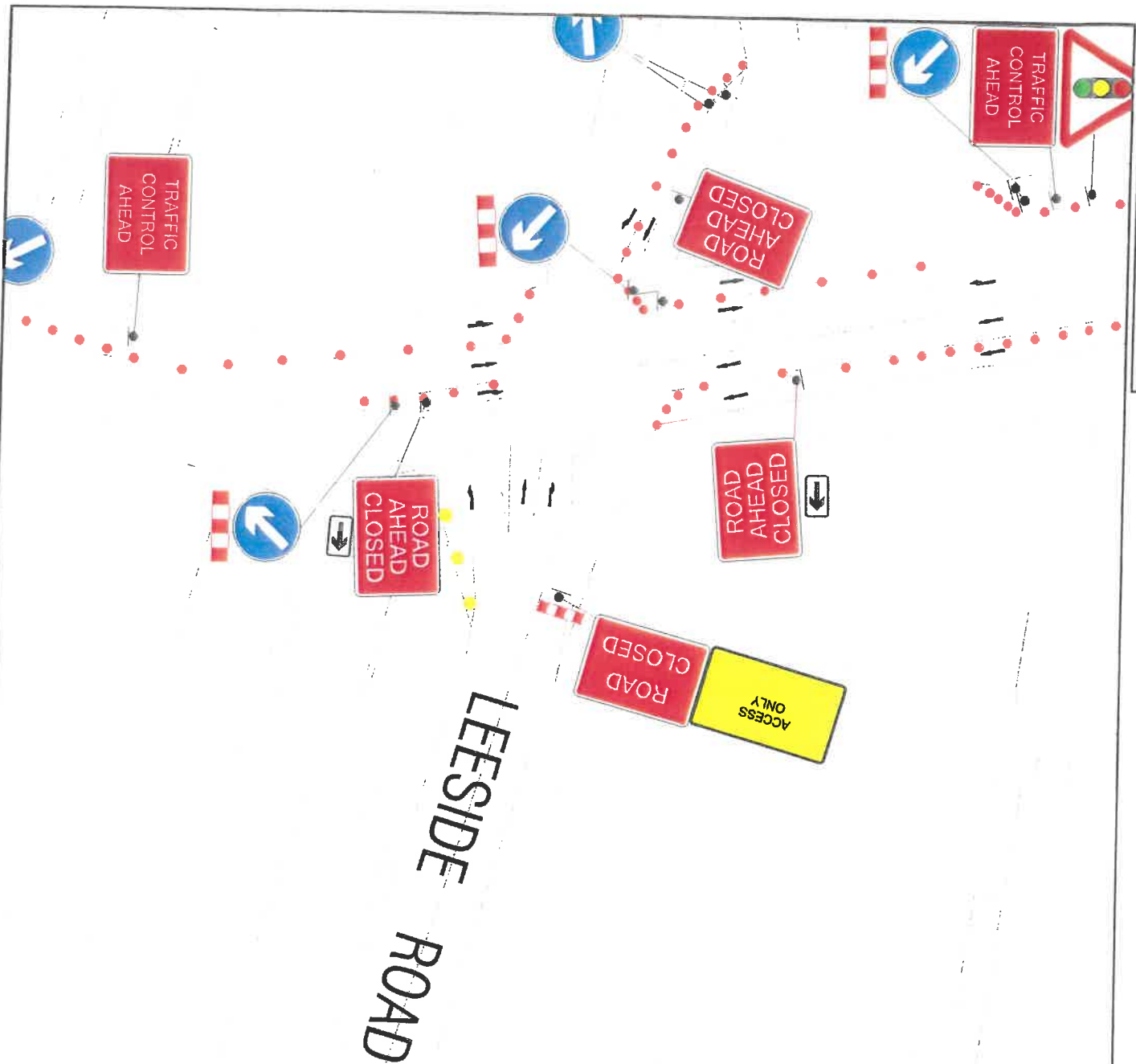
SITE LOCATION: MERIDIAN WATER

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FIGURE 9 LEESIDE RD ACCESS ONLY CLOSURE



- NOTES**
- ALL TRAFFIC MANAGEMENT WILL COMPLY WITH THE SAFETY AT STREETWORKS AND ROAD WORKS CODE OF PRACTICE
  - A MINIMUM CARRIAGEWAY WIDTH OF 4M TO BE MAINTAINED THROUGH WORKS SITE
  - MINIMUM WIDTH OF SIDEWAYS SAFETY ZONE: 0.5M
  - WORKFORCE IN ROAD SIGN TO BE INSTALLED DURING THE INSTALL / REMOVAL PERIOD
  - THE TRAFFIC MANAGEMENT ILLUSTRATED SHALL ONLY BE USED AND IMPLEMENTED WITH APPROVAL FROM HIGHWAY AUTHORITY
  - THIS DRAWING IS NOT TO BE REPRODUCED, COPIED OR DISTRIBUTED WITHOUT PERMISSION FROM CPA EVENTS

**KEY**

● STAFF POSITION	◻ PED X SIGNAL HEAD
● TRAFFIC CONE	◻ TM VEHICLE
● NO WAITING CONE	◻ EXISTING SIGNAL HEADS
◻ TRAFFIC BARRIER	◻ VAN SIGN
◻ TRAFFIC SIGN	◻ LOADING BAY
◻ BARRIER	◻ BUS STOP
	◻ RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
2	12-03-19	LEESIDE RD CLOSURE ACCESS ONLY PHASE	BJ	SG, RM, MB

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: LEESIDE RD CLOSURE (ACCESS ONLY PHASE)

STATUS: WORK IN PROGRESS

DRAWING NUMBER: BWLFD201900DF-4.2

SITE LOCATION: MERIDIAN WATER

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FIGURE 12 - TOWPATH RD CLOSURE / HARBET RD



- NOTES**
- ALL TRAFFIC MANAGEMENT WILL COMPLY WITH THE SAFETY AT STREETWORKS AND ROAD WORKS CODE OF PRACTICE
  - THE TRAFFIC MANAGEMENT ILLUSTRATED SHALL ONLY BE USED AND IMPLEMENTED WITH APPROVAL FROM HIGHWAY AUTHORITY
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**KEY**

	TRAFFIC CONE		EXISTING SIGNAL HEADS
	NO WAITING CONE		VMS SIGN
	TRAFFIC BARRIER		LOADING BAY
	TRAFFIC SIGN		BUS STOP
	BARRIER		RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
1	07-12-18	TOWPATH RD / HARBET RD TRAFFIC MANAGEMENT	BJ	BJ, BW, MB

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: TOWPATH RD / HARBET RD TRAFFIC MANAGEMENT

STATUS: WORK IN PROGRESS

DRAWING NUMBER: BWLFD2019000F14

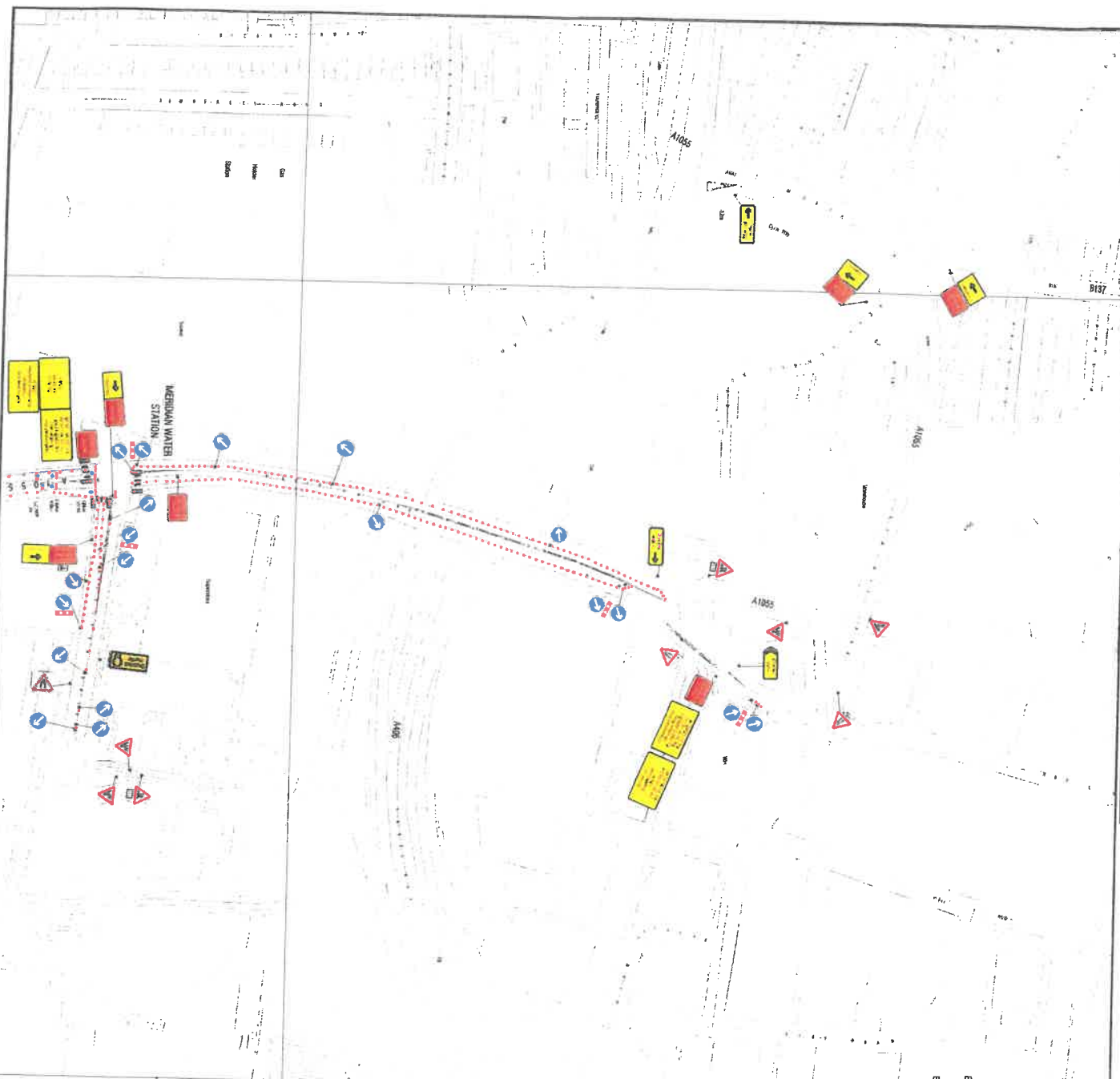
SITE LOCATION: MERIDIAN WATER

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FIGURE 13.1 WATERMEAD WAY MERIDIAN WAY CLOSURE INSERT 1 - MERIDIAN WAY TO GLOVER DRIVE



- NOTES**
- ALL TRAFFIC MANAGEMENT WILL COMPLY WITH THE SAFETY AT STREETWORKS AND ROAD WORKS CODE OF PRACTICE
  - A MINIMUM CARRIAGEWAY WIDTH OF 4M TO BE MAINTAINED THROUGH WORKS SITE
  - MINIMUM WIDTH OF SIDEWAYS SAFETY ZONE: 0.5M
  - WORKFORCE IN ROAD SIGN TO BE INSTALLED DURING THE INSTALL / REMOVAL PERIOD
  - THE TRAFFIC MANAGEMENT ILLUSTRATED SHALL ONLY BE USED AND IMPLEMENTED WITH APPROVAL FROM HIGHWAY AUTHORITY
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  - TAPER INSERT FOR 45 DEGREE TAPERS
  - 45 DEGREE TAPER
  - WARNING LIGHTS MUST BE USED

**KEY**

	STAFF POSITION		TM VEHICLE
	TRAFFIC CONE		EXISTING SIGNAL HEADS
	NO WAITING CONE		VMS SIGN
	TRAFFIC BARRIER		LOADING BAY
	TRAFFIC SIGN		BUS STOP
	BARRIER		RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
1	07-20-19	WATERMEAD WAY / MERIDIAN WAY EGRESS CLOSURE PLAN	BJ	BJ, BM, MB

**CLIENT:** BROADWICK LIVE

**PROJECT TITLE:** FIELD DAY FESTIVAL

**DRAWING TITLE:** WATERMEAD WAY / MERIDIAN WAY EGRESS RD CLOSURE

**STATUS:** WORK IN PROGRESS

**DRAWING NUMBER:** BWLFD201900DF13.Inserts

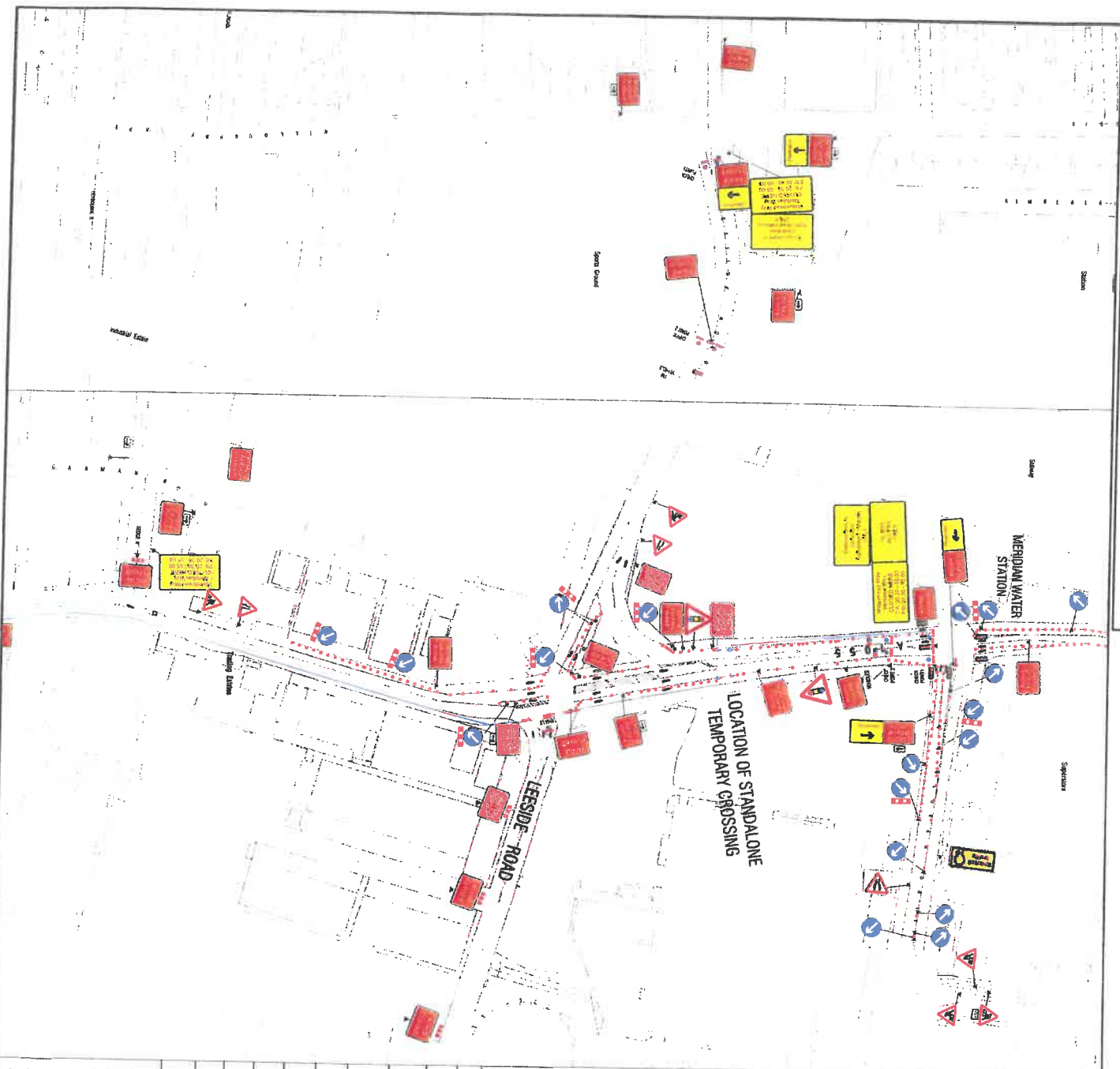
**SITE LOCATION:** MERIDIAN WATER

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FIGURE 13.2 WATERMEAD WAY MERIDIAN WAY CLOSURE INSERT 2 - LEESIDE RD



NOTES

- ALL TRAFFIC MANAGEMENT WILL COMPLY WITH THE SAFETY AT STREETWORKS AND ROAD WORKS CODE OF PRACTICE
- A MINIMUM CARRIAGEWAY WIDTH OF 4M TO BE MAINTAINED THROUGH WORKS SITE
- MINIMUM WIDTH OF SIDEWAYS SAFETY ZONE: 0.5M
- WORKFORCE IN ROAD SIGN TO BE INSTALLED DURING THE INSTALL / REMOVAL PERIOD
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- TAPER INSERT FOR 45 DEGREE TAPERS
- 45 DEGREE TAPER
- WARNING LIGHTS MUST BE USED

KEY

- STAFF POSITION
- TRAFFIC CONE
- NO WAITING CONE
- TRAFFIC BARRIER
- TRAFFIC SIGN
- BARRIER
- TM VEHICLE
- EXISTING SIGNAL HEADS
- VMS SIGN
- LOADING BAY
- BUS STOP
- RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
1	07-02-19	WATERMEAD WAY / MERIDIAN WAY EGRESS CLOSURE PLAN	BJ	BQ, DM, JAB

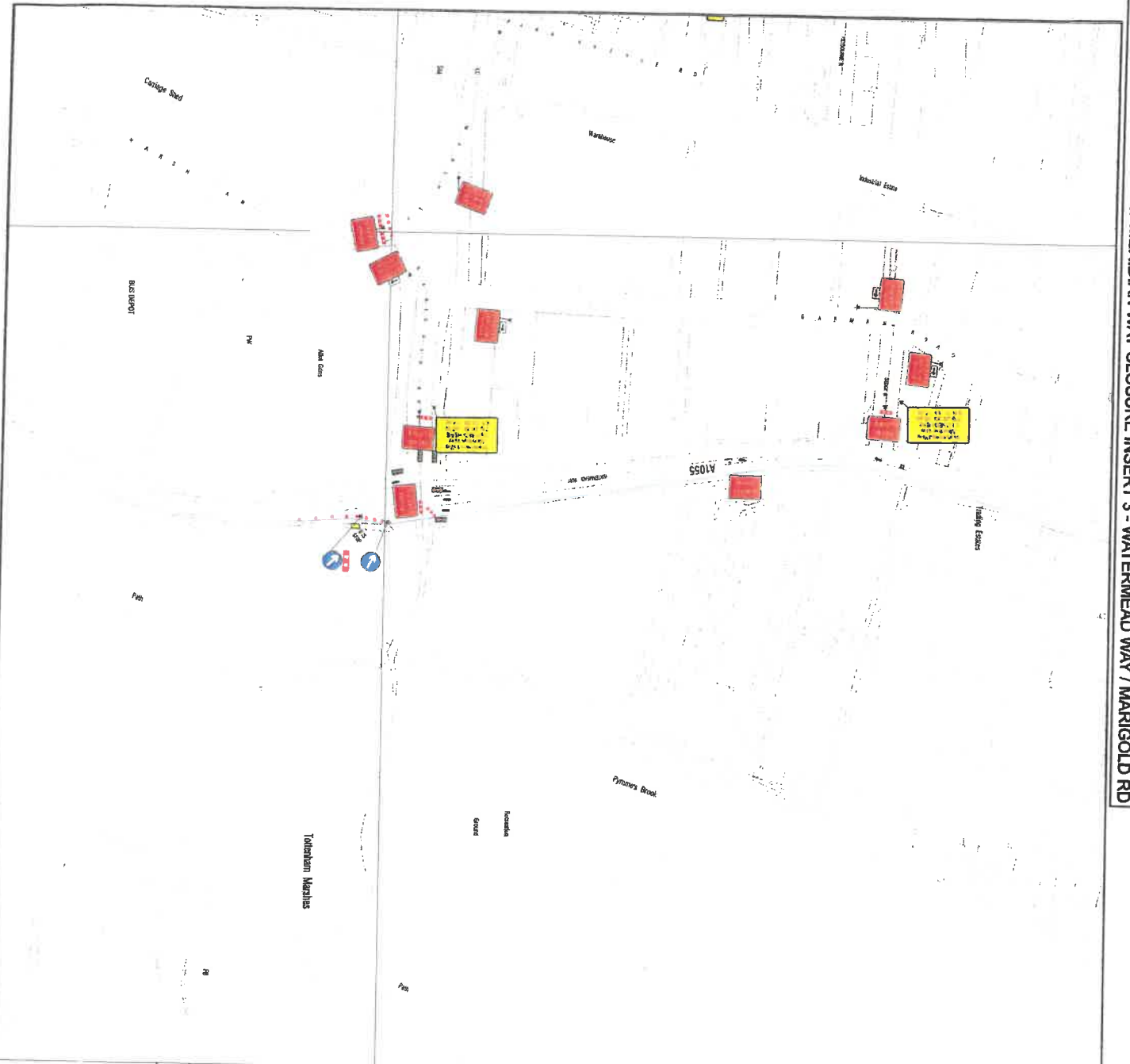
CLIENT: BROADWICK LIVE  
 PROJECT TITLE: FIELD DAY FESTIVAL  
 DRAWING TITLE: WATERMEAD WAY / MERIDIAN WAY EGRESS RD CLOSURE  
 STATUS: WORK IN PROGRESS  
 DRAWING NUMBER: BWLFD2019000F13.Inserts  
 SITE LOCATION: MERIDIAN WATER

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FIGURE 13.3 WATERMEAD WAY MERIDIAN WAY CLOSURE INSERT 3 - WATERMEAD WAY / MARGIGOLD RD



NOTES

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- A MINIMUM CARRIAGEWAY WIDTH OF 4M TO BE MAINTAINED THROUGH WORKS SITE
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- 45 DEGREE TAPER
- WARNING LIGHTS MUST BE USED

KEY

- STAFF POSITION
- TRAFFIC CONE
- NO WAITING CONE
- TRAFFIC BARRIER
- TRAFFIC SIGN
- BARRIER
- TM VEHICLE
- EXISTING SIGNAL HEADS
- VMS SIGN
- LOADING BAY
- BUS STOP
- RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
1	07-02-19	WATERMEAD WAY / MERIDIAN WAY EGRESS CLOSURE PLAN	BJ	SG, BM, MB

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: WATERMEAD WAY / MERIDIAN WAY EGRESS RD CLOSURE

STATUS: WORK IN PROGRESS

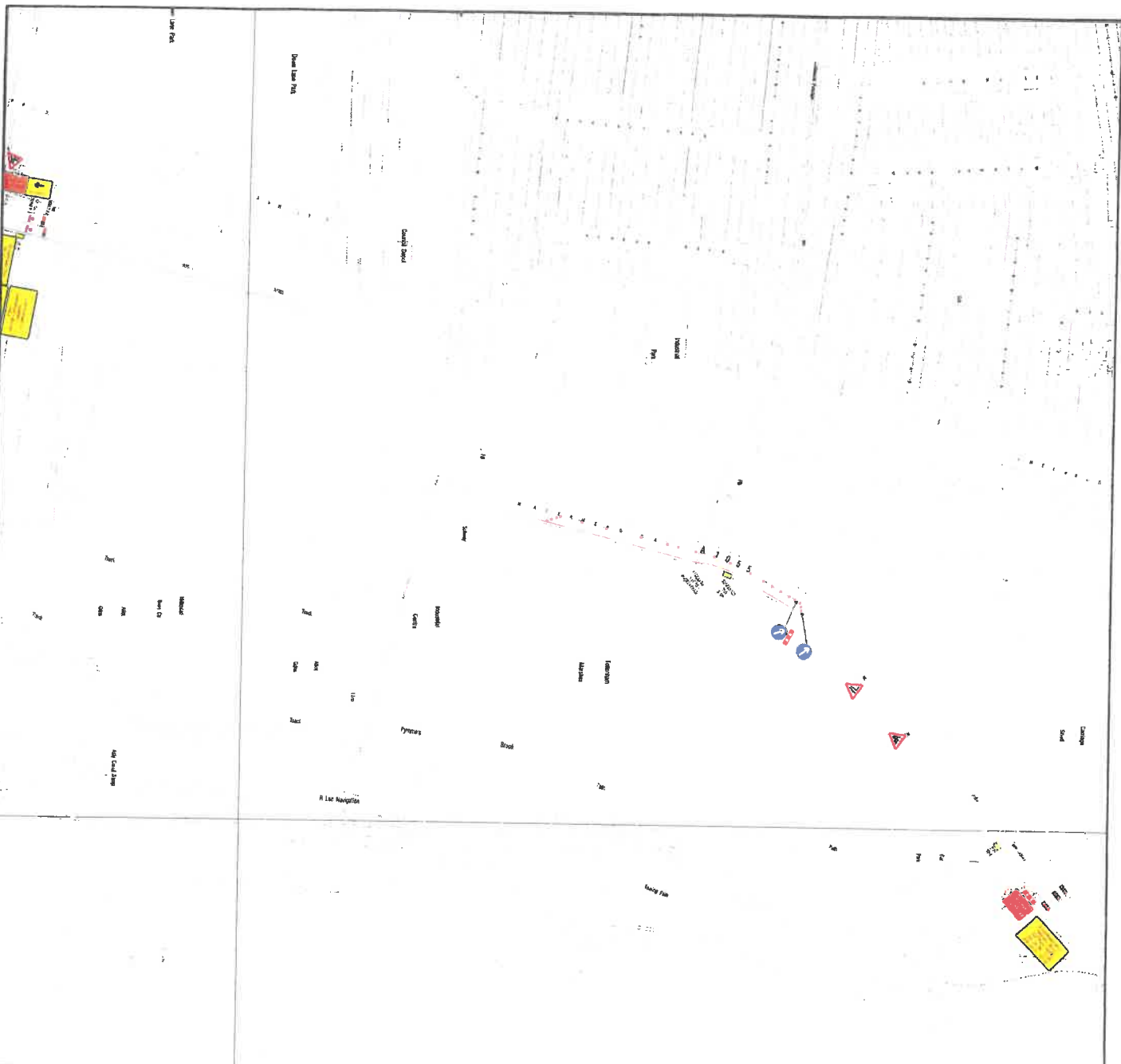
DRAWING NUMBER: BW\FD2019000\F13.Insert3

SITE LOCATION: MERIDIAN WATER

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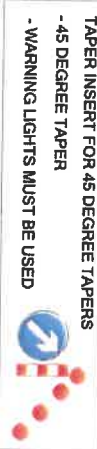
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**NOTES**

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- TAPER INSERT FOR 45 DEGREE TAPERS
- 45 DEGREE TAPER
- WARNING LIGHTS MUST BE USED



**KEY**

- STAFF POSITION
- TRAFFIC CONE
- NO WAITING CONE
- TRAFFIC BARRIER
- TRAFFIC SIGN
- BARRIER
- TM VEHICLE
- EXISTING SIGNAL HEADS
- VMS SIGN
- LOADING BAY
- BUS STOP
- RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
1	07-02-18	WATERMEAD WAY / MERIDIAN WAY EGRESS CLOSURE PLAN	BJ	BJ, BW, MB
2	12-04-19	UPDATED INSERT WATERMEAD WAY / MERIDIAN WAY EGRESS CLOSURE PLAN	BJ	BJ, BW, MB

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: WATERMEAD WAY / MERIDIAN WAY EGRESS RD CLOSURE

STATUS: WORK IN PROGRESS

DRAWING NUMBER: BW\FD2019000\F13.INSERTS

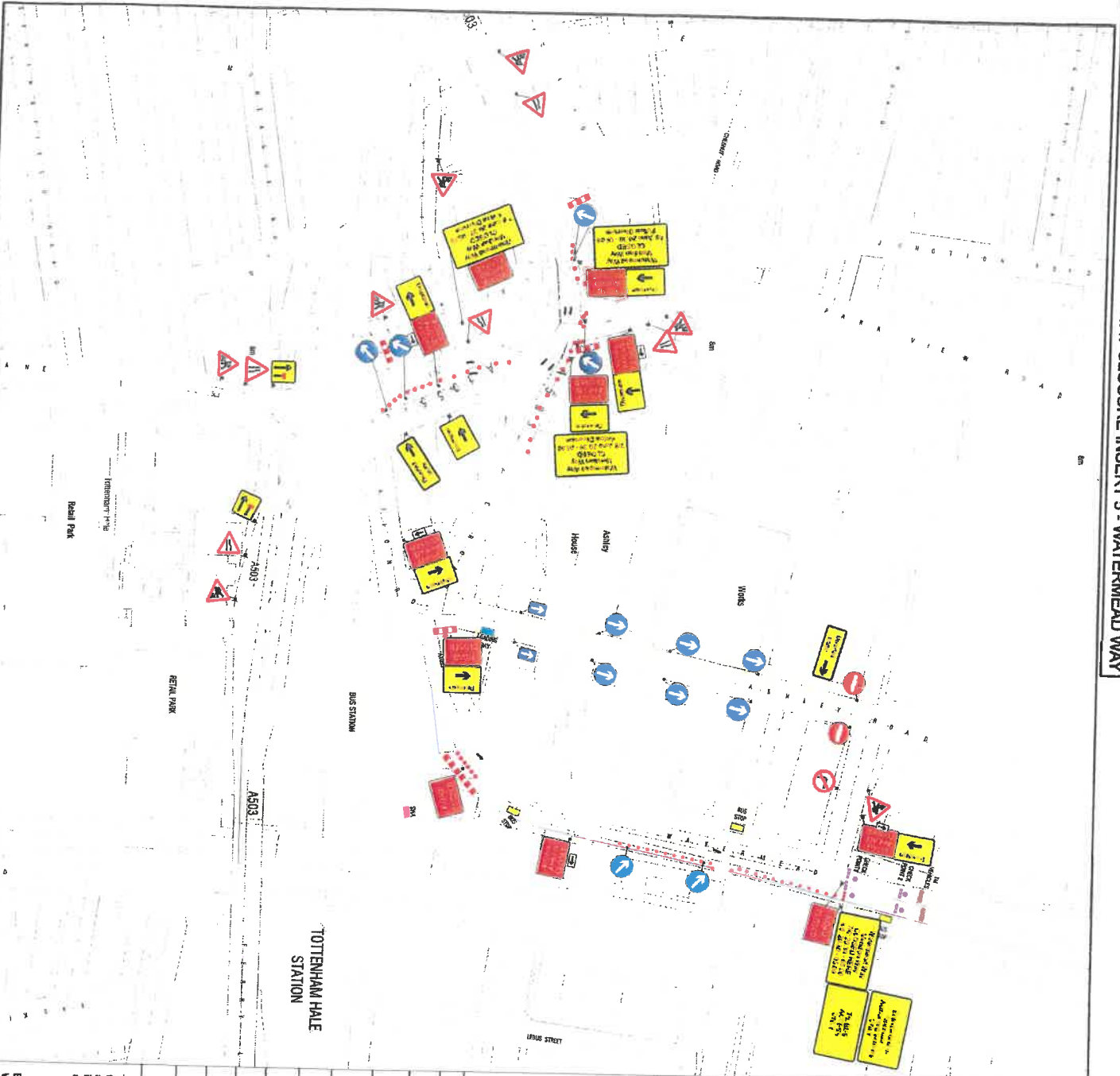
SITE LOCATION: MERIDIAN WATER

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FIGURE 13.5 WATERMEAD WAY MERIDIAN WAY CLOSURE INSERT 5 - WATERMEAD WAY



NOTES

- ALL TRAFFIC MANAGEMENT WILL COMPLY WITH THE SAFETY AT STREETWORKS AND ROAD WORKS CODE OF PRACTICE
- A MINIMUM CARRIAGEWAY WIDTH OF 4M TO BE MAINTAINED THROUGH WORKS SITE
- MINIMUM WIDTH OF SIDEWAYS SAFETY ZONE: 0.5M
- WORKFORCE IN ROAD SIGN TO BE INSTALLED DURING THE INSTALL / REMOVAL PERIOD
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- 45 DEGREE TAPER
- WARNING LIGHTS MUST BE USED

KEY

- STAFF POSITION
- TRAFFIC CONE
- NO WAITING CONE
- TRAFFIC BARRIER
- TRAFFIC SIGN
- BARRIER
- TM VEHICLE
- EXISTING SIGNAL HEADS
- VMS SIGN
- LOADING BAY
- BUS STOP
- RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
1	07-02-19	WATERMEAD WAY / MERIDIAN WAY EGRESS CLOSURE PLAN	SJ	RQ, BW, MB

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: WATERMEAD WAY / MERIDIAN WAY EGRESS RD CLOSURE

STATUS: WORK IN PROGRESS

DRAWING NUMBER: BWLFD2019000F13.Insets

SITE LOCATION: MERIDIAN WATER

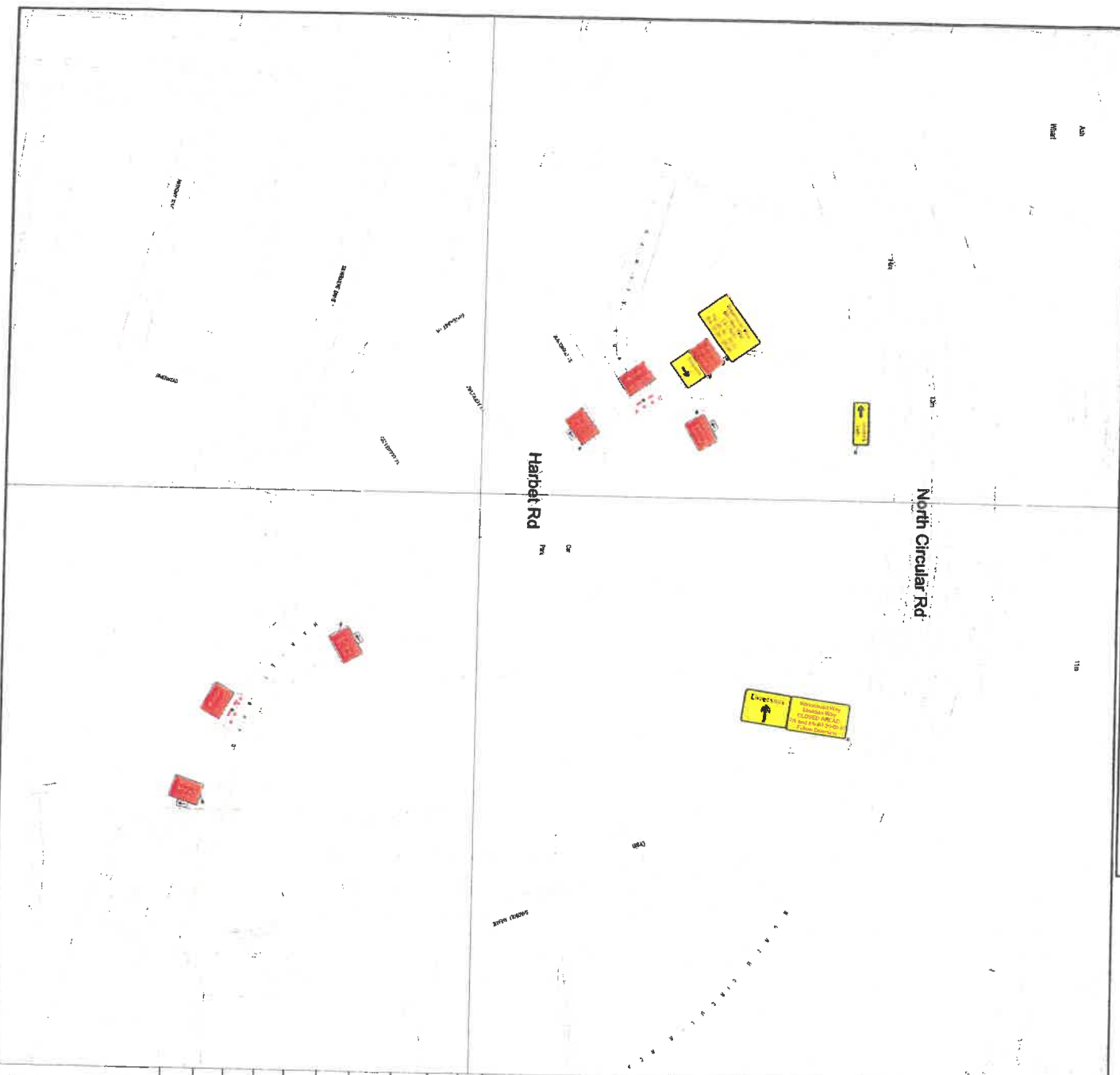
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FIGURE 13.6 WATERMEAD WAY MERIDIAN WAY CLOSURE INSERT 6 - HARBET RD / NORTH CIRCULAR DIVERSION



- NOTES**
- ALL TRAFFIC MANAGEMENT WILL COMPLY WITH THE SAFETY AT STREETWORKS AND ROAD WORKS CODE OF PRACTICE
  - A MINIMUM CARRIAGEWAY WIDTH OF 4M TO BE MAINTAINED THROUGH WORKS SITE
  - MINIMUM WIDTH OF SIDEWAYS SAFETY ZONE: 0.5M
  - WORKFORCE IN ROAD SIGN TO BE INSTALLED DURING THE INSTALL / REMOVAL PERIOD
  - THE TRAFFIC MANAGEMENT ILLUSTRATED SHALL ONLY BE USED AND IMPLEMENTED WITH APPROVAL FROM HIGHWAY AUTHORITY
  - THIS DRAWING IS NOT TO BE REPRODUCED, COPIED OR DISTRIBUTED WITHOUT PERMISSION FROM CPA EVENTS
  - TAPER INSERT FOR 45 DEGREE TAPERS
  - 45 DEGREE TAPER
  - WARNING LIGHTS MUST BE USED

**KEY**

	TRAFFIC CONE		EXISTING SIGNAL HEADS
	NO WAITING CONE		VMS SIGN
	TRAFFIC BARRIER		LOADING BAY
	TRAFFIC SIGN		BUS STOP
	BARRIER		RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
1	07-20-19	WATERMEAD WAY / MERIDIAN WAY EGRESS CLOSURE PLAN	BJ	BJ, BW, MB

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: WATERMEAD WAY / MERIDIAN WAY EGRESS RD CLOSURE

STATUS: WORK IN PROGRESS

DRAWING NUMBER: BWLF2019000F8.1-8.10

SITE LOCATION: MERIDIAN WATER

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FIGURE 14.1



**Event**  
Traffic Solutions Hants, RG21 4EA

**Field Day Festival**

**DIVERSION ROUTE**  
Plan 1

DATE 7-8 June 2019  
NOT TO SCALE  
DRAWING No. BW/001 V/2  
Produced By

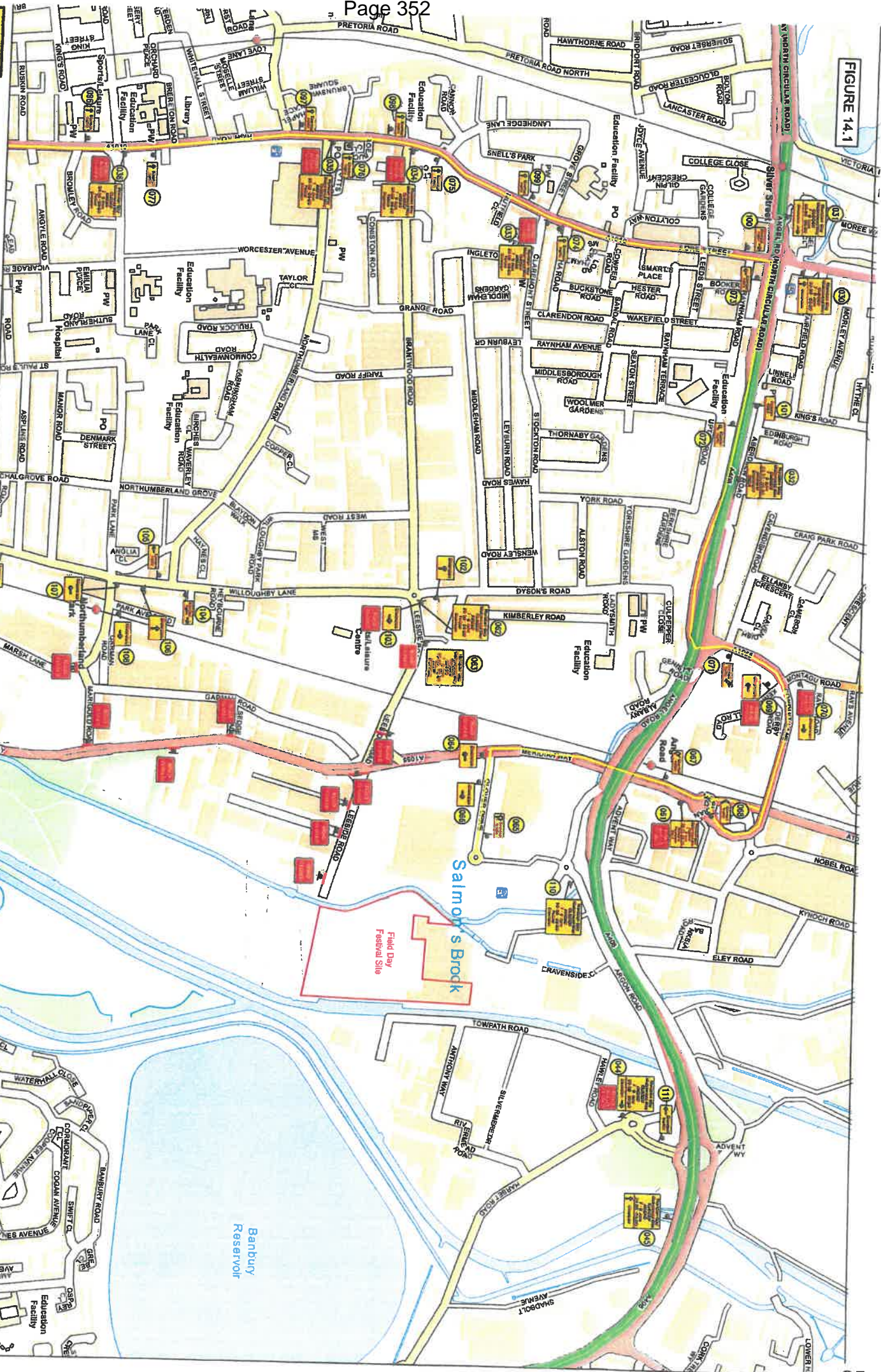


FIGURE 14.2



**Event**  
Traffic  
Solutions  
Basing View  
Hants, RG21 4EA

Reference Number

Field Day Festival

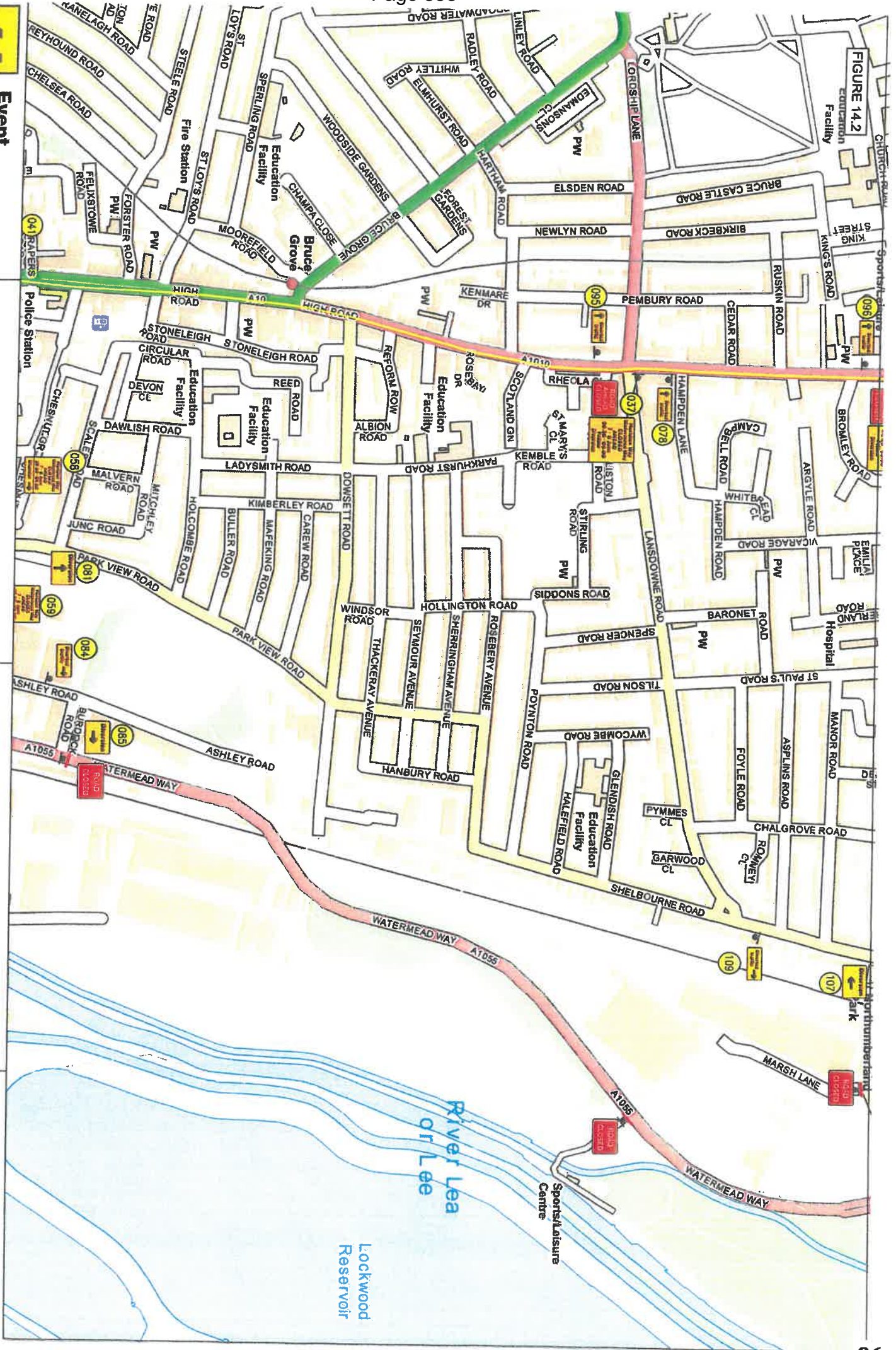
DIVERSION ROUTE

Plan 2

DATE 7-8 June 2019

NOT TO SCALE

DRAWING No. BW/001/V2  
Produced BY





Event Traffic Solutions Hants, RG21 4EA

Field Day Festival

DIVERSION ROUTE

DATE 7-8 June 2019 NOT TO SCALE

Reference Number

Plan 3

Produced By BW/001/V2

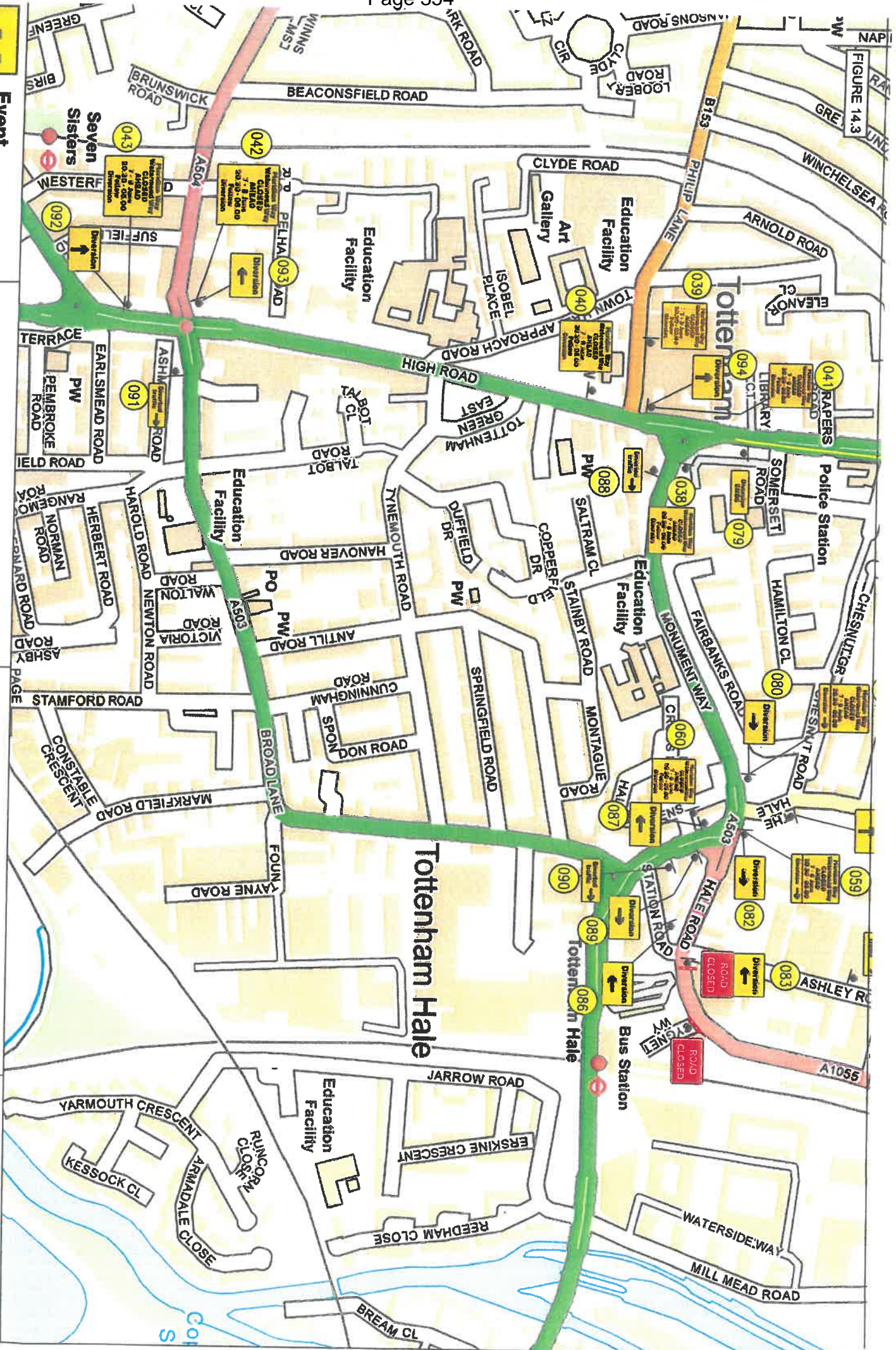
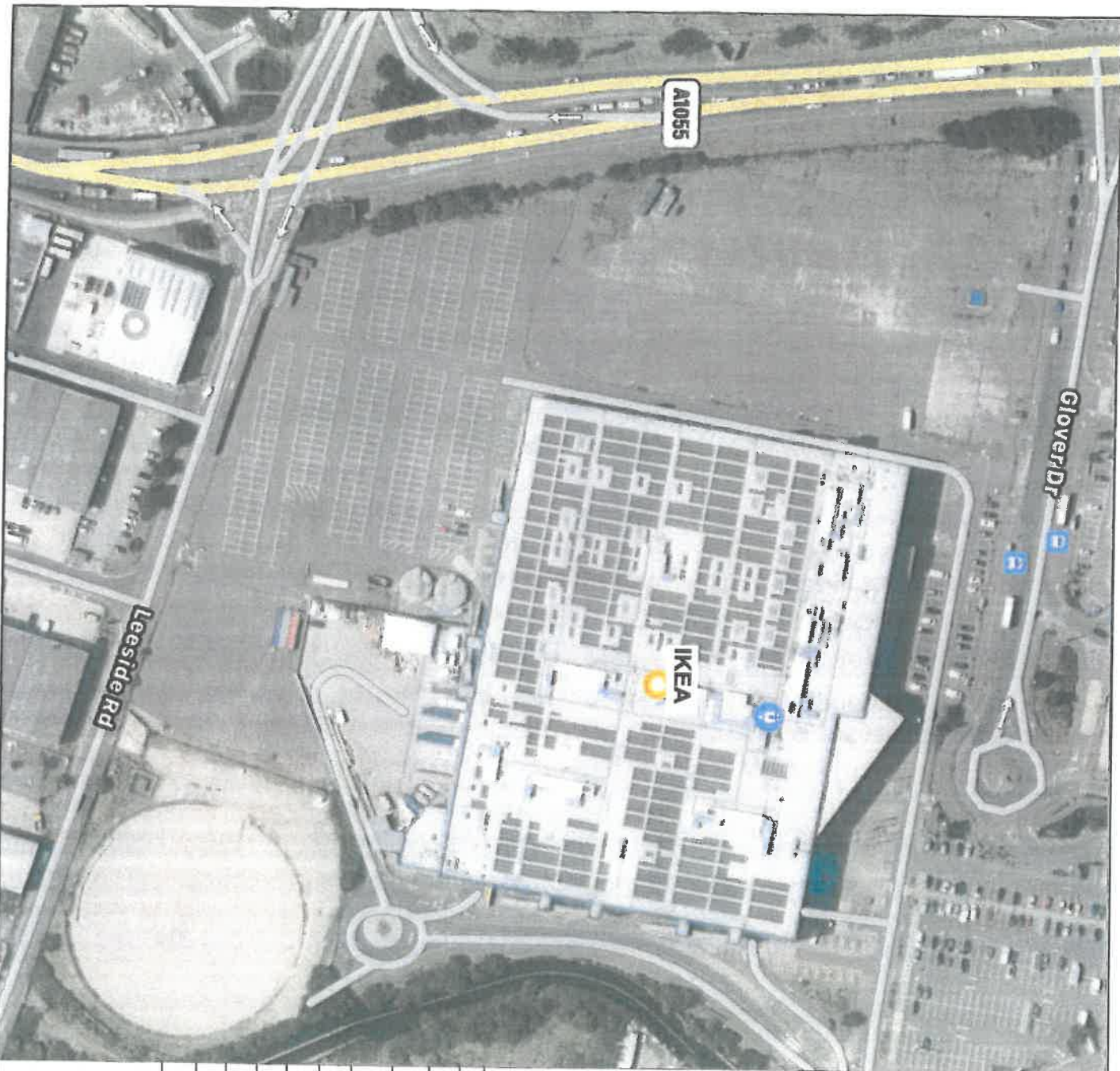


FIGURE 15.1 - IKEA PICK UP AND DROP OFF SITE



**SITE LOCATION:** GLOVER DRIVE, LONDON, N18 3HF  
**- EVENT DATES:** 7 AND 8 JUNE 2019  
**- PROVISIONAL HIRE DATES / TIMES:**  
 7 JUNE 08:00 UNTIL 9 JUNE 06:00

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
1	18-1-19	PICK UP/DROP OFF POINT PLAN	AW	AJ

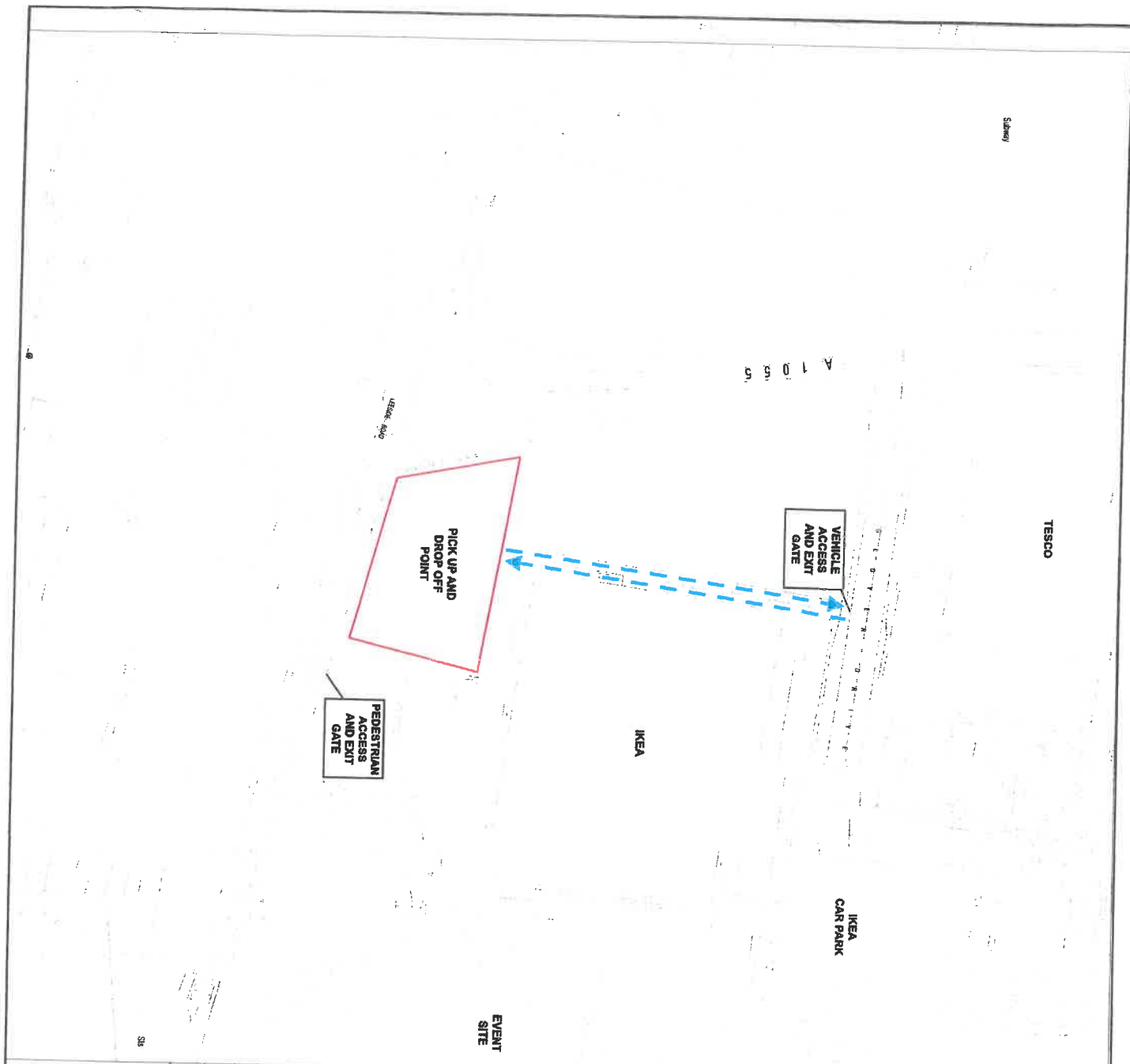
**CLIENT:** BROADWICK LVE  
**PROJECT TITLE:** FIELD DAY FESTIVAL  
**DRAWING TITLE:** PICK UP AND DROP OFF /IKEA, N18  
**STATUS:** WORK IN PROGRESS  
**DRAWING NUMBER:** BWLFD2019000FX.1  
**SITE LOCATION:** MERIDIAN WATER

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FIGURE 15.2 - IKEA PICK UP AND DROP OFF SITE



SITE LOCATION: GLOVER DRIVE, LONDON, N18 3NF

KEY  
 DIRECTION OF TRAFFIC FLOW

EVENT SITE

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
1	16-1-19	PICK UP/DROP OFF POINT PLAN	AJ	AJ

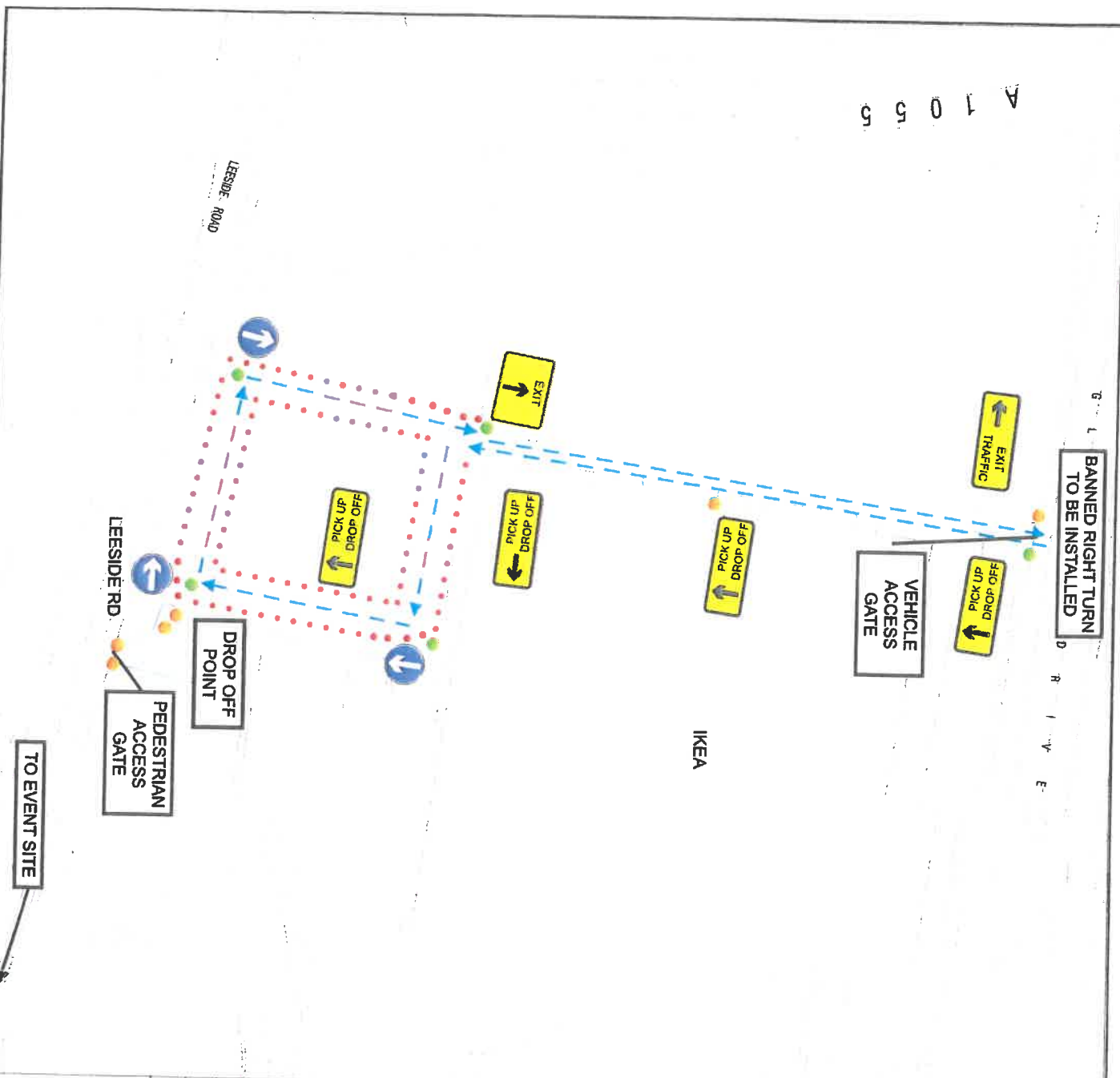
CLIENT: BROADWICK LIVE  
 PROJECT TITLE: FIELD DAY FESTIVAL  
 DRAWING TITLE: PICK UP AND DROP OFF / IKEA, N18  
 STATUS: WORK IN PROGRESS  
 DRAWING NUMBER: BWLFD2019000FX.1  
 SITE LOCATION: MERIDIAN WATER

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FIGURE 15.3 - IKEA PICK UP AND DROP OFF SITE INGRESS PHASE



INGRESS PHASE OVERVIEW

- KEY**
- DIRECTION OF TRAFFIC FLOW
  - TEMPORARY FENCING
  - SECURITY POSITION (TBC)
  - TRAFFIC POSITION (TBC)

NOTES

METHOD STATEMENT AND FULL OPERATIONAL PLAN TO BE PROVIDED  
 TRAFFIC MANAGEMENT STAFF TO BE IN PLACE TO MANAGE VEHICLE MOVEMENT  
 SECURITY STAFF AND BARRIERS TO BE INSTALLED TO SEPARATE PEDESTRIANS AND VEHICLES  
 5 MPH SPEED LIMIT TO BE IN PLACE

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
1	16-1-19	PICK UP/ DROP OFF POINT PLAN	AM	AJ

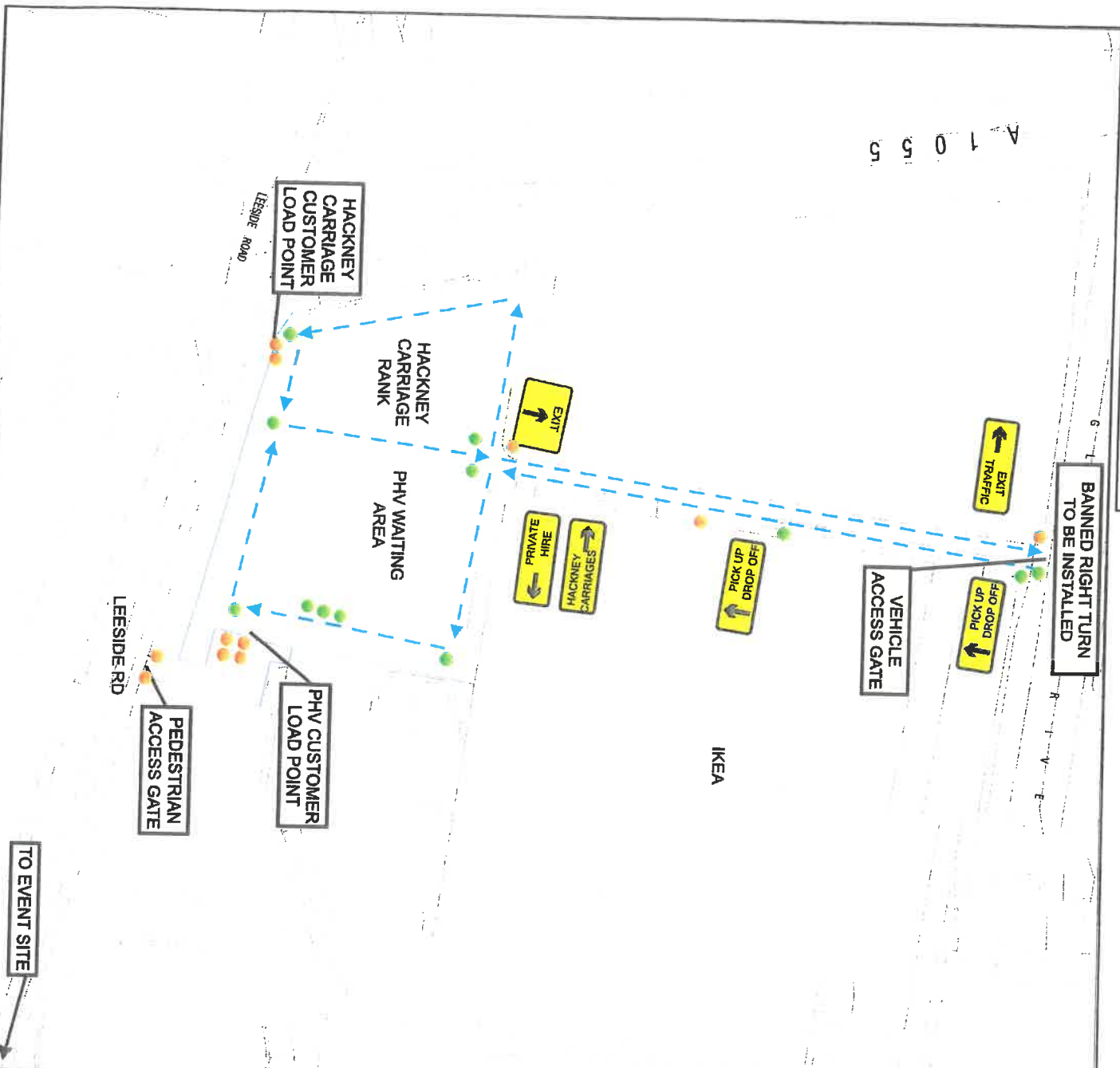
CLIENT: BROADWICK LIVE  
 PROJECT TITLE: FIELD DAY FESTIVAL  
 DRAWING TITLE: PICK UP AND DROP OFF / IKEA, N18  
 STATUS: WORK IN PROGRESS  
 DRAWING NUMBER: BWLFD2019000PK.1  
 SITE LOCATION: MERIDIAN WATER

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 Address: 120 Screenwicks, London, N5 2EF



FIGURE 15.4 - IKEA PICK UP AND DROP OFF SITE EGRESS PHASE



- EGRESS PHASE OVERVIEW**
- KEY**
- DIRECTION OF TRAFFIC FLOW ———>
  - TEMPORARY FENCING ————
  - SECURITY POSITION (TBC) ●
  - TRAFFIC POSITION (TBC) ●

**NOTES**

METHOD STATEMENT AND FULL OPERATIONAL PLAN TO BE PROVIDED  
 TRAFFIC MANAGEMENT STAFF TO BE IN PLACE TO MANAGE VEHICLE MOVEMENT  
 SECURITY STAFF AND BARRIERS TO BE INSTALLED TO SEPARATE PEDESTRIANS AND VEHICLES  
 5 MPH SPEED LIMIT TO BE IN PLACE

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	APPROVED BY
1	16-1-18	PICK UP/DROP OFF POINT PLAN	AW	AJ

CLIENT: BROADWICK LIVE

PROJECT TITLE: FIELD DAY FESTIVAL

DRAWING TITLE: PICK UP AND DROP OFF / IKEA, N18

STATUS: WORK IN PROGRESS

DRAWING NUMBER: BWLFD2018000FX.2

SITE LOCATION: MERIDIAN WATER

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FIGURE 16.1

**DRAFT – LETTER 1****FIELD DAY****TRAFFIC MANAGEMENT NOTICE**

Event residents contact number: **TO BE ADDED** // Traffic management contact number: **TO BE ADDED**

Dear Resident

This letter is to notify you of the traffic management measures to be implemented for the Field Day event, taking place on the 7<sup>th</sup> and 8<sup>th</sup> June 2019. The provisions detailed in this letter have been agreed through a process of consultation with the London Borough of Enfield, the London Borough of Haringey and other key stakeholders via the London Borough of Enfield Safety Advisory Group.

**Event details**

Event Name: Field Day

Event Location: Field Day Festival, Meridian Water, Access via Leaside Rd, N18 3BW

Event Dates: 7 and 8 June 2019

**Traffic management measures**

Watermead Way, Meridian Way and surrounding roads are expected to be busier than normal while the event takes place. This letter provides an overview of some of the traffic management measures that are planned for the event.

**Temporary speed limit**

A temporary 20mph speed limit will be in place on Watermead Way and Meridian Way throughout the event. Please drive carefully.

**Temporary pedestrian crossing**

A temporary signal-controlled pedestrian crossing will be in place on Meridian Way to facilitate access of persons to and from Meridian Water station.

**Parking controls**

A temporary controlled parking zone will be in place on Marigold Rd, Marsh Ln, Sedge Rd and Garmin Rd from 12.00 on the 7<sup>th</sup> June until 05.00 on the 9<sup>th</sup> June. If you are parking in the roads affected during the times mentioned above, please check temporary signage and display the vehicle permit attached to this letter.

**Road closures at the end of the event**

The following road closures will be installed each night at the end of the event.

- Watermead Way – From the junction of Burdock Rd to the junction of Glover Drive
- Meridian Way – At the junction of Glover Drive
- Leaside Rd – At the junction with Willoughby Lane

Date(s)/Time(s) closures at the end of the event will be in force:

- 7 June – 20.30 – 05.00 (the following day)
- 8 June – 20.30 – 05.00 (the following day)

A diversion route will be in place – please follow signs.

**Access to Marigold Rd, Marsh Ln, Garman Rd, Sedge Rd**

Access to the above roads will be managed via a permit system. To gain vehicular access to the roads mentioned above during the road closure period (20.30 – 05.00, on the 7<sup>th</sup> and 8<sup>th</sup> June) please access via Leaside Rd at the junction with Willoughby Lane. Traffic management staff will be in place to check your vehicle permit.

**Vehicle access and parking permit**

Attached to this letter is your vehicle permit – Permit 1. This permit entitles:

- Access for **one vehicle** only at the road closure point of Leaside Rd, at the junction with Willoughby Lane
- Parking for **one vehicle** within the permit-controlled zone on Marigold Rd, Marsh Ln, Garman Rd, Sedge Rd

The permit must be clearly displayed at all times.

If you have any questions or require additional vehicle permits, please email (**TO BE ADDED**).

Apologies for any inconvenience and thanks in advance for your cooperation.

**FIGURE 16.2****DRAFT – LETTER 2****FIELD DAY****TRAFFIC MANAGEMENT NOTICE**

Event residents contact number: TO BE ADDED // Traffic management contact number: TO BE ADDED

Dear Resident

This letter is to notify you of the traffic management measures to be implemented for the Field Day event, taking place on the 7<sup>th</sup> and 8<sup>th</sup> June 2019. The provisions detailed in this letter have been agreed through a process of consultation with the London Borough of Enfield, the London Borough of Haringey and other key stakeholders via the London Borough of Enfield Safety Advisory Group.

**Event details**

Event Name: Field Day

Event Location: Field Day Festival, Meridian Water, Access via Leaside Rd, N18 3BW

Event Dates: 7 and 8 June 2019

**Traffic management measures**

Watermead Way, Meridian Way and surrounding roads are expected to be busier than normal while the event takes place. This letter provides an overview of some of the traffic management measures that are planned for the event.

**Temporary speed limit**

A temporary 20mph speed limit will be in place on Watermead Way and Meridian Way throughout the event. Please drive carefully.

**Temporary pedestrian crossing**

A temporary signal-controlled pedestrian crossing will be in place on Meridian Way to facilitate access of persons to and from Meridian Water station.

**Parking controls**

A temporary controlled parking zone will be in place on Marigold Rd, Marsh Ln, Sedge Rd and Garmin Rd from 12.00 on the 7<sup>th</sup> June until 05.00 on the 9<sup>th</sup> June. If you are parking in the roads affected during the times mentioned above, please check temporary signage and display your vehicle permit attached to this letter.

**Leaside Road access only road closure**

An access only road closure of Leaside Rd, from the junction with Meridian Way for a distance of 275m to the east, will be in place for the following times:

- 7 June – 11.00 – 20.30
- 8 June – 11.00 – 20.30

Access for businesses will be maintained. A vehicle check point will be in place with traffic management staff in place to stop and check vehicles accessing the area are associated with regular business use.

**Leaside Road full road closure**

A full road closure of Leaside Rd, from the junction with Meridian Way for a distance of 275m to the east, will be in place for the following times:

- 7 June – 20.30 – 05.00 (the following day)
- 8 June – 20.30 – 05.00 (the following day)

During these times there will be no vehicle movement on Leaside Rd to facilitate the safe exit of persons from the event site. During this time vehicular access to and from your business address will be restricted.

**Additional road closures at the end of the event**

The following road closures will be installed each night at the end of the event.

- Watermead Way – From the junction of Burdock Rd to the junction of Glover Drive
- Meridian Way – At the junction of Glover Drive
- Leaside Rd – At the junction with Willoughby Lane

Date(s)/Time(s) closures at the end of the event will be in force:

- 7 June – 20.30 – 05.00 (the following day)
- 8 June – 20.30 – 05.00 (the following day)

A diversion route will be in place – please follow signs.

## DRAFT – LETTER 2

### **Access to Marigold Rd, Marsh Ln, Garman Rd, Sedge Rd**

Access to the above roads will be managed via a permit system. To gain vehicular access to the roads mentioned above during the road closure period (20.30 – 05.00, on the 7<sup>th</sup> and 8<sup>th</sup> June) please access via Leaside Rd at the junction with Willoughby Lane. Traffic management staff will be in place to check your vehicle permit.

### **Vehicle Permits**

Attached to this letter is your vehicle permit – Permit 1. This permit entitles:

- Access for **one vehicle** only at the road closure point of Leaside Rd, at the junction with Willoughby Lane
- Parking for **one vehicle** within the permit-controlled zone on Marigold Rd, Marsh Ln, Garman Rd, Sedge Rd

The permit must be clearly displayed at all times.

If you have any questions or require additional vehicle permits, please email (TO BE ADDED).

Apologies for any inconvenience and thanks in advance for your cooperation.

FIGURE 16.3

**DRAFT – LETTER 3****FIELD DAY****TRAFFIC MANAGEMENT NOTICE**

Event residents contact number: TO BE ADDED // Traffic management contact number: TO BE ADDED

Dear Resident

This letter is to notify you of the traffic management measures to be implemented for the Field Day event, taking place on the 7<sup>th</sup> and 8<sup>th</sup> June 2019. The provisions detailed in this letter have been agreed through a process of consultation with the London Borough of Enfield, the London Borough of Haringey and other key stakeholders via the London Borough of Enfield Safety Advisory Group.

**Event details**

Event Name: Field Day

Event Location: Field Day Festival, Meridian Water, Access via Leaside Rd, N18 3BW

Event Dates: 7 and 8 June 2019

**Traffic management measures**

Watermead Way, Meridian Way and surrounding roads are expected to be busier than normal while the event takes place. This letter provides an overview of some of the traffic management measures that are planned for the event.

**Temporary speed limit**

A temporary 20mph speed limit will be in place on Watermead Way and Meridian Way throughout the event. Please drive carefully.

**Temporary pedestrian crossing**

A temporary signal-controlled pedestrian crossing will be in place on Meridian Way to facilitate access of persons to and from Meridian Water station.

**Parking controls**

A temporary controlled parking zone will be in place on Marigold Rd, Marsh Ln, Sedge Rd and Garmin Rd from 12.00 on the 7<sup>th</sup> June until 05.00 on the 9<sup>th</sup> June.

**Hawley Rd access only road closure**

An access only road closure of Hawley Rd will be in place for the following times:

- 7 June – 11.00 – 00.00
- 8 June – 11.00 – 00.00

Access for businesses will be maintained. A vehicle check point will be in place with security staff in place to stop and check vehicles accessing the area are associated with regular business use.

**Additional road closures at the end of the event**

The following road closures will be installed each night at the end of the event.

- Watermead Way – From the junction of Burdock Rd to the junction of Glover Drive
- Meridian Way – At the junction of Glover Drive
- Leaside Rd – At the junction with Willoughby Lane

Date(s)/Time(s) closures at the end of the event will be in force:

- 7 June – 20.30 – 05.00 (the following day)
- 8 June – 20.30 – 05.00 (the following day)

A diversion route will be in place – please follow signs.

**Vehicle Permits**

Attached to this letter is your vehicle permit – Permit 2. This permit entitles:

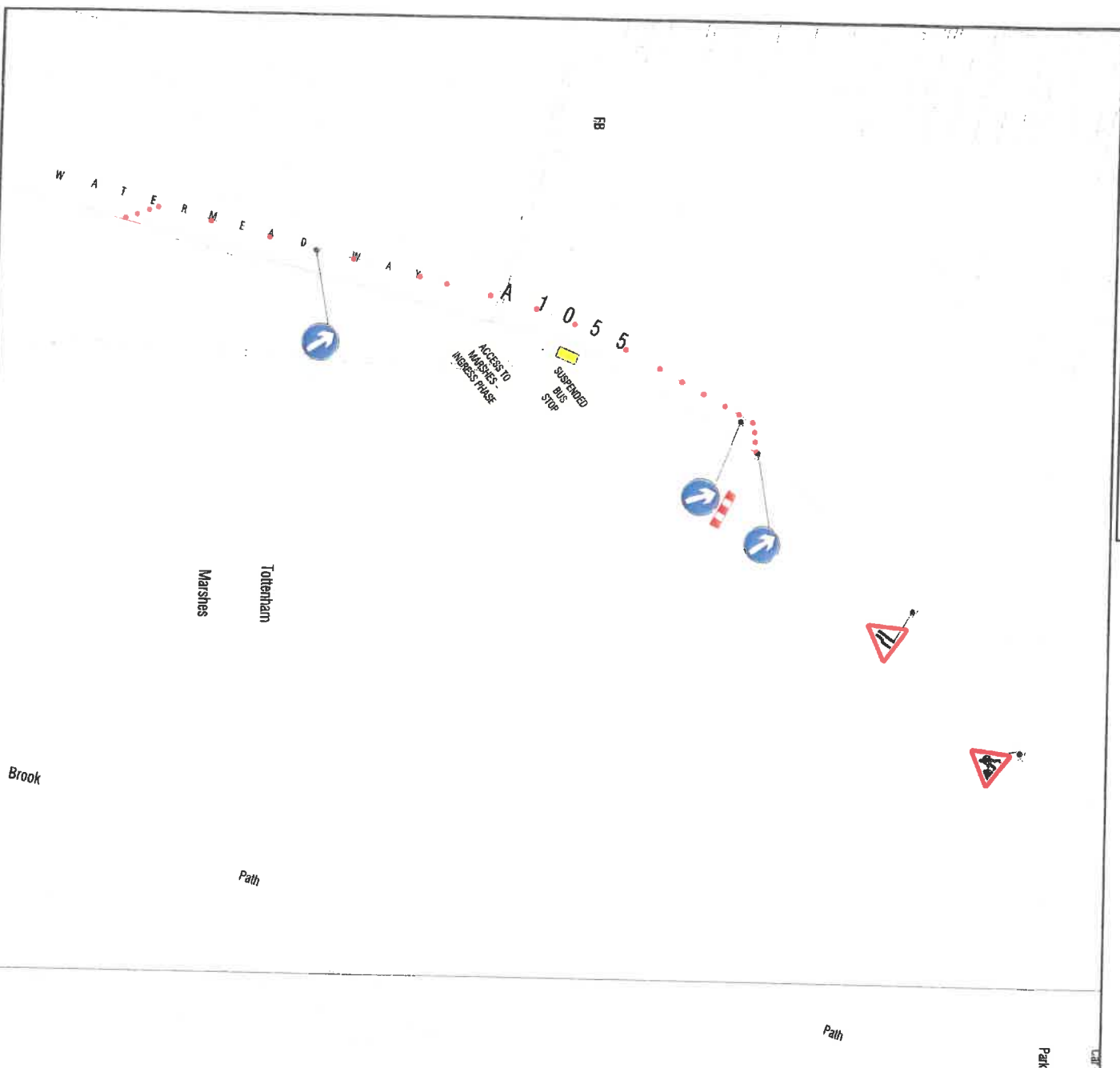
- Access for **one vehicle** only at the road closure point of Hawley Rd.

The permit must be clearly displayed at all times.

If you have any questions or require additional vehicle permits, please email (TO BE ADDED).

Apologies for any inconvenience and thanks in advance for your cooperation.

FIGURE 17 - WATERMEAD WAY LANE TM AND BUS STOP SUSPENSION



Park

Path

NOTES

- ALL TRAFFIC MANAGEMENT WILL COMPLY WITH THE SAFETY AT STREETWORKS AND ROAD WORKS CODE OF PRACTICE
- A MINIMUM CARRIAGEWAY WIDTH OF 4M TO BE MAINTAINED THROUGH WORKS SITE
- MINIMUM WIDTH OF SIDEWAYS SAFETY ZONE: 0.5M
- WORKFORCE IN ROAD SIGN TO BE INSTALLED DURING THE INSTALL / REMOVAL PERIOD
- THE TRAFFIC MANAGEMENT ILLUSTRATED SHALL ONLY BE USED AND IMPLEMENTED WITH APPROVAL FROM HIGHWAY AUTHORITY
- THIS DRAWING IS NOT TO BE REPRODUCED, COPIED OR DISTRIBUTED WITHOUT PERMISSION FROM CPA EVENTS
- TAPER INSERT FOR 45 DEGREE TAPERS
- 45 DEGREE TAPER
- WARNING LIGHTS MUST BE USED

KEY

- STAFF POSITION
- TRAFFIC CONE
- NO WAITING CONE
- TRAFFIC BARRIER
- TRAFFIC SIGN
- BARRIER
- TM VEHICLE
- EXISTING SIGNAL HEADS
- VMS SIGN
- LOADING BAY
- BUS STOP
- RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
1	12-04-19	WATERMEAD WAY / MERIDIAN WAY BUS STOP SUSPENSION	BJ	BG, BW, MB

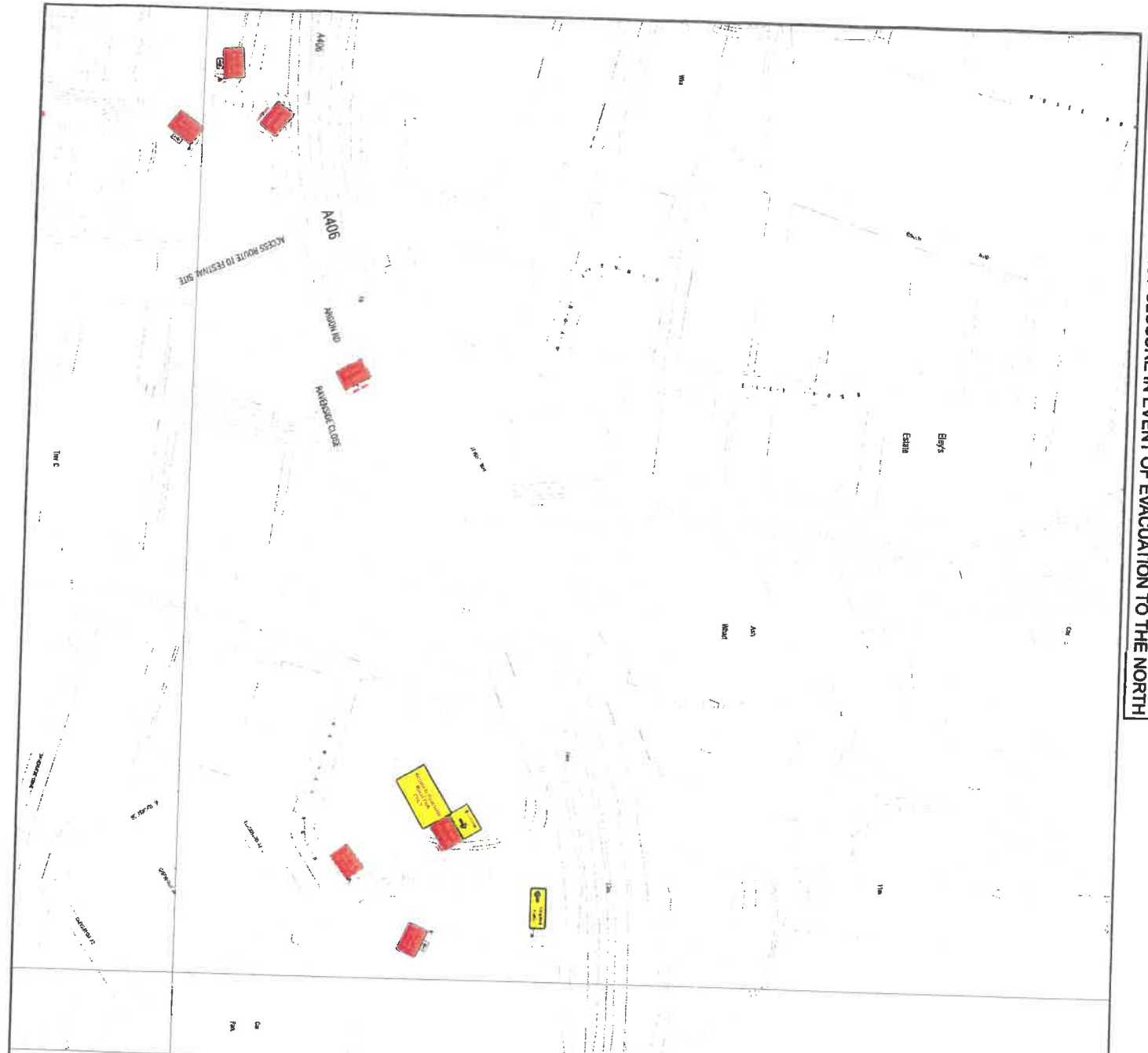
CLIENT: BROADWICK LIVE  
 PROJECT TITLE: FIELD DAY FESTIVAL  
 DRAWING TITLE: WATERMEAD WAY TM - LANE CLOSURE AND BUS STOP SUSPENSION  
 STATUS: WORK IN PROGRESS  
 DRAWING NUMBER: BWLFD2019000/F17  
 SITE LOCATION: MERIDIAN WATER

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 Address: 120 Screenworks, London, N5 2EF



FIGURE 18 - ARGON RD CONTINGENCY CLOSURE IN EVENT OF EVACUATION TO THE NORTH



**NOTES**

- ALL TRAFFIC MANAGEMENT WILL COMPLY WITH THE SAFETY AT STREETWORKS AND ROAD WORKS CODE OF PRACTICE
- A MINIMUM CARRIAGEWAY WIDTH OF 4M TO BE MAINTAINED THROUGH WORKS SITE
- MINIMUM WIDTH OF SIDEWAYS SAFETY ZONE: 0.5M
- WORKFORCE IN ROAD SIGN TO BE INSTALLED DURING THE INSTALL / REMOVAL PERIOD
- THE TRAFFIC MANAGEMENT ILLUSTRATED SHALL ONLY BE USED AND IMPLEMENTED WITH APPROVAL FROM HIGHWAY AUTHORITY
- THIS DRAWING IS NOT TO BE REPRODUCED, COPIED OR DISTRIBUTED WITHOUT PERMISSION FROM CPA EVENTS
- TAPER INSERT FOR 45 DEGREE TAPERS
- 45 DEGREE TAPER
- WARNING LIGHTS MUST BE USED

**KEY**

- STAFF POSITION
- TRAFFIC CONE
- NO WAITING CONE
- TRAFFIC BARRIER
- TRAFFIC SIGN
- BARRIER
- TM VEHICLE
- EXISTING SIGNAL HEADS
- VMS SIGN
- LOADING BAY
- BUS STOP
- RELOCATED BUS STOP

VERSION	DRAWING DATE	COMMENTS	DRAWN BY	REVIEWED BY
1	12-04-18	ARGON RD CONTINGENCY CLOSURE	BJ	BC, BW, MB

CLIENT: BROADWICK LIVE  
 PROJECT TITLE: FIELD DAY FESTIVAL  
 DRAWING TITLE: ARGON RD CONTINGENCY CLOSURE  
 STATUS: WORK IN PROGRESS  
 DRAWING NUMBER: BWLFD20190000718  
 SITE LOCATION: MERIDIAN WATER

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# TAB 6



**Three Spires Acoustics Ltd**

Acoustic consultants and noise experts since 1986

# Field Day Festival 2019

Orbital Business Park, Argon Way,  
Edmonton, Enfield, N18 3HF

Friday 7<sup>th</sup> & Saturday 8<sup>th</sup> June 2019

## Event Noise Management Plan

for Ground Control UK Ltd

### Three Spires Acoustics Ltd

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Tel: 01753 651185 | Mobile 079393 24063

email: [chris@threespiresacoustics.co.uk](mailto:chris@threespiresacoustics.co.uk) | Web: <http://www.threespiresacoustics.co.uk/home>





# FIELD DAY FESTIVAL 2019

## NOISE MANAGEMENT PLAN

IDENTIFICATION TABLE				
Client/Project Owner	Broadwick Live Ltd			
Project	Field Day Festival 2019			
Study	Noise Management Plan			
Type of Document	Report			
Date	08/11/2018			
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Number of Pages	39			

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Version	Name	Position	Date	Modifications
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		Chris Hurst	07/02/2019	
		Principal Consultant		

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## FIELD DAY FESTIVAL 2019 - Noise Management Plan

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## 1. NON-TECHNICAL SUMMARY

- 1.1.1 Three Spires Acoustics Ltd (TSA) have been commissioned by Broadwick Live Ltd to assist with event noise control at the Field Day Festival 2019, which is due to take place at Orbital Business Park, Argon Way, Edmonton, Enfield, N18 3HF, on Friday 7<sup>th</sup> and Saturday 8<sup>th</sup> June 2019.
- 1.1.2 Field Day Festival has an established pedigree as one of the capitals premier weekend events dating back to 2007 in Victoria Park and relocating last year to Brockwell Park. The 2019 intention combines an exciting new proposition and location in the London Borough of Enfield.
- 1.1.3 Whilst tens of thousands of people will enjoy the festival, there are potential negative impacts associated with the event which have to be managed and minimised to ensure that the Licensing Act 2003 (LA03) objectives are promoted and upheld.
- 1.1.4 The event is subject to a Premises Licence application under the requirements of the Licensing Act 2003. The act promotes four objectives which aim to ensure that the carrying on of licensable activities on or from premises is done in the public interest. The third licensing objective is the prevention of public nuisance and applicants must demonstrate within their operating schedule the means by which they intend to meet this objective.
- 1.1.5 The s.182 guidance which accompanies LA03 states that licensing authorities should adopt the "broad common law" meaning of Public Nuisance which deals with unreasonable interferences with the comfort of the general public.
- 1.1.6 Nuisance, be it public or statutory, is assessed qualitatively in terms of factors including frequency of event, duration, time of day, absolute level and characteristics of noise, nature of the locality etc. The threshold is a high one: substantial or unreasonable interference with the comfort or ordinary use of property.

### 1.2 Rationale Behind Music Noise Limits

- 1.2.1 The proposed day time music noise limits align with the national Code of Practice on Environmental Noise Control at Concerts 1995. It can be argued that, as the guidelines were produced before the introduction of the Licensing Act 2003 and have been designed to "minimise disturbance" this is a lower threshold than required than required by the Act, which requires the prevention of public nuisance.
- 1.2.2 The festival occurs for two days in the year on Friday and Saturday from 12:00 to 04:00. Therefore 32 hours of music are proposed within a whole year (8,760 hours in year) which equates to 0.37% of the time.
- 1.2.3 Regarding night-time music noise levels, the CoP recommends inaudibility internally. Case law<sup>1</sup> has determined that inaudibility is not a condition which is compatible with the

<sup>1</sup> R (Developing Retail Ltd) v South East Hampshire Magistrates Court, Administrative Court, 4th March 2011

Licensing Act 2003 requirements, as it would be imprecise, unreasonable and disproportionate with the Act's objectives.

1.2.4 Therefore, a night time limit has been designed that is below the permitted level defined within Noise Act 1996 i.e.

- NA96 Permitted Level = 34dB LAeq,5minutes, measured internally with windows closed.
- This approximates to 49dB LAeq,5minutes externally (applying 15dB window attenuation as per BS8233:2014) and 59-64 (windows closed 25-30dB of attenuation)
- The proposed night-time music noise limit for Field Day 2019 is 45dB LAeq,15minute, which equates to 30dB(A) internally, (windows partially open), therefore the night-time requirements are more stringent than those applied by the Noise Act 1996 and considered to align with the requirements of the Licensing Act's objectives.

1.2.5 The night time limit also aligns with the World Health Organisation (WHO) Community noise guidelines of 30dB LAeq,T internally (allowing for 15dB partially open window attenuation)

1.2.6 The research that informed the Noise Act 1996 indicated that at lower levels the A weighted Leq,T metric provided the best indicator of community annoyance. However, a low frequency limit has also been applied in order to take account of some of the problems associated with modern music and the "repetitive bass beat" which anecdotally can cause annoyance, thus the proposals go further than those required by the Noise Act 1996 or WHO guidelines.

1.2.7 Comparison with the limits imposed at other urban and rural similar festivals within the UK, indicate that the requirements are at least comparable to and in many cases more stringent than several others, with many festivals not requiring any low frequency control limits for either day or night times.

### 1.3 Music Noise Predictions and Sound Test

1.3.1 Noise predictions have been undertaken to determine the sound propagation characteristics between the proposed music stages and those living nearby who might be affected by noise. The outcome indicates that proposed music noise limits will be achieved in all locations and will be below the existing ambient noise environment in several of the offsite locations for both day and night time situations.

1.3.2 A sound test has also been undertaken for Stage 2 which validates the noise predictions and confirms that the venue is a viable location for the proposed event.

### 1.4 Event Management Controls

1.4.1 A comprehensive system of noise management controls will be implemented for the duration of the event which promote the licensing objective of the prevention of public nuisance and include;

- Sound system design to reduce noise pollution from the site.
- Five noise consultants will be available on and offsite for the duration of the festival to undertake noise management functions.
- A total of four monitoring locations at agreed points with the Local Authority. The most noise sensitive will have permanent noise monitoring stations for the duration of the event. These will be connected via web enabled technology so that they can be viewed in real time at a central control point. Other locations will be visited on a rotational basis and visits are also made in response to noise complaints.
- All stages will have sound monitoring equipment which will be networked to enable real time viewing of the data at the central control point. This allows for a quick response if intervention is necessary.
- Community impact response will be undertaken where requested by residents who are concerned about noise levels.
- Daily meetings with Environmental Health Staff at LB Enfield will be undertaken to discuss issues as they arise and prioritise locations and sources of noise should this be necessary.

## 2. CONCLUSION

- 2.1.1 It is considered that the rationale for the music noise limits is justified and aligns with national and international guidance and standards and the music noise limits are set at appropriate levels in accordance with the requirements of the Licensing Act 2003 to promote the prevention of public nuisance.
- 2.1.2 Noise predictions and sound testing have been undertaken which confirm that the venue is a viable location for the proposed event.
- 2.1.3 From my experience at many other outdoor concerts and festivals throughout the UK, I consider that the proposed music noise limits are at least equivalent to and in many cases, more comprehensive than other similar festival premises licence conditions.
- 2.1.4 A comprehensive noise management system including: sound system design, noise monitoring and community engagement will be in place to promote the LA03 objective and the licence holder and promoters are committed to a continual improvement strategy.
- 2.1.5 It is therefore considered that the Noise Management Plan adequately demonstrates that the event will promote the Licensing Act 2003 objective of the prevention of public nuisance and therefore, from a noise control perspective, can be granted a Premises Licence

### **3. INTRODUCTION**

#### **3.1 General**

- 3.1.1 Three Spires Acoustics Ltd (TSA) have been commissioned by Broadwick Live Ltd to assist with event noise control at the Field Day Festival 2019, which is proposed to take place at Orbital Business Park, Argon Way, Edmonton, Enfield, N18 3HF, on Friday 7<sup>th</sup> and Saturday 8<sup>th</sup> June 2019.

The Noise Management Plan (NMP) has been required by the client in order to detail the noise management methodology that will be implemented in order to demonstrate how the operation of the festival will promote the LA03 objective of the prevention of public nuisance from live and recorded amplified music as required by the Licensing Authority at the London Borough of Enfield.

#### **3.2 Consultants Experience**

Three Spires Acoustics is an acoustic consultancy specialising in providing advice to the entertainment industry and licensing authorities on matters relating to the management of sound and regulatory compliance at outdoor and indoor events.

The team of consultants have experience dealing with many outdoor concerts and events throughout the UK, with clients including; Braodwick Live, Ground Control, BBC, SkyTV & Burberry and events ranging from Parklife, Field Day, Bluedot Festival, Proms in the Park at Hyde Park to SW4 Dance Festival at Clapham Common.

Consultants have membership of the Institute of Acoustics (IOA) and the Chartered Institute of Environmental Health (CIEH) and the Institute of Licensing (IOL) and several members of staff have a regulatory or sound engineering background.

As well as the provision of sound and acoustic design/management for entertainment venues, the company deals with a range of noise and regulatory control issues and our staff have presented expert testimony at planning and licensing hearings.

##### **3.2.1 Professional Associations**

Members of The Institute of Acoustics (MIOA)

Members of The Institute of Licensing (AMIOL)

Members of the Chartered Institute of Environmental Health Officers (MCIEH)

## 4. SITE AND EVENT DESCRIPTION

- 4.1.1 Field Day Festival 2019 is an eclectic music festival which is due to take place at Orbital Business Park, Argon Way, Edmonton, Enfield, N18 3HF, on Friday 7<sup>th</sup> and Saturday 8<sup>th</sup> June 2019.
- 4.1.2 Field Day Festival has an established pedigree as one of the Capitals premier weekend events dating back to 2007 in Victoria Park and relocating last year to Brockwell Park. The 2019 intention combines a new proposition and location in the London Borough of Enfield.
- 4.1.3 The festival site occupies an area of open land and unoccupied warehousing at Orbital Business Park, which is a large industrial and business park in Edmonton, North London. The festival consists of a main stage and three tented big top type stages and two further stages located within the unoccupied warehouses along with various event spaces, concession stalls and bars. Live and recorded music forms part of the regulated entertainment, which will be subject to premises licence conditions related to noise control. An aerial photograph of the site is presented in Figure 1 below. A plan layout is presented in Appendix A.

Figure 1. Aerial Map of Event Site





## 4.2 Proposed Operating Schedule

4.2.1 The proposed operating schedule for the event is detailed in Table 1 below. The site build will run from 24<sup>th</sup> May to 6<sup>th</sup> June and the site break from 9<sup>th</sup> to 17<sup>th</sup> June 2019.

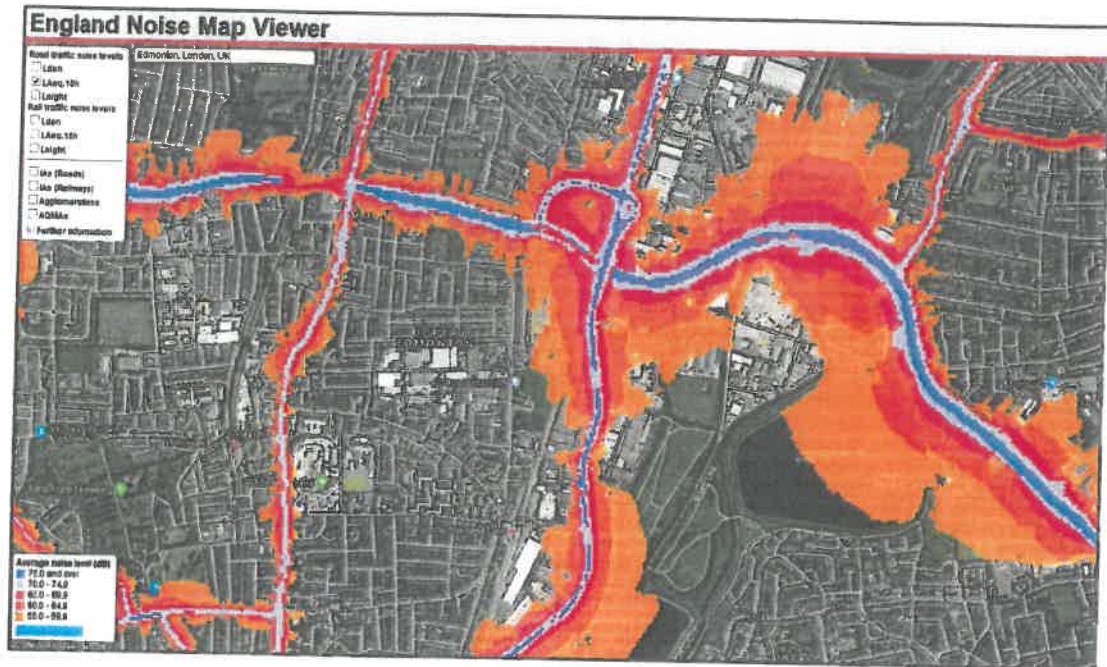
Table 1. Proposed Operating Schedule(Regulated Entertainment)

		THURSDAY		FRIDAY		SATURDAY		SUNDAY	
		Open	Close	Open	Close	Open	Close	Open	Close
	BOX OFFICE	-	-	12:00	21:00	12:00	21:00	-	-
	ARENA	-	-	12:00	04:00 (ND)	12:00	04:00 (ND)	-	-
	WAREHOUSES	-	-	12:00	04:00 (ND)	12:00	04:00 (ND)	-	-
	FOOD TRADERS	-	-	12:00	04:00 (ND)	12:00	04:00 (ND)	-	-
	MAIN STAGE - Stage 1 (outdoor)	25,000 cap	-	12:00	22:30	12:00	22:30	-	-
	2 <sup>ND</sup> STAGE - Stage 2 (UNIT 5)	7,100 cap	-	12:00	04:00 (ND)	12:00	04:00 (ND)	-	-
	3 <sup>RD</sup> STAGE - Stage 3 (tent)	5,000 cap	-	12:00	22:30	12:00	22:30	-	-
	4 <sup>TH</sup> STAGE - Stage 4 (UNIT 5)	2,300 cap	-	12:00	22:30	12:00	22:30	-	-
	5 <sup>TH</sup> STAGE - Stage 5 (tent)	1,500 cap	-	12:00	22:30	12:00	22:30	-	-
	VIP	TBC	-	12:00	04:00 (ND)	12:00	04:00 (ND)	-	-

## 4.3 Acoustic Environment

- 4.3.1 The area around the site is that of a urban outer city location with major road and rail networks close to existing commercial/industrial and residential properties. The acoustic environment is likely to be dominated by transportation noise from road vehicles and passenger trains using these arterial routes as well as local traffic and commercial premises related noise.
- 4.3.2 DEFRA has published strategic noise map data that provide a snapshot of the estimated noise from major road and rail sources across England in 2012. The data was developed as part of implementing the Environmental Noise Directive. The noise contour map for the area around the site is presented in Figure 2 below and includes the modelled LAeq,16hour noise contours for the major road. Note that the contours do not include rail contours or industrial noise so the actual levels are likely to be higher.
- 4.3.3 The map indicates that area to the north and east of the site are likely to experience noise exposure from daytime transportation noise between 55 to 75dB LAeq,16hour. The residential area of Higham Hill to the south of the site and close to Banbury Reservoir is likely to experience noise below 55dB LAeq,16hour.

Figure 2. DEFRA Noise Contour Map



## 5. REGULATORY FRAMEWORK

### 5.1 Licensing Act 2003

- 5.1.1 The explanatory notes to the Act state that it provides for a unified system of regulation of the activities of the sale and supply of alcohol, the provision of regulated entertainment, and the provision of late night refreshment. In the Act, these activities are referred to collectively as “the licensable activities”.
- 5.1.2 The purpose of the system of licensing for licensable activities is to promote four fundamental objectives (“the licensing objectives”). Those objectives are –
- the prevention of crime and disorder;
  - public safety;
  - the prevention of public nuisance; and
  - the protection of children from harm.
- 5.1.3 The system of licensing is achieved through the provision of authorisations through personal licences, premises licences, club premises certificates and temporary event notices. The objective regarding the prevention of public nuisance is most often linked to noise and the explanatory notes to the Act advise that “The four licensing objectives aim to ensure that the carrying on of licensable activities on or from premises is done in the public interest. The third licensing objective, the prevention of public nuisance, will not extend to every activity which annoys another person but will cover behaviour which, when balanced against the public

interest, is found to be unacceptable." Applicants for a licence must demonstrate within their operating schedule the means by which they intend to meet this objective. When noise is being considered, Local Authority "responsible authorities" (typically Environmental Health departments), must have regard to this objective when considering making a representation or applying for a review of a Premises Licence.

## 5.2 Public Nuisance

5.2.1 Responsible authorities and other persons (formerly "interested parties") may make representations based on the public nuisance objective. Neither the Licensing Act 2003 nor the Statutory Guidance define public nuisance, although the Guidance states that licensing authorities should adopt the "broad common law" meaning. In summary, the common law states that public nuisance means.

- Any nuisance is "public" which materially affects the reasonable comfort and convenience of the life of a class of her Majesty's subjects.
- Public nuisance is a nuisance which is so widespread in its range and indiscriminate in its effect that it would not be reasonable to expect one person to take proceedings on his own to put a stop to it; but that it should take on the responsibility of the community at large.
- The question whether the local community within that sphere comprises a sufficient number of persons to constitute a class of the public is a question of fact in every case.
- A sufficiently large collection of private nuisances i.e. to more than one person/household, can be a public nuisance.
- Nuisance is assessed qualitatively in terms of factors including frequency of event, duration, time of day, absolute level, etc. and must materially unreasonably interfere with the ordinary use of property

5.2.2 Therefore, with respect to the promotion element of the public nuisance objective, operators and responsible authorities can place proportionate restrictions and conditions on a licence, where appropriate to ensure that noise from regulated entertainment is below the threshold for public nuisance; appropriate to the circumstances of the proposed or actual licensed premises, taking into account those who may be affected by noise associated by the operation of a license.

## 5.3 Conditions

5.3.1 The guidance which accompanied the Licensing Act 2003 states that each application must be considered on its own merits. Any conditions attached to licences and certificates must therefore be tailored to the individual style and characteristics of the premises and associated events taking place and standardised conditions applied to every licensed premises should be avoided.

- 5.3.2 Case law and Statutory Guidance confirms that conditions attached to a licence must be appropriate to promote one or more of the four licensing objectives. Any conditions must also be expressed in unequivocal and unambiguous terms to avoid legal dispute. Conditions must also be precise and proportionate, and should avoid duplication of existing legislation such as Health & Safety at Work etc. Act 1974 and the Environmental Protection Act 1990 (EPA).

## 5.4 Inaudibility

- 5.4.1 Inaudibility conditions have been popular in the past but have faced sufficient criticism in the courts, e.g. R (Developing Retail Ltd) v South East Hampshire Magistrates Court, Administrative Court, 4th March 2011, and now have been determined that the phrase is incompatible with the requirements of the Licensing Act 2003 and planning requirements, as it is imprecise, unreasonable and disproportionate with the Licensing Act 2003 objectives or planning requirements under National Planning Policy Guidance (NPPG) 2014.

## 5.1 Noise Act 1996 and Licensed Premises

- 5.1.1 The powers under the Noise Act 1996 are in addition to those possessed by local authorities under the Environmental Protection Act 1990 and the Noise and Statutory Nuisance Act 1993 on statutory nuisance.
- 5.1.2 Following a complaint of excessive noise being emitted from licensed premises between 23:00 hrs and 07:00 hrs, Local Authorities may investigate under the Noise Act 1996 (as amended by the Clean Neighbourhoods and Environment Act 2005). If they consider the noise to be exceeding the “permitted level”, they can serve a warning notice on the person they consider to be responsible.
- 5.1.3 If the noise persists after the warning notice has been served, the Local Authority can measure the noise against the “permitted level”. It is an offence to exceed the permitted level and offenders can be issued with a Fixed Penalty Notice (£500 for licensed premises) at that time or later, or can be prosecuted.
- 5.1.4 The “permitted level” (as set out in The Permitted Level of Noise (England) Directions 2008) is 34 dBA, if the underlying level of noise is no more than 24 dBA; or 10 dBA above the underlying level of noise where this exceeds 24 dBA.
- 5.1.5 The Measuring Devices (Noise Act 1996) (England) Directions 2008 approves devices that can be used to measure noise, containing requirements for their verification and calibration and sets out how measurements of noise must be conducted.

## 5.2 Research that Informed the Noise Act 1996

- 5.2.1 DEFRA- Noise From Pubs And Clubs Phase II-NANR-163 May 2006

- 5.2.2 NANS 92 informed the “Noise from Pubs and Clubs Phase II” (NANS 163) research, which in turn provided the justification for the application of the Noise Act 1996 (as amended by the Clean Neighbourhoods and Environment Act 2005) to licensed premises.
- 5.2.3 The research looked at the subjective response of individuals using a range of quantitative measures derived from physical measurements of entertainment noise established in Phase 1 of the project described above. The objective of the research was to establish an effective methodology for internal noise assessment of one-off type music events from licensed premises between 23:00 hrs to 07:00 hrs.
- 5.2.4 However, part of the research included controlled testing and field trials which also examined the correlation of external noise assessment methods with subjective response of individuals regarding the acceptability of entertainment noise levels, judged as a regular event. The metrics which provided the best overall correlations with subjective response for assessment of entertainment noise and which are pertinent to the Licence Review are discussed below .
- 5.2.5 **Absolute LAeq & LCEq**
- 5.2.6 Both the LAeq and LCEq metrics had stronger correlations than other metrics for external assessment of noise from entertainment events. However, the report stated that an entertainment noise criteria based on absolute LAeq or LCEq, would be difficult to use where the existing ambient noise level without the entertainment noise was close to, equal to, or above the threshold level and would need to be used in conjunction with subjective judgment. This is likely to be more of a problem for an external assessment situation, but can be allowed for by using decibel subtraction because the metric is based on the overall noise energy in the assessment period rather than the distribution of noise levels during the measurement.

## 6. NOISE GUIDANCE AND STANDARDS

### 6.1 Code of Practice on Environmental Noise Control at Concerts 1995

#### 6.1.1 The introduction to the CoP states:

*Large music events involving high powered amplification are held in sporting stadia, arenas, open air sites and within lightweight buildings. These events give pleasure to hundreds and in some cases thousands of people. However, the music from these events can cause disturbance to those living in the vicinity. The purpose of this code is to give guidance on how such disturbance or annoyance can be minimised.*

6.1.2 This is an important factor as the CoP predates the introduction of the Licensing Act 2003 where the relevant objective to noise, is the promotion of the prevention of public nuisance. It has therefore been argued that the threshold described in the CoP of “*minimising disturbance or annoyance*” is at a lower threshold than that the Licensing Act 2003 requires.

6.1.3 The Code of Practice first published in 1995, addresses environmental noise control at concerts and similar large music events involving high powered amplification when held in

sporting stadia, arenas, open air sites and within lightweight buildings. Various guidelines and criteria are described. For events held between 0900 and 2300 the Music Noise Level (MNL) when assessed at the prediction stage or measured during sound checks or concerts should not exceed the levels detailed in Table 2 below;

Table 2. Code of Practice Guideline Values

Concert days per Year	Venue Category	Guideline
1 to 3	Urban Stadia & Arenas	The MNL should not exceed 75dB(A) over a 15minute period
1 to 3	Other Urban & Rural Venues	The MNL should not exceed 65dB(A) over a 15minute period
4 to 12	All Venues	The MNL should not exceed the background noise level by more than 15dB(A) over a 15 min period

*The Music Noise Level (MNL) value is the LAEQ,15minute, due to music measured at a distance of 1 meter from the facade of any noise sensitive premises*

## 6.2 Low Frequency Noise Criteria

6.2.1 The above 1995 CoP does not specify limits for low frequencies although there is a footnote with some helpful guidance. Whilst this is only a footnote, there have been an increasing number of council's who have adopted these low frequency limits.

6.2.2 The conclusions of the research<sup>2</sup> behind the footnote state that:-

- *At open air venues, the increase over background 'A' weighted criterion works well at minimizing complaints near to a venue.*
- *The 'A' weighted criterion can underestimate annoyance at greater distances from the venue (in excess of 2km) as the mid to high frequency energy is quickly attenuated with respect to low frequency and the expectation of people living some distance from the event being that the concert should be inaudible.*
- *Sound pressure levels in excess of 80dB in the 63Hz or the 125 Hz octave bands recorded in excess of 2km from the concert, are likely to give rise to complaints of low frequency noise. Levels below 70dB are likely to be acceptable.*

6.2.3 The effect of imposing a 70dB limit in 63Hz and 125Hz bands is often unachievable and if enforced would prevent concerts from taking place. Notwithstanding this, it maybe useful in certain circumstances to set an maximum external low frequency level in order to control some of the more excessive effects of certain types of dance music, which can contain higher low frequency levels and can controlled by setting L<sub>Ceq,T</sub> limits up to 90dB(C) or similar levels within individual octave or third octave bands .

<sup>2</sup> J E T Griffiths, J G Staunton & S S Kamtha, A study of low frequency sound from pop concerts. Proceedings of the Institute of Acoustics, Vol 15, Part 7, 1993.

### 6.3 Research

#### 6.4 Attitudes towards Environmental Noise from Concerts –NANR 292

6.4.1 The Department of Food and Rural affairs (DEFRA) sponsored research undertaken by Ipsos Mori and Edinburgh Napier University's, Building Performance Centre to carry out a social study of attitudes to music noise of those residing in the vicinity and those attending concerts. The study was based around 10 concert events held across the UK between May and September 2010. To complement the social study Defra let a secondary contract (NANR 297) to undertake noise monitoring at the events where the social studies were to be undertaken. The objective of the studies was to undertake.

1. A social survey with attendees of events and local residents to provide an evidence base regarding the attitudes to noise from concerts.
2. Assessments to monitor Music Noise Levels (MNL) in the social survey areas.
3. Analyse the survey responses against the Music Noise Levels to establish a Dose Response Relationship
4. Produce any recommendations for future guidance on the management of environmental noise control at concerts.

#### 6.4.2 Outcomes

- Urban events with approximately 100dBA mixing desk levels tend to give approximately 10% population annoyance within 1km and under 1 % complaints.
- It is considered that there was no need to treat urban 'stadiums' differently from urban 'parks' as the existing CoP currently details.
- Dose response suggests around 4% annoyance at 40dBA rising to 33% at 70dBA for 'urban' venues. The response rate still needs to be tested for rural events.
- Audience satisfaction drops as level approaches ~90 dBA.
- Prior notification can significantly reduce annoyance levels.
- Majority of people support up to 5 events, 43 % support up to 12 events.
- Other aspects such impact from traffic and parking rated as high as noise issues by residents

### 6.5 World Health Organisation (WHO) Community Noise Guidelines 1999

6.5.1 The WHO guideline values for community noise, which include entertainment noise, are appropriate to what are termed "critical health effects". This means that the limits are at the lowest noise level that would result in any psychological or physiological effect. The

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guidelines have recently been updates (October 2018) but still references some of the guidelines levels in the 1999 document .Although they are mainly considered for use with transportation noise sources such as road, rail and aircraft, they are useful in providing some guidance on negative sleep effects.

- 6.5.2 They state that if negative effects on sleep are to be avoided the Leq,8hr should not exceed 30dB(A) for continuous noise. Sound reduction of a partially open window from outside to inside is considered to be 15dB(A).

### 6.6 Comparison with Other Urban Park Locations

- 6.6.1 Table 3 below details the permitted noise control limits at other urban park venue. It can be seen that several urban park venues operate with music noise limits up to 75dB(A) with some parks imposing a low frequency noise limit of up to 90dB(C) and others not imposing any low frequency noise limit.

Table 3. Music Noise Limits at Other Urban Park Locations

Venue	Premises Licence Music Noise Condition	Low Frequency Music Noise Limits
Hyde Park (London)	75dB LAeq,5minutes 1m from the facade of any noise sensitive premises.	Additional Low Frequency and other conditions applied.
Victoria Park (London)	75dB LAeq,5minutes 1m from the facade of any noise sensitive premises.	Low frequency music noise limit was removed as a PL condition
Heaton Park (Manchester)	75dB LAeq,15minutes at designated locations	No low frequency limit
Queen Elizabeth Park (London)	75dB LAeq,15minutes at designated locations	No low frequency limit
Clapham Common (London)	75dB LAeq,15minutes at designated locations .	90dB LCeq,15minutes
Central East Park	75dB LAeq,15minutes 1m from the facade of any noise sensitive premises.	No known
Blackheath Common (London)	75dB LAeq, 15minutes 1m from the facade of any noise sensitive premises.	90dB LCeq,15minutes
Brockwell Park	75dB LAeq, 15minutes 1m from the facade of any noise sensitive premises	90dB LCeq,15minutes



Venue	Premises Licence Music Noise Condition	Low Frequency Music Noise Limits
Finsbury Park	75dB LAeq, 15minutes 1m from the facade of any noise sensitive premises	85dB in one third octave bands from 40Hertz to 125Hertz (equates to 90dB in the 63Hertz and 125 octave bands)

## 6.7 Comparison with Other Post 23:00 Events

6.7.1 Table 4 below details the permitted noise control limits at events where music noise is permitted post 23:00. It can be seen that events operate with music noise limits up to 45dB(A) and a low frequency noise limit of up to 65dB(C).

Table 4. Post 23:00 Music Noise Limits at Other UK Events

Event	Regulated Entertainment	Music Noise Limits Post 23.00
Lost Village	Up to 2am	45dB LAeq,15min. 65dB Leq in 63Hertz and 125 Hertz Octave bands
Boardmasters, Cornwall	Up to 2am	45dB LAeq,15min up to 00:45, inaudible from 00:45 to 02:00
Kendal Calling Cumbria	Up to 3am	45dB LAeq,5min
Bludot Festival, Jodrell Bank, Cheshire	Up to 2am	45dB LAeq,15min & 65dB LCeq,15min
YNot Festival Derbyshire Dales	Up to 2am	45dB LAeq,15min

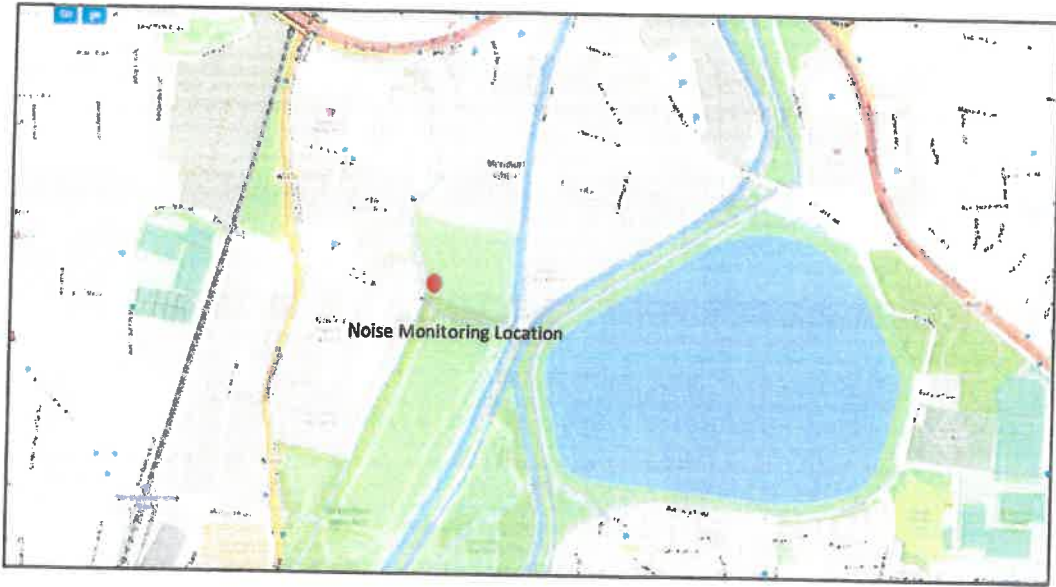
## 7. LOCAL AUTHORITY REQUIREMENTS

7.1.1 Preliminary discussions with Mr. Ned Johnson, Principal Officer Pollution Control at the London Borough of Enfield has indicated that the council will apply the guidelines in Code of Practice on Environmental Noise Control at Concerts 1995 produced by the Noise Council and known as the PoP Code and other relevant guidance for noise control post 23:00.

## 8. AMBIENT NOISE SURVEY

8.1.1 In order to assist in establishing appropriate night time music noise limits, a noise survey was carried from 10:18 on Saturday 27<sup>th</sup> October to 13:04 on Monday 29<sup>th</sup> October. The noise monitor was located on an area of unoccupied land close to Leaside Road and identified in Figure 3 below. This area was chosen for security reason and enabled continuous monitoring throughout a weekend period and is considered to provide a reasonable indicator of ambient and noise levels within the vicinity of the site.

Figure 3. Noise Monitoring Location



8.1.2 The sound level meter were set to record all broadband and statistical A weighted and octave band sound pressure levels including L90 and Leq. Measurements were simultaneously made of 1 minute and 15minute time intervals . Measurements were obtained using the following instrumentation complying with the Type 1 specification of IEC 60651, IEC 61260 and IEC 61672;

- Bruel and Kjaer 2250 Integrated SLM Serial Nos 3010392
- Bruel and Kjaer 4231 Field Calibrator 3001533

8.1.3 The equipment was calibrated using a B&K 4231 field calibrator both before and after the survey and no significant drift was observed. Full calibration certificates are available upon request. Measurements were supplemented with timed and triggered audio recordings to enable post measurement analysis.

8.1.4 Post measurement analysis of the periodic audio recordings indicated that the acoustic environment is dominated by road traffic noise from the A406 North Circular Road.

8.1.5 Tables 5 and 6 below presents the summary of the results for the monitoring period.

Table 5. Summary Table of LAeq min & LCEq,15min Measurement Results (12:00-23:00)

Festival Day LAeq,15min Range	Festival Day Modal LAeq,15min dB(A)	Festival Day LCEq,15min Range	Festival Day Modal LCEq,15min
54-57	56	61-69	63

Table 6. Summary Table of LAeq min &amp; LCEq,15min Measurement Results (23:00-04:00)

Festival Night LAeq,15min Range	Festival Night Modal LAeq,15min dB(A)	Festival Night LCEq,15min Range	Festival Night Modal LCEq,15min
51-56	54	59-65	59

## 9. RATIONALE FOR PROPOSED MUSIC NOISE LIMITS

- 9.1.1 The proposed music noise limits broadly align with the national Code of Practice on Environmental Noise Control at Concerts 1995. It can be argued that, as the guidelines were produced before the introduction of the Licensing Act 2003 and have been designed to “minimise disturbance” this is a lower threshold than required than required by the Act , which requires the prevention of public nuisance.
- 9.1.2 For a public nuisance to exist the noise nuisance must be both excessive and unreasonable and more than just mere annoyance. The determination takes into account a number of factors or objectives tests which include:
- The absolute level of noise and its characteristics
  - The duration and frequency of its occurrence
  - The time of the noise (day or night)
  - The characteristics of the neighbourhood
  - The nature of the care activity is carried out
  - Where the noise takes place and is experienced
- 9.1.3 The number of people affected – this factor is especially pertinent, because for a public nuisance to exist it must affect a number of persons within a community or neighbourhood who suffer to an unreasonable extent from noise emanating from the licensed site.
- 9.1.4 Regarding night-time music noise levels, the CoP recommends inaudibility internally. Case law has determined that inaudibility is not a condition which is compatible with the Licensing Act 2003 requirements, as it would be imprecise, unreasonable and disproportionate with the Act’s objectives.
- 9.1.5 Therefore a limit has been designed that is below the permitted level defined within Noise Act 1996 i.e
- NA96 Permitted Level = 34dB LAeq,5minutes, measured internally with windows closed.

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- This approximates to 49dB LAeq,5minutes externally (applying 15dB window attenuation as per BS8233:2014) and 59-64dB (windows closed 25-30dB attenuation)
- 9.1.6 The proposed limit for Field Day is 45dB LAeq,15minute (30dB(A) internally, windows partially open) therefore the night-time requirements are more stringent than those applied by the Noise Act 1996 and therefore considered to align with the requirements of the Licensing Act's objectives.
- 9.1.7 The research that informed the Noise Act 1996 indicated that at lower levels the A weighted Leq,T metric provided the best indicator of community annoyance. However a low frequency limit has also been applied in order to take account of some of the problems associated with modern music and the "repetitive dance beat" which anecdotally can cause annoyance.
- 9.1.8 The night time limit also aligns with the World Health Organisation (WHO) Community noise guidelines of 30dB LAeq,T internally (allowing for 15dB partially open window attenuation
- 9.1.9 Comparison with the limits imposed at other similar rural festival within the UK indicate that the requirements at least comparable to and in many cases more stringent than several others, with many festival not requiring any low frequency control limits for either day or night.
- 9.1.10 It is therefore consider that the rationale for the music noise limits is justified and aligns with national and international guidance and standards and the music noise limits are set at appropriate levels in accordance with the requirements of the Licensing Act 2003
- 9.1.11 Proposed limits are detailed in Tables 7 and 8 below.

Table 7. Pre 23.00 Proposed Music Noise Limits

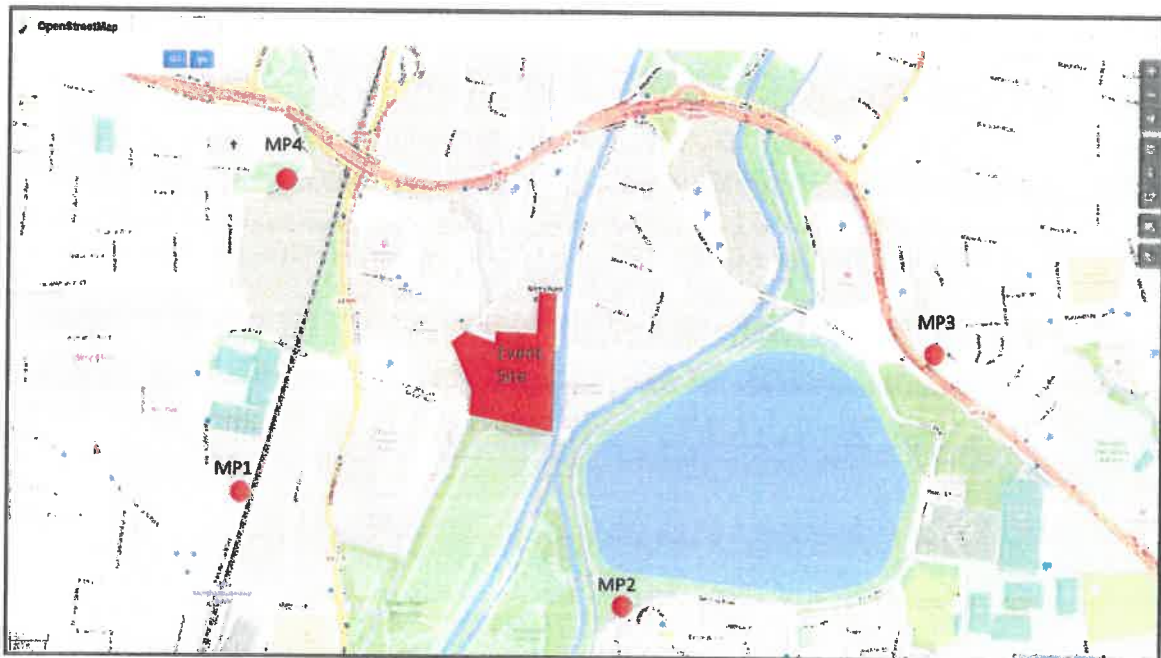
Location	Music Noise Limit dB LAeq,15min	Music Noise Limit dB LCEq,15min
MP1 – Heybourne Rd	75	90
MP2 – Waterhall Close	75	90
MP3 – Ching Way	75	90
MP4 – Albany Rd	75	90

Table 8. Post 23:00 Music Noise Limits

Location	Music Noise Limit dB LAeq,15min	Music Noise Limit dB LCEq,15min
MP1 – Heybourne Rd	45	65
MP2 – Waterhall Close	45	65
MP3- Ching Way	45	65
MP4 – Albany Rd	45	65

9.1.12 A map with the monitoring locations is presented in Figure 4 below.

Figure 4. Proposed Noise Monitoring Locations



## 9.2 Music Noise Predictions

9.2.1 In order to determine the sound propagation characteristics between the proposed music stages and those living nearby who might be affected by noise, music noise propagation calculations have been carried out.

9.2.2 The following factors have been taken into account when calculating these noise levels. Table 9 below presents the results the calculations. Further calculation details is presented in Appendix B.

- Distance attenuation

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- The directivity factor: A combination of the sound system design and the orientation of the stage and receptor (taken to be -20 dB at 120° to -180°, -10 dB at 60° - 120° ; and 0 dB at 0° - 60° from the centreline of the PA system)
- Attenuation through the fabric of the tent (taken to be 5 dB(A))
- Attenuation from Unit 5 estimated to be 25dB(A) and 16dB(C) (double skin steel profile cladding with 200mm thermal insulation)
- Attenuation from Unit 6 estimated to be 15dB(A) and 10dB(C) (single skin cement cladding with 100mm thermal insulation)
- Barrier attenuation from buildings, site structures and topography taken to be of 5dB (partial line of sight and 10dB no line of sight)
- Front of house levels at stages (taken to from typical level at Field Day 2017).
- No ground attenuation included.

Table 9. Predicted Day Time Music Noise Levels at Monitoring Locations

Location	Predicted MNL dB LAeq,T	Predicted MNL dB LCeq,T
MP1 – Heybourne Rd	61	74
MP2 – Waterhall Close	73	82
MP3- Ching Way	69	82
MP4- Albany Rd	50	68

9.2.3 Post 23:00 Predictions are presented in Table 10 below and represent music noise from Stage 2 only.

Table 10. Predicted Night Time Music Noise Levels at Monitoring Locations

Location	Predicted MNL dB LAeq,T	Predicted MNL dB LCeq,T
MP1 – Heybourne Rd	35	59
MP2 – Waterhall Close	41	60
MP3- Ching Way	24	48
MP4 – Albany Rd	17	41

## 10. SOUND TESTING

- 10.1.1 Sound testing for Stage 2 was undertaken on Wednesday 7<sup>th</sup> November 2018. A Funktion One F121 sound system was installed in the warehouse which provided sufficient sound power to acoustically excite the entire event space. A representative music track (Howling by Frank Weidemann (Ame Remix), which provided suitable dynamic and spectral range including female vocal content, was then played on a loop at event levels and simultaneously measured at external monitoring and proxy locations. Audio recordings were undertaken to enable post measurement analysis.
- 10.1.2 The results from the monitoring are summarised in Tables 11 and 12 below. Location MP3 and MP4 were not included as noise levels from the A406 North Circular was considered to be significantly above any potential music noise emissions from the Stage 2 location that would be audible at these locations.

Figure 5. Sound Test Monitoring Locations



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Table 11. Sound Test Results – All doors closed

Location	Representative LAeq,T	Representative LCEq,T	Observations
Internal FOH Position	104	116	Music level above those proposed to ensure audibility at proxy position
Proxy 1(end of field 230m )	55	77	Music noise audible, bass and female vocal distinct, distant traffic noise also clearly audible. contribution from wind noise
MP1 – Heybourne Rd	54	66	Music noise completely inaudible. Periodic train pass increase LAeq,1 min to 68dB. Local and distant traffic noise dominant along with some commercial noise from industrial estate and wind in trees. Strong wind gusts
MP2 – Waterhall Close	48	62	Music noise completely inaudible. Distant traffic noise dominant and wind in trees. Strong wind gusts
Proxy 2(front of building@ 70m )	68	89	Music noise clearly audible bass and female vocal distinct above ambient noise.
Canal Boats	60	76	Music noise audible, bass and female vocal more distinct, distant traffic noise also clearly audible contribution from wind noise

Table 12. Sound Test Results – Fire Doors Open

Location	Representative LAeq,T	Representative LCEq,T	Observations
Internal FOH Position	103	116	Music level above those proposed to ensure audibility at proxy position
Proxy 1(end of field 230m )	54	76	Music noise audible, bass and female vocal distinct, distant traffic noise also clearly audible. contribution from wind noise.
MP1 – Heybourne Rd	54	66	Music noise completely inaudible. Periodic train pass increase LAeq,1 min to 68dB. Local and distant traffic noise dominant along with some commercial noise from industrial estate and wind in trees. Strong wind gusts
MP2 – Waterhall Close	48	63	Music noise periodically very faintly audible. Distant traffic noise dominant and wind in trees. Strong wind gusts
Canal Boats	62	80	Music noise clearly audible, bass and female vocal more distinct, distant traffic noise also clearly audible contribution from wind noise



Table 13. Sound Test – Post 23:00 FOH Levels

Location	Representative LAeq,T	Representative LCeq,T	Observations
Internal FOH Position	97	109	Post 23:00 Proposed Levels
Proxy 1(end of field)	52	71	Music noise just audible, distant traffic noise dominant.
Canal Boats	53	71	Music noise audible, distant traffic noise dominant

- 10.1.3 The results from the noise test indicate that the unit 5 building structure offers a reasonable level of sound insulation and that internal levels of up to 102dB(A) and 115dB(C) during the day will result in offsite levels below the proposed music noise limits and at or below typical ambient noise levels at offsite monitoring locations.
- 10.1.4 Post 23:00 internal levels of 97 to 99dB(A) and 108 to 110dB(C) during the night will result in offsite levels below the music noise limits at the proposed monitoring locations and at or below typical ambient noise levels at offsite monitoring locations, subject to doors remaining closed during this period.
- 10.1.5 It is considered that the outcome of the sound test confirms that the the proposed internal music noise levels for Stage 2 are appropriate for the promotion of the public nuisance objective under the Licensing Act 2003 whilst still providing good audience experience levels.

## 11. SOUND CONTROL PROCEDURES

- 11.1.1 In order to ensure that LA03 requirements are promoted and upheld, the following noise control procedures, that have been successfully used by TSA at other similar events, will be implemented at Field Day Festival 2019. It is anticipated, as normally occurs, that the consultants carrying out the sound control program will work closely with the Environmental Health Officers from LB Enfield. A brief outline of the procedures are provided below.

### 11.2 Organisational Controls

- 11.2.1 Three Spires will work closely with both the sound system engineers and event management staff at Ground Control as well as liaising directly with LB Enfield, Environmental Health and Licensing Officers as required.
- 11.2.2 Up to five members of staff will be available throughout the festival, with a dedicated member of staff appointed to respond to community communications/complaint visits. There will be a permanently attended central control point which oversees on and offsite monitoring and organise attendance at stages locations to ensure compliance with agreed on site limits. Permanent and rotational noise monitoring will be undertaken at agreed offsite representative community receptor locations with the local authority. We will

provide a live Google Map of all noise complaints to assist with identification of potential hot spots which will help facilitate focused intervention as required.

Lead Consultant: Chris Hurst Tel: 07939324063 email: [chris@threespiresacoustics.co.uk](mailto:chris@threespiresacoustics.co.uk)

A Schematic of the communication and noise control process is presented in Figure 6 below.

Figure 6. Schematic of Communication and Noise Control Process



### 11.3 Pre-Event Information

11.3.1 We have been informed by the client that the following pre-event procedures will be in place:

11.3.2 The Event Manager/Production Manager will ensure that any visiting contractors and/or PA companies are advised of the noise constraints which relate to the site and details of this will also be contained within any contract documentation.

11.3.3 It is understood that residents will be informed of a contact telephone number (that will be attended by event management staff throughout the event) to enable them to register a

comment/complaint with respect to noise. Residential properties shall be contacted and will be advised of:

- The times of the concerts
- Any sound check or rehearsal times
- A telephone number to contact in the event of a comment/complaint

Liaison will take place with the Local Authority's Licensing and Environmental Health Departments to agree aspects such as sound propagation test times, complaint logging and assessment and contact protocols.

A copy of the complaint log is presented in Appendix B.

## 11.4 Sound System Design

11.4.1 The sound system provider has yet to be appointed, however it is anticipated that they will use the Martin Audio award-winning Multi-cellular Loudspeaker Array [MLA] technology or equivalent for the Main Stage. Such systems has proven to work well at other London urban park locations such as Hyde Park and Clapham Common and enable the suppression of noise pollution by providing a sound coverage for the audience whilst applying unprecedented control for noise spillage and pollution.

11.4.2 A cardioid arrangement of the sub base array will be deployed to assist in the reduction of low frequency noise on all stages. The cardioid arrangement uses noise cancellation techniques to produce a heart-shaped coverage pattern in which levels are louder to the front of it and lower behind it which assist with low frequency noise breakout out and prediction.

## 11.5 Music Noise Limit Monitoring

11.5.1 Music noise limits and monitoring locations are detailed in Table 8 and 9. We have proposed that at least one location will have permanent web enabled connectivity, other locations will be visited on a rotational basis, we will seek agreement with the Local Authority regarding these. Other locations which are the subject of a noise complaint or requested by the Local Authority Environmental Health Department will be assessed and visited where practicable.

## 11.6 Sound Propagation and Pre-Event Tests

11.6.1 Sound propagation tests will be carried out before the start of the festival, on the afternoon of Thursday 7<sup>th</sup> June. These involve playing pre-recorded music through the sound systems and measuring sound levels simultaneously at the FOH positions within the site and at the specified monitoring locations. The sound system can then be fine-tuned by using the PA characteristics and Digital Signal Processing, such that the maximum attenuation can be achieved from inside to outside the site and a maximum level can also be set at the mixer positions in order that Premise Licence conditions can be complied with. Sound testing will be restricted outside of the hours of 10:00 and 20:00 on Thursday 7<sup>th</sup> June.

## 11.7 Sound Monitoring Control

- 11.7.1 A wireless network link is to be established with sound measuring equipment both inside and outside the festival site. The music sound levels at all the mixing desk positions and the offsite positions will be continually monitored in terms of 15 minute and 1 minute LAeq, LReq. This information will be relayed to the central control point. This point will be permanently monitored by a consultant/engineer and will enable real time music levels to be viewed via a laptop computer. Should the offsite monitoring levels reach a critical level it will be possible to view the relevant onsite FOH levels and judge whether a particular stage has caused the exceedance or whether this may be due to other extraneous environmental factors. Where necessary an intervention can then be made via the central control point to the sound engineer to reduce the onsite levels at the relevant mixer stage positions

## 11.8 Community Engagement

- 11.8.1 Should complaints of music noise arise during the event, the details will be logged by the onsite Production Management Team and passed onto the Three Spires consultants who will assess the music noise level at the closest permanent external monitor with the location details of the complaint. This will assist in building up a geographical picture of complaints. Where a resident wishes for a consultant to visit, this will be undertaken (wherever practicable) and location measurements recorded. Where an intervention will be necessary to ensure MNL's are compliant, instruction will be conveyed by two-way radio communication with the central control point, with intervention instructions then relayed to the relevant sound engineer. A complaint log will be forwarded to the Licensing Authority within 5 days of the event finishing.

## 11.9 Compliance Monitoring

- 11.9.1 A compliance report will be issued to the Licensing Authority within 14 days of the event finishing which will detail the measurement results from all locations and complaint response visit information.

## 11.10 Other Sources of Noise

- 11.10.1 Site generators will be located in a position to minimise the noise impact within the perimeter of the site boundary. Acoustic Screens will be used where required.
- 11.10.2 The events management team will inform all concession stalls holders and fairground ride operatives of the noise constraints that are required and will be periodically monitored by the TSA and action taken via the event management team if necessary.
- 11.10.3 During load in and load out of production equipment care should be taken if working outside normal working hours to limit any unnecessary noise and limit potential noise impacts on any noise sensitive receptors in the vicinity of the site.
- 11.10.4 During the site build, steel works will be restricted between 08.00 to 20.00 hours

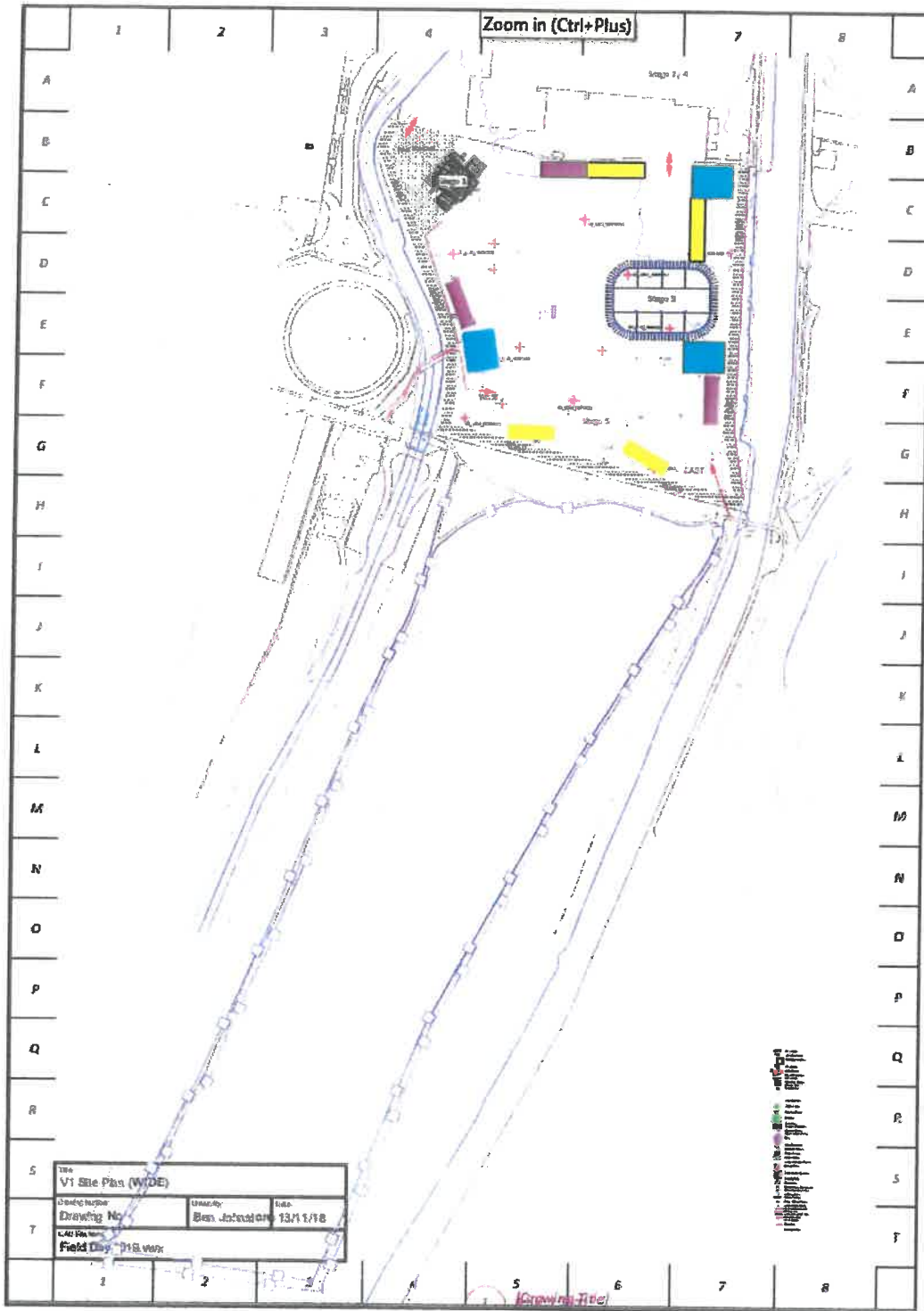
## 12. CONCLUSION

- 12.1.1 It is considered that the rationale for the music noise limits is justified and aligns with national and international guidance and standards and the music noise limits are set at appropriate levels in accordance with the requirements of the Licensing Act 2003 to promote the prevention of public nuisance.
- 12.1.2 Noise predictions and sound testing have been undertaken which confirm that the venue is a viable location for the proposed event.
- 12.1.3 From my experience at many other outdoor concerts and festivals throughout the UK, I consider that the proposed music noise limits are at least equivalent to and in many cases, more comprehensive than other similar festival premises licence conditions.
- 12.1.4 A comprehensive noise management system, including sound system design, monitoring and community engagement will be in place to promote the LA03 objective and the licence holder and promoters are committed to a continual improvement strategy.

It is therefore considered that the Noise Management Plan adequately demonstrates that the event will promote the Licensing Act 2003 objective of the prevention of public nuisance and therefore, from a noise control perspective, can be granted a Premises Licence.

Appendix A: Site Plan

FIELD DAY FESTIVAL 2019 - Noise Management Plan



## FIELD DAY FESTIVAL 2019 - Noise Management Plan

## Appendix B Results

Table 14. MNL LAeq,T Predictions All Stages Day

Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP1 – Heybourne Rd	Main	680	45	24	10	0	10	102	58
	Stage 2	879	35	28	0	25	10	102	39
	Stage 3	829	30	29	0	5	10	100	56
	Stage 4	869	30	29	0	15	10	98	44
	Stage 5	644	15	33	20	5	10	98	30
	Stage 6	782	15	34	0	5	10	98	49
									98
								Combined LAeq	61
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP2 WaterHall Close	Main	768	45	25	0	0	5	102	72
	Stage 2	772	35	27	0	25	5	102	45
	Stage 3	662	30	27	0	5	5	100	63
	Stage 4	703	30	27	0	15	10	98	46
	Stage 5	634	15	33	10	5	5	98	45
	Stage 6	546	15	31	20	5	5	98	37
									98
								Combined LAeq	73
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP3 Ching Way	Main	1115	45	28	0	0	5	102	69
	Stage 2	962	35	29	10	25	10	102	28
	Stage 3	969	30	30	10	5	10	100	45
	Stage 4	960	30	30	10	15	10	98	33
	Stage 5	1113	15	37	0	5	10	98	46
	Stage 6	983	15	36	20	5	5	98	32
									98
								Combined LAeq	69
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP4 Albany Rd	Main	645	45	23	20	0	10	102	49
	Stage 2	670	35	26	20	25	10	102	21
	Stage 3	780	30	28	20	5	10	100	37
	Stage 4	750	30	28	20	15	10	98	25
	Stage 5	750	15	34	20	5	10	98	29
	Stage 6	840	15	35	10	5	5	98	43
									98
								Combined LAeq	50



FIELD DAY FESTIVAL 2019 - Noise Management Plan

Table 15. MNL LCeq,T Predictions All Stages Day

Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP1 – Heybourne Rd	Main	680	45	24	10	0	10	115	71
	Stage 2	879	35	28	0	16	10	115	61
	Stage 3	829	30	29	0	2	10	110	69
	Stage 4	869	30	29	0	8	10	110	63
	Stage 5	644	15	33	20	2	10	110	45
	Stage 6	782	15	34	0	2	10	110	64
									<b>Combined LCeq</b>
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP2 WaterHall Close	Main	768	45	25	0	0	10	115	80
	Stage 2	772	35	27	0	16	5	115	67
	Stage 3	662	30	27	0	2	5	110	76
	Stage 4	703	30	27	0	8	10	110	65
	Stage 5	634	15	33	10	2	5	110	60
	Stage 6	546	15	31	20	2	5	110	52
									<b>Combined LCeq</b>
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP3 Ching Way	Main	1115	45	28	0	0	5	115	82
	Stage 2	962	35	29	10	16	10	115	50
	Stage 3	969	30	30	10	2	10	110	58
	Stage 4	960	30	30	10	8	10	110	52
	Stage 5	1113	15	37	0	2	10	110	61
	Stage 6	983	15	36	20	2	5	110	47
									<b>Combined LCeq</b>
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP4 Albany Rd	Main	645	45	23	20	0	5	115	67
	Stage 2	670	35	26	20	16	10	115	43
	Stage 3	780	30	28	20	2	10	110	50
	Stage 4	750	30	28	20	8	10	110	44
	Stage 5	750	15	34	20	2	10	110	44
	Stage 6	840	15	35	10	2	5	110	58
									<b>Combined LCeq</b>

## FIELD DAY FESTIVAL 2019 - Noise Management Plan

Table 16. MNL LAeq,T Predictions Stage 2 Night

Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP1 – Heybourne Rd	Stage 2	879	35	28	0	25	10	98	35
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP2 WaterHall Close	Stage 2	772	35	27	0	25	5	98	41
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP3 Ching Way	Stage 2	962	35	29	10	25	10	98	24
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP34 Albany Rdy	Stage 2	670	35	26	20	25	10	98	17

Table 17. MNL LCeq,T Predictions Stage 2 Night

Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP1 – Heybourne Rd	Stage 2	879	35	28	0	16	5	108	59
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP2 WaterHall Close	Stage 2	772	35	27	0	16	5	108	60
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP3 Ching Way	Stage 2	962	35	29	10	16	5	108	48
Receptor	Stages	Distance	FOH	Distance Correction	Directivity	Attenuation from Structure	Barrier Attenuation	FOH Level	Level at NSR
MP4 Albany Rd	Stage 2	670	35	26	20	16	5	108	41

Appendix C: Comment /Complaint Form

Field Day Festival 2019	Noise Complaint/Comment
Date and Time Complaint Received	
Name of Complainant	
Address of Complainant	
Telephone number and email of complainant	
Location of noise disturbance (address)	
Time disturbance noted	
Nature of complaint(Vocal, Bass, Music in General- Inside or outside)	
Additional Comment	
Visit Requested	
Action Taken	

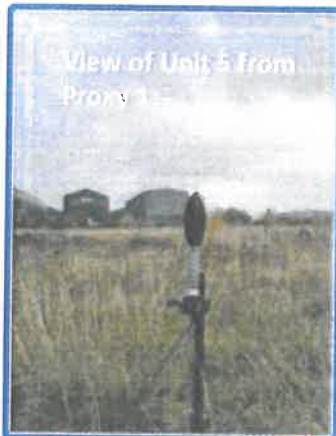
Appendix D: Photographs

Front of Unit 5



Rear of Unit 5





## Appendix E: Glossary of Terms

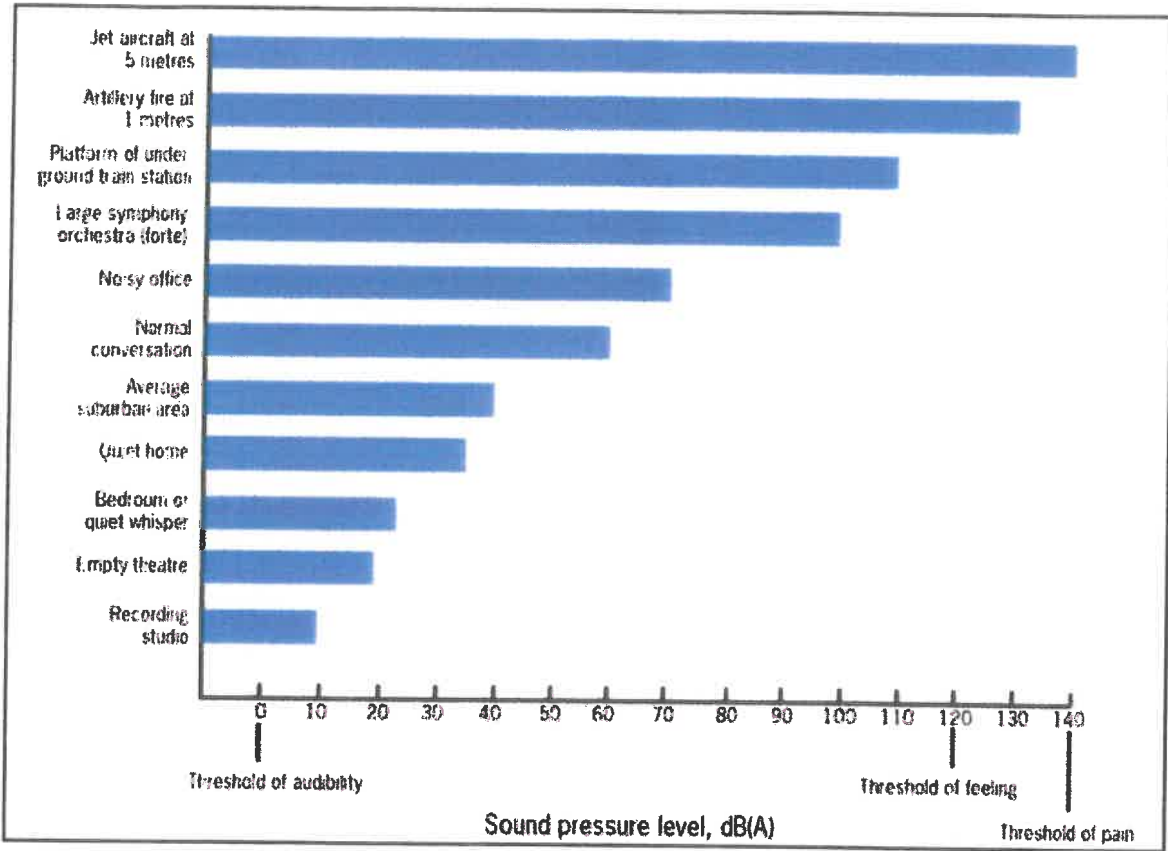
**Noise**

Noise is defined as sound unwanted at the point of reception. The range of audible sound is from 0 dB to 140 dB. The frequency response of the ear is usually taken to be about 18 Hz (number of oscillations per second) to 18000 Hz. The ear does not respond equally to different frequencies at the same level. It is more sensitive in the mid-frequency range than the lower and higher frequencies and because of this, the low and high frequency components of a sound are reduced in importance by applying a weighting (filtering) circuit to the noise measuring instrument. The weighting which is most widely used and which correlates best with subjective response to noise is the dB(A) weighting. This is an internationally accepted standard for noise measurements. For variable noise sources such as traffic, a difference of 3 dB(A) is just distinguishable. In addition, a doubling of a noise source would increase the overall noise by 3 dB(A). For example, if one item of machinery results in noise levels of 30 dB(A) at 10 m, then two identical items of machinery adjacent to one another would result in noise levels of 33 dB(A) at 10 m. The 'loudness' of a noise is a purely subjective parameter but it is generally accepted that an increase/decrease of 10 dB(A) corresponds to a doubling/halving in perceived loudness. External noise levels are rarely steady but rise and fall according to activities within an area. In an attempt to produce a figure that relates this variable noise level to subjective response, a number of noise indices have been developed. These include:

- **L<sub>max</sub> noise level:** This is the maximum noise level recorded over the measurement period.
- **L<sub>Aeq</sub> noise level:** This is the 'equivalent continuous A-weighted sound pressure level, in decibels' and is defined in British Standard 7445 (BS 7445) [ ] as the 'value of the A-weighted sound pressure level of a continuous, steady sound that, within a specified time interval, T, has the same mean square sound pressure as a sound under consideration whose level varies with time'. It is a unit commonly used to describe construction noise and noise from industrial premises and is the most suitable unit for the description of other forms of environmental noise. In more straightforward terms, it is a measure of energy within the varying noise. It is also the unit best suited to assessing community response.
- **Music Noise Level (MNL) :** the L<sub>Aeq</sub> of music noise measured at a particular location.
- **L<sub>A90</sub> noise level:** This is the noise level that is exceeded for 90% of the measurement period and gives an indication of the noise level during quieter periods. It is often referred to as the background noise level and is used in the assessment of disturbance from industrial noise.
- **Hz (Hertz):** The tonal quality of a sound is described and measured in terms of the frequency content and is commonly expressed as octave or third octave bands, the latter being the division of the octave bands into three for finer analysis, across the frequency spectrum. The smaller the octave band or third octave band centre frequency number defined in terms of Hz, the lower the sound. For example 63 Hz is lower than 500 Hz and is perceived as a deeper sound. The attenuation due to air absorption and natural barriers increases with frequency i.e. low frequencies are always the most difficult to control

An indication of noise levels and pitches is provided in Appendix A1.1 of *Building Bulletin 93 'Acoustic Design of Schools: A Design Guide', 2003 (BB 93)*.

**Typical sound pressure levels**



# TAB 7



EMERGENCY PLAN V1.8

# FIELD DAY

## EMERGENCY PLAN

**VERSION 1.8****THIS DOCUMENT HAS BEEN REDACTED FOR PUBLIC VIEWING**

VERSION:	DATE:	AUTHOR:	CHECKED BY:	DETAILS:
DRAFT V1.0	04/01/2019	ANDY SMITH		
DRAFT V1.1	10/01/2019	ROB DUDLEY	PAT PLUMMER	DRAFT FOR INTERNAL REVIEW
DRAFT V1.2	21/01/2019	ROB DUDLEY	PAT PLUMMER	MINOR AMENDS FOLLOWING INTERNAL REVIEW
DRAFT V1.3	25/01/2019	ROB DUDLEY	YAS GALLETTI	FURTHER MINOR AMENDS
DRAFT V1.4	25/01/2019	ROB DUDLEY		FURTHER MINOR AMENDS
DRAFT V1.5	29/01/2019	ROB DUDLEY	CHRISTIAN ROSE	AMENDS TO PROPOSED SITE LAYOUT AND EXITS
DRAFT V1.6	08/02/2019	ROB DUDLEY	CHRISTIAN ROSE	DRAFT FOR SAG REVIEW
DRAFT V1.7	21/03/2019	ROB DUDLEY	CHRISTIAN ROSE	AMENDS FOLLOWING SAG REVIEW, CHANGES TO SITE LAYOUT
DRAFT V1.8	29/04/2019	JOSH FINESILVER		REVISION OF CAPACITY AND STANDARDS INCLUSION OF COMPLIANCE UK WAREHOUSE CALCULATIONS

EMERGENCY PLAN V1.8

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## 1. Introduction

This Document forms the Emergency Plan and is intended to guide the response to emergency situations during the festival should they arise. This plan details the arrangements for command and control at the event and also the evacuation procedure. It should particularly be used in conjunction with the Event Overview - Appendix A.

This document combined with the Event Safety Management Plan and its appendices, notably the events risk assessment, contains control measures which have been put into place to reduce the possibility of incidents occurring which would require an emergency response. The Operations Manager, in conjunction with the management team accept that they are normally responsible for dealing with any emergency situation should it arise.

What follows are provisions for specific incidents should they occur. The responses for these incidents can be easily adapted and tailored to suit other major incidents should they arise as it is not possible or reasonable to list a response for every foreseeable incident which could possibly arise.

All staff that will operate radios during the event will first be trained in their proper use and the procedures described in this document and Appendix U - Communications Plan.

## 2. Command and Control

### 2.1. Chain of Command

All Roles and Responsibilities at the festival will be clearly defined before the event as can be seen in the appendices of the Event Safety Management plan, Appendix T. In an Emergency Situation this clearly defined structure means that the decision-making process can be simplified and acted upon immediately. The Festival will be managed by the Operations Manager with the support of the Health & Safety Officer. The Operations Manager is ultimately responsible for the safe running of the event, and will be provided with assistance and advice from the Emergency Liaison Team.

### 2.2. Emergency Liaison Team (ELT)

The ELT shall consist of at least the following members;

- Representatives from Festival Management Team
- Safety Advisor
- Security Manager
- Medical Provision Manager
- Welfare Provision Manager
- Fire Safety Officer
- Traffic Management Representative

EMERGENCY PLAN V1.8 DRAFT

An open invitation will be extended to Multi-agencies to attend ELT meetings . The Festival Management Team consists of the Promoters, the Operations Manager, the Site Manager and the Production Manager.

In an Emergency, the Operations Manager is responsible for and will oversee and coordinate the event site managers, contractors and all logistical issues.

Each member of the ELT is solely responsible for their specific area during an emergency. The Security Manager (In conjunction with the appointed 'crowd manager') is responsible for crowd management, the Medical Manager for Medical Emergencies, the Safety Advisor for ensuring that the correct reporting procedures are followed and all health and safety standards are adhered to.

**2.3. Management Review Meetings**

The members of the ELT under normal circumstances will be around the site carrying out their generic responsibilities. The ELT will meet at regular intervals throughout the event to carry out management review meetings. The location and schedule of these meetings is shown in the Event Overview - Appendix A. The meetings are essential to ensure that all developing issues are addressed and all parties involved are made aware of any incidents and the most appropriate course of action will be discussed.

Partner agencies shall be able to attend ELT meetings if they are in attendance on site. All ELT meetings shall be conducted in line with a formal agenda and items discussed shall be minuted.

**2.4. Incident Classification**

[REDACTED]

[REDACTED]

**2.5. On Site Operations**

The Festival Management team will be allocated responsibilities to oversee different aspects of the event site (see Appendix T - Organisational Structure). They shall coordinate the site crew resources and the event suppliers and contractors and report to the Operations Manager.

Event Control is to be located in the Production Compound. Event Control will deal with all staff, contractor, trader and event related enquiries. Key contacts and their telephone numbers, radio communication channels and scale drawings of site will be listed and kept in the Event Control Office and Security Office. Copies of the Event Safety Management Plan, Risk Assessments and contractor health and safety documentation shall also be available.

**2.6. Medical Services**

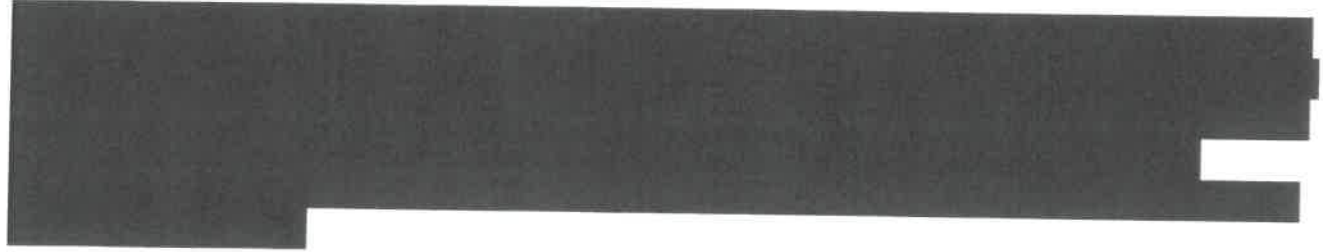
The medical team will be in radio contact with the Medical Co-coordinator ELT member, in order to quickly access information of medical incidents and deploy medical staff as required. Their manager will be present at the ELT meetings. Please see the Medical plan for further details, Appendix H of the ESMP.

**2.7. The Security Contractor**

Supervisors in the security team shall be in radio contact at all times and have a dedicated frequency. The coordination of stewards and the security team will be the security contractor's responsibility, as will Crowd Management. All incidents are to be reported to the head of security and significant ones are to be discussed at the ELT meetings, where the security Manager will represent them.

Key contacts and their telephone numbers will be listed and kept in the Production and Security Office and issued to all members of the ELT.

## EMERGENCY PLAN V1.8 DRAFT

**3. Event Cancellation****4. Site and Venue Capacities**

The event site is split between an open-air site featuring a Main Stage (Open Air- Stage 1) and other event infrastructure and a further area utilising existing warehouse structures to the North of the open-air section (which will host Stages 2 and 3).

The warehouse area comprises currently of interconnecting structures which for Field Day will act as separate venues. The existing warehouse 5 will feature Stage 2, with warehouses 4 and 6 acting as service areas for this stage (featuring bars, catering units and toilets). The existing warehouses 9 and 9a will be combined and will feature Stage 3. Stages 2 and 3 will operate as separate venues/stages for the purposes of Field Day.

Area	Overall public area M <sup>2</sup> (approx)	Capacity at 0.3 M <sup>2</sup> per person (within front of stage area)	Capacity at 0.5 M <sup>2</sup> per person (standing/dancing/club)	Capacity at 1.0 M <sup>2</sup> per person (dining)	Max operational capacity
Greenfield Site	18,142	$2209 \div 0.3 = 7363$	NA	$15,933 \div 1 = 15,933$	<b>23,296</b>

Area	Overall public area M <sup>2</sup> (approx)	Capacity at 0.3 M <sup>2</sup> per person (within 2m of bar/Live Music)	Capacity at 0.5 M <sup>2</sup> per person (standing/dancing/club)	Capacity at 1.0 M <sup>2</sup> per person (dining)	Max operational capacity
Warehouse 4	1813	$1813 \div 0.3 = 6043$	$1813 \div 0.5 = 3626$	$1813 \div 1 = 1813$	<b>6043</b>
Warehouse 5	2592	$2592 \div 0.3 = 8640$	$2592 \div 0.5 = 5184$	$2592 \div 1 = 2592$	<b>8640</b>
Warehouse 6	1416	$1416 \div 0.3 = 4713$	$1416 \div 0.5 = 2832$	$1416 \div 1 = 1416$	<b>4713</b>
Warehouse 9	990	$990 \div 0.3 = 3300$	$990 \div 0.5 = 1980$	$990 \div 1 = 990$	<b>3300</b>
Premises Total					<b>22696</b>

Please note: this figure is based only on square meterage rather than evacuation capacity. The final number detailed below will be the lower of the two.

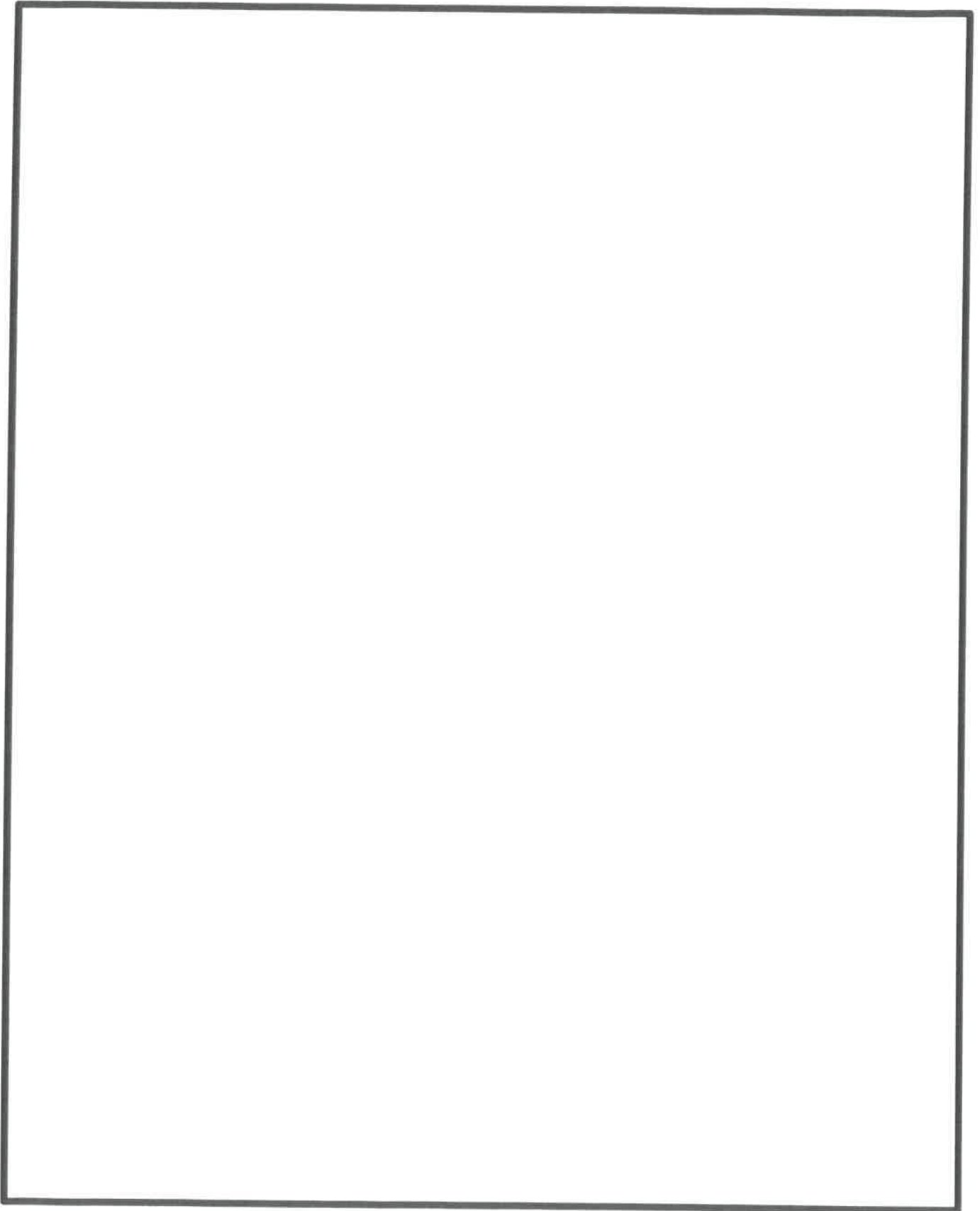
## EMERGENCY PLAN V1.8 DRAFT

**Evacuation Capacity (Total Site) – 22, 661**

- Based on total available exit width of 56.6m
- Taking in to account the deduction of the largest available exit of 15m. Any exit could be compromised, by discounting the largest this applies a weighting for what is reasonably practicable.
- Using a Normal Risk rating with an evacuation time of 8 mins and a flow of 82ppm (Green Guide 6<sup>th</sup> Ed, p.133) for greenfield movements.
- + 17.8m of egress capacity is assessed at a flow rate of 66ppm and a 6 minute evacuation time, as per the Green Guide 6<sup>th</sup> Ed, p.133. This guidance is being utilised as the most up to date as the FRSA documentation for Open Air Events and Venues is 12 years old and still utilises the defunct 109 flow rate. **Note:** this does not relate to the evacuation from the warehouses as a venue. As a building, this utilises BS9999 (see separate document for warehouse capacities based on this guidance). The Green Guide is only used if evacuation is required utilising the warehouses as a transitional thoroughfare from the fields to a place of relative/ultimate safety.

Gate	Meterage	Flow Rate	Evac Mins	CAP
EXIT 1 - BRIDGE	3.8	82	8	2492.8
EXIT 2 - SW EMX	15	82	8	9840
EXIT 3 - VIA WAREHOUSE 1	9	66	6	3564
EXIT 4 - VIA WAREHOUSE 2	8.8	66	6	3484.8
DISCOUNTED EXIT 5 - SE EMX	15	82	8	
DISCOUNTED EXIT 6 - NORTH EMX	5	82	8	3280
<b>TOTAL EVACUATION CAPACITY</b>				<b>22661</b>

As the total evacuation capacity is lower than the sqm holding capacity, the lower figure of the two shall be used for the final acceptable capacity.



**Fig 1. Total egress capacity including transit routes via the warehouses.**

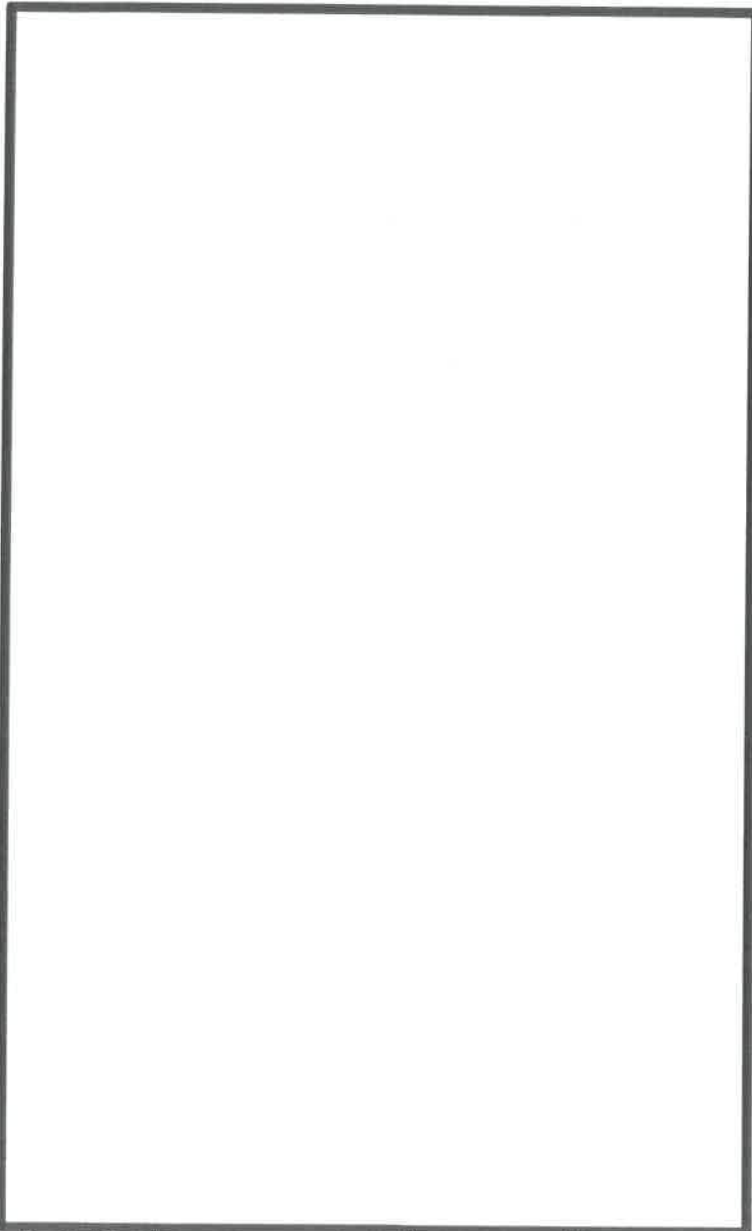


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**Evacuation Capacity (Warehouses) – 10,000**

Irrespective of individual warehouse capacities based on BS999, the overall capacity of the indoor and external site combined must not exceed 22,661. This is due to this figure being the maximum capacity in the green space and the potential for all persons to egress the warehouses during either normal or emergency operations is a reasonably practicable scenario. As you will see below, we have limited the warehouses to 10,000 despite the evacuation capacity far exceeding this number.

A wider Fire Risk Assessment has been commissioned by Proud Events from Alan Lynagh of Compliance UK. The floor space factors exit widths and travel distances have been assessed by compliance UK and a version controlled, full report commissioned prior to the FRA. The details of this report have been extrapolated below to ensure completeness of the Emergency Plan document, however further detail can be found in "Occupancy Report - Drum Sheds 29042019 V1 PTD". BS999 is the predominant British Standard, however it is also appropriate to utilise Technical Standards for Places of Entertainment in conjunction with this.



**Fig 2. Warehouse Internals including egress widths**

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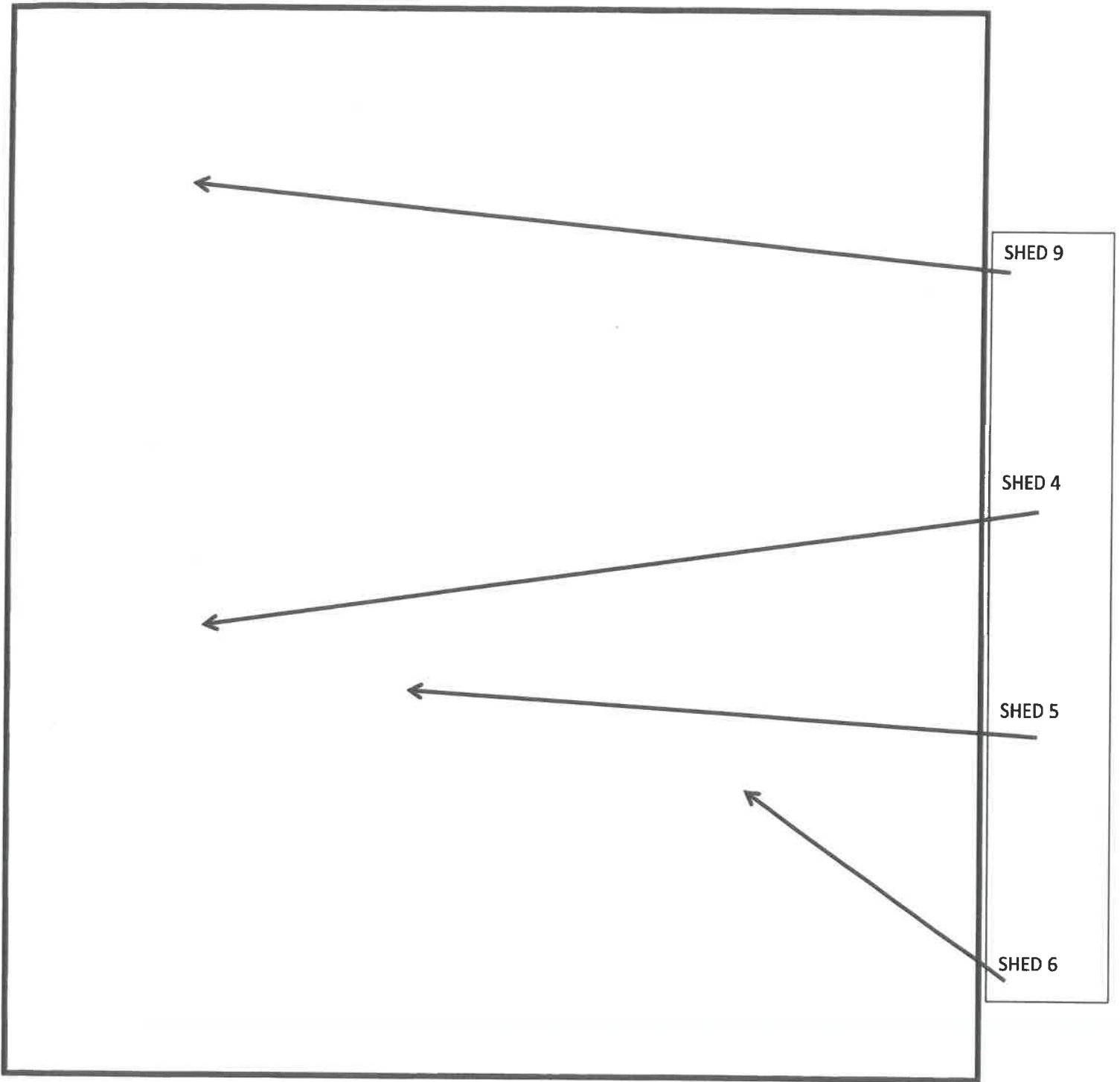


Fig 3. Warehouse internals including travel distances

## EMERGENCY PLAN V1.8 DRAFT

The premises under consideration occupy four large sheds (sheds 4, 5, 6 and 9 known as the Drum Sheds) that sit within the wider Meridian Water greenfield site. They are ground floor former commercial warehouse units that are of steel frame construction typical of this building type.

The Drum Sheds are detailed below:

- Shed 4 – Approximately 1813sqm with a ceiling height of 11.4m. This shed adjoins shed 3 on one side (no access into shed three and shed three does not form part of the proposed licensed area) and shed 5 on the other. This shed can be used as a flexible event space and will generally be used for ancillary activities when there is a main live event in shed 5. There are exit routes to the top and bottom of the shed and additional exit/access routes back into shed 5 where escape provision is then provided from shed 5 exit routes. These are fully detailed in Section 5.0 of this report.
- Shed 5 – Approximately 2592sqm with a ceiling height of 23.7m. This shed sits between sheds 4 and 6 and can be used as a flexible event space but will generally be used as the main live event space. There are exit routes to the top (two staff/performer exits from stage area and a separate public exit) and bottom of the shed also and further exit/access routes back into sheds 4 and 6 where escape provision is then provided from these sheds to final exit points. These are fully detailed in section 5.0 of this report.
- Shed 6 – Approximately 1416sqm with a ceiling height of 13.5m. This shed adjoins shed 5 on one side and has direct access to the external perimeter on the other side. This shed can be used as a flexible event space and will generally be used for ancillary activities when there is a main live event in shed 5. There are exit routes to the top and side of the shed and additional exit/access routes back into shed 5 where escape provision is then provided from shed 5 exit routes. These are fully detailed in Section 5.0 of this report.
- Shed 9 – Approximately 990sqm with a ceiling height of 13.5m. This shed adjoins shed 6 on the top side and the lower portion of shed 5 to the bottom. However there is no direct access into these sheds from shed 9 apart from a sliding gate into shed 6 that can be opened up if required for certain events. This shed can be used as a flexible event space and there are exit routes to the bottom and both sides of the shed. These are fully detailed in Section 5.0 of this report.

The proposed use is classified in the following Purpose Groups as per Table 1 (Appendix D) of ADB:

Accommodation	Purpose Group
Assembly and recreation	5
NB: Plant, store and switch rooms are considered ancillary to the main building use	

### Statutory Requirements

The main fire safety legislation applicable to this building includes, The Building Regulations 2000 and The Regulatory Reform (Fire Safety Order) 2005.

EMERGENCY PLAN V1.8 DRAFT

**Building Regulations**

The building is subject to the provisions of the Building Regulations 2000, which are the primary basis for statutory control of building design in England and Wales. This is however a temporary use for 2-3 years and it is understood that the application of the building regulations given this time frame are being considered accordingly.

Any proposed works with regard to the creation of new access/exit routes to the perimeter and internally will need building control approval and any new elements of work should be in line with the relevant provisions of BS9999.

**Regulatory Reform Fire Safety Order 2005**

The Regulatory Reform Fire Safety Order came into effect in 2006 and replaced the Fire Precautions Act 1971, the Workplace Regulations and various other pieces of fire safety legislation.

This report does not in itself afford compliance with the RRO. Whilst some of the content within this report would be expected to satisfy certain requirements of the Order a full written fire risk assessment is needed and this is in the process of being completed and will ensure full compliance with the RRO.

Where provisions in existing buildings do not meet the functional requirements of Part B of recent Building Regulations or other relevant guidance, additional physical measures may be necessary to comply with the RRO, notwithstanding compliance with regulation 4(2) of the Building Regulations. This should be addressed by means of the fire risk assessment, which this document is a part of. Where appropriate mitigating features have been detailed that support the recommended maximum occupancies as prescribed.

**Licensing Act 2003**

The Licensing Act 2003 controls the use of premises for certain types of activities and places a responsibility on operators to consider the four licensing objectives of:

Prevention of Public Nuisance

Public Safety

Prevention of Crime and Disorder

Protection of People from Harm

Operators need to ensure that their premises design and management do not negatively impact on any of these objectives.

This report assesses a safe capacity in line with suitable guidance, which will ensure the operator's statutory responsibility to promote "public safety" is being discharged.

**Floor Space Factors**

**Floor Space Factors**

The areas under consideration will all operate as flexible event spaces with Shed 5 proposed for use as the main live music space also. The Technical Standards for Places of Entertainment (Table 3) details the relevant floor space factors applicable for the various types of use proposed. While each individual event will need to have its own event specific FRA carried out based on the proposed layout Table 4.0 details the three most likely scenarios. An event at 0.3M<sup>2</sup> per person for live music, which will be the maximum capacity achievable

## EMERGENCY PLAN V1.8 DRAFT

within each shed, an events at 0.5 M<sup>2</sup> per person, which will cover music and dancing events and standing receptions and a dining event at 1.0M<sup>2</sup> per person.

**Table 4.0: Floor Space Factors – Drum Sheds 4,5,6 & 9**

Area	Overall public area M <sup>2</sup> (approx)	Capacity at 0.3 M <sup>2</sup> per person (within 2m of bar/Live Music)	Capacity at 0.5 M <sup>2</sup> per person (standing/dancing/club)	Capacity at 1.0 M <sup>2</sup> per person (dining)	Max operational capacity
Warehouse 4	1813	$1813 \div 0.3 = 6043$	$1813 \div 0.5 = 3626$	$1813 \div 1 = 1813$	<b>6043</b>
Warehouse 5	2592	$2592 \div 0.3 = 8640$	$2592 \div 0.5 = 5184$	$2592 \div 1 = 2592$	<b>8640</b>
Warehouse 6	1416	$1416 \div 0.3 = 4713$	$1416 \div 0.5 = 2832$	$1416 \div 1 = 1416$	<b>4713</b>
Warehouse 9	990	$990 \div 0.3 = 3300$	$990 \div 0.5 = 1980$	$990 \div 1 = 990$	<b>3300</b>
<b>Premises Total</b>					<b>22696</b>

These figures are indicative maximums for each individual shed and the proposal is to have no more than 10,000 across all units at anyone time. In reality unit 5 will be used for the main live music performances and it is understood that when this occurs units 4 and 6 will act as ancillary spaces providing the bars/concessions/cloakrooms etc.

The figures in Table 4.0 do not consider any proposed infrastructure and this will need to be considered on an event by event basis and reflected in the event specific FRA and the operator will need to ensure that the layout these maximum floor space factor capacities are based on are adhered to and suitable management controls to monitor this are put into place. It is likely that for a live music performance in Shed 5 for example the front of house positions, stage barriers and similar infrastructure could account for anything between 10-20% of the floor space being reduced. However the figures as detailed do highlight the maximum achievable capacity and should act as a starting point for any such infrastructure calculations.

As these are indicative figures the means of escape provisions will now need to be assessed to detail maximum capacities based on the proposed exit widths.

### Means Of Escape

Sheds 4,5 and 6 are effectively all one large fire compartment with ceiling heights in excess of 10m in sheds 4 and 6 and in excess of 20m in shed 5. Some of the final exit points from the sheds are relatively close together and not quite 45 degrees apart. However given the generous ceiling heights it is deemed reasonable to accept that the routes will be available for an extended period of time while the smoke layer descends to a point at which it impedes escape.

In addition from Shed 5 there are side exits that deliver into Sheds 4 and 6 or vice versa from where the final exits then become available. Albeit this requires occupants to pass through another event space prior to reaching the final exits there would for example never be a separate event in Sheds 4 and 6 when Shed 5 is operating at or near its maximum prescribed capacity for a live music performance. On that basis it is deemed reasonable to consider all the final exit points as valid and apply an overall combined capacity for all 3 sheds on that basis and then carry out individual calculations for each shed incorporating the doors between sheds in these calculations. Shed 9 has been calculated as a stand alone unit with no exit flow via other sheds.

## EMERGENCY PLAN V1.8 DRAFT

The means of escape provision from each shed is detailed on this basis below for reference purposes:

- Shed 4:
  - Exit 4A – Main exit to the top of Shed 4 (7000mm)
  - Exit 4B – Alternative exit to the top of Shed 4 (3000mm)
  - Exit 4C – Alternative exit back into Shed 5 (5000mm)
  - Exit 4D – Alternative exit back into Shed 5 (5000mm)
  - Exit 4E – Alternative exit back into Shed 5 (5500mm)
  - Exit 4F – Alternative exit to the bottom of Shed 4 (6000mm)
  - Exit 4G – Alternative exit to the bottom of Shed 4 (3000mm)
  
- Shed 5:
  - Exit 5A – Main staff/ back of house only exit to the top of Shed 5 (900mm)
  - Exit 5B – Alternative staff/back of house exit to the top of Shed 5 (900mm)
  - Exit 5C – Alternative exit to the top of Shed 5 (2100mm)
  - Exit 5D – Alternative exit back into Shed 6 (4500mm)
  - Exit 5E – Alternative exit back into Shed 6 (4500mm)
  - Exit 5F – Alternative exit back into Shed 6 (5000mm)
  - Exit 5G – Alternative exit to the bottom of Shed 5 (4400mm)
  - Exit 5H – Alternative exit to the bottom of Shed 5 (4400mm)
  - Exit 4C – Alternative exit back into Shed 4 (5000mm)
  - Exit 4D – Alternative exit back into Shed 4 (5000mm)
  - Exit 4E – Alternative exit back into Shed 4 (5500mm)
  
- Shed 6:
  - Exit 6A – Main exit to the top of Shed 6 (1500mm)
  - Exit 6B – Alternative exit to the top of Shed 6 (4600mm)
  - Exit 6C – Alternative exit to the top of Shed 6 (1500mm)
  - Exit 6D – Alternative exit to the side of Shed 6 (1000mm)
  - Exit 6E – Alternative exit to the side of Shed 6 (800mm)
  - Exit 5D – Alternative exit back into Shed 5 (4500mm)
  - Exit 5E – Alternative exit back into Shed 5 (4500mm)
  - Exit 5F – Alternative exit back into Shed 5 (5000mm)
  
- Shed 9:
  - Exit 9A – Alternative exit to the side of Shed 9 (1570mm)
  - Exit 9B – Alternative exit to the side of Shed 9 (1380mm)
  - Exit 9C – Alternative exit to the side of Shed 9 (1500mm)
  - Exit 9D – Main exit to the bottom of Shed 9 (3000mm)
  - Exit 9E – Alternative exit to the side of Shed 9 (4400mm)
  - Exit 9F – Alternative exit to the side of Shed 4 (4400mm)

### Exit Widths

#### Application of BS 9999

The approach to means of escape within BS9999 is being adopted for the exit width calculations as detailed above to assess the maximum achievable occupant load. Given the levels of management that will be in place where the risks will be managed proactively and the reasonable levels of fire risk proposed it is deemed acceptable to apply a BS9999 approach in this case.

## EMERGENCY PLAN V1.8 DRAFT

**Risk Profile**

The use of the premises is as a multi purpose event space with the main use being live music performances. Ancillary uses include toilets, cloakroom, bar/servery and back of house storage areas.

Therefore, the predominant Occupant Characteristic (Table 2 of BS9999) is considered to be 'B', i.e. occupants who are awake and unfamiliar with the building. Table 5 of BS 9999 highlights the following example fire growth rates:

1. Fire Growth Rate of 1; Venues for pop concerts.
2. Fire Growth Rate of 2 to 3; theatre stages.
3. Fire Growth Rate of 3; shop sales area.

The predominant Fire Growth Rate could be considered as '1' based upon the above. The combination of the Occupant Characteristics and Fire Growth Rate therefore result in the Risk Profile for the space and the Risk Profile appropriate to the premises is 'B1'. The minimum fire protection package required for a B1 risk profile (tables 6,8 and 9 BS 9999) is currently proposed (manual fire detection and alarm system, emergency lighting throughout an management level 2) so additional variations can apply.

**Variations to Escape Route Components**

Within BS9999 it is possible to vary travel distances, exit widths and stair widths where automatic smoke detection and alarm is installed and or where the rooms/spaces have ceiling heights > 3m. A 30% variation associated with ceiling heights is allowable where ceiling heights exceed 10m as is the case in this instance so the allowable 30% variation can be applied to escape route components and travel distances within the premises.

**Maximum Allowable Travel Distances**

The distance travelled along escape routes within the venue will not exceed the limits identified in Table 1 for a BS9999 Risk Profile B1 with a 30% variation, detailed in Table 5.0 below.

**Table 5.0: Maximum Allowable Travel Distances**

	BS9999 Recommended (risk profile B1 with minimum provisions in place)	BS9999 Recommended (Risk Profile B1 + 30% variation)
Single Direction	24	28m (max allowable)
Two or More Directions	60	78m

Allowing for the 25% reduction required for premises where alcohol is consumed these travel distances still comply as per the proposed layouts.

**Minimum Allowable Horizontal Escape Widths**

The width of all horizontal escape routes serving the premises will not be less than the larger of 800 mm or the minimum identified in Table 2 for a BS 9999 Risk Profile B1 with a 30% variation, detailed below in table 5.1.

## EMERGENCY PLAN V1.8 DRAFT

**Minimum Allowable Escape Widths**

The calculations for the capacity based on means of escape widths are therefore detailed in tables 5.2 - 5.6 upon that basis with the exit widths as detailed in paragraph 5.2.

**Table 5.2: Maximum allowable occupancy – Shed 4**

Exit Location	Available Exit Width	Recommended Maximum Capacity (BS 9999) at 2.52mm per person
Exit 4A	7000mm	Discounted as largest exit
Exit 4B	3000mm	1190
Exit 4C	5000mm	1984
Exit 4D	5000mm	1984
Exit 4E	5500mm	2182
Exit 4F	6000mm	2380
Exit 4G	3000mm	1190
<b>Shed Total</b>		<b>10910</b>

**Table 5.3: Maximum allowable occupancy – Shed 5**

Exit Location	Available Exit Width	Recommended Maximum Capacity (BS 9999) at 2.52mm per person
Exit 5A	900mm	Discounted as staff/back of house use only
Exit 5B	900mm	Discounted as staff/back of house use only
Exit 5C	2100mm	833
Exit 5D	4500mm	1785
Exit 5E	4500mm	1785
Exit 5F	5000mm	Discounted as largest
Exit 5G	4400mm	1746
Exit 5H	4400mm	1746
Exit 4C	5000mm	1984
Exit 4D	5000mm	1984
Exit 4E	5000mm	1984
<b>Shed Total</b>		<b>13847</b>



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**Table 5.4: Maximum allowable occupancy – Shed 6**

Exit Location	Available Exit Width	Recommended Maximum Capacity (BS 9999) at 2.52mm per person
Exit 6A	1500mm	595
Exit 6B	4600mm	1825
Exit 6C	1500mm	595
Exit 6D	1000mm	396
Exit 6E	800mm	317
Exit 5D	4500mm	1785
Exit 5E	4500mm	1785
Exit 5F	5000mm	Discounted as largest
<b>Shed Total</b>		<b>7298</b>

**Table 5.5: Maximum allowable occupancy – Shed 9**

Exit Location	Available Exit Width	Recommended Maximum Capacity (BS 9999) at 2.52mm per person
Exit 9A	1570mm	623
Exit 9B	1380mm	547
Exit 9C	1500mm	595
Exit 9D	3000mm	1190
Exit 9E	4400mm	1746
Exit 9F	4400mm	Discounted as largest
<b>Shed Total</b>		<b>4701</b>

**Table 5.6: Maximum allowable occupancy sheds 4,5 & 6 combined (Final Exits)**

Exit Location	Available Exit Width	Recommended Maximum Capacity (BS 9999) at 2.52mm per person
Exit 4A	7000mm	Discounted as largest
Exit 4B	3000mm	1190
Exit 4F	6000mm	2380

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Exit 4G	3000mm	1190
Exit 5C	2100mm	833
Exit 5G	4400mm	1746
Exit 5H	4400mm	1746
Exit 6A	1500mm	595
Exit 6B	4600mm	1825
Exit 6C	1500mm	595
Exit 6D	1000mm	396
Exit 6E	800mm	317
<b>Combined Sheds Total</b>		<b>12813</b>

**Vertical Escape**

There are no vertical escape considerations as all sheds are ground floor only with no stepped exit routes.

**Maximum Occupancy**

Cross referencing the floor space limitations and the means of escape limitations table 5.7 details the final recommended maximum occupancies per shed and for sheds 4,5 &6 combined and for the overall site combined.

**Table 5.7: Maximum recommended occupancies**

Location	Recommended Maximum Capacity
Shed 4	6043
Shed 5	8640
Shed 6	4713
Sheds 4, 5 & 6 combined at any one time	12813
Shed 9	3300
<b>Shed Totals at Anyone Time</b>	<b>16113</b>

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Despite the significantly higher capacity, we are recommending reducing the overall number to 10,000 persons at any one time. This number is to be included in the overall site capacity of 22, 661.

**4.1. Event Cancellation Evacuation (non-urgent)**

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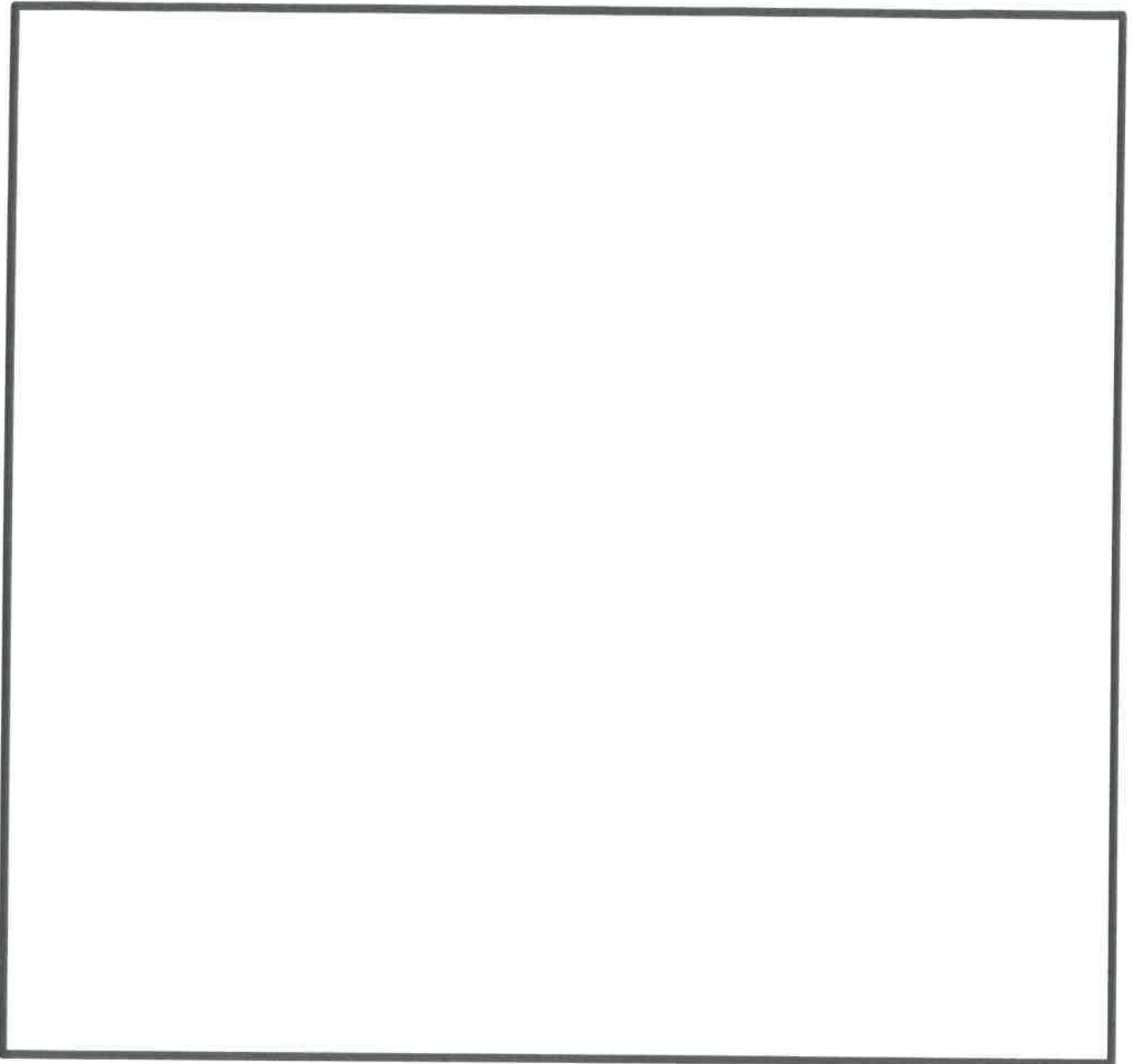
**4.2. Immediate Full Site Evacuation**

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**4.3. Other Evacuations**

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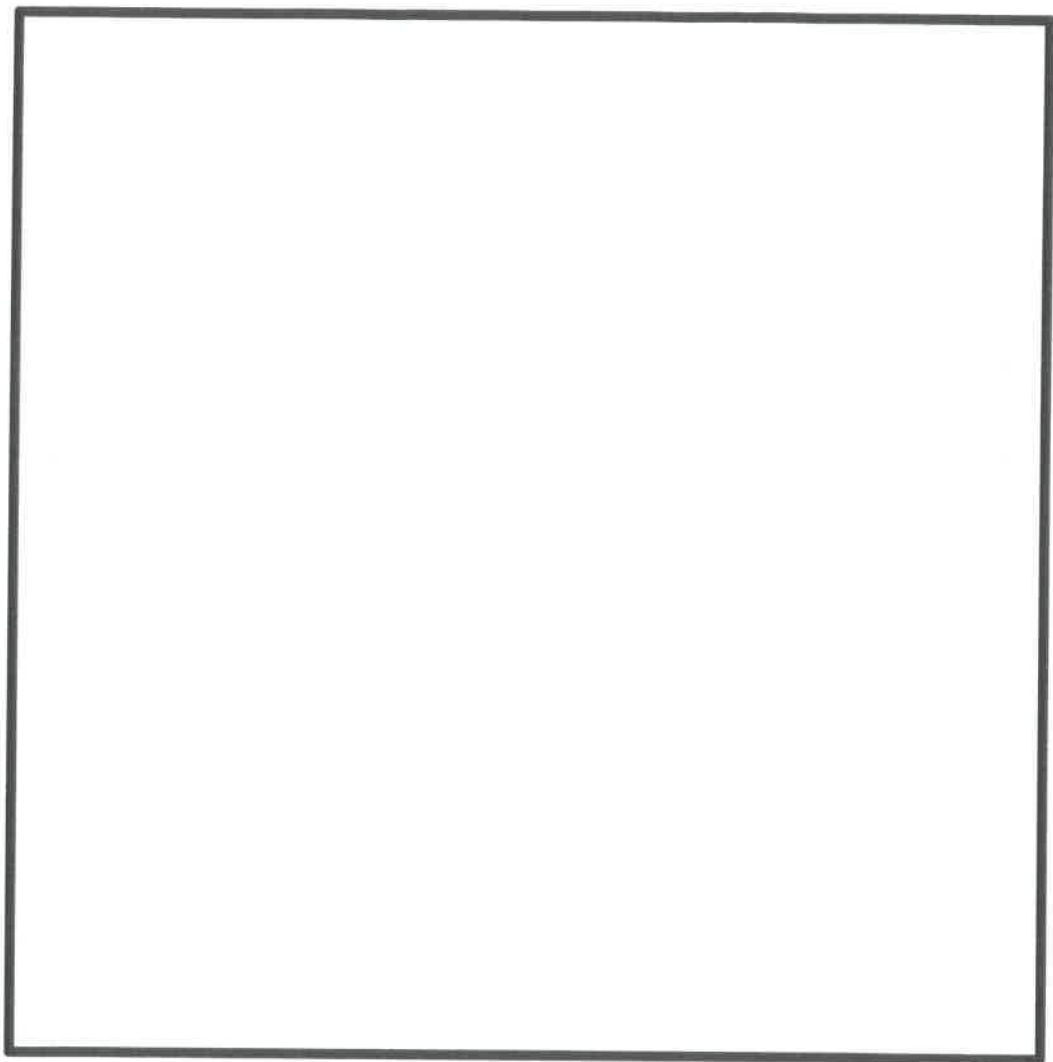
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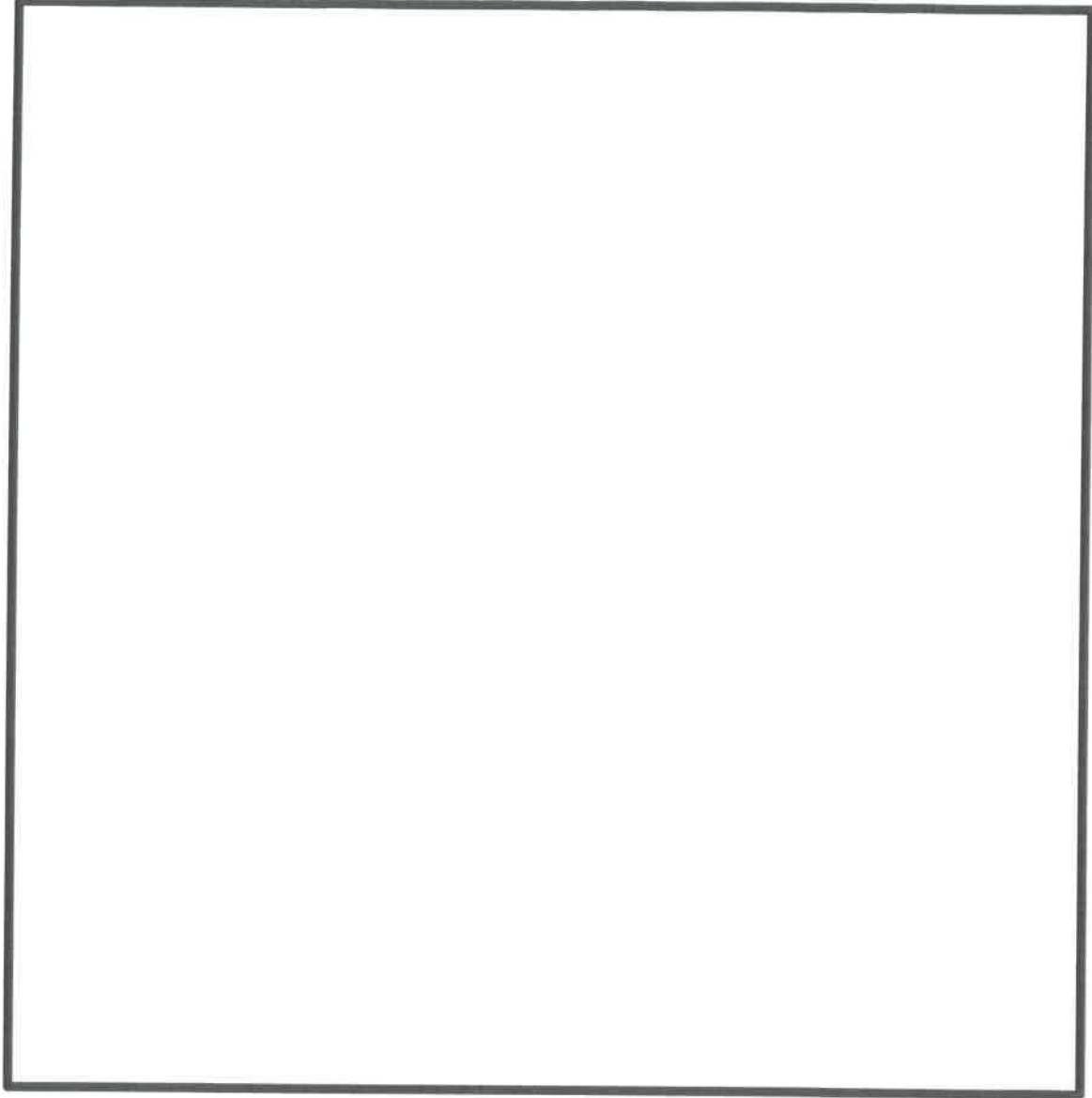
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**4.4. Emergency Vehicle Access (Blue Routes)**

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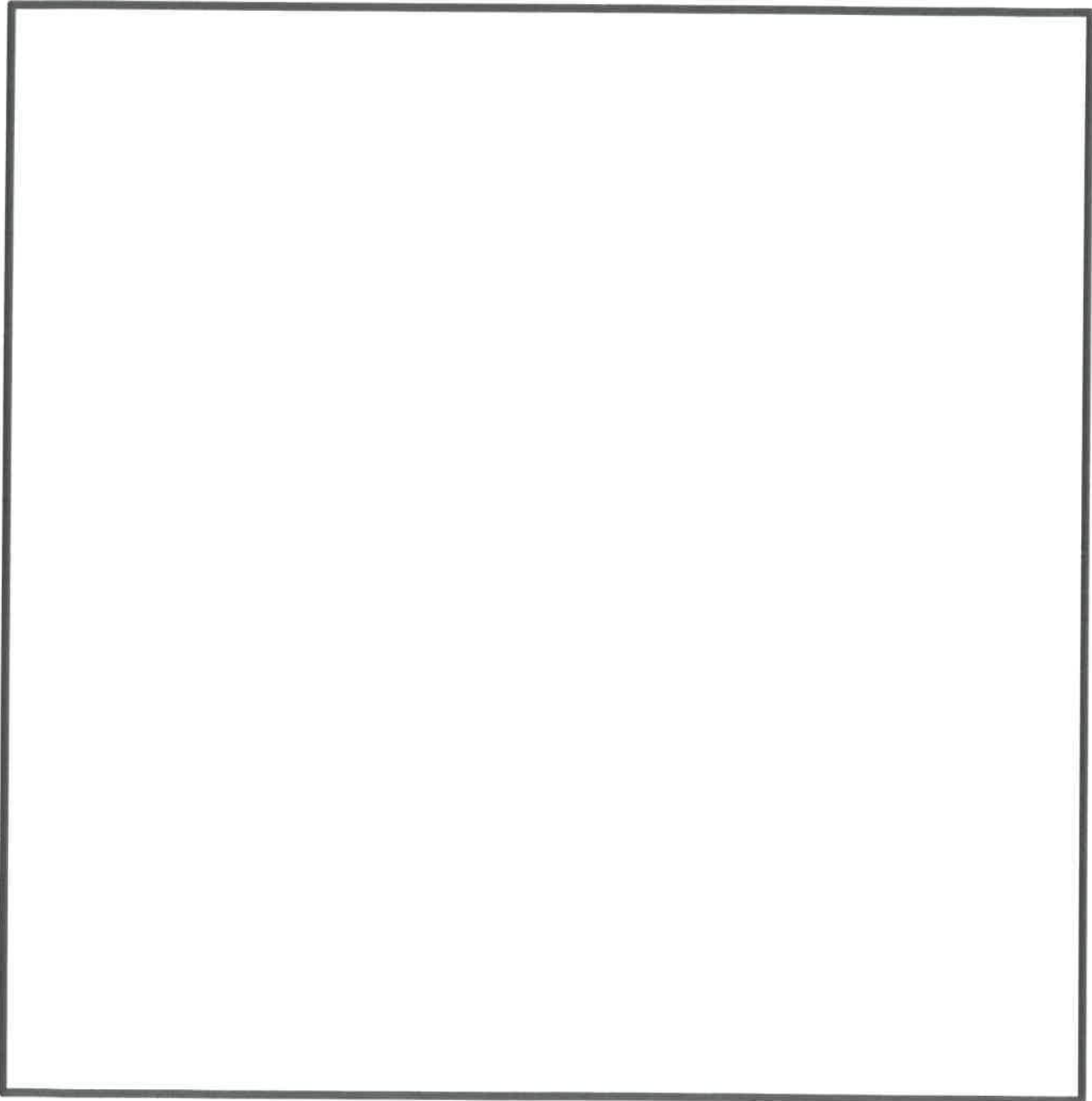


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**4.5. Rendezvous Points**

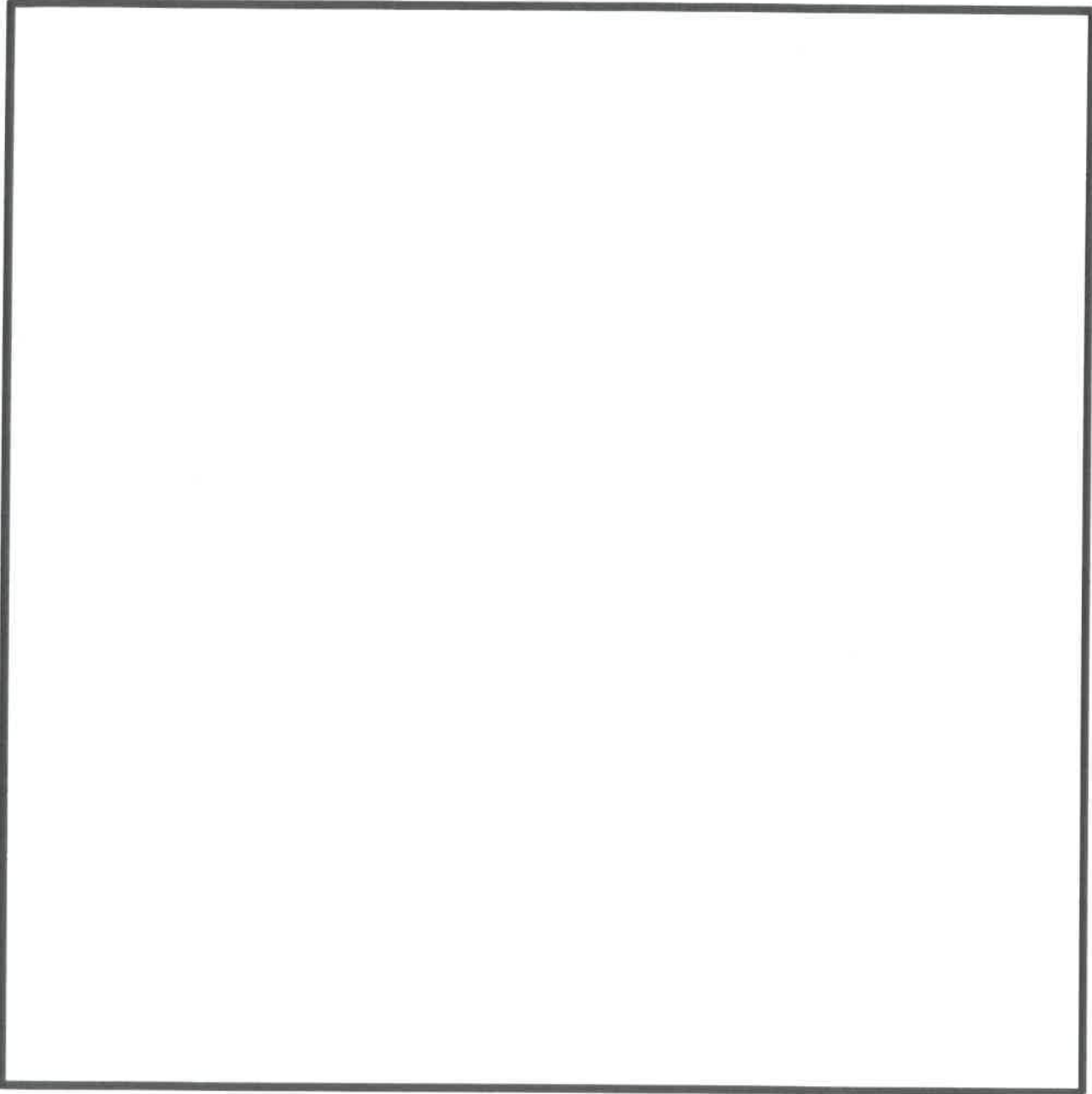
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## 6. Site Emergency Response

### 6.1. Major Incident

[Redacted]

### 6.2. Police

[Redacted]

### 6.3. Fire Service

[Redacted]

### 6.4. The NHS

[Redacted]

### 6.5. BOMB OR TERRORIST THREAT

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EMERGENCY PLAN V1.8 DRAFT

[REDACTED]

**6.6 HOT Principles**

[REDACTED]

**6.7 Run, Hide, Tell**

[Redacted]

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EMERGENCY PLAN V1.8 DRAFT

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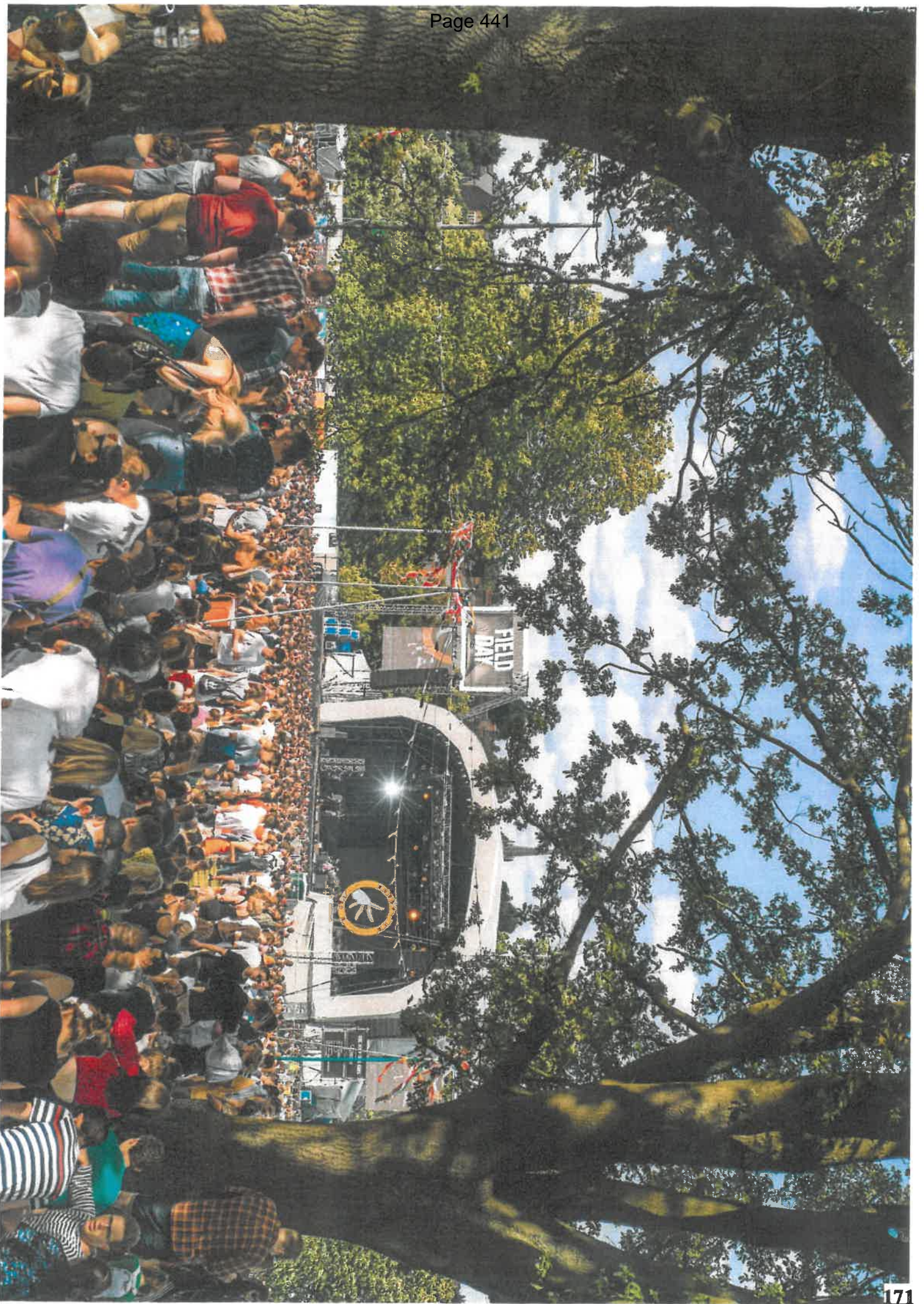
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# TAB 8



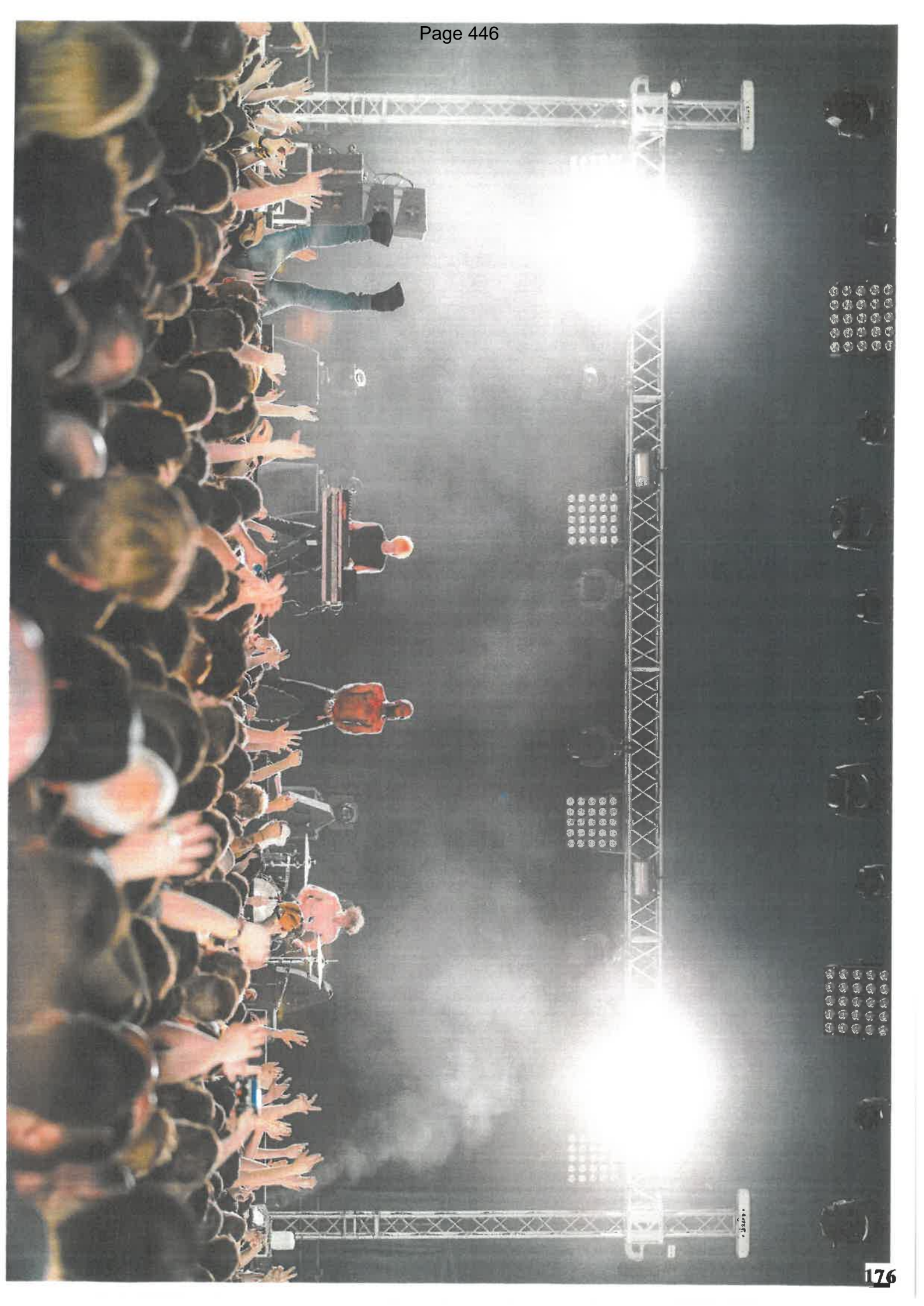






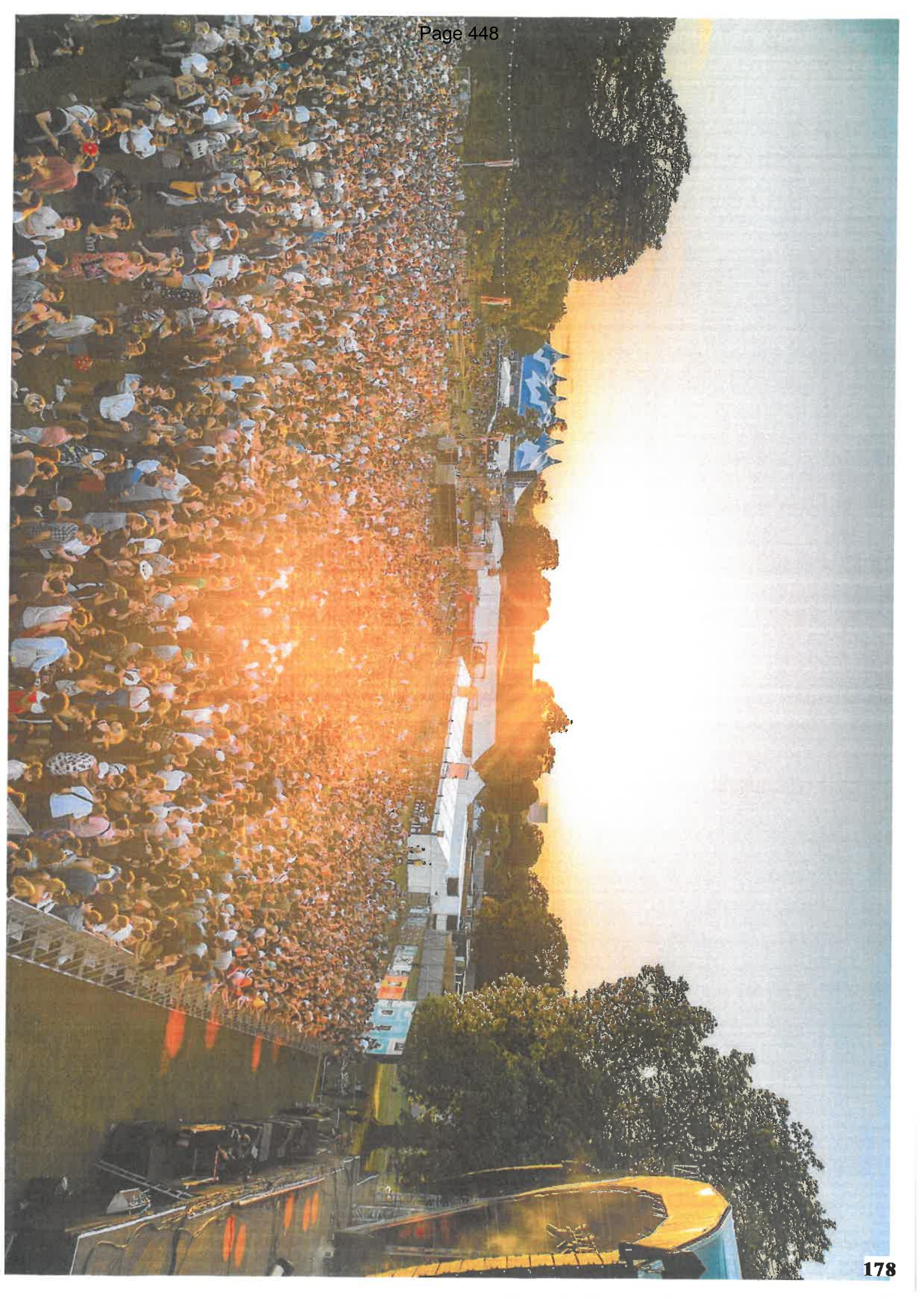








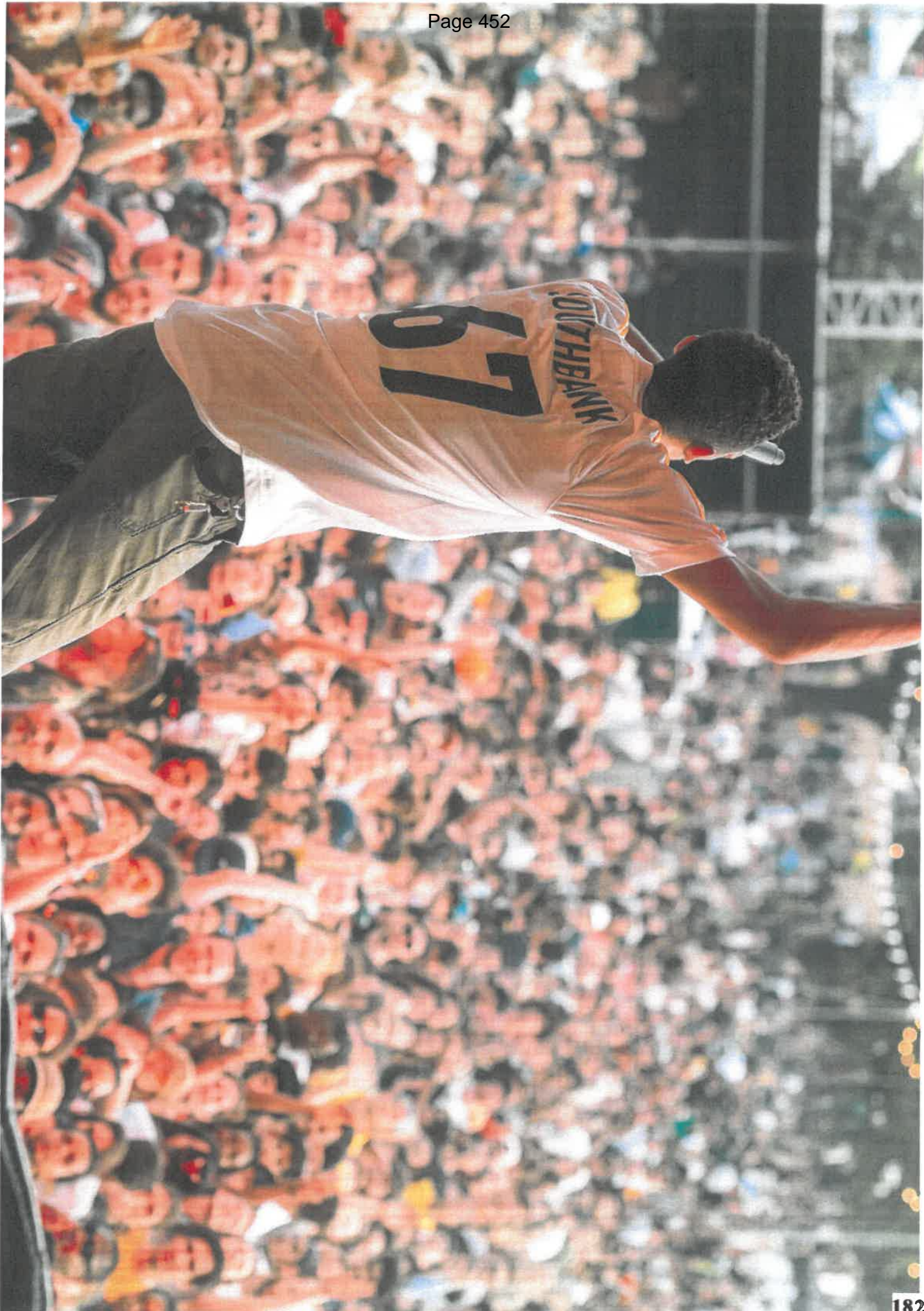


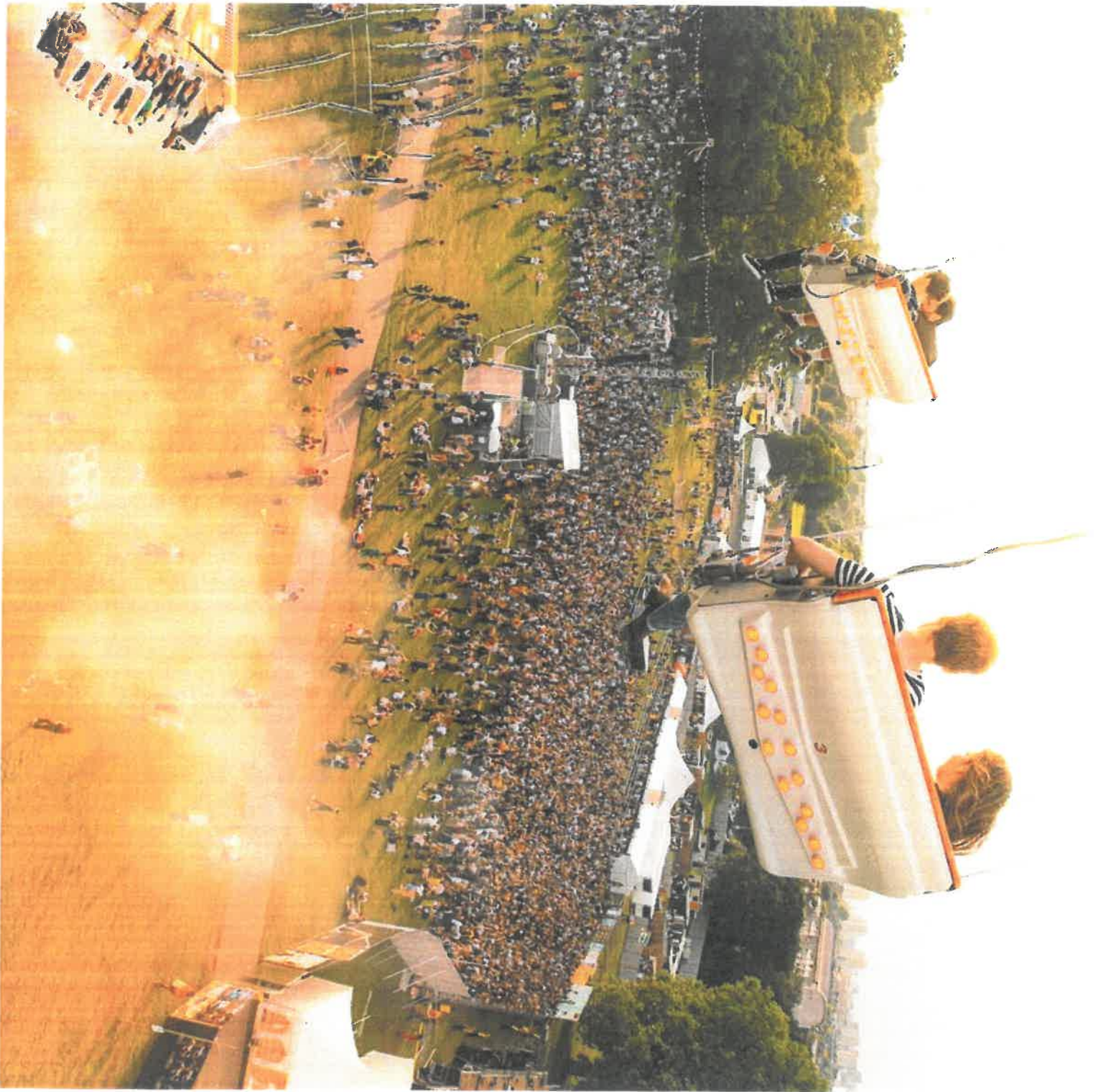


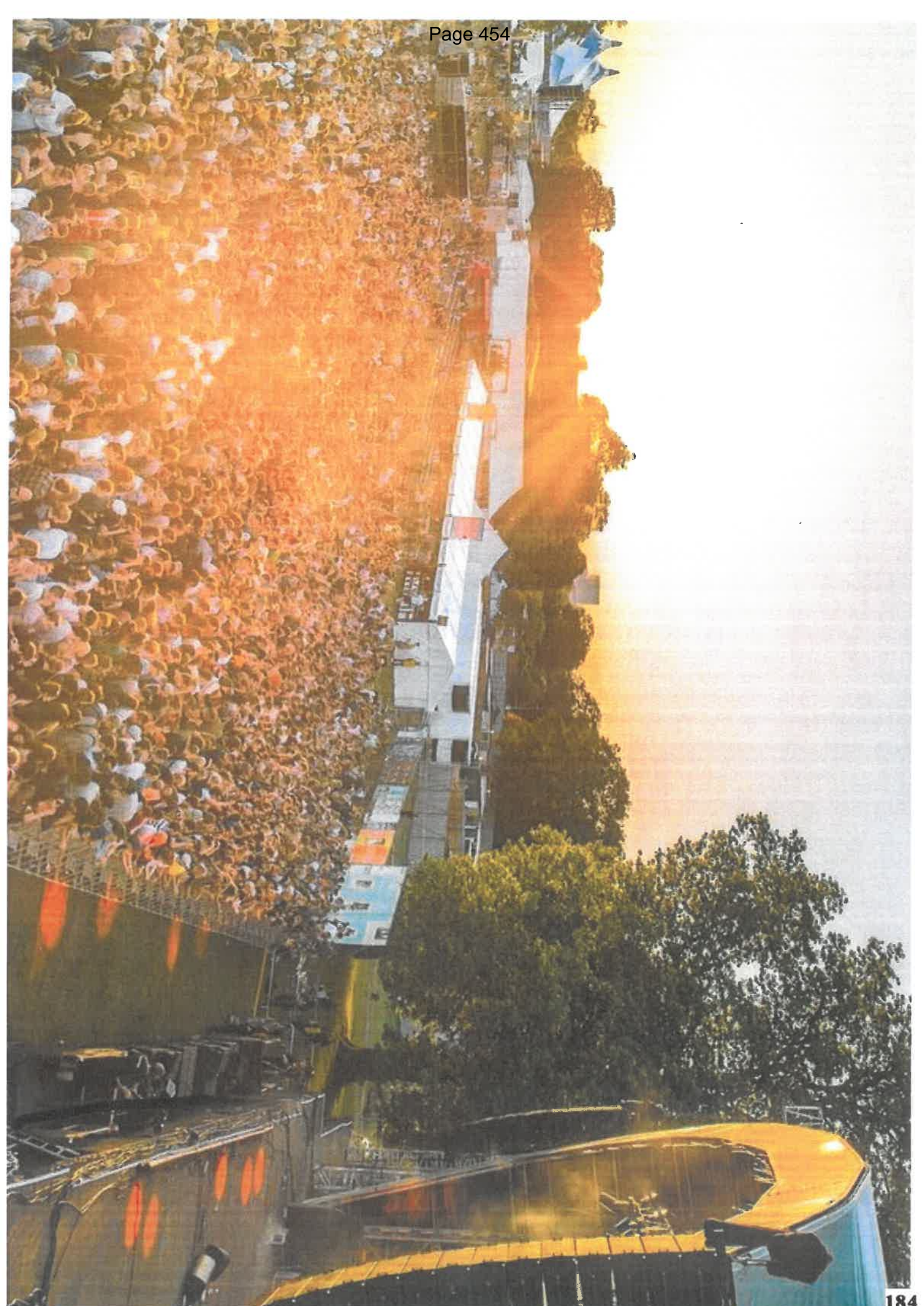














## Annex 20a

Dear Madam

**Meridian Water Applications (recently renamed “Drumsheds” and “Festival”  
Licence applications)  
Hearing: 8 May 2019**

**Further information relating to THFC’s Representations, for inclusion in  
Agenda Papers:**

Further to our clients’ considerable Representations against the issue of the applications sought by the Applicant (relating to land owned by Enfield Council) relating to the meanwhile use of the Units and Land at Meridian Water (pre-development), we now provide some further information in support of those Representations for inclusion in the Agenda papers.

Please note that as at today’s date, we have received no further specifics from the Applicants relating to their licensing applications (including no further information relating to the brief Operating Schedules contained in their LIC 2 application forms), although we note that the Applicants continue to advertise their “Field Day 2019” Event as though its Premises Licence has already been granted (see copy photographs taken in Enfield High St this last weekend). This “ploughing on regardless” attitude of the Applicants continues to demonstrate (in our view) that they have little or no regard for the serious concerns of the objectors or indeed for the role of the Licensing Committee members (in carrying out its duty under section 4(1) of the 2003 Act).

Accordingly our clients maintain their full objections to the issue of the new Licences, as they have genuine concerns that all four licensing objectives will be seriously compromised if the Applicants are permitted to conduct licensable activities at the proposed venue when Events (which are already licensed) will already be taking place at the Stadium.

### **THFC Stadium Events:**

In relation to Tottenham Hotspur Stadium Events – in very broad terms – during every calendar year – the Stadium will be used for the following “Major Events” i.e. events in the Stadium bowl which will involve between 10,000 and 62,000 spectators:

1. **In the 10 months of the football season (so mid-July to mid-May):**
  - a. Pre-season matches/international tournaments at home during July and August;
  - b. Premier League home matches will be held mid-August to early May
  - c. FA Cup home matches;
  - d. Carabao Cup home matches;
  - e. UEFA Champions League and/or Europa League home matches.

How many home matches are held during a season of course depends on how well the team is playing/how far in the particular competition it succeeds and/or the fixtures list, but typically, looking at the team's performance over the last 3 years, an estimate of 30 matches per season at home is entirely realistic (see attached fixtures list for 2017/2018 by way of example).

It is of fundamental importance to appreciate that THFC is obligated to honour its contractual obligations with the Premier League/Sky/BT etc... and thus its obligations are "set in stone" during the football season.

2. **Additional sporting events** – so for example for 2019/20 (and for a number of future years) - various rugby fixtures will be played at the Stadium (involving Saracens and other clubs). Rugby events will take place (in all likelihood) in the international breaks of the club football season (e.g. November and/or March of each year) or during the football off-season (e.g. May/June).
3. **For NFL Games** – the Club is contracted to host a minimum of two games for the next ten years with the first two games recently announced for 6 and 13 October; it is possible that up to 8 NFL games per season will be played in future years. This agreement will last for a minimum of a further 9 years.
4. **Other non-football association major Events** – a total of 16 is permitted per annum (inclusive of 6 music concert events).
5. **Music Concert Events** – The Stadium is licensed (and has planning permission) to hold up to 6 music concerts in the "Bowl" per annum. These concerts will (in all likelihood) take place in the period from late May (from around 20<sup>th</sup> onwards) up to (and possibly including) the first weekend in July, each year. Although the aim is usually for concerts to be held at the weekend, they may be held during the week – much depends on the availability of the particular performer.

Further, as the Stadium offers one of the most advanced facilities of its kind in the World, it comprises part of the UK's nationally-important sports infrastructure and will consequently be a candidate host stadium for a whole variety of international sporting events in future years some for which it has already bid for, and could include UEFA Club Competition Finals, European Club Rugby Finals, International Rugby World Cup Finals, Global eSports Finals as well as the major events such as the Summer Olympics, FIFA World Cup and UEFA European Championships etc...

#### **2019/2020 and Beyond:**

Thus looking at the attached calendar (for 2019/2020) (providing the broad "picture" only) – it is clearly obvious that the Stadium (through its existing authorisations including under its existing Premises Licence (granted in 2018)) will be operational to a high degree in terms of Events – leaving only a very small "window" – probably in mid-July each year (when the pitch is being renovated) – when it is possible (but not certain) that a Major Event in the Stadium Bowl will not be happening. When printing the attached calendar, please ensure that it is printed in colour so that it makes sense.

**Summer Events at the Stadium in 2020:**

By way of additional information, our clients have confirmed that **for each weekend between Saturday 23 May 2020 and 27 June 2020**, music concerts (or other non-football Events) are already booked (in the sense that commercial agreements have been made) and in all likelihood, the HOTs and final contracts for those Events will be finalised imminently. Indeed for the weekend of 6<sup>th</sup> and 13 June 2020, in the unlikely event that the commercial agreement with the “first pencil” Event is not finalised, THFC already has two music concerts in reserve. It is therefore beyond doubt that if the Applicants were permitted to conduct licensable activities at the proposed venue on the same day that the concerts at the Stadium were taking place, the transport infrastructure would not be able to accommodate the Meridian Water crowd on top of the existing Stadium’s audience of c 55,000.

**Park Lane Square:**

Further, the Committee should be reminded that the 62,000 capacity Stadium is not the only licensed venue within the newly developed Tottenham Hotspur/Northumberland Park Regeneration. Park Lane Square – a large area of open space in front of the south side of the Stadium – is already fully licensed (under the Licensing Act 2003) authorising “Major” Events (and other licensed occasions) under Premises Licence LN/000020260 (issued in June 2018), permitting large capacity audiences.

**Additional information:**

We also consider the attached letter from THFC (Richard Serra, Head of Planning) in relation to the recent application for planning consent for the use of the Units/Land of 18 April 2019, to be of relevance to the Applicant’s applications and our clients’ Representations.

This letter contains relevant information in opposition to the licensing applications (under the LA 2003) and we consider provides a very useful and clear analysis of the issues relevant to the Licensing Objectives in the context of the Applicant’s applications (both under the Planning regime but also under the Licensing regime under the 2003 Act).

***We would be grateful therefore if this email and the attachments can be included in the Agenda Papers, along with our client’s detailed Representation of 12 April 2019 with Appendices, (and its earlier representation of 23 January 2019) ready for the Hearing on 8 May.***

**Representation at the Hearing next week:**

We confirm that our clients have instructed Gerald Gourier QC to represent them at the Hearing on 8 May; it is still anticipated that Mr Serra and Mr Thorpe will be present to answer questions and/or to elaborate on any details contained in THFC’s Representations (including on the information provided in this email and the attachments to it).

Kindly confirm safe receipt of the above and the three attachments.

Yours sincerely

**Sue Dowling**

Partner

Employment; Business Immigration; Venue Licensing

For and on behalf of Blandy & Blandy LLP

D: 0118 951 6822 | T: 0118 951 6927| W: [www.blandy.co.uk](http://www.blandy.co.uk)



Blandy & Blandy LLP



BlandyBlandyLLP

**Please Note: Since drafting this email, we have received an email (with attachments) from the Applicants' solicitors this afternoon; the above may therefore be subject to change once we have had the opportunity to consider the information provided.**

# July 2019 - June 2020

July 2019							August 2019							September 2019							October 2019									
S	M	T	W	T	F	S	No.	S	M	T	W	T	F	S	No.	S	M	T	W	T	F	S	No.	S	M	T	W	T	F	S
	1	2	3	4	5	6	31					1	2	3	36	1	2	3	4	5	6	7	40			1	2	3	4	
7	8	9	10	11	12	13	32	4	5	6	7	8	9	10	37	8	9	10	11	12	13	14	41	6	7	8	9	10	11	
14	15	16	17	18	19	20	33	11	12	13	14	15	16	17	38	15	16	17	18	19	20	21	42	13	14	15	16	17	18	
21	22	23	24	25	26	27	34	18	19	20	21	22	23	24	39	22	23	24	25	26	27	28	43	20	21	22	23	24	25	
28	29	30	31				35	25	26	27	28	29	30	31	40	29	30						44	27	28	29	30	31		
November 2019							December 2019							January 2020							February 2020									
S	M	T	W	T	F	S	No.	S	M	T	W	T	F	S	No.	S	M	T	W	T	F	S	No.	S	M	T	W	T	F	S
					1	2	49	1	2	3	4	5	6	7	1				1	2	3	4	5							
3	4	5	6	7	8	9	50	8	9	10	11	12	13	14	2	5	6	7	8	9	10	11	6	2	3	4	5	6	7	
10	11	12	13	14	15	16	51	15	16	17	18	19	20	21	3	12	13	14	15	16	17	18	7	9	10	11	12	13	14	
17	18	19	20	21	22	23	52	22	23	24	25	26	27	28	4	19	20	21	22	23	24	25	8	16	17	18	19	20	21	
24	25	26	27	28	29	30	1	29	30	31					5	26	27	28	29	30	31		9	23	24	25	26	27	28	
March 2020							April 2020							May 2020							June 2020									
S	M	T	W	T	F	S	No.	S	M	T	W	T	F	S	No.	S	M	T	W	T	F	S	No.	S	M	T	W	T	F	S
1	2	3	4	5	6	7	14				1	2	3	4	18						1	2	23		1	2	3	4	5	
8	9	10	11	12	13	14	15	5	6	7	8	9	10	11	19	3	4	5	6	7	8	9	24	7	8	9	10	11	12	
15	16	17	18	19	20	21	16	12	13	14	15	16	17	18	20	10	11	12	13	14	15	16	25	14	15	16	17	18	19	
22	23	24	25	26	27	28	17	19	20	21	22	23	24	25	21	17	18	19	20	21	22	23	26	21	22	23	24	25	26	
29	30	31					18	26	27	28	29	30			22	24	25	26	27	28	29	30	27	28	29	30				
															23	31														

CalendarVIP.com

Key:

Football Season (including Rugby)	
Music (and other Events)	
NFL	

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## TO DARE IS TO DO

Ms Josleen Ray  
Principal Planning Officer (Strategic Projects)  
Development Management  
Regeneration & Environment Department  
Enfield Council  
Silver Street  
EN1 3XE

18 April 2019



### By email

Dear Ms Ray

**Application by Broadwick Ventures Limited Ref: 19/00632/FUL  
Meridian Works, Units 4, 5, 6, 9 And 9A And Adjacent Land At Orbital Business Park 5 Argon Road  
Edmonton N18 3BW**

This letter comprises representations by Tottenham Hotspur Football & Athletic Co. Ltd. (“the Club”) in respect of the above planning application. The Club has separately made representations (via its licensing solicitors, Blandy & Blandy) in respect of three related licence applications and will be appearing at the forthcoming Hearing on 8 May 2019.

The Club notes that whereas the licence applications relate to repeated use of the application site, the planning application relates specifically to the Field Day 2019 music festival on 7-9 June 2019. These representations are differentiated accordingly.

### Context of Representations

The Club has recently opened the Tottenham Hotspur Stadium – the centrepiece and second phase of a £1bn Northumberland Development Project (“NDP”) investment in north Tottenham on the site it has occupied since 1899.

The new stadium is only 1.5km from the application site.

In addition to the new stadium, the Club has already completed a 7,500m<sup>2</sup> Sainsbury’s store and the London Academy of Excellence Tottenham (an academically selective 16-19 free school sponsored by the Club and leading independent schools including Highgate School).

The Club has so far created over 2,500 jobs (FTE) through its investment in north Tottenham and will shortly be commencing the third phase of NDP comprising a 180 bed hotel; extreme/urban sports hub; 585 homes; community health facility; and 3,500m<sup>2</sup> of commercial/community space.

The NDP benefits from a site-specific allocation (NT7) in the adopted Tottenham Area Action Plan and is also the catalyst for the regeneration of the adjoining NT3 (Northumberland Park North); NT4 (Northumberland Park); and NT5 (High Road West), upon which rests the cumulative delivery of approximately 4,200 new homes; 10,200m<sup>2</sup> of commercial/industrial uses; 21,100m<sup>2</sup> of town centre uses. The new stadium is therefore inextricably linked with the regeneration of the area around it, which still includes one of the most deprived Wards in London (Northumberland Park).

The 62,000 seat new stadium has been designed primarily as the Club's new home, but also as a multi-use venue in order to bring year round activity and inward investment to the area. The TAAP states at 2.37:

*"In North Tottenham, there is a need to realise the investment being made by Tottenham Hotspur FC on their stadium site as a catalyst for wider change, ensuring this area becomes a hub of activity throughout the week and not just on matchdays. This can be achieved by establishing the location as a premier leisure destination for London..."*

The stadium therefore benefits from a planning permission and premises licence that allows for unlimited football matches; up to six concerts; and up to ten non-concert major events (a major event being 10,000 spectators or more for the purposes of the stadium planning permission).

The Club is a founding and ever-present member of the English Premier League since its formation in 1992/93. The Premier League is currently broadcast to 4.7bn people across 212 territories and the Club's presence therefore provides the wider area of Tottenham with a truly global profile and showcase for inward investment.

The Club's progress this season to the semi-final stages of the UEFA Champion's League will mean that on 30 April, the new stadium will host one of the highest profile club football matches ever staged in London.

Television broadcast and competition requirements are now such that the Club may be playing competitive first team fixtures on any of the seven days during a week throughout the domestic season (typically from the second week in August through to the second week in May the following calendar year). This excludes the pre-season warm-up games that normally take place in the last couple of weeks of July.

The Club also holds a ten-year contract with the NFL to stage a minimum of two NFL regular season American football games each year. On 17 April (yesterday), the Club and the NFL announced the first two games at the new stadium: Chicago Bears at Oakland Raiders on Sunday 6 October and Carolina Panthers at Tampa Bay Buccaneers a week later on Sunday 13 October.

Furthermore, the Club is also currently contracted to host a number of concerts and other non-concert major events from 23 May to 27 June 2020. By virtue of the stadium planning permission and premises licence and subject to the granting of an annual safety certificate, the Club is therefore at liberty to host all of these events and indeed will be doing so with full planning policy support.

Nevertheless, as a nearby regeneration area that will both benefit from and underpin the Club's investment in north Tottenham, the Club supports Meridian Water in principle and Enfield Council's efforts to attract new investment to the area. The Club also recognises that meanwhile uses can be an effective means of raising the profile of an area ahead of permanent redevelopment.

### **Representations**

The Club has been working with its local authority and transport partners (which include both Haringey Enfield Councils; Transport for London; Arriva Rail Limited; Abellio Greater Anglia; and the British Transport Police) to devise and then implement a stadium transport strategy that will allow the full capacity events at the new stadium to be staged on both weeknights and weekends.



That strategy has been successfully tested through two test events on 24 and 30 March and three subsequent, full capacity football matches on 3, 9 and 13 April 2019. The games on 3 and 9 April (Crystal Palace and Manchester City) were 19:45 and 20:00 kick-offs respectively. The Club and its transport partners now have a good understanding of the impact of forward and return traffic on the local area and the four stations during both weeknight and weekend scenarios.

The new stadium transport strategy is based upon extensive and validated travel demand forecasting and survey information over ten years. In addition to optimising the use of the four stations serving the new stadium (Seven Sisters, Tottenham Hale, White Hart Lane and Northumberland Park), the strategy utilises a range of additional Club-sponsored transport services such as shuttle buses to Tottenham Hale, Wood Green and Alexandra Palace stations; as well as a raft of mitigation measures, including extensive fan and background user travel demand management (in conjunction with TfL); strategic and local traffic diversions; extensive Major Event Day CPZ; and attraction and retention measures within the stadium itself.

Whilst the strategy makes full use of recently upgraded Victoria line; Piccadilly line; London Overground; Abellio Greater Anglia; and Great Northern services, there is only finite public transport capacity available. That capacity will not increase until redevelopment works at White Hart Lane and Tottenham Hale stations have been completed; new higher capacity rolling stock has been introduced on the London Overground line; and the West Anglia Mainline STAR project facilitates additional stopping services at Northumberland Park and Meridian Water stations.

**It is abundantly clear that there is insufficient public transport capacity to facilitate an event with 25,000 patrons at the application site at the same time as a full bowl event is taking place at the new Tottenham Hotspur Stadium. Furthermore, that position will not change post the completion of all of the public transport improvements listed above.**

As correctly stated in the Committee report, the Club does not currently have any major events (i.e. over 10,000 spectators) scheduled for the 7 to 9 June 2019 coinciding with the Field Day 2019 music festival.

However, even absent any major events at the new stadium, it is not clear from the application how the applicant can cater for 25,000 patrons – particularly in the return traffic given the proposed finishing times of the event. Specifically:

- Access to the platforms at Meridian Water station will need careful management to avoid overcrowding. There will need to be a queue location reservoir for the station which does not interfere with the onward route towards Tottenham Hale LUL station.
- The vast majority of the attendees will wish to travel southbound from Meridian Water station and westbound from Tottenham Hale station. The last scheduled southbound train from Meridian Water to London Liverpool Street leaves at 00.17 on Sunday morning. This is a Stansted Express service which is likely to be busy with background users. The last scheduled southbound train from Meridian Water to Stratford leaves at 22.56 on the Saturday evening. Abellio Greater Anglia will need to provide a large number of additional train services.
- Tottenham Hale LUL station is a 30 minute walk from the concert venue ignoring the time taken to egress the concert site itself. With a 22:30 finish, no attendees would reach Tottenham Hale before 23:00. The train frequency for the Saturday night event is 14 trains from 23:00 to midnight; 9 trains from midnight to 01:00; and then 6 trains per hour throughout the night, i.e.

night train services. The combined AGA and LUL train frequency towards Central London would need to increase from 35 services to some 60-65 services between 23:00 and 01:00.

- The ingress capacity at Tottenham Hale is restricted by the LUL construction site hoardings, the current temporary LUL station access and the station vertical circulation (an escalator and central stair). The platform access capacity is some 150 passengers per minute. On occasions this ingress capacity will be required for interchange from AGA trains towards the Victoria Line.
- The LUL train frequency will need considerable enhancement from 23:00 onwards. At 20 trains per hour only 450 passengers could board each train.

The Club therefore shares officers' concerns (Committee report paras. 9.21) that:

*"...the strain on existing infrastructure, in particular on Tottenham Hale Underground Station, which is expected to be used by 60% of patrons to leave the area."*

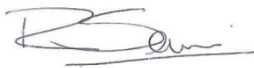
The Committee report concludes in respect of transport at 9.25 that:

*"Overall, whilst there are details to be finalised and there remains some concern about the impact of the event on the local transport network, particularly at Tottenham Hale Station, this is balanced against the fact that this permission will relate to a single event, which is taking place over a relatively short time period and the extensive planning that has been undertaken to ensure that negative impacts are mitigated as far as possible."*

**In the absence of key timetabling/service information to confirm that sufficient public transport capacity exists and crucially, in the absence of express support from Transport for London; the British Transport Police; and the Metropolitan Police, the Club cannot share this conclusion and must therefore object to the application.**

The Club would ordinarily wish to make representations in good time, but notes that despite being the operator of a 62,000 capacity stadium a mile away from the application site, was not originally notified of the application and did not become aware of it until the end of March. We trust therefore that Planning Committee will still give due consideration to these representations.

Yours faithfully



Richard Serra MRICS MRTPI  
**Head of Planning**

Mr Vincent Lacovara – Head of Planning, Enfield Council  
Mr Peter George – Programme Director (Meridian Water), Enfield Council





- The Black Madonna
- Bonobo
- Boy Azooga
- Celeste
- Channel Tres
- Charlotte Adigéry
- Courtesy
- Death Grips
- Deerhunter
- Denis Sulta
- Diplo
- DJ Seinfeld
- Earl Sweatshirt
- Eclair Fifi
- Erol Alkan
- Fall Forward
- Femi Kuti
- FLOHIO
- George Fitzgerald
- Grainger
- HAAI
- HÆLOS
- HOMESHAKE
- Jessica Winter
- John Talabot
- Jorja Smith
- JPEGMAFIA
- Jvck James
- Kelly Lee Owens
- Kojoy Radical
- LEON VYNEHALL
- Lost Souls of Saturn live
- Mahalia
- Mall Grab
- Marie Davidson live
- The Maukovic
- Dance Band
- Mella Dee
- Methyl Ethel
- Modeselektor live
- MorMor
- Nocturnal Sunshine
- Octavian
- Pip Blom
- Pusha-T
- Rachel Chinouriri
- Red Axes
- Roosevelt
- Seth Troxler
- Sinkane
- Sleep Mask
- Skepta
- Tiga
- Todd Terje

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## LICENSING SUB-COMMITTEE - 13.3.2019

**MINUTES OF THE MEETING OF THE LICENSING SUB-COMMITTEE  
HELD ON WEDNESDAY, 13 MARCH 2019****COUNCILLORS**

**PRESENT** (Chair) George Savva MBE, Anne Brown and Maria Alexandrou

**ABSENT**

**OFFICERS:** Ellie Green (Principal Licensing Officer), Charlotte Palmer (Senior Licensing Enforcement Officer), Antonia Mankanjuola (Legal Services Representative), Jane Creer (Democratic Services)

**Also Attending:** Mr Michael Kirby (Designated Premises Supervisor), Ms Karen Cochrane (Flint Bishop Solicitors) and representative of Star Pubs and Bars Ltd - on behalf of the applicant  
Mr and Mrs Nolan - Interested Parties (IP2)

**1009****WELCOME AND APOLOGIES FOR ABSENCE**

Councillor Savva as Chair welcomed all those present and explained the order of the meeting.

**1010****DECLARATION OF INTERESTS**

There were no declarations of interest.

**1011****HOP POLES PUBLIC HOUSE, 320 BAKER STREET, ENFIELD, EN1 3LH  
(REPORT NO 201)**

RECEIVED the application made by Star Pubs & Bars Limited for the premises situated at The Hop Poles Public House, 320 Baker Street, Enfield, EN1 3LH for a Variation of a Premises Licence (LN/200502201).

NOTED

**LICENSING SUB-COMMITTEE - 13.3.2019**

1. The introductory statement of Ellie Green, Principal Licensing Officer, including:
  - a. The application was for variation of a premises licence held by Star Pubs & Bars Ltd for the Hop Poles public house.
  - b. The pub was located in a mixed commercial parade on a busy road and with surrounding residential properties.
  - c. The pub had been operating since before 2005.
  - d. The application sought extension of hours for licensable activities until 02:00 latest at weekends: this would be an extra two hours for alcohol sales and music, and an additional one hour during the week. This would equate to a reduction in part as the pub was currently able to open 24 hours a day.
  - e. A number of representations had been received: from the Police, the Licensing Authority and three others referred to as IP1 to IP3, who were local residents. There was also a representation in support received from IP4, who was also a local resident.
  - f. The parties had not been able to reach agreement on all conditions or hours sought.
  - g. Mediation had continued between the applicant and the Licensing Authority and the Police, and details of the hours sought were set out on page 1 of the supplementary agenda pack.
  - h. The Responsible Authorities made representation on Prevention of Crime and Disorder; Protection of Children from Harm; and Prevention of Public Nuisance. The residents making representation against the application objected to it in its entirety, as set out in Annexes 5 to 7.
  - i. The representation in support was set out in Annex 8.
  - j. The Licensing Authority had received more representations, but these had either been invalid or out of time or no further information brought forward, but they had still been brought to the attention of the applicant for information.
  - k. The final list of conditions agreed were set out in the supplementary agenda pack. Conditions 1 to 16 were agreed by all parties. Conditions 17 to 22 were not yet agreed, in addition to consideration of the final hours.
  - l. Representatives of the Police sent apologies they were unable to attend the hearing, but had nothing further to add to the written representations.
  - m. IP1, IP3 and IP4 were not in attendance, but equal consideration should be given to representations in writing or provided orally today.
  
2. The statement of Charlotte Palmer, Licensing Enforcement Officer, including:
  - a. She was pleased to see some conditions agreed, and times specified.
  - b. The Licensing Authority agreed to the start times, but recommended a terminal hour of 01:00 rather than 02:00.
  - c. This premises was not located in a town centre. There were many residential properties in the surrounding area. Operating until 02:00 may be detrimental to local residents: there were concerns they could

## LICENSING SUB-COMMITTEE - 13.3.2019

- be disturbed by people leaving and arriving at a time when ambient noise levels were generally lower. If the pub was open later it was also likely it may attract more customers.
- d. Introduction of door supervisors was welcomed, but they would only be able to control people immediately outside the pub and not in nearby residential streets.
  - e. Residents could be affected by music at this venue, especially during warmer months of the year. There were concerns about noise escaping from the pub. Officer observations had shown that loud music was audible outside, from the pub if not the function room, but there was potential for noise escape from older windows and from the door. Reminders had been given about the need for sound checks, but there had been no evidence this was done during the inspection. Officers had not yet followed up this inspection as many conditions were being amended, but there would be a re-inspection in due course. Concerns about lack of compliance with the licence had lowered officers' confidence in those managing the pub.
  - f. Condition 8 in respect of operation of music equipment was included on the current licence, but was not being offered now. The applicant was not willing to accept the request for a noise limiter at this stage. The Licensing Authority believed that noise concerns could be mitigated by suggested additional conditions 19 to 22 in the supplementary agenda pack.
  - g. On the advice of the Enforcement Team, the applicant submitted a number of Temporary Event Notices (TENs) towards the end of 2018 to temporarily extend hours, but it was noted that any live music events held during the period ended at 00:00, so had not provided any evidence to assist in making an informed decision. That there had been no complaints from local residents during that time was not meaningful.
  - h. In respect of the age verification condition, officers considered this was now covered by the mandatory condition. The Council promoted 'Think 25', but the pub would be able to use 'Think 21' instead, though officers considered their suggested condition to be more suitable.
  - i. The Licensing Authority continued to object to a terminal hour of 02:00 on Friday and Saturday, and recommended 01:00.
  - j. If extended hours were granted, the Licensing Authority would also recommend the last entry time to be amended to one hour prior to closing.
3. Charlotte Palmer on behalf of the Licensing Authority responded to questions including the following:
    - a. In response to the Chair's queries regarding the starting hours for licensable activities sought by the Licensing Authority, it was advised that the pub currently had permission for 24 hour opening from the old legislation. The Licensing Authority would like hours to be specified, but the main issue was the terminal hour late at night. It was also confirmed that the previous licence holder had applied for a reduced

**LICENSING SUB-COMMITTEE - 13.3.2019**

terminal hour as they had not wanted to employ door staff, and that this had not been as a result of a licence review.

4. The statement of Mr and Mrs Nolan, IP2, including:
  - a. They lived in Canonbury Road, within sight and earshot of the Hop Poles pub. This application for live music until 02:00 and closing time of 02:30 in the residential area was completely unacceptable.
  - b. The pub was a very old building with no double glazing, and noise could escape.
  - c. At the moment, no one patrolled outside to check sound levels.
  - d. Customers loitered outside the pub smoking and drinking and this created a noise nuisance.
  - e. Residents did not believe that anything would change in the way the pub operated, but that things would get worse as the hours would be longer.
  
5. The statement of Karen Cochrane, Flint Bishop Solicitors, on behalf of the applicant, including:
  - a. She confirmed that the premises licence holder Star Pubs and Bars Ltd owned the freehold and had a lease agreement with the tenant Mr Kirby (also the Designated Premises Supervisor) and his business partner Mr Battersby who had been there since April 2017.
  - b. The variation application would tidy up the licence.
  - c. The TENs which were granted in 2018 would have been helpful if they had been used, to show the steps proposed to manage later events and to supply actual evidence. Unfortunately, Mr Kirby's business partner was undergoing treatment for cancer and the premises had not been in a position to put in steps to hold later events, such as recruitment of door staff. This was an opportunity missed, but there had been more pressing matters.
  - d. The variation application would include set opening hours, which would also assist in preventing poker playing into the early hours.
  - e. A significant number of conditions had been agreed, and the Responsible Authorities were thanked for their assistance.
  - f. The points of dispute centred largely on the hours. This hearing had provided a further opportunity for discussion with her clients, and it was now suggested that live music should end by 00:00 daily, including weekends as this was considered more appropriate.
  - g. In the light of this amendment, the proposed conditions 19 to 22 relating to noise mitigation would not be proportionate if music was to cease at 00:00.
  - h. There had not been evidence that noise from music had been a particular problem. Issues in November related to building works in the function room leading to a band and equipment where they should not normally be situated.
  - i. The applicant was seeking flexibility to open and trade later at weekends, until 02:00. However, the pub would not be wishing to open until 02:00 at every opportunity. For the majority of weekends a



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- terminal hour of 01:00 would be sufficient, but there may be occasions when later opening would be required.
- j. A Police search had found no records of concerns relating to the pub.
  - k. It was considered that the conditions offered would ensure that the licensing objectives were promoted, especially the condition in respect of door staff.
  - l. Concerns raised had been speculative, but the client had listened and had acknowledged that live music may not be appropriate. Significant efforts were being made to ensure that noise did not emanate from the venue, including installing carpet in the function room, changing the curtains and blocking vents. The venue would also start to offer food. All responsibilities were being taken seriously. Records had been brought for inspection today, and were all up to date.
  - m. Conditions would ensure that all the licensing objectives were promoted. If there were any issues, there was always an option to review the licence.
  - n. It was good to see there had been a representation in support of the application. Pubs were an asset to an area and local businesses should be supported. Striking an appropriate balance was important, and stopping music at 00:00 but trading later would be a sensible way forward.
  - o. This pub attracted an older crowd rather than youngsters. The proposed refurbishment and introduction of a food offer would make the venue more pleasant and improve the area.
  - p. In respect of conditions, it was not considered sensible or appropriate to insist on a noise limiter.
  - q. The premises currently operated 'Challenge 21' and it worked well and they wished to carry this on. This should not be an issue as this fitted with the wording of Condition 18a. Officers confirmed that it was not necessary to specify the type of ID which was accepted, but that having posters on display was important in defusing potential issues.
  - r. The last entry should be one hour before close.
  - s. Currently, recorded music was permitted 24 hours. It was suggested this should finish 02:00 latest.
6. The applicant's representatives responded to questions including the following:
- a. The Chair queried the practical implications and cost of installing a noise limiter. It was advised that this equipment could be very expensive, but it would also not be appropriate if live music was to be stopped by 00:00.
  - b. In response to Councillor Alexandrou's queries, it was confirmed that transformative refurbishment works were planned, including internal and external double glazing, and replacement of fire doors.
  - c. The Chair asked about the likely number of times the venue would wish to trade to 02:00 per year. It was advised that later hours would only be used on certain occasions, such as a pre-booked party or a late

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- sporting event. The expectation would be that the pub would routinely staff up to 01:00, and would not regularly expect to operate to 02:00.
- d. In response to further queries from officers, the applicant gave agreement to an additional licence condition that written notice would be given to the Licensing Authority on the occasions when the pub planned to use the later hours. Appropriate text for this condition was prepared by the Principal Licensing Officer and this was agreed by all parties.
  - e. Licensing Authority officers were concerned that equipment would no longer be required to be connected to a sound system under the control of the venue, and queried what control would be exercised over the volume of the music. It was advised that sound levels would be monitored when the bands set up. The sound would be set at a suitable level. Staff would also make noise checks outside: these were already in place and being done regularly. The Business Manager held bi-monthly meetings with licensees to ensure that all licence conditions were adhered to. Visits were also made to the pub as a customer. In response to the Chair, it was advised that the applicant would be prepared to install a noise limiter if required.
  - f. In response to further questions about ensuring that customers left the venue quietly and did not cause problems to residents, it was confirmed that door supervisors were being put in place for this control. The door staff would also know whether sound was escaping, and they would remind people to leave quietly. Any decision should be based on evidence, and this was not a noisy or troublesome pub. The customers were generally older at this venue, and more respectful.
  - g. The Interested Parties advised that they had not been disturbed by music, but there had been issues with customers standing outside the pub door by the street corner, which caused a big noise disturbance at weekends. It was advised that there was also a garden to the rear which was closed at 23:00, but the designated smoking area was outside at the front. Customers were not permitted to take drinks outside after 23:00, which would dissuade loitering. It was also hoped that door staff would monitor the situation. The applicant had noted the points made.
  - h. In response to queries from Interested Parties whether there would be a limit on the number of occasions the pub traded late, it was advised that a limit would not be stipulated, but the Licensing Authority must be informed of every pre-planned event. The applicant confirmed that later hours would not be regularly used and their expressed intention had been recorded today. If there were problems with this premises this licence could be reviewed and the licence holders brought back before the committee.
7. The closing statement of Ellie Green, Principal Licensing Officer, that having heard and read all representations from all parties, it was for the Licensing Sub Committee to consider if the application was appropriate

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and in support of the licensing objectives, and take such steps as set out in para 7.3 of the officers' report.

RESOLVED that

1. In accordance with the principles of Section 100(a) of the Local Government Act 1972 to exclude the press and public from the meeting for this item of business on the grounds that it involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A to the Act.

The Panel retired, with the legal representative and committee administrator, to consider the application further and then the meeting reconvened in public.

2. The Chairman made the following statement:

“Having carefully considered all the written representations and listened to the oral submissions throughout the course of the hearing, the Licensing Sub-Committee (LSC) concluded that the applicant for The Hop Poles demonstrated steps for the full promotion of the licensing objectives.

The LSC was mindful of the London Borough of Enfield's Licensing Policy Statement and statutory guidance in respect of premises located in or immediately adjacent to residential areas and the impact that even the relatively modest increase in the hours sought for licensable activities could have in terms, primarily on public nuisance, but also the potential for crime and disorder.

The LSC was persuaded that the Premises Licence Holder has been proactive in his approach to responsible operation.

Therefore the LSC agrees to the following:

The Licensing Sub-Committee **RESOLVED** that the application be **GRANTED IN FULL AS AMENDED AT THE HEARING** as follows:

Activity	General Times	Pre-Planned Event Times (to be notified in writing to Licensing team 7 days before event)
<b>Opening hours</b>	Sunday to Thursday 08:00 to 00:30 Friday and Saturday 08:00 to 01:30	Sunday to Thursday 08:00 to 00:30 Friday and Saturday 08:00 to 02:30
<b>Supply of Alcohol (on and off)</b>	Sunday to Thursday 10:00 – 00:00 Friday and Saturday 10:00 – 01:00	Sunday to Thursday 10:00 – 00:00 Friday and Saturday 10:00 – 02:00

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<b>Recorded Music</b>	Sunday to Thursday 09.00 to 00:00	Sunday to Thursday 09.00 to 00:00
	Friday and Saturday 09:00 to 01:00	Friday and Saturday 09:00 to 02:00
<b>Live Music</b>	Daily 09:00 – 00:00	Daily 09:00 – 00:00
<b>Performance of Dance</b>	Sunday to Thursday 09.00 to 00:00	Sunday to Thursday 09.00 to 00:00
	Friday and Saturday 09:00 to 01:00	Friday and Saturday 09:00 to 02:00
<b>Late Night Refreshment</b>	Sunday to Thursday 23:00 – 23:30	Sunday to Thursday 23:00 – 23:30
	Friday to Saturday 23:00 – 00:30	Friday to Saturday 23:00 – 00:30

**Conditions (in accordance with Revised Conditions in LSC Supplementary report – Annex 11):**

- (i) Conditions 1 to 16, which are not disputed,
- (ii) **AND** Condition 18a, and Condition 17 in respect of last entry time one hour before closing to encompass general hours and pre-planned events, and additional Condition below:

The premises licence holder shall inform the Licensing Team, in writing, of their intention to use their extended hours, at least seven days before any such event.

- 3. The Licensing Sub-Committee resolved that the application be granted in full as amended at the meeting and conditions as set out above.

**1012  
MINUTES OF PREVIOUS MEETING**

RECEIVED the minutes of the meeting held on Wednesday 12 September 2018.

**AGREED** the minutes of the meeting held on Wednesday 12 September 2018 as a correct record.